

Architectural Control Compliance Review process



May 2025

What is the architectural control compliance review process?



A structured process to ensure that the housing product that was approved in the plans of subdivision is what is delivered to the buyers.



The Control Architect (CA) will ensure that the relevant design provisions in the Town of Caledon's Comprehensive Town-Wide Design Guidelines (TWDG) and the approved area specific Architectural Control Guidelines (ACG) are implemented through the building permit and construction stages in the plans of subdivision.



The Control Architect will do regular site inspections during the construction phase to ensure that all approved designs are implemented and provide regular updates to the Town



The TWDG and the ACG provide clear design criteria on the quality of residential building's built form, materials, roof and elevation design, fencing, porches, streetscape and more



The Town will be involved in this process for compliance review and monitor the work of the Control Architect

Why is a Control Architect (CA) needed?

01

CA will review all models offered for sale and ensure that they are in compliance with the approved guidelines through to the construction stage, providing assurance to the buyers as well as to the Town

02

CA acts between the developers and the Town and ensures developers and builders are meeting the public and Town's expectations

03

Caledon is growing rapidly; a CA will ensure that quality is not forgotten over quantity

Flow chart for Architectural Control Compliance Review Process (ACC Process)

Prior to Registration

Developer hires CA from approved list and notifies the Town

Prepares and submits ACG and/or UDB

Organize a builder information meeting to discuss the approved guidelines and expectations of the area

CA-Issue a Clearance Letter certifying their final review and approval of all models and site plans in compliance with the TWDG and area specific design documents

Developer pays \$50/unit (BL 2025-054)

CA shall ensure that their signed and dated Architectural Control Review Stamp is affixed to all approved elevation and site plan drawings when submitting for building permit.

Urban Design Staff review and approve this document through the development application process

Lead planner coordinates draft plan conditions and includes urban design conditions tied to ACC Process

Urban Design Staff provides clearance for registration

Building Permit

DEVELOPER

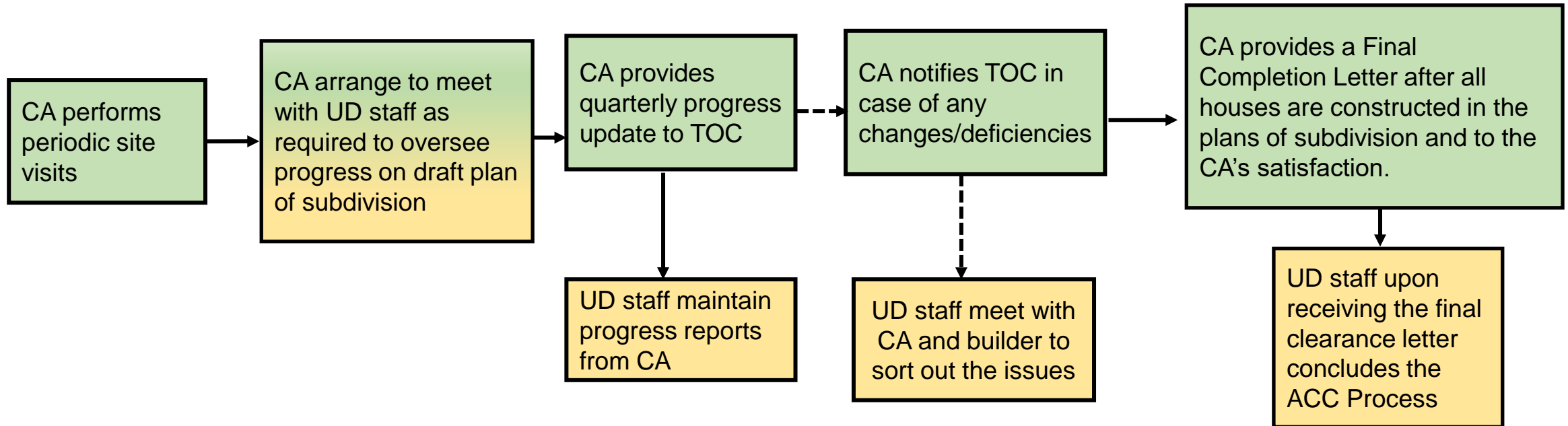
CONTROL ARCHITECT (CA)

TOWN OF CALEDON (TOC)

UDB-Urban Design Brief

Proposed Architectural Control Compliance Review Process (ACC Process)

Construction/Monitoring



DEVELOPER

CONTROL
ARCHITECT
(CA)

TOWN OF
CALEDON

UD-Urban Design staff