

Memorandum

Date: Tuesday, April 23, 2019

To: Members of Council

From: September Muller, Senior Financial Analyst, Finance & Infrastructure Services

Subject: Annual Treasurer's Statement on Development Charge Reserve Funds as of December 31, 2018

The purpose of this memo is to provide Council with information on the Town of Caledon's Development Charge Reserve Funds and related transactions.

Pursuant to Subsection 43 of the *Development Charge Act, 1997 S.O. 1997, c. 27* (DCA), the Treasurer shall present a financial statement to Town Council regarding the development charges reserve funds. The Treasurer's statement must include, for the preceding year,

- (a) statements of the opening and closing balances of the reserve funds and of the transactions relating to the funds;
- (b) statements identifying,
 - (i) all assets whose capital costs were funded under a development charge by-law during the year,
 - (ii) for each asset mentioned in subclause (i), the manner in which any capital cost not funded under the by-law was or will be funded;
- (c) a statement as to compliance with subsection 59.1 (1)

The Town is in compliance with the DCA. Schedules A, B, and C of this memo reflects the required reporting under the DCA, as amended by Bill 73.

A statement of Development Charge reserve fund balances and transactions in 2018, by service area, is listed as Schedule A. Details of 2018 projects funded from Development Charges are listed in Schedule B. A summary of Development Charge Credits for 2018 are recorded on Schedule C.

Development Charge Reserve Funds increased \$5,298,686 net of expenditures, in 2018:

Beginning Balance, 2018:		\$73,160,946
DC Revenue in 2018:	\$20,520,571	
Interest earned:	\$674,749	
Transfers to capital/debt repayments:	<u>(\$15,896,634)</u>	
Net 2018 Increase		<u>\$5,298,686</u>
Development Charge 2018 Closing Balance		\$78,459,632
Less: Balance Committed to Approved Capital Works Projects (Encumbrance)		<u>(\$38,936,273)</u>
Revised 2018 Balance after Commitments		<u>\$39,523,359</u>

Further details are included in the Schedules attached to this memo.

ATTACHMENTS

Schedule A – Statement of Development Charges Reserve Funds

Schedule B – 2018 Project Funding

Schedule C – Development Charge Credits

**TOWN OF CALEDON
STATEMENT OF DEVELOPMENT CHARGES RESERVE FUNDS
AS AT DECEMBER 31, 2018**

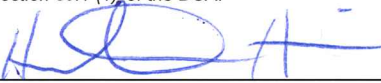
	Total	Animal Control	Fire	Library	POA Court Facilities	Public Works	Recreation	Roads & Related	Studies	Storm Water Pond
Opening Balance - Jan 1, 2018	\$ 73,160,946	\$ 26,170	\$ 2,907,826	\$ 3,738,121	\$ 431,588	\$ 1,396,062	\$ 20,990,521	\$ 42,202,962	\$ 1,044,782	\$ 422,914
Revenues										
Development Charges Act	\$ 20,520,571	\$ 24,437	\$ 1,282,980	\$ 565,080	\$ 137,426	\$ 745,494	\$ 4,510,869	\$ 12,371,366	\$ 882,919	\$ -
Interest Income	\$ 674,749	\$ 409	\$ 34,447	\$ 37,689	\$ 4,984	\$ 7,976	\$ 172,152	\$ 401,461	\$ 11,464	\$ 4,167
Total Revenues	\$ 21,195,320	\$ 24,846	\$ 1,317,427	\$ 602,769	\$ 142,410	\$ 753,470	\$ 4,683,021	\$ 12,772,827	\$ 894,383	\$ 4,167
Expenses										
Transfers to Capital	\$ 14,863,928	\$ -	\$ 565,791	\$ 1,117,957	\$ -	\$ 855,223	\$ 6,203,831	\$ 5,942,839	\$ (7,086)	\$ 185,373
Transfers to Other Reserves - Post Period Benefit Recovery	\$ 985,171	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 985,171	\$ -
Transfers to Operating for Debenture Repayment	\$ 47,535	\$ -	\$ 47,535	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenses	\$ 15,896,634	\$ -	\$ 613,326	\$ 1,117,957	\$ -	\$ 855,223	\$ 6,203,831	\$ 5,942,839	\$ 978,085	\$ 185,373
Closing Balance - Dec 31, 2018	\$ 78,459,632	\$ 51,016	\$ 3,611,927	\$ 3,222,933	\$ 573,998	\$ 1,294,309	\$ 19,469,711	\$ 49,032,950	\$ 961,080	\$ 241,708
Encumbrance	\$ 38,936,273	\$ -	\$ 1,153,230	\$ 2,510,308	\$ -	\$ 729,310	\$ 14,648,182	\$ 18,619,371	\$ 1,035,761	\$ 240,111
Closing Balance Net of Encumbrance - Dec 31, 2018	\$ 39,523,359	\$ 51,016	\$ 2,458,697	\$ 712,625	\$ 573,998	\$ 564,999	\$ 4,821,529	\$ 30,413,580	\$ (74,681)	\$ 1,597

Note 1: Development Charge Reserve Balance is reduced by \$38,936,273 to reflect Encumbrances for approved Capital Projects where funds have been committed but not yet spent.

Note 2: Both Roads DC Revenues and Expenses exclude Development Charge Credits as listed in Schedule C of Memo 2019-33

TREASURER'S STATEMENT:

In my opinion the Town is in compliance with the reporting requirements of the *Development Charges Act, 1997, S.O. 1997, c. 27 (DCA)*. In 2018, nothing has come to my attention indicating Town staff have not complied with *Section 59.1 (1)* of the DCA.


Heather Haire, CPA, CA
Treasurer

Date

April 11, 2019

**TOWN OF CALEDON
2018 Project Funding
For the 12 Months Ended December 31, 2018**

Project Number	Project Description	Funding					Encumbrance		
		DC Reserve	Tax ²	Reserve ³	Other ⁴	Total	DC	Non-DC ⁵	Total
14-008	Bolton Fire Station	\$ 261,811	\$ -	\$ -	\$ 158,763	\$ 420,574	\$ 177,781	\$ -	\$ 177,781
16-089	Fire Training Facility	\$ 160,670	\$ -	\$ -	\$ -	\$ 160,670	\$ 758,759	\$ -	\$ 758,759
17-138	Pumper/Tanker Replac. (1996)	\$ 143,310	\$ -	\$ -	\$ -	\$ 143,310	\$ 216,690	\$ -	\$ 216,690
	Fire Total	\$ 565,791	\$ -	\$ -	\$ 158,763	\$ 724,554	\$ 1,153,230	\$ -	\$ 1,153,230
16-004	Mayfield West Library	\$ 1,068,939	\$ -	\$ -	\$ -	\$ 1,068,939	\$ 2,281,886	\$ -	\$ 2,281,886
18-040	New Community Centre in Southfields Library Branch - Collection	\$ 49,018	\$ 122,560	\$ -	\$ -	\$ 171,578	\$ 228,422	\$ -	\$ 228,422
	Library Total	\$ 1,117,957	\$ 122,560	\$ -	\$ -	\$ 1,240,517	\$ 2,510,308	\$ -	\$ 2,510,308
14-097	Mayfield West Village Blue South Park	\$ 7,211	\$ -	\$ -	\$ -	\$ 7,211	\$ 10,279	\$ -	\$ 10,279
15-069	Johnston Sports Park Phase 2	\$ (3)	\$ -	\$ -	\$ -	\$ (3)	\$ -	\$ -	\$ -
16-036	Feasibility Assessment & Facility Planning	\$ (2)	\$ (3,081)	\$ -	\$ -	\$ (3,083)	\$ -	\$ -	\$ -
16-060	Mayfield West Community Centre	\$ 4,702,876	\$ 832,500	\$ -	\$ 1,261	\$ 5,536,637	\$ 13,986,105	\$ -	\$ 13,986,105
17-013	Argo Neigh. Pk - Mayfield West	\$ 7,426	\$ -	\$ -	\$ -	\$ 7,426	\$ 2,599	\$ -	\$ 2,599
17-014	Soccer Field Lighting	\$ 170,638	\$ -	\$ -	\$ -	\$ 170,638	\$ 8,174	\$ -	\$ 8,174
17-017	Bolton Camp - Baseball Diamond	\$ 68,750	\$ -	\$ -	\$ 75,000	\$ 143,750	\$ 11,460	\$ -	\$ 11,460
18-095	Bolton Gateway Park	\$ 241,623	\$ 80,000	\$ -	\$ 2,049	\$ 323,672	\$ 28,377	\$ -	\$ 28,377
18-096	Alton Park Multipurpose Track	\$ 26,612	\$ 68,500	\$ -	\$ -	\$ 95,112	\$ 229,888	\$ -	\$ 229,888
18-097	Palgrave Community Trail Phase 2	\$ -	\$ 23,500	\$ -	\$ -	\$ 23,500	\$ 76,500	\$ -	\$ 76,500
18-101	Challenger Baseball Diamond Lighting Phase 2	\$ 197,933	\$ 22,500	\$ -	\$ -	\$ 220,433	\$ 4,567	\$ -	\$ 4,567
18-142	Humberview Secondary School Turf Field/Track Facility	\$ 657,659	\$ 171,000	\$ -	\$ -	\$ 828,659	\$ 71,341	\$ -	\$ 71,341
18-036	Caledon East Community Complex - Expansion Design Work	\$ 123,108	\$ 58,000	\$ -	\$ -	\$ 181,108	\$ 218,892	\$ -	\$ 218,892
	Recreation Total	\$ 6,203,831	\$ 1,252,919	\$ -	\$ 78,310	\$ 7,535,060	\$ 14,648,182	\$ -	\$ 14,648,182
14-101	Kennedy Road (MW 1A) Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 412,117	\$ -	\$ 412,117
14-121	Coleraine Drive	\$ (1,076)	\$ -	\$ (124)	\$ -	\$ (1,200)	\$ -	\$ -	\$ -
14-124	Loring Court Pond	\$ 158	\$ 845,000	\$ -	\$ -	\$ 845,158	\$ 1,362	\$ -	\$ 1,362
16-068	Traffic Calming	\$ 8,423	\$ -	\$ -	\$ -	\$ 8,423	\$ 2,689	\$ -	\$ 2,689
16-079	Traffic Signalization	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 189,102	\$ -	\$ 189,102
16-115	Kennedy Road Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,448	\$ -	\$ 95,448
16-116	George Bolton Parkway	\$ 36,377	\$ -	\$ -	\$ -	\$ 36,377	\$ 6,938,265	\$ -	\$ 6,938,265
16-117	Heart Lake Road Rehabilitation	\$ -	\$ (30,897)	\$ -	\$ -	\$ (30,897)	\$ -	\$ -	\$ -
16-123	George Bolton Parkway Rehabilitation to Coleraine	\$ 100,611	\$ -	\$ -	\$ -	\$ 100,611	\$ 2,679	\$ -	\$ 2,679
16-205	(3) Single Axle Trucks	\$ 4,419	\$ (15,991)	\$ (4,370)	\$ -	\$ (15,942)	\$ -	\$ -	\$ -
17-025	Yard Renovation & Expansion Phase 1	\$ 667,885	\$ 830,057	\$ -	\$ -	\$ 1,497,942	\$ 725,769	\$ -	\$ 725,769
17-050	Road Engineering Design & Environmental Assessments	\$ 215,110	\$ -	\$ -	\$ -	\$ 215,110	\$ 76,246	\$ -	\$ 76,246
17-101	Growth-related Roads Program	\$ 4,910,573	\$ 75,000	\$ -	\$ -	\$ 4,985,573	\$ 1,342,313	\$ -	\$ 1,342,313
17-122	Grader	\$ 182,919	\$ -	\$ -	\$ -	\$ 182,919	\$ 3,541	\$ -	\$ 3,541
17-181	Traffic Signal Kennedy Road Abbotside Way	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ 250,000
18-059	Growth-related Roads Program	\$ 130,895	\$ 930,720	\$ -	\$ -	\$ 1,061,615	\$ 5,143,185	\$ -	\$ 5,143,185
18-061	Road Engineering Design and Environmental Assessments	\$ 226,768	\$ 840,527	\$ -	\$ -	\$ 1,067,295	\$ 2,891,205	\$ -	\$ 2,891,205
18-166	Innis Lake Road	\$ 315,000	\$ 35,000	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
18-167	Walker Road	\$ -	\$ 141,640	\$ -	\$ -	\$ 141,640	\$ 1,274,760	\$ -	\$ 1,274,760
	Roads Total	\$ 6,798,062	\$ 3,651,057	\$ (4,494)	\$ -	\$ 10,444,624	\$ 19,348,681	\$ -	\$ 19,348,681
11-095	Bolton Bolton Special Policy Area	\$ 1,035	\$ -	\$ -	\$ -	\$ 1,035	\$ 9,729	\$ -	\$ 9,729
14-051	Bolton Residential Expansion Study	\$ (110,328)	\$ -	\$ -	\$ -	\$ (110,328)	\$ 115,621	\$ -	\$ 115,621
14-081	Zoning By-law Upgrade Year 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,015	\$ -	\$ 6,015
14-085	Growth Management Study	\$ 1,685	\$ -	\$ -	\$ -	\$ 1,685	\$ 11,966	\$ -	\$ 11,966
14-086	GTA West Corridor Long Range Land Use Study	\$ (11,640)	\$ -	\$ -	\$ -	\$ (11,640)	\$ 22,035	\$ -	\$ 22,035
15-125	Boundary Expansion Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 307,797	\$ -	\$ 307,797
15-160	Development Charge Appeals	\$ 2,160	\$ -	\$ -	\$ -	\$ 2,160	\$ 168,687	\$ -	\$ 168,687
15-169	Whitebelt Visioning Exercise	\$ (3,872)	\$ -	\$ -	\$ -	\$ (3,872)	\$ -	\$ -	\$ -
16-156	Grade Separation & Bolton Residential Expansion Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 167,400	\$ -	\$ 167,400
16-158	Bolton Queen Street Corridor Study	\$ 1,878	\$ -	\$ -	\$ -	\$ 1,878	\$ 10,380	\$ -	\$ 10,380
16-161	Land Use Policies - OP Review	\$ 10,305	\$ -	\$ -	\$ -	\$ 10,305	\$ 38,629	\$ -	\$ 38,629
17-039	Alton Village Heritage Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,800	\$ -	\$ 38,800
18-133	Official Plan Aggregate Policy Review	\$ -	\$ 20,600	\$ -	\$ -	\$ 20,600	\$ 19,400	\$ -	\$ 19,400
18-136	Heritage Designation Studies	\$ 3,215	\$ 8,175	\$ -	\$ -	\$ 11,390	\$ 18,610	\$ -	\$ 18,610
18-144	Official Plan 5 Year Review	\$ 2,303	\$ 51,500	\$ -	\$ -	\$ 53,803	\$ 46,197	\$ -	\$ 46,197
18-023	Development Charge (DC) Background Study	\$ 96,173	\$ 49,334	\$ -	\$ -	\$ 145,507	\$ 54,495	\$ -	\$ 54,495
	Studies Total	\$ (7,086)	\$ 129,609	\$ -	\$ -	\$ 122,523	\$ 1,035,761	\$ -	\$ 1,035,761
17-150	Stormwater Management Program	\$ 185,373	\$ -	\$ -	\$ -	\$ 185,373	\$ 240,111	\$ -	\$ 240,111
	Stormwater Total	\$ 185,373	\$ -	\$ -	\$ -	\$ 185,373	\$ 240,111	\$ -	\$ 240,111
	Total Capital (A)	\$ 14,863,928	\$ 5,156,145	\$ (4,494)	\$ 237,073	\$ 20,252,651	\$ 38,936,273	\$ -	\$ 38,936,273
Debentures									
	Transfer to Operating for Debenture related to Bolton Arterial Route	\$ -	\$ 40,773	\$ -	\$ -	\$ 40,773	\$ -	\$ -	\$ -
	Transfer to Operating for Debenture related to Fire Aerial Truck ²	\$ 47,535	\$ -	\$ -	\$ -	\$ 47,535	\$ -	\$ -	\$ -
	Total Debentures (B)	\$ 47,535	\$ 40,773	\$ -	\$ -	\$ 88,308	\$ -	\$ -	\$ -
Post Period Benefit Recovery									
	Partial Recovery of 2019-14 Town Funding of Post Period ⁴	\$ 985,171	\$ -	\$ -	\$ -	\$ 985,171	\$ -	\$ -	\$ -
	Total Post Period Benefit (C)	\$ 985,171	\$ -	\$ -	\$ -	\$ 985,171	\$ -	\$ -	\$ -
	Total Capital & Debenture Payments (A+B+C)	\$ 15,896,634	\$ 5,196,918	\$ (4,494)	\$ 237,073	\$ 21,326,130	\$ 38,936,273	\$ -	\$ 38,936,273

¹ Region of Peel Funding (14-008), Sustainable Buildings Canada Grant funding \$1255.72 (16-060), Hydro One Grant Funding \$5.00 (16-060), Bolton Braves Baseball Grant Funding (17-017), Developer Recovery (18-095)
² Debenture was for growth-related portion of aerial acquisition only, Fire Aerial debt is 100% Growth Portion. In 2011 Non-DC Tax portion of fire aerial is the amount of \$69,384.26 was fully funded by Tax.
³ Non-DC Funding is funded in the year project is approved.
⁴ DC Recovery for Studies initiated between 2009-2013 and paid by the Town such as: South Albion-Bolton Settlement Expansion Project, Mayfield West Phase 2 Completion, Provincial Policy Conformity Exercise, Comprehensive Zoning Bylaw Update, Bolton Transportation Master Plan / Transit Feasibility Study, Bolton Special Policy Area Update, Intensification Strategy (P2G), South Albion/Bolton Urban Expansion

TOWN OF CALEDON
Development Charge Credits
For the 12 Months Ended December 31, 2018

SERVICE AREA: ROADS & RELATED				
Credit Holder	January 1, 2018 Balance	DC Credits Earned by Developer During Period	DC Credits Provided by Town During Period	December 31, 2018 DC Credits Balance Available
Mayfield West Developers Group	(\$81,078)	\$261,147	(\$179,526)	\$543
Mayfield Station Developers Group	\$239,213	\$65,229	\$0	\$304,442
SERVICE AREA: STUDIES				
Credit Holder	January 1, 2018 Balance	DC Credits Earned by Developer During Period	DC Credits Provided by Town During Period	December 31, 2018 DC Credits Balance Available
Mayfield Station Developers Group	\$1,067,671	\$311,304	\$0	\$1,378,975