

Terms of Reference: Draft Zoning By-law Amendment

Purpose:

- To prepare a draft Zoning By-law Amendment (including text and schedules) to support a Zoning By-law Amendment application.

Required in Support of:

- Zoning By-law Amendment Applications (including Temporary Use By-laws and applications to lift a Holding (“H”) Symbol)

Prepared By:

- A Registered Professional Planner (RPP)

Peer Review and Scoping:

- The Town may require a peer review of this document where it is required in support of aggregate applications, at the sole cost of the owner/applicant submitting the development application.

Content:

- The Town has prepared Zoning By-law Amendment templates and guides to assist planners in preparing the proposed Zoning By-law Amendment text.
 - For a Regular (Permanent) Zoning By-law Amendment:
 - Draft Zoning By-law Amendment (text) using the Zoning By-law Amendment (Regular) template
 - For a Temporary Use By-law:
 - Draft Zoning By-law Amendment (text) using the Zoning By-law Amendment (Temporary Use) template
 - For a Zoning By-law Amendment to Remove a Holding (“H”) Symbol:
 - Draft Zoning By-law Amendment (text) using the Zoning By-law Amendment (Removal of “H”) template
 - For a Zoning By-law Amendment to Add a Holding (“H”) Symbol, Without a New Exception Zone:
 - Draft Zoning By-law Amendment (text) using the Zoning By-law Amendment (Addition of H – No New Exception) template
 - For a Zoning By-law Amendment to Add a Holding (“H”) Symbol, With a New Exception Zone:
 - Draft Zoning By-law Amendment (text) using the Zoning By-law Amendment (Addition of H – New Exception) template
- The proposed Zoning By-law Amendment Schedules (maps) are to be provided in digital format in both pdf and cad in accordance with the Digital Submission Standards for Official Plan and Zoning By-law Amendments.

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Resources:

- To view the Town's current comprehensive Zoning By-law, please visit www.caledon.ca/zoning.
- To hire a Registered Professional Planner (RPP), please visit the Hire a Planner section of the Ontario Professional Planners Institute (OPPI) [website](#).