PROJECT NO: 1716-5554

Town of Caledon Planning & Development Services Community Services Department 6311 Old Church Road Caledon, ON, L7C 1J6

Attention: Adam Wendland

Community Development Planner

RE: PARKING ASSESSMENT LETTER

12476 HIGHWAY 50 (SPA 20-44) BOLTON, TOWN OF CALEDON

Dear Adam,

C.F. Crozier & Associates Inc. (Crozier) was retained by BVD Petroleum Inc. to undertake a parking assessment in support of the Site Plan Application (SPA 20-44) for the proposed development located at 12476 Highway 50, Bolton, in the Town of Caledon.

Per the Town of Caledon letter dated October 14th, 2020 regarding the site plan application package submitted September 30th, 2020; a Parking Justification Study has been requested. This letter incorporates the latest site plan dated September 11th, 2020.

1.0 Development Proposal

The development illustrates a proposed five-storey hotel with 119 rooms as well as an existing 8-pump gasoline fuel station and convenience store (120 m²) located on the southeast corner of the site. A combined total of 124 parking spaces are proposed at grade, consisting of 119 new spaces for the hotel and five (5) existing spaces for the gasoline fuel station.

The existing right-in only access at Highway 50 and the full-moves access at George Bolton Parkway will remain to serve the entire site. The right-in only access will mainly serve the existing gasoline fuel station and also serve as a fire route to the hotel. Refer to the attachments for the site plan prepared by Antrixs Architect Inc., dated September 11th, 2020.

2.0 Parking Requirements and Demand Forecast

2.1 Zoning By-Law Parking Requirements

The latest update of the Town of Caledon Zoning By-Law 2006-50 (2015) was used to calculate the parking requirement for the proposed development. Section 5, Table 5.2 of the Zoning By-Law specifies the parking requirements for the proposed hotel and the existing gas station with convenience store.

Table 1 summarizes the Town of Caledon Zoning By-Law 2006-50 parking requirements for the proposed development. Relevant Zoning By-Law excerpts are appended to this letter.





TOWN OF CALEDON

October 29, 2020

Table 1: Zoning By-Law Parking Requirements

| Land Use | Quantity | Parking Criteria | Parking Required |
|---|--|---|---------------------|
| Hotel (Proposed) | 119 rooms | 1 space per room, plus 1 space per 10 m ² GFA devoted to meeting, dining & banquet | 119 spaces |
| Motor Vehicle Gas Bar with Convenience Store (Existing) | 8 pumps & 120 m ² GFA of store | 1 space per 20 m ² GFA of the retail portion | 6 spaces |

As outlined in Table 1, a total of 119 parking spaces are required for the proposed hotel. The proposed parking supply of 119 spaces for the hotel satisfies the Zoning By-Law requirement. It is noted that, although the floor plan includes a breakfast area, this area will only be used by hotel guests and will not be open for external use. Therefore, additional parking for the accessory dining area has been excluded as parking requirements are fully captured in the parking supply provided for the hotel guests.

The existing convenience store associated with the fuel station has five (5) parking spaces, which will be retained per the site plan proposal. Therefore, the existing convenience store is deficient by one (1) parking space compared to the Zoning By-Law requirement. It is noted that this is an existing condition and no reductions are proposed.

2.2 Accessible Parking, Delivery, and Loading Space Requirements

The Town of Caledon Zoning By-Law 2006-50 (2015) does not explicitly state accessible parking requirements. However, it is expected that conformance to the "Accessibility for Ontarians with Disabilities Act (AODA, 2005)" requirements is adequate.

Section 80.36 of the AODA requirements illustrates the requirements for number of parking spaces to be allocated as accessible spaces. As presented in Table 2, given the site's total parking supply of 124 spaces (including both the proposed hotel and existing gas station), five (5) accessible parking spaces are required. The site proposes five (5) barrier-free accessible parking spaces which satisfy the requirement.

Table 2: Accessible Parking Requirements

| Proposed Total Parking | AODA Accessible Parking Criteria | Accessible Parking Required |
|------------------------|--|--------------------------------|
| 124 spaces | 1 space, plus 3% of total parking spaces (for total spaces between: 101 and 200) | 5 spaces |

It is our understanding that based on verbal comments provided by Town staff in the preconsultation meeting dated February 20th, 2020, the provision to include one (1) delivery space for each of the hotel and the convenience store is acceptable. Accordingly, the site plan proposes one (1) delivery space for the hotel and retained the existing single delivery space for the convenience store.

No loading space requirements are identified by the Town's Zoning By-Law for the gas station, however, one (1) has been provided based on discussions with Town staff.

Conclusions

This letter has reviewed the Town of Caledon Zoning By-Law parking requirements and assessed the adequacy of the parking supply for the proposed development at 12476 Highway 50 in the Town of Caledon. The assessment herein has resulted in the following findings:

- The proposed 119 room hotel requires a total of 119 parking spaces according to the Town of Caledon Zoning By-Law 2006-50. The proposed parking supply of 119 parking spaces for the hotel satisfies the Zoning By-Law parking requirement.
- The existing gas station with convenience retail store (to remain) requires a total of 6 parking spaces according to the Town of Caledon Zoning By-Law 2006-50. The existing convenience store has five (5) spaces (to remain) and is expected to operate similarly as under existing conditions.
- The proposed supply of five (5) barrier free accessible parking spaces satisfy the Accessibility for Ontarians with Disabilities Act (AODA).
- The site provides one (1) delivery space each for the hotel and convenience store, as discussed with the Town.
- The site provides one (1) loading space, which is not a Zoning By-Law requirement, but was requested by Town staff.

Based on the parking assessment herein, the proposed development at the 12476 Highway 50 site can be supported from a parking justification perspective. Questions regarding this letter can be addressed to the undersigned.

Sincerely,

C.F. CROZIER & ASSOCIATES INC.

C.F. CROZIER & ASSOCIATES INC.

Ryan MacLaughlan, M.Eng., P.Eng.

Project Engineer

Peter Apasnore, MASc., P.Eng. Project Engineer

Enclosed:

- 1. Site Location
- 2. Site Plan
- 3. Caledon Zoning By-Law excerpts

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ATTACHMENTS



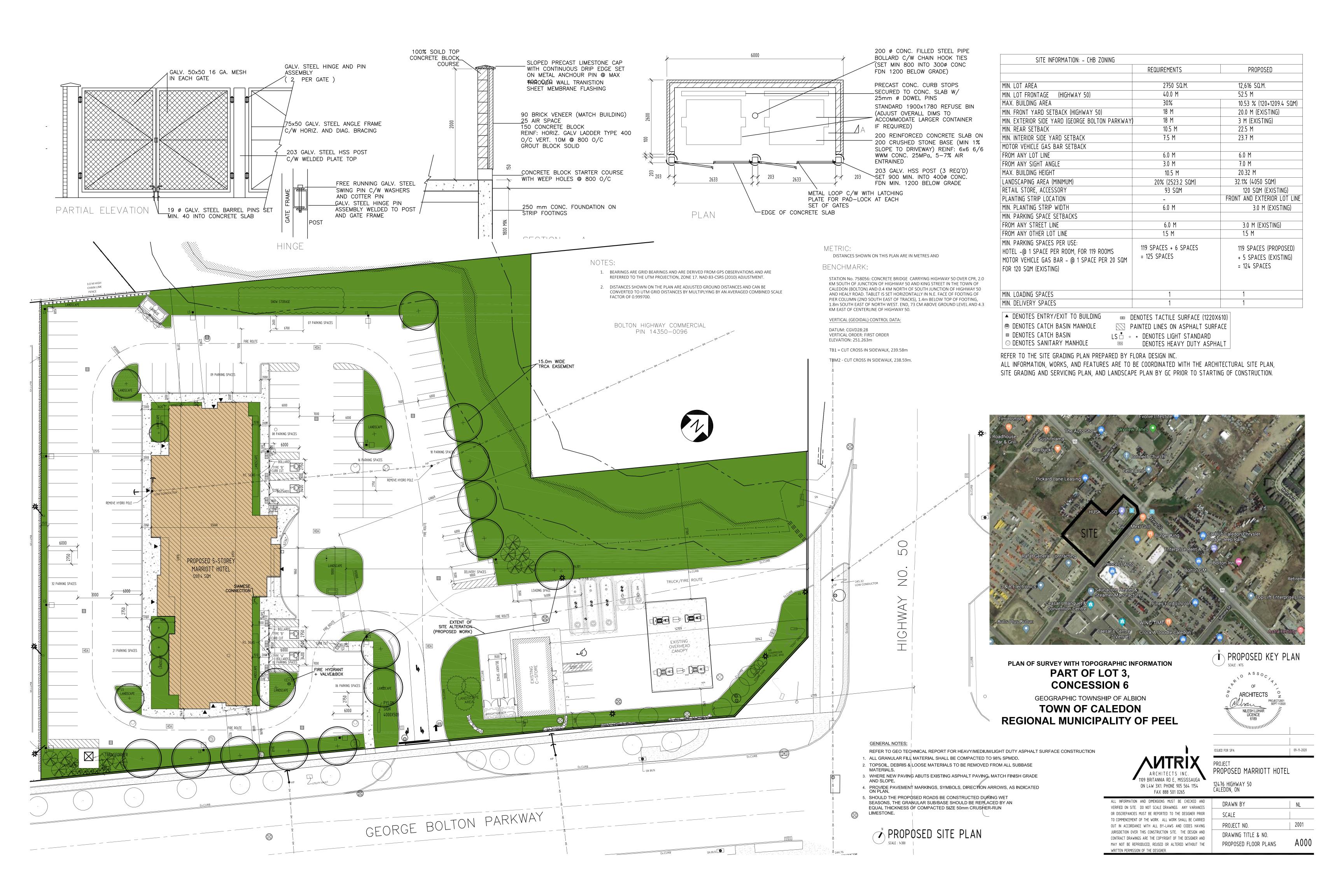
12476 HIGHWAY 50 BOLTON, TOWN OF CALEDON

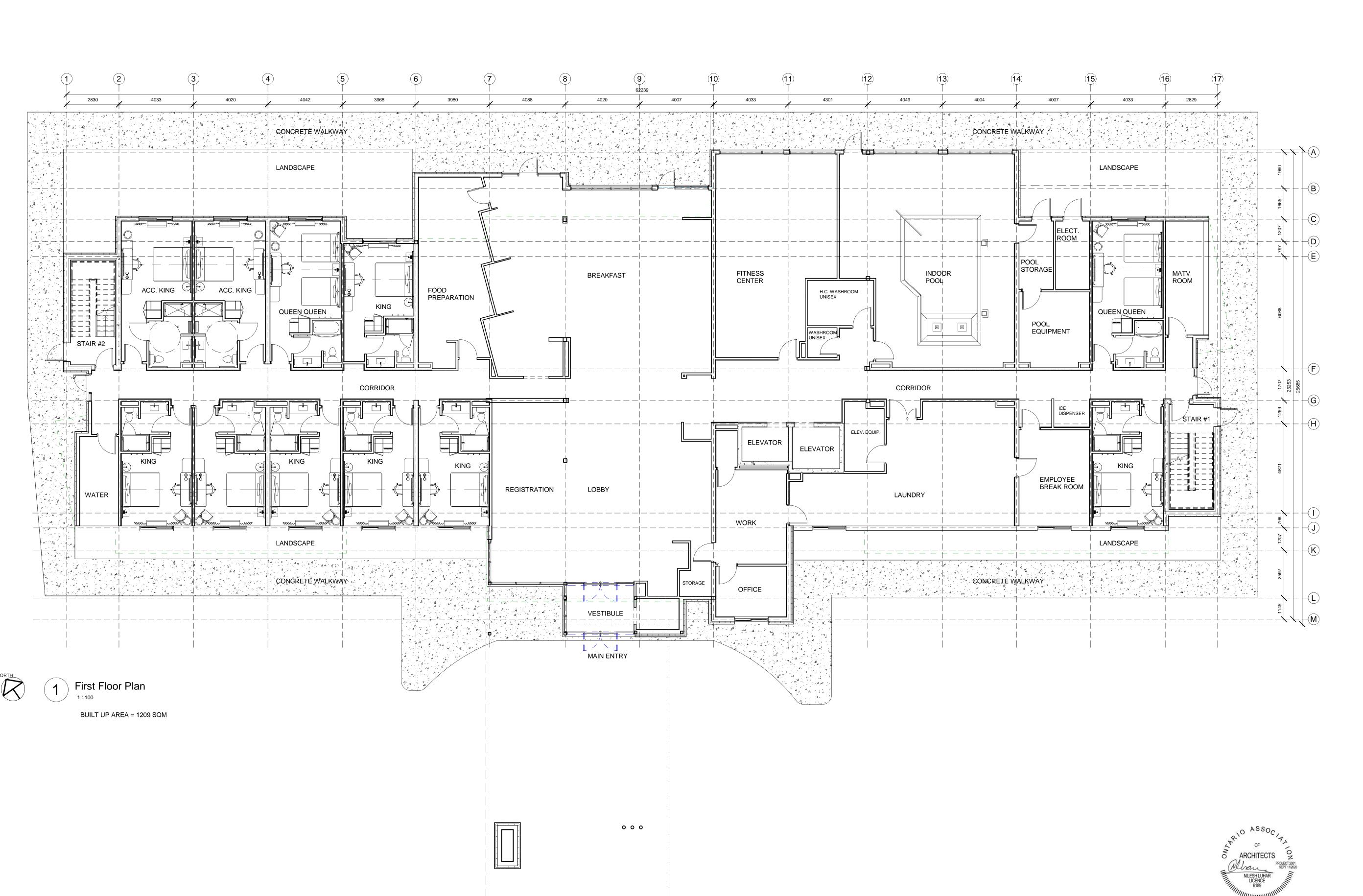
SITE LOCATION



211 Yonge Street Suite 301 Toronto, ON M5B 1M4 416-477-3392 T www.cfcrozier.ca

| Drawn | A.K. | Design | Project No. | 1716 | -5554 |
|-------|------|--------|-------------|------|---------|
| Check | P.A. | Check | Scale N.T.S | Dwg. | FIG. 01 |





ALL INFORMATION AND DIMENSIONS MUST BE CHECKED AND VERIFIED ON SITE. DO NOT SCALE DRAWINGS. ANY VARIANCES OR DISCREPANCIES MUST BE REPORTED TO THE DESIGNER PRIOR TO COMMENCEMENT OF THE WORK. ALL WORK SHALL BE CARRIED OUT IN ACCORDANCE WITH ALL BY-LAWS AND BUILDING CODES HAVING JURISDICTION OVER THIS CONSTRUCTION SITE. THE DESIGN AND CONTRACT DRAWINGS ARE THE COPYRIGHT OF THE DESIGNER AND MAY NOT BE REPRODUCED, REUSED OR ALTERED WITHOUT THE WRITTEN PERMISSION OF THE DESIGNER.

| No. | Description | Date |
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FAIRFIELD BY MARRIOTT

12476 HIGHWAY 50, CALEDON, ONTARIO

FIRST FLOOR PLAN

 Project number
 2001

 Date
 03-07-2020

 Drawn by
 NL

 Checked by
 NL

A101

Scale 1:100



1109 Britannia Road E, Mississauga, Ontario L4W 3X1 O: 905 564 1154, M: 416 669 6564, 416 728 1807 www.antrix.ca

| Type or Nature of <i>Use</i> | Minimum Off-Street Parking Requirements |
|------------------------------|---|
| -Day Care, Private Home | No requirement |
| -Bed & Breakfast | 1 parking space per guest room |
| Establishment | |

5.2.3 Non-Residential *Parking* Requirements

The number of *parking spaces* required for non-residential *uses* shall be calculated in accordance with the standards set out in **Table 5.2**:

TABLE 5.2

| Type or Nature of <i>U</i> se | Minimum Off-Street Parking Requirements |
|--|--|
| -Adult Day Centre - Day Nursery | 1 parking space per staff member + 1 parking space per 30 m ² of net floor area or portion thereof |
| -Art Gallery - Artisan Operation -Artist Studio & Gallery -Museum | 1 parking space per 100 m ² of net floor area or portion thereof where no retail; 1 per 60 m ² or portion thereof where retail component. |
| -Business Office -Research Establishment - Library | 1 parking space per 30 m ² of net floor area or portion thereof |
| -Community Centre - Sports Arena - Wellness Centre - Fitness Centre -Club | 1 parking space per 15m ² of net floor area or portion thereof |
| -Financial Institution | 1 parking space per 25m ² of net floor area or portion thereof |
| -Funeral Home | 1 <i>parking space</i> per 20m ² of <i>net floor area</i> or portion thereof |
| -Golf Course | 12 parking spaces per hole |
| -Hospital | 1.5 parking spaces per bed |
| -Hotel - Motel | 1 parking space per guest room, plus 1 parking space per 10 m ² or portion thereof of net floor area devoted to meeting, dining and banquet facilities. |
| - Industrial Use - Medical Marihuana Production Facility | a) If accessory office and retail <i>net floor area</i> s are 15% or less of the total <i>net floor area</i> : Up to 5,000 m ² – 1 <i>parking space</i> per 60 m ² <i>net floor area</i> or portion thereof |
| | 5,000 to 10,000 m^2 – 83 parking spaces, plus 1 parking space per 90 m^2 of net floor area or portion thereof over 5,000 m^2 |
| | Over 10,000 m^2 – 139 parking spaces, plus 1 parking space per 170 m^2 or portion thereof of net floor area or portion thereof over 10,000 m^2 |
| | b) If associated office and retail <i>net floor areas</i> are more than 15% of the total <i>net floor area</i> : |

| Type or Nature of <i>U</i> se | Minimum Off-Street Parking Requirements |
|---|---|
| | In addition to the standards contained above in (a), the applicable <i>net floor areas</i> exceeding 15% shall be subject to the applicable office or retail parking requirements. |
| -Dry Cleaning or Laundry Plant - Dry Cleaning or Laundry | 1 parking space per 20 m ² of net floor area or portion thereof |
| Outlet - Laundromat | |
| -Long Term Care Facility | 0.5 parking spaces per bed |
| -Clinic - Veterinary Hospital - Animal Hospital - Medical Laboratory -Medical Centre | 1 parking space per 16.5 m ² of net floor area or portion thereof |
| -Motor Vehicle Body Shop -Motor Vehicle Repair Facility -Motor Vehicle Service Centre | 3 parking spaces per service bay plus 1 parking space per 20 m ² or portion thereof of net floor area for the office and any retail use. |
| -Motor Vehicle Gas Bar | 1 parking space per 20 m ² or portion thereof of net floor area exclusive of fuel dispensing spaces |
| -Motor Vehicle uses not | 1 parking space per 20 m ² or portion thereof of net floor |
| otherwise listed | area exclusive of display and storage parking |
| -Park | 5 parking spaces per hectare or portion thereof |
| -Place of Entertainment | the greater of 1 parking space per 6 seats capacity or 1 parking space per 10m ² of net floor area or portion thereof |
| -Place of Worship | the greater of 1 parking space per 6 persons design capacity of the worship area or 1 parking space for 10 m ² of net floor area or portion thereof of the worship areas and any accessory use areas, excluding residential uses. |
| -Recreational Use | 30 parking spaces per ball field 30 parking spaces per soccer field 4 parking spaces per tennis court |
| -Restaurant -Place of Assembly | 1 parking space per 15 m ² of net floor area or portion thereof |
| -Retail Store - Sales Service and Repair Shop - Personal Service Shop | 1 parking space per 20 m ² of net floor area or portion thereof |
| -Factory Outlet - Merchandise Service Shop | |
| -Light Equipment Rental | |
| Establishment | |
| - Bakery | |
| - Printing & Processing | |
| Service Shop | |
| -School | Elementary – 1 parking space per 100 m ² of gross floor area or portion thereof and 1 parking space per portable Secondary – 1.5 parking spaces per 100 m ² of gross floor area or portion thereof and 1 parking space per portable |

| Type or Nature of <i>U</i> se | Minimum Off-Street Parking Requirements | |
|---|---|--|
| | classroom | |
| -Training Facility | 1 parking space per 30 m ² of net floor area or portion thereof | |
| -Warehouse -Transportation Depot | a) If associated office or retail <i>net floor areas</i> are 15% or less of the total <i>net floor area</i> : | |
| · | Up to 7,000 m ² – 1 <i>parking space</i> per 90 m ² <i>net floor area</i> or portion thereof | |
| | 7,000 to 20,000 m^2 – 78 parking spaces, plus 1 parking space per 145 m^2 of net floor area or portion thereof over 7000 m^2 | |
| | Over 20,000 m ² – 168 parking spaces, plus 1 parking space per 170 m ² of net floor area or portion thereof over 20,000 m ² | |
| | b) If associated office or retail <i>net floor areas</i> are more than 15% of the total <i>net floor area</i> : | |
| | In addition to the standards contained above in (a), the applicable <i>net floor areas</i> exceeding 15% shall be subject to the applicable office or retail parking requirements. | |
| -Warehouse, Public Self- Storage | 1 parking space per 30 m ² of net floor area or portion thereof within the office; plus 1 parking space per 100 m ² of net floor area or portion thereof of the building. | |
| -Warehouse, Retail | 1 parking space per 30 m ² of net floor area or portion thereof | |
| -Warehouse, Wholesale | 1 space per 80 m ² of net floor area or portion thereof | |
| Uses permitted by this By-law other than those listed in this Table | 1 parking space per 45 m ² of total floor area or portion thereof | |

Where the minimum parking requirement in an Exception *Zone* is different from the above requirements, the applicable minimum *parking* provisions of the Exception *Zone* shall apply.

5.2.4 Calculation Of *Parking, Loading* and *Delivery* Requirements

Where the minimum number of *parking, loading* or *delivery spaces* is calculated on the basis of a rate or ratio, the required number of *parking, loading or delivery spaces* shall be rounded to the next higher whole number.

5.2.5 More Than One Use On A Lot

The parking requirements for more than one *use* on a single *lot* or for a *building* containing more than one *use*, shall be the sum total of the parking requirements for each of the component *uses*, unless otherwise noted.

5.2.6 Barrier-Free Parking

Barrier-free *parking spaces* shall be provided in accordance with the provisions of the barrier-free access requirements in Town of Caledon By-law 2006-138, as may be amended from time to time.

5.2.20 Parking Of Commercial Motor Vehicles

The parking or storage of one commercial *motor vehicle* within the meaning of the Highway Traffic Act per *dwelling unit* on a *lot* is permitted on any *lot* subject to Residential Zone provisions, provided the commercial *motor vehicle* has a registered gross vehicle weight of 3,000 kilograms or less. If the commercial *motor vehicle* is a school bus, it may exceed a weight of 3,000 kilograms.

5.3 LOADING

5.3.1 Restriction On Use Of Land, Buildings And Structures

No *person* shall use any land, *building* or *structure* in any Commercial or Industrial *Zone* for any purpose permitted by this By-law, unless *loading spaces* are provided in accordance with the provisions of this Section of the By-law.

5.3.2 Loading Space Requirements

The minimum number of *loading spaces* required shall be calculated in accordance with the standards set out in **Table 5.3**:

TABLE 5.3

| Uses | For that Portion of the Net floor area that is: | Loading space Requirements (1) |
|----------------------------------|--|---------------------------------|
| Airport, Building Supply Outlet, | 300 m ² or less | Nil |
| Bulk Storage Facility; | 301 m ² to 2,325 m ² | 1 loading space |
| Contractor's Facility | 2,326 m ² to 7,440 m ² | 2 loading spaces |
| Dry Cleaning or Laundry Plant; | 7,441 m ² or greater | 3 loading spaces plus 1 |
| Equipment Storage Building, | | additional loading space |
| Home Improvement Centre | | for each additional |
| Industrial Use; Light Equipment | | 9,300 m ² or portion |
| Rental Establishment | | thereof in excess of |
| Maintenance Garage, | | 7,441 m ² |
| Accessory; Medical Marihuana | | |
| Production Facility; Motor | | |
| Vehicle Body Shop; Motor | | |
| Vehicle Repair Facility; Gravel | | |
| Pit; Quarry; Research | | |
| Establishment; Sanitary | | |
| Landfill Site; Sewage Treatment | | |
| Facility; Supermarket; | | |
| Transportation Depot; | | |
| Warehouse; Warehouse, | | |
| Public Self-Storage; | | |
| Warehouse, Wholesale; Waste | | |
| Transfer Facility; Waste | | |
| Processing Plant | | |

Footnote to Table 5.3:

(1) A *public use* with a *floor area* greater than 301m², owned and operated by the Town, shall require a maximum of one loading space.

5.3.3 Size

Each *loading space* shall be at least 14 metres long, 3.5 metres wide and have a vertical clearance of at least 3.35 metres.

5.3.4 More Than One Use On A Lot

The minimum *loading space* requirements for more than one *use* on a *lot* or for a *building* containing more than one *use*, shall be the sum total of the *loading space* requirements for each of the component *uses*, unless otherwise noted.

5.3.5 Exclusive Use Of A Loading Space

Any required *loading space* shall be unobstructed and available for loading purposes and used exclusively for that purpose at all times, unless otherwise specified in this By-law.

5.3.6 Location Of Required Loading Spaces

Required loading spaces shall:

- a) not be permitted in the front yard or exterior side yard;
- b) not be located closer than 20 metres from any *street line* or Residential *Zone* boundary, but may be permitted within this area if the *loading space* is located entirely within a *structure* on a floor above the *first storey* or below established grade.

5.3.7 Surface Treatment

All required *loading spaces* and all *driveways* to any *loading space* shall be maintained with a stable surface which may include asphalt, concrete, concrete pavers, gravel or similar material which is treated so as to prevent the raising of dust or loose particles.

5.4 DELIVERY

5.4.1 Restriction on Use of Land, *Buildings* and *Structures*

No *person* shall use any land, *building* or *structure* in any Non-Residential *Zone* for any purpose permitted by this By-law, unless *delivery spaces* are provided in accordance with the provisions of this Section of the By-law.

5.4.2 Delivery Space Requirements

The minimum number of *delivery spaces* for the *uses* shown shall be calculated in accordance with the standards set out in **Table 5.4**:

TABLE 5.4

| Uses | Delivery Space Requirements | |
|--------------------------------------|-----------------------------|--|
| Adult Day Centre, Animal Hospital, | 1 per building per lot | |
| Business Office, Community | | |
| Centre, Clinic, Convenience Store, | | |
| Crisis Care Facility, Day Care | | |
| Facility, Day Nursery, Drive- | | |
| Through Service Facility, Financial | | |
| Institution, Fitness Centre, Grocery | | |
| Store, Library, Long-Term Care | | |

Town of Caledon Zoning By-law

| Facility, Merchandise Service Shop, Museum, Place of Assembly, Place of Entertainment, Place of Worship, Private Club, Restaurant, Retail Store, Sports Arena, Training Facility, Wellness Centre | |
|--|--|
| Funeral Home, Hospital, School | 2 per lot |
| Hotel, Motel | 1 for each 20 guest rooms or portion thereof |
| Tourist Camp | 1 for each accessory management office plus 1 for each recreation building |

5.4.3 Size

Each *delivery space* shall be at least 9 metres long, 3.5 metres wide and have a vertical clearance of at least 3 metres.

5.4.4 More Than One *Use* on a *Lot*

The minimum *delivery space* requirements for more than one *use* on a single *lot* or for a building containing more than one *use*, shall be the sum total of the *delivery space* requirements for each of the component *uses*, unless otherwise noted.

5.4.5 Exclusive Use of a Delivery Space

Any required *delivery space* shall be unobstructed and available for delivery purposes and used exclusively for that purpose at all times, unless otherwise specified in this By-law.

5.4.6 Location of Required *Delivery Spaces*

Required *delivery spaces* shall be located a minimum of 3 metres from any *street line* and a minimum of 6 metres from any Residential *zone* boundary.

5.4.7 Surface Treatment

All required *delivery spaces* and all *driveways* to any *delivery space* shall be maintained with a stable surface which may include asphalt, concrete, concrete pavers, gravel or similar material which is treated so as to prevent the raising of dust or loose particles.