



Personal Use Declaration Letter

For use by Principal Authority			
Date Received:		File Number: BA/	
A. Property Information			
Street Address	City/Town	Province	Postal Code
B. Owner Information and Declaration			
Last Name I,		First Name	Corporation or partnership
Street Address of,		City/Town	Province
Postal Code	Phone Number		Email
<p>do hereby declare, that the _____ is for my personal use only and will not be using the space as an Additional Residential Unit. Additional Residential Units (ARU), also known as accessory apartments, granny flats, in-law suites, laneway suites, and coach houses are independent housing units with their own kitchen, bathroom, and bedrooms.</p> <p>If the intended use of this space should change, I am aware that I must apply for a building permit and obtain any other applicable approvals.</p>			
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%; border-top: 1px solid black; text-align: center;">Owner's Signature</div> <div style="width: 30%; border-top: 1px solid black; text-align: center;">Print Name</div> <div style="width: 30%; border-top: 1px solid black; text-align: center;">Date</div> </div>			