

OFFICE CONSOLIDATION

This is a consolidation of the Town’s by-law to establish 2025 Fees and Charges for services and planning applications provided by the Corporation of the Town of Caledon being By-law Number 2024-106 as amended by By-law 2025-054 and 2025-056. The following consolidation is an electronic reproduction made available for information purposes only and is not an official version of the by-law. Official versions of all by-laws can be obtained from the Town Clerk by calling (905) 584-2272. If there are any discrepancies between this consolidation and By-laws 2024-106, 2025-054 and 2025-056 the By-laws shall prevail.

THE CORPORATION OF THE TOWN OF CALEDON

BY-LAW NO. 2024-106

A by-law to establish 2025 Fees and Charges for services and planning applications provided by the Corporation of the Town of Caledon and to repeal By-law 2024-006, as amended

WHEREAS section 391 of the *Municipal Act, 2001*, as amended, authorizes a municipality and a local board to pass by-laws imposing fees or charges for services or activities provided or done by or on behalf of it and for various types of licences, permits and approvals;

AND WHEREAS section 69 of the *Planning Act, R.S.O. 1990, c.P.13*, as amended provides that the Council of a municipality, by-law may establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS section 7 (1) of the *Building Code Act, S.O. 1992, Chapter 23* as amended provides that a Council of a municipality may pass by-laws requiring the payment of fees on applications for an on the issuance of permits, requiring the payment of fees for maintenance inspections, and prescribing the amount of the fees.

NOW THEREFORE the Council of The Corporation of the Town of Caledon ENACTS AS FOLLOWS:

This by-law shall be known as the “Fees By-law”

1. In this by-law,

“costs” means any and all disbursements incurred by the municipality, and includes, but is not restricted to, any registration costs, title search costs, corporate search costs, survey costs, reference plan costs, advertising costs, outside counsel fees, paralegal fees, site inspection costs and any applicable taxes including H.S.T.;;

“property owner” includes the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy;

“site inspection costs” means non-routine inspections performed by Town staff and specifically excludes the performance of inspections required pursuant to the Building Code Act and the Building Code;

“Town” means The Corporation of the Town of Caledon
2. (1) Any person requesting or applying for the services or approvals listed in the attached schedules attached hereto and forming part of this by-law shall pay the fees listed for that service or approval as set out in the attached schedules.

(2) No request by any person for a service or approval listed in the attached schedules shall be acknowledged or performed by the Town unless and until the person requesting the service or approval has paid the fee or charge for the service or approval as set out in the attached schedules, unless noted otherwise.
3. The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:

(1) the applicant is a non-resident;

- (2) the applicant does not carry on business in the Town;
- (3) the applicant is a first time applicant;
- (4) the applicant:
 - (i) has previously failed to pay a fee or charge imposed by the Town in a timely manner; or
 - (ii) is currently or has previously been indebted to the Town;
- (5) the service or activity to be provided by the Town is for a substantial period of time;
- (6) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
- (7) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting from the applicant's or the organization's use of Town property.

3.1. The Town may request a deposit of:

- (1) up to one hundred percent (100%) of all applicable fees, charges and costs, payable in advance where the fees, charges and costs will be required as part of the application to purchase Town land; and
- (2) up to ten percent (10%) of the value of the land, payable in advance where such deposit is required as part of the application to purchase Town land.

4. All Town accounts and invoices are due and payable when rendered.

- (1) Outstanding Town accounts and invoices shall bear interest at the rate of 1.5% monthly or 18% per annum, calculated from the first day of the month after the account is overdue.
- (2) In addition to the fees noted in subsection 4(1) if peer or legal review costs are incurred by the Town in the processing of a planning application by the Town, the applicant is required to pay these costs to the Town.
- (3) Where Staff determines upon reasonable grounds that peer and legal review costs will be encountered during the processing of a planning application, the applicant shall deposit with the Town \$25,000.00 or \$10,000.00 depending on the extent of peer and legal review costs that Staff determines are likely to be encountered.
- (4) If peer and legal review costs during the processing of a planning Application exceed the amount deposited with the Town, the applicant shall re-establish the full amount of the deposit or such other reasonable amount as is determined by Staff.
- (5) If peer and legal review costs incurred by the Town in the processing of a planning application are less than the amount deposited with the Town, the Town shall reimburse the unused portion of the deposit.

5. The Town may require that an applicant pay the fees or charges prescribed under this by-law or any interest or penalties due and owing under this by-law by means of a certified cheque, cash or money order where the applicant or the organization he or she represents has previously submitted to the Town a Non-sufficient fund (NSF) cheque or has stopped payment on a cheque submitted to the Town.

6. An Administration fee calculated at the rate of 15% of the amount of the fee or charge imposed by the Town shall, where applicable, be added to the fee or charge.

7. The fees and charges listed in the schedules to this by-law shall, where applicable, be subject to any applicable provincial and federal taxes.

8. (1) The fee for a Town souvenir/merchandise is the cost to the Town of the purchase of the souvenir/merchandise plus the administration fee.

- (2) The administration fee for a Town souvenir shall not apply to any souvenir distributed for Town promotional purposes by Town Staff or by-Members of Council.
9. The Treasurer shall add the fees and charges imposed pursuant to this by-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this by-law and collect them in the same manner as municipal taxes.
10. If a court of competent jurisdiction declares any provision, or any part of a provision of this by-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this by-law, that each and every other provision of this by-law authorized by law, be applied and enforced in accordance with its terms to the extent possible by law.
11. The following Schedules form part of this By-law:

Schedule	Division/Service Area
A	Town Wide Administration Fees
B	Building Services
C	Municipal Law Enforcement
D	Planning
E	Fire and Emergency Services
F	Recreation & Community Services
G	Legal, Clerks & Provincial Offences Administration
H	Animal Services
I	Service Delivery
J	Revenue, Purchasing & Risk Management
K	Operations
L	Engineering
M	Energy & Environment
N	Caledon Public Library

12. That By-law 2024-006 and all amendments thereto are hereby repealed.
13. This By-law shall come into full force and effect on January 1, 2025.

Enacted by the Town of Caledon Council this 17th day of December, 2024.

"Annette Groves"
Annette Groves, Mayor

"Kevin Klingenberg"
Kevin Klingenberg, Municipal Clerk

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE A TOWN WIDE ADMINISTRATION FEES

GENERAL					
	NSF Cheque	Per cheque	\$51.00	-	\$51.00
	Wire Payment Fee	Per wire	\$15.00	-	\$15.00
	Late payment charges for invoices past due	Per Month	1.50%	-	1.50%
	Cost recovery of external collection costs incurred to be added onto overdue accounts if applicable	Costs	Cost Recovery	-	Cost Recovery
PHOTOCOPYING					
	Black & White - letter	fee per page	\$0.70	\$0.09	\$0.79
	Black & White - legal	fee per page	\$0.70	\$0.09	\$0.79
	Black & White - ledger	fee per page	\$1.20	\$0.16	\$1.36
	Colour - letter	fee per page	\$1.20	\$0.16	\$1.36
	Colour - legal	fee per page	\$1.20	\$0.16	\$1.36
	Colour - ledger	fee per page	\$2.52	\$0.33	\$2.85
	White print (survey)	fee per page	\$6.20	\$0.81	\$7.01
RESEARCH FEE					
	First hour		\$107.22	-	\$107.22
	Each additional one quarter hour		\$26.80	-	\$26.80
MAPS					
Air Photos (digital reproduction)	8 1/2" x 11"		\$30.47	\$3.96	\$34.43
	8 1/2" x 14"				
	11" x 17"				
	24" x 36"		\$77.74	\$10.11	\$87.85
	36" x 48"		\$77.74	\$10.11	\$87.85
Street guide/street name listing	Colour		\$30.47	\$3.96	\$34.43
Caledon Wall Map	Shows major settlement & roads network 49" x 36" Colour		\$30.47	\$3.96	\$34.43

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE A
TOWN WIDE ADMINISTRATION FEES

MAPS					
Ward Maps	11" x 17" - Colour		\$12.61	\$1.64	\$14.25
Zoning By-law Maps	8 1/2" x 11"- Colour		\$30.47	\$3.96	\$34.43
	24" x 36" - Colour		\$30.47	\$3.96	\$34.43
Official Plan Schedules	11" x 17" - Colour		\$12.61	\$1.64	\$14.25
Special mapping or other Services	\$63.05/hour (one hour minimum charge and 30 minute increments thereafter)		\$63.05/hour	Yes	Fee + HST
	plus packaging, postage and printing costs		Cost Recovery	Yes	Fee + HST
PUBLIC WI-FI ADVERTISING					
WiFi Monthly Advertising Graphic files to Town's standards provided by client			\$509.73	\$66.26	\$575.99
Town assistance in creating advertisement for Public Wi-Fi		one time flat fee	\$153.10	\$19.90	\$173.00

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B BUILDING SERVICES

BUILDING SERVICES

COMPLIANCE LETTERS

Building Compliance Letter		\$159.00	\$20.67	\$179.67
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FORTIFICATION BY-LAW

Fortification of Land Exemption Application	Process application (non-refundable)		\$962.00	-	\$962.00
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GENERAL

NSF Cheque	Per cheque	\$59.00	-	\$59.00
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POOL ENCLOSURES

Construction of a privately owned swimming pool		\$458.00	-	\$458.00
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RESEARCH FEE

First hour		\$64.00	-	\$64.00
Each additional one quarter hour		\$19.23	-	\$19.23
First hour		\$64.00	-	\$64.00
Each additional one quarter hour		\$19.23	-	\$19.23

SIGN BY-LAW

Sign Permit Application	To place an awning sign, canopy sign, construction site sign, ground sign, menu board and/or pre-menu board sign, non-residential development sign, projecting sign, residential development sign, third party sign, traffic circulation control sign, and/or wall sign.	per square meter	\$38.46	-	\$38.46
			\$193 minimum		\$193 minimum
	Sign variance (non-refundable)		\$833.00	-	\$833.00
	To alter or repair a sign	flat fee	\$192.00	-	\$192.00
	Any sign placed, altered, or repaired without a permit issued prior to commencement of work		Applicable fee doubled	-	Applicable fee doubled

BUILDING PERMIT FEES

Permit fees shall be calculated based on the formula given below, unless otherwise specified in the schedule.

Permit Fee = Service Index (SI) x Total floor area (A), Where floor area (A) is measured to the outer face of exterior walls and to the centre of party walls or demising walls, except when calculating partition work.

The minimum permit fee shall be \$192, in addition unless stated otherwise.

The minimum permit fee for Groups A, B, D, E and F shall be \$321, in addition unless stated otherwise.

For permits divided into partial permits, a \$1,080 additional fee will be added for each partial permit, unless stated otherwise.

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B BUILDING SERVICES

(A) Construction

Group A: Assembly Occupancies

(a)	Schools, libraries, churches, theatres, arenas, gymnasiums, pools, restaurants, recreation centres, bus terminals, banquet halls, etc.	per square meter	\$20.07	-	\$20.07
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Group B: Care, Care and Treatment or Detention Occupancies

(a)	Hospitals, nursing homes, care homes, etc.	per square meter	\$24.07	-	\$24.07
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Group C: Residential Occupancies

(a)	Detached, semis, townhouses, duplexes	per square meter	\$18.12	-	\$18.12
(b)	All other multiple unit residential buildings (apartments, etc.)	per square meter	\$16.61	-	\$16.61
(c)	Hotels, motels	per square meter	\$22.93	-	\$22.93
(d)	Addition (heated)	per square meter	\$15.21	-	\$15.21
(e)	Addition (unheated)	per square meter	\$14.40	-	\$14.40
(f)	Detached garage/shed/accessory building to detached, semis, townhouses, duplexes	per square meter	\$6.72	-	\$6.72
(g)	Finished Basements of detached, semis, townhouses, duplexes	per square meter	\$5.93	-	\$5.93
(h)	Issued repeats to detached, semis, townhouses, duplexes	per square meter	\$16.34	-	\$16.34

Group D: Business and Personal Services Occupancies

(a)	Office buildings (shell)	per square meter	\$18.02	-	\$18.02
(b)	Office buildings (finished)	per square meter	\$21.62	-	\$21.62
(c)	Funeral homes, banks, medical clinics, fire halls, etc.	per square meter	\$21.62	-	\$21.62

Group E: Mercantile Occupancies

(a)	Retail stores (shell/strip) plazas	per square meter	\$16.47	-	\$16.47
(b)	Retail stores (finished), supermarkets, department stores	per square meter	\$20.59	-	\$20.59

Group F: Industrial Occupancies

(a)	Warehouses, factories (shell)	per square meter	\$11.19	-	\$11.19
(b)	Warehouses, factories (single tenancy, finished)	per square meter	\$12.87	-	\$12.87
(c)	Repair garages, car washes	per square meter	\$13.13	-	\$13.13
(d)	Canopies over gas pumps, outside storage, etc.	per square meter	\$6.05	-	\$6.05
(e)	Parking garages (underground & open air)	per square meter	\$8.24	-	\$8.24
(f)	Offices in warehouses or factories	per square meter	\$5.40	-	\$5.40
(g)	Farm Buildings	per square meter	\$1.93	-	\$1.93

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B BUILDING SERVICES

(A) Construction

Sewage Systems

(a)	New or replacement (includes bed replacement only)	flat fee	\$564.00	-	\$564.00
(b)	Repair (excludes bed replacement)	flat fee	\$282.00	-	\$282.00

Demolition

(a)	Any building including sewage systems	flat fee, per building and/or system	\$321.00	-	\$321.00
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Miscellaneous

(a)	Permanent tents, air supported structures	per square meter	\$5.51	-	\$5.51
(b)	Pedestrian bridges, crane runways, etc.	per square meter	\$3.72	-	\$3.72
(c)	Repair or re clad (per surface area)	per square meter	\$0.90	-	\$0.90
(d)	Ceiling (new or replacement)	per square meter	\$0.90	-	\$0.90
(e)	Balcony repairs	per square meter	\$1.92	-	\$1.92
(f)	Parking garage repairs	per square meter	\$2.82	-	\$2.82
(g)	Sprinklers	per square meter	\$0.96	-	\$0.96
(h)	Trailers or buildings on construction sites for Office or Sales purpose	per square meter	\$12.56	-	\$12.56

(B) Alterations/Renovations

Interior alterations and partitioning and Change of Occupancy Classification

(a)	Group A: Assembly Occupancies	per square meter	\$5.38	-	\$5.38
(b)	Group B: Care, Care and Treatment or Detention Occupancies	per square meter	\$5.38	-	\$5.38
(c)	Group C: Residential Occupancies	per square meter	\$5.64	-	\$5.64
(d)	Group D: Business and Personal Services Occupancies	per square meter	\$5.64	-	\$5.64
(e)	Group E: Mercantile Occupancies	per square meter	\$5.38	-	\$5.38
(f)	Group F: Industrial Occupancies	per square meter	\$5.38	-	\$5.38
(g)	Group F: Industrial Occupancies (fit-out for warehousing space, racking, shelving, equipment or machinery placement only)	per square meter	\$0.96/m2 \$641 minimum	-	\$0.96/m2 \$641 minimum
(h)	Demising walls only (upgrade or new)	Each	\$641.00	-	\$641.00
(i)	Roof Replacement (Structural)	per square meter	\$5.64	-	\$5.64

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B BUILDING SERVICES

(C) Other Miscellaneous Work

(a)	New Portable Classrooms (per building group), Mobile Homes, etc.	Each	\$1,131.00	-	\$1,131.00
(b)	Moving or Relocating a Building on the Same Property (portable classrooms per building group, mobile homes per building, etc.)	Each	\$606.00	-	\$606.00
(c)	Temporary tents	Each	\$215.00	-	\$215.00
(d)	Communication and transmission towers	Each	\$364.00	-	\$364.00
(e)	Foundation for Tanks, Silos, Dust Collectors, etc.	Each	\$364.00	-	\$364.00
(f)	Solar Collectors for detached, semis, townhouses, duplexes	Each	\$192.00	-	\$192.00
(g)	Solar Collectors (other)	Each	\$321.00	-	\$321.00
(h)	Fire alarms	Each	\$283.00	-	\$283.00
(i)	Electromagnetic locks	Each	\$192.00	-	\$192.00
(j)	Decks, porches, basement walkout, etc. to detached, semis, townhouses, duplexes	Each	\$192.00	-	\$192.00
(k)	Fireplaces, wood stoves, etc.	Each	\$192.00	-	\$192.00
(l)	Window replacements (except for single dwelling)	Each	\$8.97	-	\$8.97
(m)	Underground and above ground storage tank	per tank	\$370.00	-	\$370.00
(n)	Balcony guard replacements	per lin. m.	\$2.31	-	\$2.31
(o)	Retaining walls	per lin. m.	\$12.18	-	\$12.18
(p)	Bleachers/demountable stages	Each	\$254.85	-	\$254.85

(D) Mechanical Components

Heating ventilation, air conditioning, etc. (work independent of building permit)

(a)	Group A: Assembly Occupancies	per square meter	\$1.22	-	\$1.22
(b)	Group B: Care, Care and Treatment or Detention Occupancies	per square meter	\$1.22	-	\$1.22
(c)	Group C: Residential Occupancies	per square meter	\$1.22	-	\$1.22
(d)	Group D: Business and Personal Services Occupancies	per square meter	\$1.22	-	\$1.22
(e)	Group E: Mercantile Occupancies	per square meter	\$1.22	-	\$1.22
(f)	Group F: Industrial Occupancies	per square meter	\$1.22	-	\$1.22

Miscellaneous

(a)	Commercial kitchen exhaust (including related make-up air)	Flat Fee Per Unit	\$346.00	-	\$346.00
(b)	Spray booth, dust collector, etc.	Flat Fee Per Unit	\$346.00	-	\$346.00
(c)	Furnace replacement	Flat Fee Per Unit	\$192.00	-	\$192.00
(d)	Boiler replacement	Flat Fee Per Unit	\$364.00	-	\$364.00
(e)	Boiler replacement for detached, semis, townhouses, duplexes	Flat Fee Per Unit	\$192.00	-	\$192.00
(f)	Minor alterations to mechanical systems (duct work only, space heater, exhaust fan, unit heater, etc.)	Flat Fee Per Unit	\$192.00	-	\$192.00
(g)	Alternate Heating System (geothermal etc.) - Residential	Flat Fee Per Unit	\$237.00	-	\$237.00
(h)	Alternate Heating System (geothermal etc.) - ICI	Flat Fee Per Unit	\$416.00	-	\$416.00

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B BUILDING SERVICES

(E) Plumbing and Drain Components

(a)	Group A: Assembly Occupancies	Fee per Fixture	\$33.34	-	\$33.34
(b)	Group B: Care, Care and Treatment or Detention Occupancies	Fee per Fixture	\$33.34	-	\$33.34
(c)	Group C: Residential Occupancies	Fee per Fixture	\$35.00	-	\$35.00
(d)	Group D: Business and Personal Services Occupancies	Fee per Fixture	\$35.00	-	\$35.00
(e)	Group E: Mercantile Occupancies	Fee per Fixture	\$33.34	-	\$33.34
(f)	Group F: Industrial Occupancies	Fee per Fixture	\$33.34	-	\$33.34

Miscellaneous

(a)	Inside sanitary and storm piping	per lin. m.	\$2.31	-	\$2.31
(b)	Outside water services, sanitary and storm piping** (when not included in complete building permit or permit for site services)	per lin. m.	\$6.28	-	\$6.28
(c)	Manholes, catch basins, interceptors, sumps, etc. (when not included in complete building permit or permit for site services)	Each	\$35.00	-	\$35.00
(d)	Site Services (for mechanical site services that serve more than one building)	Each building or block of units	\$321.00	-	\$321.00
(e)	**the maximum amount chargeable in fees in respect of any one permit application for any water service, fire main and outside sanitary and storm piping for Residences, barns and other structures located on Agriculturally zoned properties is \$379.04	-	-	-	-
(f)	Backwater Preventor - Residential	Each	\$301.00	-	\$301.00
(g)	Backwater Preventor - ICI	Each	\$567.00	-	\$567.00

(F) Other

(a)	Early Review of House Model Drawings	per square meter	\$16.92	-	\$16.92
(b)	Resubmission Review (per review stream, discretionary up to two resubmissions)	per hour	\$115.00	-	\$115.00
		minimum	\$192.00	-	\$192.00
(c)	Expedited Service (Fast track, etc.)	per hour	\$115.00	-	\$115.00
		minimum	\$321.00	-	\$321.00
(d)	Material Change (revision)	per hour	\$115.00	-	\$115.00
		minimum	\$192.00	-	\$192.00
(e)	Alternative Solution (Each submission)	per hour	\$115.00	-	\$115.00
		minimum	\$641.00	-	\$641.00
(f)	Change of Use (no construction proposed)	per hour (review and inspection)	\$115.00	-	\$115.00
		minimum	\$321.00	-	\$321.00
(g)	Conditional Building Permit - New and/or Extension (in addition to permit fee, excluding cost of agreement)	flat fee	\$1,282.00	-	\$1,282.00
(h)	Transfer Building Permit (to new owner)	flat fee	\$192.00	-	\$192.00
(i)	Repeat inspection (previous inspection not ready, discretionary up to two repeats)	flat fee	\$192.00	-	\$192.00
(j)	Miscellaneous Inspections- ICI (resulting from a compliance letter, outstanding permits older than two years, etc.)	flat fee	\$321.00	-	\$321.00
(k)	Miscellaneous Inspections- Residential (resulting from a compliance letter, outstanding permits older than two years, etc.)	flat fee	\$192.00	-	\$192.00
(l)	Reactivate Dormant Permit by property owner request	minimum	\$385.00	-	\$385.00

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B
BUILDING SERVICES

Notes:

1. Fees for classes of permits not described or included in this schedule shall be determined by the Chief Building Official
2. The occupancy classification shall be established in accordance with the occupancy definitions of the Ontario Building Code.
3. Except as provided in Item 5, the floor area is the sum of the areas of all floors including basement and shall be measured to the outer face of the walls.
4. No deductions shall be made for openings within the floor area; i.e., stairs, elevators, ducts, etc.
5. A garage serving only the dwelling unit to which it is attached or built in and an unfinished basement located within the dwelling unit shall not be included in the area calculations.
6. Issued models (house types) are referred to as "issued repeats". An "issued repeat application" is a repeat of the identical house design that the applicant builder has previously submitted as a model for which a building permit has been issued.
7. The maximum amount of payment that may be charged to a credit card is \$5000.00 per building permit application.
8. Only applicants for building permits with a value of over \$5,150.00 may elect to either:
-Pay the full permit fee at the time of application; or
-Pay 50% of the full permit fee at the time of application to a maximum amount of \$10,000.00 and the balance at the time of permit issuance.
9. With respect to any work commenced prior to permit application, prior to permit issuance, and/or after issuance but prior to permit closure, and is not in accordance with the approved permit, including failure to arrange for a mandatory inspection prior to proceeding to the next phase of work and/or occupancy, administration charges are due to the municipality for the additional expenditure required because of such unlawful commencement, and the permit fee shall be increased by the greater of:
 - (a) \$150.00, or
 - (b) with respect to work commenced before permit application 50%, and
 - (c) with respect to work commenced after permit application, but prior to permit issuance, 25% of the total permit fee, based on the entire work to be performed and exclusive of any part into which the application for permit may be sub-divided, and
 - (d) with respect to work commenced after permit issuance, but not in accordance with the approved permit, 10% of the total permit fee, based on the entire work to be performed and exclusive of any part into which the application for permit may be sub-divided.
 - (e) In no case shall the total increase in permit fee exceed \$10,000 for each action of unlawful activity commenced.

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE B
BUILDING SERVICES

Building Permit Fees Refunds

- 1.1. Pursuant to this by-law, the portion of the total calculated permit fee that may be refunded shall be a percentage of the total fees, excluding the minimum fees which are non-refundable, payable under this by-law, calculated as follows in regard to functions undertaken by the municipality:
 - 1.1.1. 85% if administrative functions only have been performed;
 - 1.1.2. 70% if administrative and zoning or building code permit application review functions only have been performed;
 - 1.1.3. 50% if administrative, zoning and building code permit application review functions have been performed;
 - 1.1.4. 45% if the permit has been issued and no field inspections have been performed subsequent to permit issuance and;
 - 1.1.5. 5% shall additionally be deducted for each field inspection that has been performed subsequent to permit issuance.
 - 1.1.6. 0% after a period of not less than one (1) year from the date of application being received, if the application has not been cancelled, or the permit has not been issued, or an issued permit has not been acted upon.
 - 1.1.7. If the calculated refund is less than the minimum permit fee applicable to the work, no refund shall be made for the fees paid.
- 1.2. The refund shall be returned to the person named on the fee receipt, unless such person advises the Chief Building Official, in writing and prior to the release of the refund, of a change in name, in which case the refund shall be returned to the person then authorized to receive it.
- 1.3. The refund, if applicable, shall be the difference between total calculated fee for functions undertaken and the deposit made at time of permit application.
- 1.4. If an overpayment of a permit fee occurs on a permit application and the overpayment is less than \$50.00 the difference will not be refunded.

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SCHEDULE C MUNICIPAL LAW ENFORCEMENT

MUNICIPAL LAW ENFORCEMENT

LICENSES

ADULT BUSINESSES

	i) Operator Licence	New & Renewal	\$1,067.37	-	\$1,067.37
	ii) Manager Licence	New & Renewal	\$170.78	-	\$170.78

FOOD AND REFRESHMENT VEHICLE BUSINESSES

Operator	Operator Licence	New & Renewal	\$162.32	-	\$162.32
Attendant	Attendant Licence	New & Renewal	\$162.32	-	\$162.32
Owner	Mobile Food and Refreshment Vehicle Owner Licence	New & Renewal	\$270.53	-	\$270.53
	Stationary Food and Refreshment Vehicle Owner Licence	New & Renewal	\$270.53	-	\$270.53

	Special Event Food and Refreshment Vehicle Licence	New & Renewal	\$162.32	-	\$162.32
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Other	Replacement fee for attendant's photo identification card		\$40.06	-	\$40.06
	Replacement fee for attendant, owner or operators' licence		\$40.06	-	\$40.06
	Replacement fee for owner's plate		\$40.06	-	\$40.06
	Registration of replacement vehicle (must be identical ownership)		\$270.53	-	\$270.53
	Change of information	per licence	\$20.03	-	\$20.03
	Missed or additional vehicle inspection		\$40.06	-	\$40.06
	Corporate search		\$40.06	-	\$40.06
	Business name search		\$40.06	-	\$40.06
	Late Renewal Fee (if inspection required)		\$100.16	-	\$100.16

TAXICAB OR LIMOUSINE LICENCES

Broker/Owner	Taxicab broker's licence	Original & Renewal	\$432.85	-	\$432.85
	Taxicab owner's licence	Original	\$912.96	-	\$912.96
	Taxicab owner's licence	Renewal	\$456.48	-	\$456.48
	Limousine owner's licence	Original	\$912.96	-	\$912.96
	Limousine owner's licence	Renewal	\$456.48	-	\$456.48
	Accessible taxicab licence	Original - 1st Vehicle	\$432.85	-	\$432.85
	Accessible taxicab licence	Original - Subsequent Vehicle	\$351.69	-	\$351.69
	Accessible taxicab licence	Renewal	\$456.48	-	\$456.48
Driver	Taxicab driver or limousine driver	Renewal	\$135.26	-	\$135.26
	Taxicab driver or limousine driver	New Licence	\$135.26	-	\$135.26

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SCHEDULE C MUNICIPAL LAW ENFORCEMENT

TAXICAB OR LIMOUSINE LICENCES

Other	Replacement fee for driver's photo identification card		\$70.34	-	\$70.34
	Replacement fee for driver's or owner's licence		\$70.34	-	\$70.34
	Replacement fee for owner's plate		\$70.34	-	\$70.34
	Registration of replacement vehicle (must be identical ownership)		\$456.48	-	\$456.48
	Change of information	per licence	\$20.03	-	\$20.03
	Missed or additional vehicle inspection		\$40.06	-	\$40.06
	Corporate Search		\$40.06	-	\$40.06
	Business name search		\$40.06	-	\$40.06
	Late renewal fee (if inspection required)		\$100.16	-	\$100.16

DONATION BOX BUSINESS

	Initial Operator Licence	Per location	\$309.54	-	\$309.54
	Operator Licence Renewal	Per location	\$154.77	-	\$154.77
	Operator Licence Renewal for Charities that have a Charitable registration number issued by Canada Revenue Agency	Per location	\$37.87	-	\$37.87

PARKING

	Process application for private property owners to administer parking enforcement		\$1,802.79	-	\$1,802.79
	To appoint Private Parking Enforcement Officer after application is approved		\$206.36	-	\$206.36

PROPERTY COMPLIANCE - TOWN INITIATED

	Completion of work contained in an order, Notice to Comply, etc. and administration fee		Cost Recovery + 15% Admin.	Yes	Fee + HST
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SCHEDULE C MUNICIPAL LAW ENFORCEMENT

FILL BY-LAW					
Fill permit application	i) Application process administration fee (non-refundable)	flat fee	\$960.00	-	\$960.00
	ii) For fill less than or equal to 500 cubic metres in volume -payment due at time of application and is refunded if permit is denied -standard permit processing time is 14 business days - Fill Permit application fee of \$2 per cubic meter is waived for topsoil fill relating to sod- farm operations, greenhouse and horticultural nurseries.	per cubic metre	Flat Fee of \$960 + \$2 per cubic meter	-	Flat Fee of \$960 + \$2 per cubic meter
	ii) For fill greater than 500 cubic metres in volume -payment due at time of application and is refunded if permit is denied -standard permit processing time is 14 business days - Fill Permit application fee of \$2 per cubic meter is waived for topsoil fill relating to sod- farm operations, greenhouse and horticultural nurseries.	per cubic metre	Flat Fee of \$960.00 + \$3.75 per cubic metre	-	Flat Fee of \$960.00 + \$3.75 per cubic metre
	iii) Permit is submitted after on-site work has started (non-refundable)		\$340.83	-	\$340.83
	Permit Extension Fee (more than 1 year)		\$480.00	-	\$480.00
SIGN BY-LAW					
Sign Permit Application	Process application for a mobile sign (30 day limit)		\$100.00	-	\$100.00
	Sign redemption fee	per sign, per day	\$70.34	-	\$70.34
FENCE BY-LAW					
Fence Variance Application	Process application (Non-refundable)		\$404.67	\$52.61	\$457.28
WOODLANDS BY-LAW					
	Process application		\$853.09	\$110.90	\$963.99
APPLICATION FOR EXEMPTION FROM BY-LAW					
	Process application (for By-laws without a variance or exemption provision (non-refundable)		\$1,080.58	\$140.47	\$1,221.05
PRIVATE TRANSPORTATION COMPANY					
	Licence	New & Renewal	\$2,705.30	-	\$2,705.30
	Per trip fee		\$.22 per trip	-	\$.22 per trip
KENNEL BUSINESS					
	Operator Licence	New & Renewal	\$162.32	-	\$162.32
PET SHOP BUSINESS					
	Operator Licence	New & Renewal	\$162.32	-	\$162.32
TEMPORARY PATIO LICENCE					
	Temporary Patio Licence		\$324.64	-	\$324.64
INSPECTION FEES					
	Fee for Serving Document/Letters Issued		\$125.00	-	\$125.00
	Reinspection fee for by-law officer		\$155.00	-	\$155.00
PERMIT PARKING					
	One Month		\$70.00	-	\$70.00
	Six Months		\$350.00	-	\$350.00
	One Year		\$700.00	-	\$700.00

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SCHEDULE D

PLANNING

PLANNING & DEVELOPMENT

COMPLIANCE LETTERS

Planning and Zoning Compliance Letters		\$160.00	\$20.80	\$180.80
Heritage Designation and Cemetery Compliance Letter		\$160.00	\$20.80	\$180.80

LAND USE INQUIRY

Minor Inquiry		No Charge	-	No Charge
Major Inquiry	Per Meeting	\$324.64	\$0.00	\$324.64

PEER REVIEW

Peer Review Administration Fee		15% Administration Fee	Yes	Fee + HST
Development Invoice Administration Fee		\$340.00	\$44.20	\$384.20

OFFICIAL PLAN AND ZONING BY-LAW

Copy of Official Plan	By Hard Copy	\$240.00	\$31.20	\$271.20
Copy of Official Plan	By CD	\$40.00	\$5.20	\$45.20
Annual subscription to Office Consolidation of the Official Plan (affected pages only)	By email	\$230.00	\$29.90	\$259.90
Annual subscription to Office Consolidation of the Official Plan (affected pages only)	By regular mail	\$290.00	\$37.70	\$327.70
Official Plan Schedules (Colour)	Per page	\$8.75	\$1.14	\$9.89
Copy of Comprehensive Zoning By-law	By Hard Copy	\$940.00	\$122.20	\$1,062.20
Copy of Zoning By-law	By CD	\$40.00	\$5.20	\$45.20
Annual subscription to amendments to the Comprehensive Zoning By-law	By email	\$230.00	\$29.90	\$259.90

NEC

Niagara Escarpment Plan Amendment		\$15,200.00	-	\$15,200.00
Niagara Escarpment Development permit application or renewal of application		\$2,760.00	-	\$2,760.00
Niagara Escarpment - Legal Searches		\$350.00	-	\$350.00

PUBLIC INFORMATION MEETINGS & ADVERTISING

Cost Recovery for advertising of Public Meetings, Notice of Applications and Notice of Intention to Lift Holding ("H") Symbol	Per Meeting	Fee + HST	Yes	Fee + HST
Residents Meeting	Per Meeting	\$860 + Fee	Yes	Fee + HST
Cost Recovery for advertising, signage and mailout of Public Meetings, Notices of Application, Regulation, Council or Committee Meetings related to or resulting from a MZO application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
Public Meeting for a MZO or development application related to or resulting from a MZO application or regulation issued by the Province	Per Meeting	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

MINISTER'S ZONING ORDER (MZO)

MZO Applications	Any and all services performed for a MZO application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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URBAN BOUNDARY EXPANSION

Any and all services performed for an Urban Boundary Expansion application			Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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SCHEDULE D PLANNING

PRE-CONSULTATION

Pre-Consultation Meeting - Simple (Oak Ridges Moraine Site Plan Applications - Full, Scoped and Fast Track Streams, Site Plan Applications - Fast Track Stream, Minor Variances, Consents)	Per meeting	\$324.64	\$42.20	\$366.84
Pre-Consultation Meeting - Regular (Site Plan Applications excluding Fast Track Stream, Telecommunication Facility Applications, Zoning By-law Amendments including Temporary Use and Lifting of Holding Symbols, Draft Plans of Subdivision, Draft Plans of Condominium, Official Plan Amendments)	Per meeting	\$2,164.24	\$281.35	\$2,445.59
Pre-Consultation Meeting - Regular (MZO, or development application related to or resulting from a MZO application or regulation issued by the Province)	Per Meeting	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

MISCELLANEOUS

Architectural Compliance Review	Per unit	\$50.00	\$6.50	\$56.50
Custom Home Review	Per unit	\$50.00	\$6.50	\$56.50
Additional Public Meeting or Open House	Per meeting	\$8,400.00	\$1,092.00	\$9,492.00
Expeditor Fee (over and above application fee)	Per submission	\$5,800.00	\$754.00	\$6,554.00
External Review of Development Files	Per review	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

TELECOMMUNICATIONS

1. (a)	Full Stream Application		\$11,700.00	-	\$11,700.00
(b)	Scoped Stream		\$10,700.00	-	\$10,700.00
(c)	Intermediate Stream		\$5,400.00	-	\$5,400.00
(d)	Fast Track Stream		\$560.00	-	\$560.00
(e)	A telecommunication application related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	-	Fee + HST

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SCHEDULE D PLANNING

SITE PLAN APPLICATIONS

2.	(a)	Full Stream Site Plan Application (Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)		\$21,220.00 plus \$1.40/m2 gross floor area (GFA)	Yes	Fee + HST
		Recirculation Fee (for each subsequent recirculation after the third resubmission)		\$1,800.00	-	\$1,800.00
	(b)	Amendment Stream (Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)		\$21,200.00	\$2,756.00	\$23,956.00
		Recirculation Fee (for each subsequent recirculation after the third resubmission)		\$1,400.00	-	\$1,400.00
	(c)	Scoped Stream		\$8,500.00	-	\$8,500.00
	(d)	Fast Track Stream		\$1,160.00	-	\$1,160.00
	(e)	Site Plan Agreement, including amendments to executed or registered site plan agreements*		\$6,060 plus costs	Yes	Fee + HST
	(f)	Additional undertaking or amendment to executed undertaking*		\$4,460 plus costs	Yes	Fee + HST
	(g)	Additional charge per agreement or amendment for a non-standard site plan, agreement, development, grading or servicing agreement or amendment*		\$9,730 plus costs	Yes	Fee + HST
	(h)	Grading or Servicing Agreement*		\$22,930 plus costs	Yes	Fee + HST
	(i)	Phased Site Plan Approval (each of pre-grading, pre-servicing, conditional permit, phased approval)	Each	10% of application fee	-	10% of application fee
	(j)	Appeal to Local Planning Appeal Tribunal		\$370 plus cost recovery	-	\$370 plus cost recovery
	(k)	Annual carrying fee for inactive files (non-ORM)		\$7,000.00	-	\$7,000.00
	(l)	Application administration charge for proceeding with earth works, servicing or construction without necessary planning act approvals (excluding ORM applications)		25% of original application amount	Yes	Fee + HST
	(m)	Engineering Fee: For Engineering reviews (Inspections if the site plan application involves the construction of or change to Town-owned infrastructure)		10% of construction cost on the first \$1million; 8% between \$1,000,001 and \$3million; 6% between \$3,000,001 and \$5million; 4% on costs over \$5,000,001	Yes	Fee + HST
	(n)	A site plan application related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

* "plus costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

Please refer to the Site Plan Control Manual (on website) for further information on Site Plan Applications

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SCHEDULE D PLANNING

OAK RIDGES MORaine (ORM) SITE PLAN APPLICATION

3.	(a)	ORM Full		\$2,280.00	-	\$2,280.00
	(b)	ORM Scoped		\$1,150.00	-	\$1,150.00
	(c)	ORM Fast Track		\$480.00	-	\$480.00
	(d)	ORM Fast Track Stream - No Circulation		\$210.00	-	\$210.00
	(e)	Annual carrying fee for inactive files (ORM)		\$1,120.00	-	\$1,120.00
	(f)	Appeal to Ontario Land Tribunal		\$370 plus cost recovery	-	\$370 plus cost recovery

OFFICIAL PLAN AMENDMENT APPLICATIONS

4.	(a)	Minor Official Plan Amendment Application		\$27,700.00	-	\$27,700.00
	(b)	Major Official Plan Amendment Application		\$51,300.00	-	\$51,300.00
		Official Plan Amendment (including Secondary Plan and/or Block Plan) related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
		Block Plan		\$10,500.00	-	\$10,500.00
	(c)	Appeal to Local Planning Appeal Tribunal		\$370 plus cost recovery	-	\$370 plus cost recovery
	(d)	Aggregate Application		Full cost recovery	-	Full cost recovery
	(e)	Annual carrying fee for inactive files		\$7,900.00	-	\$7,900.00
	(f)	Recirculation Fee (for each subsequent recirculation after the third resubmission)		\$5,100.00	-	\$5,100.00

Unless authorized by the Director of Development Planning or the Chief Planner, all Official Plan or Secondary Plan Amendment applications shall be deemed to be Major.

Subject to the approval of the Director of Development Planning or the Chief Planner, Minor Official Plan Amendment may include an amendment that:

- a) Proposes a small-scale exception to a specific Official Plan standard (e.g. Minor changes to the number of permitted units, building height, gross floor area or to add a site-specific use limited in scale); or
- b) Proposes a minor change to a specific policy that is limited in scope and typically applies to only one property; and
- c) Maintains the intent and purpose of the Official Plan; and
- d) Has limited impact or policy implications beyond the subject lands; and
- e) Is authorized by the Director of Planning and Urban Design.

Major Official Plan Amendment may include an amendment that:

- a) Proposes re-designation or change in land use for a property(ies);
 - b) Requires several changes to the policies and schedules of the Official Plan;
 - c) Is more significant in scale and scope than a minor Official Plan amendment, and which may have a greater impact or policy implications beyond the subject lands.
- Applications related to more than one property would normally be in the Major OPA category;
- d) Is a site-specific application for a large-scale development/redevelopment or a change in designation; or
 - e) Proposes significant changes to the text or policies of the Official Plan would also fall in this category.

An Official Plan Amendment Application in conjunction with an Zoning By-law Application will receive a 15% discount

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SCHEDULE D

PLANNING

ZONING BY-LAW AMENDMENT APPLICATIONS

5.	(a)	Extension of Temporary Use By-laws for Garden Suites		\$1,290.00 plus cost of advertising or posting on property together with required circulation	-	\$1,290.00 plus cost of advertising or posting on property together with required circulation
	(b)	Temporary Use Application		\$39,900.00	-	\$39,900.00
	(c)	Temporary Use Application Extension		\$39,900.00	-	\$39,900.00
	(d)	Minor Zoning By-law Amendment Application		\$39,900.00	-	\$39,900.00
	(e)	Major Zoning By-law Amendment Application		\$49,900.00	-	\$49,900.00
	(f)	Aggregate Application		Full cost recovery	-	Full cost recovery
	(g)	Minister's Zoning Order (MZO) Application, Request to Council or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
	(h)	Removal of Holding (H) Zone		\$4,100.00	-	\$4,100.00
	(i)	Annual Carrying Fee for Inactive files		\$10,000.00	-	\$10,000.00
	(j)	Appeal to Local Planning Appeal Tribunal		\$370 plus cost recovery	-	\$370 plus cost recovery
	(k)	Zoning Certificate		\$1,500.00	-	\$1,500.00
	(l)	Application to establish a Legal Non-Conforming Use		\$11,500.00	-	\$11,500.00
	(m)	Recirculation Fee (for each subsequent Rezoning recirculation after the third resubmission)		\$5,000.00	-	\$5,000.00
	(n)	A Zoning By-law Amendment application (including Temporary Use or Lifting of Hold) related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

Unless authorized by the Director of Development Planning or the Chief Planner, a Zoning By-law Amendment application shall be deemed to be Major.

An application for Minor Amendment involves a small scale development site and has no significant impact on adjoining lands, as determined by the Director of Planning and Urban Design. Minor applications must be site specific and may include:

- a) A request for additional permitted uses within an existing building, or a request to expand an existing building with no significant impact on existing development standards; or
- b) Changes in development standards to accommodate a residential severance to create one additional single detached lot within an existing subdivision.

Major applications include applications more significant in scale and scope than a minor zoning amendment, and which may have greater impact beyond the subject lands. Major applications include:

- a) Applications relating to more than one property;
- b) A site specific application if considered to be redevelopment of a site;
- c) A change in use within a new development and/or a change in the zone category; or
- d) Any application involving significant changes to the development standards or general provisions of the by-law.

A Zoning by-law Amendment Application in conjunction with an Official Plan Amendment Application will receive a 15% discount.

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SCHEDULE D PLANNING

SUBDIVISION APPLICATIONS

6.	(a)	(i) Plan of Subdivision Application - Residential (Other than Palgrave Estates) Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.	Per Unit fee up to a maximum of \$490,000	\$16,900.00 plus \$350 per unit	Yes	Fee + HST
	(b)	(ii) Plan of Subdivision Application - Palgrave Estates Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.	Per Unit fee up to a maximum of \$490,000	\$30,700.00 plus \$350 per unit	Yes	Fee + HST
	(c)	(iii) Plan of Subdivision Application - Industrial/Commercial Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.	Per Hectare fee up to a maximum of \$490,000	\$18,700.00 plus \$4,100 per hectare	Yes	Fee + HST
	(d)	Draft Plan of Subdivision application (including extension of draft approval and/or reinstatement of draft approval) related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
	(e)	Non-residential blocks within a residential subdivision	Per Hectare fee up to a maximum of \$490,000	\$4,100 per hectare	Yes	Fee + HST

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SCHEDULE D PLANNING

SUBDIVISION APPLICATIONS

6.	(f)	Plus additional fees, if applicable:			
	(i)	Revisions requiring re-circulation	\$9,500.00	-	\$9,500.00
	(ii)	Registration of each phase of a plan	\$12,300.00	-	\$12,300.00
	(iii)	Extension of draft plan approval	\$9,500.00	-	\$9,500.00
	(iv)	Revised draft approval plan requiring re-circulation	\$10,700.00	-	\$10,700.00
	(v)	Appeal of plan to Local Planning Appeal Tribunal	\$370 plus cost recovery	-	\$370 plus cost recovery
(g)		Amendment to any registered agreement or fully executed agreement*	\$3,700 plus costs	Yes	Fee + HST
(h)		Each Subdivision Agreement/Grading Agreement/Preservicing Agreement/Development Agreement except otherwise noted *	\$9,300 plus costs	Yes	Fee + HST
(i)		Review and/or preparation of documents related to the registration of Subdivisions and Condominiums including additional phases except otherwise noted*	\$5,300 plus costs	Yes	Fee + HST
(j)		Additional Development Agreement*	\$9,300 plus costs	Yes	Fee + HST
(k)		Additional charge per agreement or amendment for a non-standard subdivision, development, grading or preservicing agreement or amendment*	\$4,000 plus costs	Yes	Fee + HST
(l)		Reinstatement of Draft Plan Approval	\$33,700.00	\$4,381.00	\$38,081.00
(m)		Annual Carrying fee for inactive files	\$2,800.00	-	\$2,800.00
(n)		Landscape Resubmission Fee (for each submission after the 3rd submission)	\$5,300.00	-	\$5,300.00
(o)		Engineering Resubmission Fee (for each submission after the 3rd submission)	\$5,200.00	-	\$5,200.00
(p)		Application administration charge for proceeding without necessary planning act approvals	25% of original application amount	Yes	Fee + HST

Note: The fee for the preparation of any subdivision, preservicing, grading or development agreement shall be payable in advance and the agreement shall not be commenced until full payment of the fee has been received.

Where the municipality has retained outside counsel, at the request of the developer/owner, to expedite the preparation of any of a grading, pre-servicing, subdivision or development agreement or the registration of the draft subdivision plan and compliance documents the developer/owner shall pay the minimum fee for the preparation of the agreements set out above or the registration, and shall, in addition, pay the total cost, including fees, disbursements, and taxes, charged by outside counsel to the municipality

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

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SCHEDULE D PLANNING

CONDOMINIUM APPLICATIONS

7.	(a)	Plan of Condominium Application (<i>includes legal review</i>)		\$35,100.00 plus \$60 per unit	Yes	Fee + HST
		Plan of Condominium - Exemption Application (<i>includes legal review</i>)		\$22,600.00 plus \$60 per unit	Yes	Fee + HST
(b)		Plus additional fees, if applicable:				
		(i) Revisions requiring re-circulation		\$18,000.00	-	\$18,000.00
		(ii) Registration of each phase of a plan		\$4,600.00	-	\$4,600.00
		(iii) Extension of draft approval		\$15,900.00	-	\$15,900.00
		(iv) Revised draft approval plan requiring re-circulation		\$15,900.00	-	\$15,900.00
		(v) Appeal of plan to Local Planning Appeal Tribunal		\$370 plus cost recovery	-	\$370 plus cost recovery
(c)		Annual Carrying Fee - Condominiums		\$4,600.00	-	\$4,600.00
(d)		Draft Plan of Condominium application (including extension of draft approval) related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
(e)		Landscape Resubmission Fee (for each submission after the 3rd submission)		\$5,300.00	-	\$5,300.00
(f)		Engineering Resubmission Fee (for each submission after the 3rd submission)		\$5,200.00	-	\$5,200.00

PART LOT CONTROL EXEMPTION APPLICATIONS

8.	(a)	Part Lot Control Exemption Application (per adjacent blocks) <i>includes legal review of title, by-law, registration and restrictions</i>		\$10,700.00 plus \$90 per unit	Yes	Fee + HST
	(b)	Extension of part lot control by-law		\$2,700.00	\$351.00	\$3,051.00
	(c)	Repeal of part lot control by-law and/or deletion of restrictions		\$2,700.00	\$351.00	\$3,051.00
	(d)	Additional by-law/restriction*		\$890 plus costs	Yes	Fee + HST

REPORTS AND BY-LAWS

9.	(a)	Preparation of reports and by-laws for a private purpose or interest under <i>Planning Act</i> (i.e. merger of lots), payable in advance *		\$1700 plus costs	Yes	Fee + HST
	(b)	Legal documentation regarding lifting of .03 m reserve for a private purpose *		\$960 plus costs	Yes	Fee + HST

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

Town of Caledon 2025 User Fees By-law

Effective Date: May 21, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE D PLANNING

COMMITTEE OF ADJUSTMENT					
10.	(a)	Minor Variance Type 1*		\$1,600.00	\$1,600.00
	(b)	Minor Variance Type 2**		\$2,000.00	\$2,000.00
	(c)	Minor Variance Type 3***		\$5,600.00	\$5,600.00
	(d)	Consent application or Validation certificate		\$9,300.00	\$9,300.00
	(e)	Request to Change Condition(s) of Provisional Consent			
		(i) Change of Conditions requiring Notification		\$3,300.00	\$3,300.00
		(ii) Change of Condition(s) not requiring Notification		\$810.00	\$810.00
	(f)	Consent or Validation Certificate issuance Fee		\$2,010.00	\$2,010.00
	(g)	Deferral of application		\$640.00	\$640.00
	(h)	Appeal to Local Planning Appeal Tribunal		\$370 plus cost recovery	\$370 plus cost recovery
	(i)	A Consent, Validation Certificate and/or Minor Variance application related to or resulting from a MZO application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Full Cost Recovery + 20% Admin Fee

If an agreement is required see Legal Services Fees Section above

*Minor Variance Type 1: All variances in support of Minor Variance Type 1, including but not limited to:

- Driveway
- Landscape, including hard and soft landscape
- Swimming pool
- Accessory building or structure, Residential accessory structure
- Secondary suite
- Balcony, porch, or uncovered platform
- Private garage or carport
- Encroachments including ornamental building feature

**Minor Variance Type 2: All variances in support of Minor Variance Type 2, including but not limited to:

- Building additions and alterations to existing dwelling with three dwelling units or less
- Home Industry
- Home Occupation
- Outdoor Display Area
- Outdoor Display Area, Seasonal
- Outdoor Patio associated with restaurant use
- Outdoor Storage

***Major Variance: All variances in support of residential, commercial, institutional, and industrial uses or Variance standards and the creation of new lots. Including, but not limited to:

- Dwelling, Accessory Agriculture
- Model Home
- Temporary Sales Office

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE E FIRE AND EMERGENCY SERVICES

FIRE & EMERGENCY SERVICES

REPORTS

Fire Report			\$95.23	\$12.38	\$107.61
File Search Letter			\$95.23	\$12.38	\$107.61
Posting of Licenses - Assembly occupancies	Where no alcoholic beverages are served		\$198.03	\$25.74	\$223.77
	Where alcoholic beverages are served		\$291.09	\$37.84	\$328.93

INSPECTIONS (in excess of Fire Code Requirements)

	Hourly Rate for Fire Inspection	Per hour	\$454.74	\$59.12	\$513.86
	Hourly Rate for Inspection of Dry Hydrant	Per hour	\$514.32	\$66.86	\$581.19
	Hourly Rate for Inspections of Marijuana Grow Operations	Per hour	\$514.32	\$66.86	\$581.19

EMERGENCY RESPONSES

False Alarms	Response to false alarm property owner shall pay:				
	First false alarm	no charge		no charge	
	Second fire alarm and each subsequent false alarm:		\$705.54 per hour per vehicle	-	\$705.54 per hour per vehicle
	The Treasurer is authorized to reduce the false alarm invoices by the cost of the alarm system repairs upon the Fire Chief's confirmation of the following:				
	1) The property owner submitted an invoice from the alarm company which clearly shows that the alarm was repaired subsequent to the false alarm call				
	2) There is proof that the repair was paid;				
	3) The repair invoice is accompanied by a regular monitoring invoice from the same alarm company for the year of the false alarm incident				
	4) The alarm system was subsequently inspected by the Caledon Fire & Emergency Services Department				
	False Alarm call counter per property is reset on the first day of the following calendar year				
	Each half hour beyond the first hour per vehicle		\$352.77	-	\$352.77
	Plus administration fee		15%	Yes	Fee + HST

Gas Leaks	Response to gas leak where service locate has not been obtained or where requirements of service locate have not been followed, the property owner shall pay:				
	i) Per vehicle per hour		\$705.54	-	\$705.54
	ii) Plus any clean-up costs		+ costs	-	Costs no applicable tax
	Add - For each additional 30 minute period or part thereof per vehicle		\$352.77	-	\$352.77
Hazardous Material spill clean up	iii) Plus administration fee		15%	Yes	Fee + HST
	i) Per vehicle per hour		\$705.54	-	\$705.54
	ii) Plus any clean-up costs		+ costs	-	Costs no applicable tax
	iii) Plus administration fee		15%	Yes	Fee + HST
	Add - For each additional 30 minute period or part thereof per vehicle		\$352.77	-	\$352.77

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE E

FIRE AND EMERGENCY SERVICES

EMERGENCY RESPONSES

Hydro Response	Emergency response to occurrence on Town of Caledon, Regional Municipality of Peel or Provincial highway within the Town of Caledon related to hydro distribution equipment				
	i) Per hour or each part thereof		\$705.54	-	\$705.54
	ii) For each additional 30 minute period or part thereof		\$352.77	-	\$352.77
	iii) Plus administration fee		15%	Yes	Fee + HST
Motor Vehicle Collision / Incident - Non - Resident	Emergency responses to motor vehicle occurrence/incident/collision anywhere within the Town of Caledon. In the case of a multiple vehicle collision, where those owners involved consist of a Caledon resident and a non-resident, the fee invoiced to the non-resident(s) shall be pro-rated and divided up equally among the non-resident owners.				
	Initial response (up to 3 pieces of apparatus) for the first 2 hours		\$705.54 per hour per vehicle	-	\$705.54 per hour per vehicle
	Per apparatus dispatched - for each additional one-half hour or part thereof		\$352.77	-	\$352.77
	For each additional piece of apparatus dispatched (after the first 3 pieces of apparatus) per hour per apparatus or part thereof		\$705.54	-	\$705.54
	Replacement of damaged equipment and consumable resources used if applicable		100% of the cost	-	100% of the cost
	Plus administration fee		15%	Yes	Fee + HST
Use of materials, Equipment and Vehicles in Exceptional Circumstances	The property owner shall pay for the fire service response which includes the use of extinguishing agents, absorbent materials, the acquisition of specialized equipment or vehicles not in the possession of the Fire & Emergency Services Department as routine materials, equipment and vehicles purchased and authorized by annual budget approval		Cost of material, equipment or vehicle, Plus administration fee		Fee + HST
	The property owner shall pay for the firefighter rehabilitation facilities, vehicles, food and fluids provided to fire fighters after the first four hours of an emergency or fire response		Cost of facilities, vehicles, food and fluids, Plus administration fee		Fee + HST vs applicable taxes
Fire Response for Non-permitted Uses	The property owner shall pay for emergency responses resulting from activity contrary to the permitted uses for the property anywhere in the Town of Caledon				
	Initial response (up to 3 pieces of apparatus) for the first 2 hours		\$705.54 per hour per vehicle	-	\$705.54 per hour per vehicle
	Per apparatus dispatched - for each additional one-half hour or part thereof		\$352.77	-	\$352.77
	For each additional piece of apparatus dispatched (after the first 3 pieces of apparatus) per hour per apparatus or part thereof		\$705.54	-	\$705.54
	Replacement of damaged equipment and consumable resources used if applicable		100% of the cost	-	100% of the cost
	Plus administration fee		15%	Yes	Fee + HST

SPECIAL EVENTS

	Attendance of firefighter or fire vehicle requested at special events	Per day	\$337.62	\$43.89	\$381.51
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Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE E FIRE AND EMERGENCY SERVICES

OPEN AIR BURN PERMITS

Burn Permit	Residential - Open Air Burning (minimum 1/2 acre lot)		\$46.53	-	\$46.53
	Recreational Burn Permits		\$28.14	-	\$28.14
Response to open air burn	The property owner shall pay for the fire service response required to control or to extinguish open fire where open air burn permit has not been issued or where there is a failure to comply with a condition or conditions of open air burn permit or a failure to burn in accordance with requirements of the applicable by-law (Per vehicle, per hour, A minimum one(1) hour charge for up to and including the first 60 minutes, and for every 15 minutes after the first hour a fee of one quarter of the hour shall be charge until such time that the fire apparatus is made available plus cleanup costs, plus 20% administration fee) The Response to Open Air Burn Fee will be waived for a resident, one time within their Caledon residency, who does not have a burn permit and where responding the Fire Chief determines it was a non-emergency and there were no damages. The applicable burn permit fee will be payable.		\$514.32	-	\$514.32

FIRE SAFETY PLAN REVIEW AND APPROVAL

	Review First submission - No charge		no charge	-	no charge
	Second Submission		\$141.50	\$18.40	\$141.50
	Third Submission	per Hour	\$59.58	\$7.75	\$67.32

REVIEW AND APPROVAL PROPANE RISK & SAFETY MANAGEMENT PLANS (RSMP)

Level 1 RSMP Existing Small Propane Facility		\$297.58	\$38.69	\$336.27
Level 1 RSMP New / Modified Small Propane Facility		\$596.25	\$77.51	\$673.76
Level 2 RSMP Existing Medium and Large Propane Facilities		\$2,682.57	\$348.73	\$3,031.30
Level 2 RSMP New / Modified Medium and Large Propane Facilities		\$2,980.15	\$387.42	\$3,367.57

FIREWORKS BY-LAW

Application for a permit to discharge display fireworks or special effects pyrotechnic		\$665.50	-	\$665.50
Application for a permit to discharge consumer fireworks for community public events		\$162.32	-	\$162.32

MINISTER'S ZONING ORDER (MZO) APPLICATION

MZO-Applications	Any and all services performed for a MZO-application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE E FIRE AND EMERGENCY SERVICES

REGIONAL TRAINING CENTRE

Training Tower with live burn props - half day (4 hours)		\$1,037.80	\$134.91	\$1,172.71
Training Tower with live burn props - full day (8 hours)		\$2,075.60	\$269.83	\$2,345.43
Training Tower with no live burn props - half day (4 hours)		\$451.74	\$58.73	\$510.47
Training Tower with no live burn props - Full day (8 hours)		\$903.48	\$117.45	\$1,020.93
Classroom only - half day (4 hours)		\$139.16	\$18.09	\$157.25
Classroom only - full day (8 hours)		\$231.90	\$30.15	\$262.05
Entire Training Grounds (Tower and Classroom) - half day (4 hours)		\$967.56	\$125.78	\$1,093.34
Entire Training Grounds (Tower and Classroom) - full day (8 hours)		\$2,259.60	\$293.75	\$2,553.35
On-site ground staff (required for all Live Fire Training) - half day (4 hours)		\$379.04	\$49.28	\$428.32
On-site ground staff (required for all Live Fire Training) - full day (8 hours)		\$758.08	\$98.55	\$856.63
Roof Simulator		\$381.49	\$49.59	\$431.08
Car rescue vehicles		Market Rate	Yes	Fee + HST
Auto extriction Pad		\$460.00	\$59.80	\$519.80
Forcible Entry Prop		\$381.49	\$49.59	\$431.08
NFPA 96 - Commercial Cooking Equipment		\$350.00	\$45.50	\$395.50
NFPA 1002 - Apparatus Equipped with a Fire Pump (Chapter 5)		\$350.00	\$45.50	\$395.50
NFPA 1006 - CPV Auto Extrication		\$350.00	\$45.50	\$395.50
NFPA 1021 - Fire Officer		\$350.00	\$45.50	\$395.50
NFPA 1031 - Fire Inspector Level 1		\$350.00	\$45.50	\$395.50
Courtroom Procedures		\$350.00	\$45.50	\$395.50
Ontario Fire Code Parts 2 & 6 - Fire Protection Equipment		\$350.00	\$45.50	\$395.50
Ontario Fire Code Part 9 - Retorfit		\$350.00	\$45.50	\$395.50
NFPA 1031 - Fire Inspector Level 2		\$350.00	\$45.50	\$395.50
Ontario Fire Code Parts 3 & 5 - Storage and Hazardous Processes		\$350.00	\$45.50	\$395.50
Ontario Fire Code Part 4 - Flammable Liquids		\$350.00	\$45.50	\$395.50
NFPA 1033 - Fire Investigator		\$450.00	\$58.50	\$508.50
NFPA 1035 - Fire & Life Safety Educator Level 1		\$350.00	\$45.50	\$395.50
NFPA 1035 - Fire & Life Safety Educator Level 2		\$350.00	\$45.50	\$395.50
NFPA 1035 - Public Information Officer		\$350.00	\$45.50	\$395.50
NFPA 1041 - Fire Instructor Level 1		\$350.00	\$45.50	\$395.50
NFPA 1041 - Fire Instructor Level 2		\$350.00	\$45.50	\$395.50
NFPA 1072 - Hazardous Materials		\$350.00	\$45.50	\$395.50
NFPA 1521 - Incident Safety Officer		\$350.00	\$45.50	\$395.50
TAPP-C - The Arson Prevention Program for Children		\$350.00	\$45.50	\$395.50
Notetaking for Fire Officers		\$150.00	\$19.50	\$169.50
Candidate Application Fee		\$125.00	\$16.25	\$141.25

SMOKE ALARM

Battery Powered Smoke Sealed		\$34.50	\$4.49	\$38.99
Hard Wired Smoke Sealed		\$69.00	\$8.97	\$77.97
Smoke Sealed Alarm		\$138.00	\$17.94	\$155.94
CO Alarm		\$19.55	\$2.54	\$22.09

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

OTHER SERVICES

CEMETERY FEES

Cremation interment	Opening and closing of a grave space to transfer cremation ashes to a permanent place (eg. burial plot)		\$255.00	\$33.15	\$288.15
Full interment	Opening and closing of a grave space, grounds personnel and administrative services		\$1,275.00	\$165.75	\$1,440.75
Other	Other cemetery services		Cost Recovery	Yes	Fee + HST

MEMORIAL PROGRAM

Memorial program	Options to commemorate individuals/groups with plaques, memorial bench, trees and other commemorate options from town selection.		Cost Recovery	Yes	Cost + HST
	Park bench (metal) with acrylic plaque on concrete pad		Cost Recovery	Yes	Cost + HST
	Caledon Trailway stone bench on limestone screenings with acrylic plaque		\$2,040.00	Yes	Cost + HST
	Tree		\$728.28	Yes	Cost + HST

FILMING RATES

Filming Rates	Full day Film Rate		\$4,522.83	Yes	Fee + HST
	Set up/ Dismantle Films		\$2,261.42	Yes	Fee + HST
	Arena - Holding/Set-Up/Wrap	Per Day	\$1,500.00	Yes	Fee + HST
	Arena - Filming Fee	Per Day	\$3,500.00	Yes	Fee + HST
	Banquet & Event Hall - Holding/Set-Up/Wrap	Per Day	\$1,200.00	Yes	Fee + HST
	Banquet & Event Hall - Filming Fee	Per Day	\$3,000.00	Yes	Fee + HST
	Equestrian Park - Filming Fee	Per Day	\$2,500.00	Yes	Fee + HST
	Fitness Centre - Filming Fee	Per Day	\$2,000.00	Yes	Fee + HST
	Gymnasium - Filming Fee	Per Day	\$2,500.00	Yes	Fee + HST
	Meeting & Event Room - Filming Fee	Up to 4 hours	\$600.00	Yes	Fee + HST
	Park - Filming Fee	Per Day	\$1,500.00	Yes	Fee + HST
	Park - Holding/Set-Up/Wrap	0.5 Day	\$750.00	Yes	Fee + HST
	Pool - Filming Fee	Per Day	\$2,800.00	Yes	Fee + HST
	Recreation Centre - Holding/Set-Up/Wrap	Per Day	\$1,200.00	Yes	Fee + HST
	Recreation Centre - Filming Fee	Per Day	\$3,000.00	Yes	Fee + HST
	Skateboard Park - Filming Fee	Per Day	\$1,500.00	Yes	Fee + HST
	Sports Fields - Filming Fee	Per Day	\$2,000.00	Yes	Fee + HST
	Trails - Filming Fee	Per Day	\$1,200.00	Yes	Fee + HST
	Expedited Film Permit Processing Fee	Per Permit	\$150.00	Yes	Fee + HST
	Film Permit Processing Fee	Per Occurrence	\$102.00	Yes	Fee + HST
	Filming Overnight	Per Night	\$2,500.00	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

PARK RENTAL					
Park Rental Deposit	Park rental deposit		\$500.00	No	\$500.00
Amendment Fee	Amendment fee for contract changes		\$25.00	Yes	Fee + HST

INDOOR FACILITY RENTALS					
Late Payment Penalty	Penalty for late payments		\$15.00	Yes	Fee + HST

SOCAN and RE:Sound Tariff					
SOCAN TARIFF 8 Fees	As indicated by Society of Composers, Authors and Music Publishers of Canada (SOCAN)		Fee + HST	Yes	Fee + HST
Sound Tariff 5B Fees			Fee + HST	Yes	Fee + HST
Re:Sound Tariff	As indicated by Re:Sound Music Licensing Company		Fee + HST	Yes	Fee + HST

POOL RENTALS: We aim to align our pool rental fees with the following recovery rates - Resident Fee: 100%, Commercial/Non resident: 120%, Community Sport Organizations: 70%					
	Private/hours - ranges depending on services required				
	i) Resident / hour (Cost of two lifeguards for a rental)	Per hour	\$56.5-\$138.39	Yes	Fee + HST
	ii) Non-resident/Commercial / hour (Cost of two lifeguards for a rental)	Per hour	\$68.23-\$161.17	Yes	Fee + HST
	iii) Recreational Youth and Adult	Per hour	\$39.08 - \$78.18	Yes	Fee + HST
	iv) Community Sport Organizations	Per hour	\$39.86-\$79.75	Yes	Fee + HST
	Additional deck supervisor for a rental	Per hour	\$26.52	Yes	Fee + HST
	Individual pool swim lane rental	Per lane / Per hour	\$25.88	Yes	Fee + HST

ARENA RENTALS: We aim to align our arena rental fees with the following recovery rates - Resident Fee: 100%, Commercial/Non resident: 120%, Community Sport Organizations: 70%					
	Fees vary depending on prime time, non-prime, summer and last minute				
	i) Resident / hour		\$112.19-\$263.72	Yes	Fee + HST
	ii) Non-resident/Commercial / hour	Per hour	\$164.07-\$298.31	Yes	Fee + HST
	iii) Recreational Youth and Adult	Per hour	\$95.71-\$182.42	Yes	Fee + HST
	iv) Community Sport Organizations	Per hour	\$95.71-\$182.42	Yes	Fee + HST
	iv) Small Group / hour	Per hour	\$45.99 - \$78.85	Yes	Fee + HST
	Statutory Holidays - minimum 7 hour booking (excluding December 25th, 26th and January 1st - CLOSED)		Prime rate + additional charge for staff wages (double time)	Yes	Fee + HST
	Late Night Ice Rental after 10pm	Per hour	\$170.61/ hour	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F RECREATION & COMMUNITY SERVICES

FLOOR RENTALS

	Floor Rental / hour	Per hour	\$69.03 - \$118.33	Yes	Fee + HST
	Floor Rental / Booking		\$552.28 - \$788.96	Yes	Fee + HST

GYMNASIUM RENTALS

	Fees vary based on half or whole gym				
	i) Resident / hour	Per hour	\$79.23 - \$158.48	Yes	Fee + HST
	ii) Non-resident/Commercial / hour	Per hour	\$95.08 - \$190.18	Yes	Fee + HST
	iii) Subsidized/Not-For-Profit / hour	Per hour	\$55.48 - \$110.94	Yes	Fee + HST

Facility Amenities 2% increase in fees. Effective September 1, 2025 - August 31, 2026	i) Additional Staff	per hour	\$17.73	Yes	Fee + HST
	ii) Additional Staff - STAT Holiday	per hour	\$63.15	Yes	Fee + HST
	iii) Additional Staff - LIFEGUARD	per hour	\$23.78	Yes	Fee + HST
	iv) Additional Staff - INSTRUCTOR	per hour	\$57.41	Yes	Fee + HST
	v) Day Rate - School Group (15)	per booking	\$43.94 - \$165.57	Yes	Fee + HST
	vi) Day Rate - Additional Student	per booking	\$2.87 - \$11.04	Yes	Fee + HST
	vii) Coffee and/or Tea Service - Large - Small	per urn	\$45.93	Yes	Fee + HST
		per urn	\$28.70	Yes	Fee + HST
	viii) Kitchen Fee	per booking	\$28.70 - \$84.44	Yes	Fee + HST
	ix) Audio Equipment Rental	per booking	\$45.02	Yes	Fee + HST
	x) Sport Equipment Rental	per booking	\$28.70	Yes	Fee + HST
	xi) Kitchen Fee	per hour	\$19.01	Yes	Fee + HST

HALL AND ROOM RENTALS

	Community Centres - Rooms/ Lounges/ Lobbies are available to accommodate groups of various sizes				
	i) Resident / hour	Per hour	\$12.68 - \$88.77	Yes	Fee + HST
	ii) Non-resident/Commercial / hour	Per hour	\$35.13-\$108.64	Yes	Fee + HST
	iii) Subsidized/Not-For-Profit / hour	Per hour	\$16.84 - \$62.13	Yes	Fee + HST
	Partnership Rate - Commissioner approved partnerships for Recreation and Culture	Per hour	\$10.35-\$17.38	Yes	Fee + HST
	Room Rental / Booking		\$234.25-\$724.34	Yes	Fee + HST
	Security deposit/damage deposit		\$57.41 - \$287.08	No	Fee
Holiday Rental Fee	i) Resident / Booking	Flat rate	\$554.98	Yes	Fee + HST
	ii) Non-resident/Commercial / Booking	Flat rate	\$722.77	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

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SCHEDULE F

RECREATION & COMMUNITY SERVICES

SPONSORED DROP-IN ACTIVITIES

	Fees vary depending on drop-in activity type, time of the activity. cost to participate and supervision requirements.		\$207.55 - \$431.92	Yes	Fee + HST
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PARTY PACKAGES

	Fees vary depending on drop-in activity type, time of the activity. cost to participate and supervision requirements.		\$194.78 - \$411.20	Yes	Fee + HST
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STORAGE/LEASE

Storage Fee	Community group storage fee	per sq ft. per year	\$1.53-\$2.55	Yes	Fee + HST
Leased Space	Community/ organization/ for profit space rentals/ commercial	per sq ft. per year	\$1.00 - \$40.00	Yes	Fee + HST

OUTDOOR RENTALS

SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES: We aim to align our ball diamond and soccer field rental fees with the following recovery rates - Resident Fee: 100%, Commercial/Non resident: 120%, Community

Ball Diamond Rental	Price depends on time slot (time and day of week), user group and grade of field used. Rates based on 1hr blocks.				
	i) Resident	1 hour block	\$4.48-\$25.06	Yes	Fee + HST
	ii) Non-resident/Commercial	1 hour block	\$5.24-\$30.06	Yes	Fee + HST
	iii) Recreational Youth and Adult	1 hour block	\$3.04-\$17.54	Yes	Fee + HST
	Community Sport Organizations	1 hour block	\$3.04-\$17.54	Yes	Fee + HST

Soccer Field Rental	Price depends on time slot (time and day of week), user group and grade of field used. Rates based on 1hr blocks.				
	i) Resident	1 hour block	\$1.66-\$22.45	Yes	Fee + HST
	ii) Non-resident/Commercial	1 hour block	\$2.03-\$27.05	Yes	Fee + HST
	iii) Recreational Youth and Adult	1 hour block	\$1.13 - \$15.46	Yes	Fee + HST
	Community Sport Organizations	1 hour block	\$1.15-\$15.77	Yes	Fee + HST

Outdoor Sport Tournament Fee	Groups hosting tournaments with a sport tourism/tourism related audience. Costs include x10 port a lets + x1 accessible port a let, clean up fee, tax and fields	Flat rate	\$2,000 - \$4,000	Yes	Fee + HST
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Tennis Facilities Rental	2 courts - Per season use (not including portalets)		\$688.51 - \$1,401.03	Yes	Fee + HST
	4 courts - Per season use (not including portalets)		\$1,243.00 - \$2,486.01	Yes	Fee + HST

Bocce Court Rental	Per court - Per season use		\$218.55	Yes	Fee + HST
	Outdoor Court per hour	per hour	\$23.57	Yes	Fee + HST
	Indoor Court per hour	per hour	\$23.57 - \$40.40	Yes	Fee + HST

Outdoor Fitness	Per Time Slot - Resident		\$6.84 - \$14.95	Yes	Fee + HST
	Per Time Slot - Non-Resident/Commercial		\$8.36-\$18.29	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F RECREATION & COMMUNITY SERVICES

OUTDOOR RENTALS

Picnic Rentals	Full Day - Resident		\$107.84-\$300.46	Yes	Fee + HST
	Full Day - Non-Resident/Commercial		\$129.43-\$360.55	Yes	Fee + HST
	Hourly - Resident	per hour	\$13.47-\$37.56	Yes	Fee + HST
	Hourly - Non-Resident/Commercial	per hour	\$16.18-\$45.08	Yes	Fee + HST
	Subsidized/ Not-for-profit Picnic Rate		\$75.5-\$210.31	Yes	Fee + HST
Artificial Turf Field Rental	Artificial Turf field rentals hourly rates		\$71.31-\$122.25	Yes	Fee + HST
	Artificial Turf field rentals half day rates		\$244.70 - \$419.49	Yes	Fee + HST
	Artificial Turf field rentals full day rates		\$606.16-\$1039.14	Yes	Fee + HST
Artificial Turf and Dome	Artificial Turf and Dome rentals hourly rates	per hour	\$158.87 - \$270.56	Yes	Fee + HST
Beach Volleyball	Resident	Per time slot	\$6.08	Yes	Fee + HST
	Non-Resident/Commercial	Per time slot	\$7.28	Yes	Fee + HST
Wedding Photos	Wedding photos		\$59.64	Yes	Fee + HST
Basketball/Hard Court Rental	Outdoor Court per hour	per hour	\$23.57	Yes	Fee + HST

COMMUNITY AND NEIGHBORHOOD DEVELOPMENT

In-Kind Support For Partnership Funded Events	Road Closure Permit Fee		\$0.00	No	\$0.00
	Bolton Municipal Parking Lot Rental Fee		\$0.00	No	\$0.00
	Outdoor Equipment and Amenities: Picnic Tables, Garbage Cans, Pylons, Barricades		\$0.00	No	\$0.00

SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES

Parking Lot	Subsidized/Not-For-Profit / Booking	Per time slot	\$291.70	Yes	Fee + HST
	Commercial / Booking	Per time slot	\$875.11	Yes	Fee + HST
	Food Trucks in Town owned parking lot		\$102.00/ per parking spot	Yes	Fee + HST
Bandshell Rental	Resident		\$38.53 - \$560.35	Yes	Fee + HST
	Non-Resident/ Commerical		\$52.53 - \$672.41	Yes	Fee + HST
	Subsidized		\$26.61 - \$290.24	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

OUTDOOR RENTALS

SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES

Farmers Market	Category A / Booking	Per time slot	\$86.99	Yes	Fee + HST
	Category B / Booking	Per time slot	\$60.88	Yes	Fee + HST
	<p>Eligible Farmers Market meeting the following criteria may have a fee of nil:</p> <ul style="list-style-type: none"> - Do not require additional Town staff resources on a weekly basis to operate - Located in areas or parks where a weekly market does not conflict with other uses/user groups - 100% of the vendors, including artists and crafters, are primary producers: those who sell products which they have grown/produced. An exception is standard practice for growers who supplement their supply with other Ontario grown products, as specified in their Market agreements - Operate on a regular schedule, to a maximum of two days per week - Member of the Farmers' Markets Ontario - Enter into a contract with the Town including indemnification and a certificate of insurance naming the Corporation of the Town of Caledon as "additional insured". 	Per time slot	-	Yes	-
Flat Rate rental for Campus rentals Caledon East	Outside organizations to rent the entire facility or trade shows or special events		\$10,000.00	Yes	Fee + HST
Flat Rate rental for Campus rentals Mayfield	Outside organizations to rent the entire facility or trade shows or special events		\$4,000.00	Yes	Fee + HST
Flat Rate Rental for Campus rentals Lloyd Wilson Arena	Outside organizations to rent the entire facility or trade show or special events		\$2,000.00	Yes	Fee + HST
Flat Rate Rental for Campus rentals Southfields Community Centre	Outside organizations to rent the entire facility or trade show or special events		\$7,000.00	Yes	Fee + HST
Flat Rate Rental for Campus rentals Albion Bolton Community Centre	Outside organizations to rent the entire facility or trade show or special events		\$4,000.00	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

OUTDOOR RENTALS

SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES

Park Amenities	i) Cones (10 per load) with other deliveries; or	10 per load	\$46.63	Yes	Fee + HST
	i) Barricades per load if ordered separately - delivery	10 per load	\$156.44	Yes	Fee + HST
	ii) Beer garden (staff set-up)		\$646.63	Yes	Fee + HST
	iii) Extra picnic tables (7 per load) - delivery fee (maximum one load)	7 per load	\$180.99	Yes	Fee + HST
	iv) Portolet (regular or deluxe) / Handwash Stations		Cost Recovery + Admin.	Yes	Fee + HST
	v) Lights - Ball Diamond - Soccer Field	Baseball/hr	\$19.64	Yes	Fee + HST
		Soccer/hr	\$24.10	Yes	Fee + HST
	vi) Event support (for tournaments and large events)				
	- First day	per day	\$153.33	Yes	Fee + HST
	- Each additional day	per day	\$113.95	Yes	Fee + HST
	viii) Hourly onsite event support (minimum 3 hours)	per hour	\$159.28	Yes	Fee + HST
Park Clean Up Oct. 1 - Apr. 30	ix) One time additional washroom clean up Townwide/ Use of washrooms only (Caledon Fairgrounds)		\$40.76	Yes	Fee + HST
	x) Use of snack bar (where available)		\$32.51	Yes	Fee + HST
	xi) Security Deposit (for park amenity use, refundable after event and site inspection)		\$20.44-\$52.02	No	Fee
	Events taking place outside the warm season		\$400.00	Yes	Fee + HST
Large Picnic Rental	Parks large events/ Permitted fireworks 100 people		\$312.33	Yes	Fee + HST
	Parks large events/ Permitted fireworks 500 people		\$624.66	Yes	Fee + HST
	Parks large events/ Permitted fireworks 1000+ people		\$1,249.32	Yes	Fee + HST
	Parks large events/ Permitted fireworks 2000 people (waste bin maybe required)		\$400/ rental	Yes	Fee + HST

COMMUNITY PROGRAMS: We aim to align our programs and activities with the following recovery rates - Resident Fee: 100%, Non resident Fee: 110%, Resident 55+ Fee: 80%, Non Resident 55+ Fee: 90% (Note: these exclude drop in activities and leadership courses)

Drop In Swim	Ranges depending on age, type of activity and length of program	Per visit	\$3.06 - \$14.28	Yes	Fee + HST
Swim Lessons 2% increase in fees. Effective September 1, 2025 - August 31, 2026	Swim kids - Leaders courses Leadership workbooks/materials	Per Session (No taxes for ages 14 years & under)	\$57.51 - \$408.00	Yes	Fee + HST
Public Skating	Rates vary based on age and family size, includes shinny and ticket ice. (Shinny: Any participants taking part as a goalie are exempt from drop in fees)	Per visit	\$0-\$8.85	Yes	Fee + HST
Skating Lessons 2% increase in fees. Effective September 1, 2025 - August 31, 2026	Learn to Skate	Per session (No taxes for ages 14 years & under)	\$52.93 - \$224.03	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

COMMUNITY PROGRAMS: We aim to align our programs and activities with the following recovery rates - Resident Fee: 100%, Non resident Fee: 110%, Resident 55+ Fee: 80%, Non Resident 55+ Fee: 90%

Various weekly camps 2% increase in fees. Effective September 1, 2025 - August 31, 2026	Ages 14 and under	Per session	\$44.59 - \$459.00	No	Fee
	Ages 15 and over	Per session	\$44.59 - \$459.00	Yes	Fee + HST
Support Worker fees 2% increase in fees. Effective September 1, 2025 - August 31, 2026	Support Worker Fees	Per support worker	\$22.31 - \$981.53	No	Fee
Memberships	Memberships		\$6.34 - \$663.00	Yes	Fee + HST
	Non-resident additional charge for membership		5% - 20% of base fee	Yes	Fee + 5% to 20% + HST
	Pre Authorized Payment Plan		\$16.40	Yes	Fee + HST
	Membership Card Replacement		\$5.58	Yes	Fee + HST
	Medical Holds and Withdrawal Fee		\$27.88	Yes, when applicable	Fee + HST when applicable
Drop-In	Drop In Programs	Per visit	\$3.12-\$14.57	Yes	Fee + HST
	Childminding	Per visit	\$6.78 - \$9.13	Yes	Fee + HST
	Personal Training	Per class	\$21.06 - \$3,739.30	Yes	Fee + HST
	Shoezelen	Per visit	\$5.53	Yes	Fee + HST
	Equipment Rental	Per visit	\$2.08 - \$5.36	Yes	Fee + HST
Youth fieldhouse orientation	Youth Fieldhouse Orientation	Per visit	\$21.23 - \$23.00	Yes	Fee + HST
Staff supported rental (dry land/school play days)	Special Event	Per event	\$6.00 - \$7,500.00	No	Fee

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

COMMUNITY PROGRAMS: We aim to align our programs and activities with the following recovery rates - Resident Fee: 100%, Non resident Fee: 110%, Resident 55+ Fee: 80%, Non Resident 55+ Fee: 90% (NOTE: these exclude drop in sessions)

Registered Program Fees 2% increase in fees. Effective September 1, 2025 - August 31, 2026	Pre-registered Programs	Per class	\$2.57 - \$368.96	(When applicable)	Fee + HST (HST where applicable)
	Non-resident additional charge per program		5% - 35% of base fee	Yes, when applicable	Fee + 5% to 35% + HST when applicable
	Refund Fee		\$16.40 - \$54.67	(When applicable)	Fee + HST
Cancellation/Changes	Room rentals and programs		\$10.50 - \$1,500.00	No	Fee
Change to room rental	Ice rentals with less than 14 days notice		No refund	No	No refund

HUMBER RIVER CENTRE

Registered Program Fees	Pre-registered Programs	Per class	\$0.00 - \$50.00	(When applicable)	Fee + HST (HST where applicable)
Vendor Fee	Vendor fees to participate in pop up events	Per event	\$0.00 - \$100.00	Yes	Fee + HST

POINT OF SALE

Point of Sale Items	Point of Sale Items		\$0.25 - \$75.00	Yes	Fee + HST
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ADVERTISING

Brochure Advertising	Brochure Advertising		\$173.19 - \$1326.51	Yes	Fee + HST
Facility Advertising	Advertising Sales using Recreation Assets		\$173.19 - \$3630.69	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE G

LEGAL, CLERKS & PROVINCIAL OFFENCES ADMINISTRATION

LEGAL SERVICES

AGREEMENTS					
Any Type of agreement ¹	Standard: - easement/lease/license/other/ permission to enter	+ Costs	\$1,256.48	\$163.34	\$1,419.82
	Non-Standard: - easement/lease/license/other/ permission to enter	+ Costs	\$5,025.91	\$653.37	\$5,679.29
¹ Includes agreement or amendment to an executed agreement with the exception of agreements for subdivisions, site plans, grading, servicing agreements and staff initiated lease agreements.					
4 Development Charge Credit or Front-Ending Financing Agreement	Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$4,000.00	\$520.00	\$4,520.00
	Non-Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$8,670.06	\$1,127.11	\$9,797.17
Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement	Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement (non-routine) <i>Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)</i>	+ Costs	\$500 minimum Plus \$100 per hour for time of law clerk beyond 7.5 hours Plus \$180 per hour for time of solicitor beyond 7.5 hours Plus costs*	Yes	Fee + HST
Application for Executed DCCA	Processing of application for copy of executed development charges credit agreement (including copying)	+ Costs	\$151.99	\$19.76	\$171.75
Municipal Access Agreement	Municipal Access Agreement		\$5,410.59	\$703.38	\$6,113.97
MISCELLANEOUS					
Teraview Document	Preparation of any Teraview document, including a legal document for conveyancing purposes not otherwise listed herein	+ Costs	\$321.65	\$41.81	\$363.46
Search and Registration fees	Cost Recovery related to Corporate/Teraview searches and registration	Cost Recovery	Cost Recovery	Yes	Fee + HST
Compliance Letter	Compliance letters including letters relating to first application, assumption of subdivisions and similar inquiry letters.		\$159.00	-	\$159.00
Consent	Consent to Transfer/Charge or Release (up to 5 transactions)		\$112.54 plus costs*	Yes	Fee + HST
	Consent to Transfer/Charge or Release (up to 5 transactions within 2 business days, subjected to availability)		\$196.94 plus costs*	Yes	Fee + HST
	Consent to Transfer/Charge or Release (5 or more transactions)		\$204.00 plus costs*	Yes	Fee + HST
	Consent to Transfer/Charge or Release (5 or more transactions within 2 business days, subject to availability)		\$288.41 plus costs*	Yes	Fee + HST
	Undertaking Required		\$112.54 plus costs*	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE G

LEGAL, CLERKS & PROVINCIAL OFFENCES ADMINISTRATION

MISCELLANEOUS

Heritage Property Tax Rebate Program	Heritage Tax Rebate Program Easement Agreement preparation		\$220.75	\$28.70	\$249.45
	Research for Title Search		\$32.00	-	\$32.00
	Certified True Copies form External Sources		\$50.00	-	\$50.00
Property Standards Orders	Review, preparation and registration of Property Standards Orders		\$165.00 plus disbursements	Yes	Fee + HST
	Review, preparation and registration of removal of registered Property Standards Orders		\$165.00 plus disbursements	Yes	Fee + HST

* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

MINISTER'S ZONING ORDER (MZO)-APPLICATION

MZO Applications	Any and all services performed for a MZO application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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REPORTS AND BY-LAWS

Assumption By-law	Assumption By-law	+ Costs	\$292.83	\$38.07	\$330.90
Reports and By-Laws	Preparation of reports and by-law for a private purpose or interest	per hour	\$137.71	\$17.90	\$155.62
Disclosure request	Processing of replacement of a completed disclosure request - copying charge		Cost Recovery	Yes	Fee + HST

APPLICATION TO PURCHASE TOWN LAND

Processing Fee	Processing fee for request to purchase Town land, for an easement over Town land, for an encroachment onto Town land, or similar document. Additional fees may apply if the request is approved as per the fees by-law.	+ Costs*	\$574.18	\$74.64	\$648.82
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* "Costs" include but are not limited to the cost of an appraisal report, letter of opinion and cost of a reference plan.

PROVINCIAL OFFENCES ADMINISTRATION

Fine	Defaulted Provincial Offences fine collection administration Fee		\$30.00	-	\$30.00
Processing Fee	Payment Card Surcharge Fee		\$5.00	-	\$5.00

APPEAL HEARING TRIBUNAL

	Non-refundable filing fee for an Appeal		\$382.00	-	\$382.00
	Non-refundable filing fee for a Property Standards Appeal		\$216.42	-	\$216.42

FREEDOM OF INFORMATION

FOI Fees	FOI Application Fee		\$5.00	-	\$5.00
	FOI Additional Fee – Search		\$30/hour	-	\$30/hour
	FOI Additional Fee – Photocopy		\$0.20/page	-	\$0.20/page
	FOI Additional Fee – Preparation		\$30/hour	-	\$30/hour
	FOI Additional Fee – Shipping		cost recovery	-	cost recovery
	FOI Additional Fee – Computer Costs		\$60/hour	-	\$60/hour
	FOI fee under FIPA Regulation	per hour	\$107.22	-	\$107.22

LIQUOR LICENCE

	Permanent Liquor Licence Fee <i>(includes inspection fees)</i> ¹		\$599.49	\$27.30	\$626.79
	Liquor Licence Extension <i>(includes inspection fees)</i> ¹		\$298.66	\$17.73	\$316.39
	Special Occasion Permits		\$162.32	-	\$162.32
	Special Occasion Permit - Municipal Designation Request (initial request)		\$216.42	-	\$216.42
	Special Occasion Permit - Municipal Designation Request (subsequent requests)		\$162.32	-	\$162.32

*Exempted for events at Town owned facilities and / or groups approved by Community Services

¹ HST not applicable on whole fee

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE H ANIMAL SERVICES

ANIMAL SHELTER

Redemption Fees - Cats	Cats - on each occasion		\$25.00	\$3.25	\$28.25
	In addition to above for each day or part thereof during which the cat remains at shelter		\$25.00	\$3.25	\$28.25
Redemption Fees - Other	Redemption Fee, Small Animal		\$15.00	\$1.95	\$16.95
	Redemption Fee, Small Animal, in addition to above for each day or part thereof during which the pet remains at shelter		\$15.00	\$1.95	\$16.95
	Redemption Fee, Large Live stock (cattle, horses, sheep, pig, or other)		\$100.00	\$13.00	\$113.00
	Redemption Fee, Small Livestock (poultry or other)		\$25.00	\$3.25	\$28.25
Adoption Fees	Senior Dog (8+ years)		\$143.54	\$18.66	\$162.20
	Senior Cat (8+ years)		\$43.07	\$5.60	\$48.68
	Dog - spayed/neutered, vaccinated		\$287.09	\$37.32	\$324.41
	Cat - spayed/neutered, vaccinated		\$150.71	\$19.59	\$170.30
	Other small animals		\$33.83	\$4.40	\$38.22
	Puppies - under 6months, spayed/neutered, vaccinated		\$347.73	\$45.21	\$392.94
	Kittens - under 4months, spayed/neutered, vaccinated		\$182.66	\$23.75	\$206.41
	Rabbit - spayed/neutered, microchipped		\$67.65	\$8.79	\$76.45
	Exotic - bird, other		\$135.30	\$17.59	\$152.89
Surrender Fees	Surrendering dog for subsequent adoption to new owner where dog is spayed or neutered and vaccinated		\$58.43	\$7.60	\$66.03
	Surrendering cat for subsequent adoption to new owner where cat is spayed or neutered and vaccinated		\$29.22	\$3.80	\$33.01
	Surrendering dog for subsequent adoption to new owner where dog is not spayed or neutered and vaccinated		\$108.21	\$14.07	\$122.28
	Surrendering cat for subsequent adoption to new owner where cat is not spayed or neutered and vaccinated		\$54.11	\$7.03	\$61.15
Other Fees	Microchip Implantation		\$23.89	\$3.11	\$27.00
	Rabies Vaccination		\$23.89	\$3.11	\$27.00
	Personalized Pet Identification Tag service		\$14.36	\$1.87	\$16.23
	Purchase of Cardboard Pet Travel Box		\$10.00	\$1.30	\$11.30

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE H ANIMAL SERVICES

ANIMAL SHELTER					
Redemption Fees - Dogs	i) Dog without identification including owner contact information		\$106.09	\$13.79	\$119.88
	ii) Dog without up-to-date identification		\$106.09	\$13.79	\$119.88
	iii) Dog with valid identification first redemption		\$26.52	\$3.45	\$29.97
	iv) Dog with valid identification each subsequent redemption		\$53.05	\$6.90	\$59.95
	in addition to i), ii), iii) and iv) above, for each day or part thereof during which the dog is impounded (excluding the first day the dog is impounded)		\$35.70	\$4.64	\$40.34
	Where dog has been quarantined at shelter				
	i) First day of quarantine		\$63.84	\$8.30	\$72.14
	ii) For each subsequent day of the quarantine period		\$40.80	\$5.30	\$46.10
	After Hours Service				
	In addition to the applicable redemption fee where the impounded dog was retrieved by the animal control officer outside the usual business hours of the Town		\$86.57	\$11.25	\$97.81
Disposal of Animal	Small Animal (rabbit, ferret, kitten, etc.)		\$21.64	\$2.81	\$24.46
	Cat / Small Dog Disposal - Less than 20 lbs.		\$32.46	\$4.22	\$36.69
	Dog Disposal - Medium (20-50 lbs.)		\$54.11	\$7.03	\$61.14
	Dog Disposal - Large (50 + lbs.)		\$81.16	\$10.55	\$91.71
	Dog Disposal - X Large (100 + lbs.)		\$108.21	\$14.07	\$122.28
	Pick Up/Disposal of Wildlife from Private Property		\$50.00	\$6.50	\$56.50
Impound fee for large animals other than dogs	For each animal other than a dog or cat for each day or part thereof during which such animal is impounded.		Cost Recovery	Yes	Fee + HST
Animal Care and Control Variance Application	Process application (Non-refundable)		\$415.65	\$54.03	\$469.69

Town of Caledon 2025 User Fees By-law

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SCHEDULE I SERVICE DELIVERY

LOTTERIES					
			3% of prize value	-	3% of prize value
CERTIFYING AND COMMISSIONING					
	Burial Permit		\$38.60	-	\$38.60
	Certifying of document - 1 to 3 documents	Resident of Town of Caledon	\$31.86	\$4.14	\$36.00
	Certifying of document - 4 documents or more	Resident of Town of Caledon	\$54.87	\$7.13	\$62.00
	Commissioning document - 1 to 3 documents	Resident of Town of Caledon	\$31.86	\$4.14	\$36.00
	Commissioning document - 4 document or more	Resident of Town of Caledon	\$54.87	\$7.13	\$62.00
MARRIAGE					
	Marriage licence		\$154.38	-	\$154.38
	Replacement marriage licence		\$51.46	-	\$51.46
ECONOMIC DEVELOPMENT					
MZO Applications	Any and all services performed for a MZO application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

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2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE J

REVENUE, PURCHASING & RISK MANAGEMENT

TAX COLLECTION

Arrear Notice - for each notice done 3 times a year (does not apply to first annual arrears notice)		\$15.75	-	\$15.75
Final Notice before tax sale registration		\$35.00	-	\$35.00
Change of Ownership - for any changes to the tax rolls		\$43.79	-	\$43.79
Duplicate tax bill		\$25.00	-	\$25.00
Mortgage Company Fee - per transaction cost for all payment submitted by mortgage companies		\$11.60	-	\$11.60
Municipal tax sales - process and documents		Fees plus costs incurred	-	Fees plus costs incurred
Tax sale administration fee		\$1,000.00	-	\$1,000.00
Tax sale extension agreement fee		\$1,200.00	-	\$1,200.00
Tax sale payment into court fee		\$250.00 plus costs incurred	-	\$250.00 plus costs incurred
Post Dated Cheque Retrieval		\$20.00	-	\$20.00
Statement of Account - more than 2 years of history		\$25.00	-	\$25.00
Tax certificate		\$80.00	-	\$80.00
Tax certificate - Fast track		\$100.00	-	\$100.00
Tax certificate - Online		\$90.00	-	\$90.00
Written request for search of tax assessment rolls to provide information in respect of ownership and tax status		\$35.00	-	\$35.00
Title search fee		\$150.00	-	\$150.00
Tax registration administration fee		\$350.00	-	\$350.00
Local improvement fee		\$20.00	-	\$20.00
Collection fee		\$50.00	-	\$50.00
Account Refund Fee - property owner requesting a refund due to overpayment on account (excludes refunds due to rebates or appeals)		\$37.67	-	\$37.67

Municipal Tax Sales	Tender Documents		\$15.00	\$1.95	\$16.95
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MZO Applications	Any and all services performed for a MZO application, request or regulation issued by the Province		Full Cost Recovery + 15% Admin Fee	Yes	Fee + HST
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PURCHASING

Standard Tender/Request for Proposal Documents on-line fee		\$15 plus applicable on-line bidding fees	Yes	Fee + HST
Complex Tender/Request for Proposal Documents on-line fee		\$55 plus applicable on-line bidding fees	Yes	Fee + HST
Large Construction Tender/Request for Proposal Documents on-line fee		\$100 plus applicable on-line bidding fees	Yes	Fee + HST
All other procurement document fees		Cost Recovery + 15% Admin Fee	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE J
REVENUE, PURCHASING & RISK MANAGEMENT

Risk Management

Recover costs for damage to municipal property and other claims made by the Town		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
All costs related to investigation and settlement of claims		Cost Recovery + 15% Admin Fee	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE K OPERATIONS

OPERATIONS					
Snow clearing on Unassumed roads		per lane km minimum charge 1/4 km	\$3,115.87	\$405.06	\$3,520.93
Culvert applications	i) Application fee		\$6,078.53	-	\$6,078.53
	ii) Rush fee for processing of applications submitted with less than 2 business days notice		\$6,929.01	-	\$6,929.01
	iii) Rush fee if permit application is received after on-site work has started if no prior permit obtained for culvert installation		\$8,629.96	-	\$8,629.96
Road closure permits	i) Intermittent stoppage permit	per day	\$588.14	-	\$588.14
	ii) Rush fee (in addition to permit fee) for intermittent stoppage applications submitted with less than 2 business days notice	per day	\$708.77	-	\$708.77
	iii) Additional fee if no prior permit obtained for intermittent road stoppage	per day	\$829.41	-	\$829.41
	iv) Full closure permit	per day	\$1,131.00	-	\$1,131.00
	v) Rush fee (in addition to permit fee) for full closure applications submitted with less than 2 business days notice	per day	\$1,492.94	-	\$1,492.94
	vi) Additional fee if no prior permit obtained for full road closure	per day	\$1,854.85	-	\$1,854.85
Right of Way Occupancy Permit	i) Right of way occupancy permit (soft scape)		\$122.81	-	\$122.81
	ii) Right of way occupancy permit (hard scape)		\$334.15	-	\$334.15
	iii) Rush fee (in addition to permit fee) for right of way occupancy applications submitted with less than 2 business days notice		\$439.97	-	\$439.97
	iv) Additional fee if no prior permit obtained for right of way occupancy		\$545.79	-	\$545.79
	Right of Way Occupancy Permit Extension		\$157.48	-	\$157.48
Encroachment Permit	Encroachment Permit Application Fee (non-refundable)		\$1,082.12	-	\$1,082.12
Fill-Heavy Truck Load-Caledon Road Use	Heavy Truck Load - Caledon Road Use permit	initial cost	\$510.00	-	\$510.00
	(Fees not applicable to Town of Caledon vehicles or approved Town contractors)	per load per lane km	\$2.16	-	\$2.16

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE K OPERATIONS

OPERATIONS					
Municipal Numbering By-law	Purchase of a municipal number		\$55.70	-	\$55.70
	Purchase of a pole		\$55.70	\$7.24	\$62.94
	Installation only		\$334.18	\$43.44	\$377.62
	Address numbering alterations resulting from a development plan change	per unit	\$278.49	-	\$278.49
Public Utilities Securities	Collection of Securities under the Municipal Access Agreement	total	\$25,750.00	-	\$25,750.00
Municipal Access Agreement	Annual Administration Fee		\$2,000.00	-	\$2,000.00
Where the Town performs the work upon the failure of the owner to do so,	i) Removal of sign and relocation of sign		\$473.16	-	\$473.16
	ii) Removal of sign and installation of replacement sign		\$283.90	-	\$283.90
	iii) Installation of sign		\$378.53	-	\$378.53
	iv) PLUS the costs of all materials required for the work described in i), ii) and iii)		Costs + HST	Yes	Costs + HST
Damage to Town Assets	Damage to Town assets as a result of traffic incidents		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
Windrow Fee	Fee for eligible windrow clearing service		\$200.00	\$26.00	\$226.00

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE L ENGINEERING

ENGINEERING					
Drawings	Hard Copies of Engineering Drawings	per drawing	\$250.00	\$32.50	\$282.50
Benchmark	Horizontal & Vertical	per plan (horizontal & vertical)	\$4,500.00	\$585.00	\$5,085.00
Engineering Drawing Management		per km of road Minimum of \$330	\$890.00	\$115.70	\$1,005.70
Environmental Compliance Approval Application Review	SW1 (Linear Assets)	Per sewershed	\$3,000.00	-	\$3,000.00
	SW2 (Facilities - Ponds, MTD or LIDs)	Per sewershed	\$6,000.00	-	\$6,000.00
	SW3 (Third Pipe)	Per subdivision	\$2,500.00	-	\$2,500.00
Environmental Compliance Approval Monitoring and Reporting Approval Fee	Environmental Compliance Approval Monitoring and Reporting Approval Fee*		\$5,000 plus costs	Yes	Fee + HST
* "Plus costs" includes additional hours exceeding 30 hours of review (inclusive of HST).					
Compliance Letters	Engineering Compliance Letter (compliance with subdivision or other similar inquiry letters)		\$160.00	\$20.80	\$180.79
Plan of Subdivision, Plan of Condominium and Development Agreement Engineering Fees			10% of the approved estimated cost of Town Works on the first \$1 million; 8% between \$1,000,001 and \$3 million; 6% between \$3,000,001 and \$5 million; and 4% on costs over \$5,000,001 is due prior to registration.	Yes	Fee + HST
i)	Development agreement for construction of, repair or modification to Town infrastructure fee is 10% of the approved estimated cost of Town Works on the first \$1 million, 8% between \$1,000,001 and \$3 million, 6% between \$3,000,001 and \$5 million, and 4% on costs over \$5,000,001.				
ii)	Residential or non-residential plan of subdivision or plan of condominium 3% estimated cost of Town Works, due at time of first Engineering submission with balance due upon execution of subdivision agreement.				

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE L ENGINEERING

ENGINEERING					
iii)	The effective date for determining the amount of the engineering fees to be paid for a plan of subdivision or plan of condominium is the date of the registration of the plan of subdivision or plan of condominium, regardless of the date of the submission of the draft plan of subdivision or draft plan of condominium or the date of the submission of any engineering drawings.				
iv)	Engineering fees paid at the time of the registration of the plan of subdivision or condominium shall be adjusted in accordance with the following protocol.				
a.	The adjustment shall take place prior to the issuance of Final Acceptance of the Town Works in a plan of subdivision or equivalent services in a plan of condominium.				
b.	If the variance is less than \$500, no adjustment will be made.				
c.	The adjustment shall be based upon the actual certified cost of the Town Works in a plan of subdivision or the equivalent services in a plan of condominium, as certified by the consulting engineer.				
d.	Final Acceptance adjustment of fees shall be based upon the fees contained in the Municipal Fees by-law in effect at the date of the registration of the plan of subdivision or the plan of condominium.				
e.	Additional amounts owing to the Town of Caledon as a result of the adjustment shall be paid within 30 days of demand by the Town.				
Any refund owed by the Town as a result of the adjustment shall be made within 30 days of agreed upon adjustments.					
Public Utilities Fee	Application Fee for the processing of municipal consent of public utilities permissions for Town right of ways.		\$506 plus \$0.55 per m after 300m	-	\$506 plus \$0.55 per m after 300m
	Municipal Consent Re-inspection Fee		\$160.00	-	\$160.00
	Municipal Consent Re-submission Fee		\$210.00	-	\$210.00
Non-Compliance Fee	Investigating a complaint or inspection where work is found to be non-compliant with approved plans or specifications	Per occurrence	\$850.00	\$110.50	\$960.50
Inspection Fee	Engineering Inspection for Partial Assumptions	Per assumption	\$8,500.00	\$1,105.00	\$9,605.00

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE L
ENGINEERING

TRAFFIC OPERATIONS					
Traffic Data Requests	Turning Movement Count - per intersection		\$389.56 + 15% Admin Fee	-	\$389.56 + 15% Admin Fee
	Average Annual Daily Traffic - per location per year (if data has already been collected)		\$30.30 + 15% Admin Fee	-	\$30.30 + 15% Admin Fee
	Average Annual Daily Traffic - per location per year (if data has not already been collected)		\$183.96 + 15% Admin Fee	-	\$183.96 + 15% Admin Fee
	Signal Timing - per intersection		\$59.55 + 15% Admin Fee	-	\$59.55 + 15% Admin Fee
OPERATIONS					
Streetlight Connection Costs	Streetlight connection costs for new developments		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
ENGINEERING REVIEW					
(a)	Lot Grading Approval - Review (this includes 2 site inspections)		\$570.00	-	\$570.00
(b)	Lot Grading Approval - Additional Inspections	Each	\$190.00	-	\$190.00
MINISTER'S ZONING ORDER (MZO)					
MZO Applications	Any and all services performed for a MZO application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: July 8, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE M
ENERGY & ENVIRONMENT

ENERGY AND ENVIRONMENT

Electric Vehicle Charging Fees	Electric Vehicle Charging Fee (Level 3 charging stations) for a successful charge	Per minute	\$0.18	\$0.02	\$0.20
	Electric Vehicle Charging Fee (Level 2 charging stations)	Per hour	\$0.88 per hour \$4.45 per hour after 4 hours	Yes	Fee + HST

Town of Caledon 2025 User Fees By-law

Effective Date: January 1, 2025

2025 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE N CALEDON PUBLIC LIBRARY

LIBRARY SERVICES

CIRCULATION - FINES

	Replacement library cards		\$3.00	-	\$3.00
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Default replacement cost of lost materials - used only if actual value not available	Per adult catalogued book		\$30.00	-	\$30.00
	Per juvenile catalogued book		\$25.00	-	\$25.00
	Per magazine		\$5.00	-	\$5.00
	Per comic book		\$3.00	-	\$3.00
	Per compact disc (includes talking books)		\$20.00	-	\$20.00
	Per digital video disc		\$25.00	-	\$25.00
	Per Hotspot		\$200.00	-	\$200.00
	Per ChromeBook or Tablet		\$450.00	-	\$450.00
	Per Launch pad		\$225.00	-	\$225.00
	Per Special Collection - various collections		\$100.00	-	\$100.00

CIRCULATION - SERVICES

	Non-resident membership fee	Per year	\$25.00	-	\$25.00
	Printing and photocopies - black & white	Per page	\$0.22	\$0.03	\$0.25
	Printing and photocopies - colour	Per page	\$0.44	\$0.06	\$0.50
	Printing - large format	Per linear foot	\$2.21	\$0.29	\$2.50
	Maker supplies - buttons	Per button	\$0.44	\$0.06	\$0.50
	Maker supplies - vinyl (Cricut)	Per sheet	\$1.77	\$0.23	\$2.00
	Maker supplies - wood (Glowforge)	Per half sheet	\$2.65	\$0.35	\$3.00
	Maker supplies - acrylic (Glowforge)	Per sheet	\$6.19	\$0.81	\$7.00

PROGRAMS

Workshops	Other programs		Fee based on cost recovery	-	Fee
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ADMINISTRATIVE

	Service charge for invoice / lost item processing fee		\$5.00	-	\$5.00
	NSF Cheque	Per cheque	\$51.00	-	\$51.00