

**Town of Caledon 2024 User Fees By-law**

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE A  
TOWN WIDE ADMINISTRATION FEES**

GENERAL		QUICK CODES				
	A0001	NSF Cheque	Per cheque	\$49.78	-	\$49.78
	No quick code	Wire Payment Fee	Per wire	\$15.00	-	\$15.00
	A0002	Late payment charges for invoices past due	Per Month	1.50%	-	1.50%
	A0003	Cost recovery of external collection costs incurred to be added onto overdue accounts if applicable	Costs	Cost Recovery + 15%	-	Cost Recovery + 15%
PHOTOCOPYING		All Depts				
	D0140	Black & White - letter	fee per page	\$0.70	\$0.09	\$0.79
	D0141	Black & White - legal	fee per page	\$0.70	\$0.09	\$0.79
	D0142	Black & White - ledger	fee per page	\$1.20	\$0.16	\$1.36
	D0143	Colour - letter	fee per page	\$1.20	\$0.16	\$1.36
	D0144	Colour - legal	fee per page	\$1.20	\$0.16	\$1.36
	D0145	Colour - ledger	fee per page	\$2.52	\$0.33	\$2.85
	D0146	White print (survey)	fee per page	\$6.20	\$0.81	\$7.01
RESEARCH FEE						
	D0150	First hour		\$54.11	-	\$54.11
	D0151	Each additional one quarter hour		\$16.23	-	\$16.23
MAPS						
Air Photos (digital reproduction)	A0004	8 1/2" x 11"				
	A0005	8 1/2" x 14"				
	A0006	11" x 17"		\$29.87	\$3.88	\$33.75
	A0007	24" x 36"		\$76.22	\$9.91	\$86.13
	A0008	36" x 48"		\$76.22	\$9.91	\$86.13
Development Map	A0009	24" x 36" Colour		\$29.87	\$3.88	\$33.75
Provincial Plan area map	A0010	11" x 17"		\$29.87	\$3.88	\$33.75
	A0011	24" x 36"		\$29.87	\$3.88	\$33.75
Registered Plan Map	A0012	24" x 36" Colour		\$29.87	\$3.88	\$33.75
Street guide/street name listing	A0013	Colour		\$29.87	\$3.88	\$33.75
Town of Caledon Maps	A0014	Town of Caledon Map - 11" x 17" Colour		\$29.87	\$3.88	\$33.75
Caledon Wall Map	A0015	Shows major settlement & roads network 33" x 46" Colour		\$29.87	\$3.88	\$33.75

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TOWN WIDE ADMINISTRATION FEES**

MAPS						
Ward Maps	A0016	11" x 17" Colour		\$12.36	\$1.61	\$13.97
Zoning By-law Maps	A0017	8 1/2" x 11"- Black & White		\$29.87	\$3.88	\$33.75
	A0018	24" x 36" - Black & White		\$29.87	\$3.88	\$33.75
Official Plan Schedules	A0019	Colour 11" x 17"		\$12.36	\$1.61	\$13.97
Special mapping or other Services	A0021	\$61.80/hour (one hour minimum charge and 30 minute increments thereafter)		\$61.80/hour	Yes	Fee + HST
		plus packaging, postage and printing costs		Cost Recovery	Yes	Fee + HST
PUBLIC WI-FI ADVERTISING						
	A0071	WiFi Monthly Advertising Graphic files to Town's standards provided by client		\$500.00	\$65.00	\$565.00
	A0072	Town assistance in creating advertisement for Public Wi-Fi	one time flat fee	\$150.00	\$19.50	\$169.50

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**SCHEDULE B  
BUILDING SERVICES**

**BUILDING SERVICES**

BUILDING INQUIRY FORM						
	B0005	Building Inquiry Form		\$97.39	\$12.66	\$110.05
COMPLIANCE LETTERS						
	B0030	Building Compliance Letter		\$134.18	\$17.44	\$151.63
FORTIFICATION BY-LAW						
Fortification of Land Exemption Application	H0024	Process application (non-refundable)		\$811.59	-	\$811.59
GENERAL						
	A0022	NSF Cheque	Per cheque	\$49.78	-	\$49.78
POOL ENCLOSURES						
	BA002	Construction of a privately owned swimming pool		\$386.32	-	\$386.32
RESEARCH FEE						
	D0150	First hour		\$54.11	-	\$54.11
	D0151	Each additional one quarter hour		\$16.23	-	\$16.23
	A0023	First hour		\$54.11	-	\$54.11
	A0024	Each additional one quarter hour		\$16.23	-	\$16.23
SIGN BY-LAW						
Sign Permit Application	B0001	To place an awning sign, canopy sign, construction site sign, ground sign, menu board and/or pre-menu board sign, non-residential development sign, projecting sign, residential development sign, third party sign, traffic circulation control sign, and/or wall sign.	per square meter	\$32.46	-	\$32.46
				\$163 minimum		\$163 minimum
	B0002	Sign variance (non-refundable)		\$703.38	-	\$703.38
	B0003	To alter or repair a sign	flat fee	\$162.32	-	\$162.32
	B0004	Any sign placed, altered, or repaired without a permit issued prior to commencement of work		Applicable fee doubled	-	Applicable fee doubled

**BUILDING PERMIT FEES**

Permit fees shall be calculated based on the formula given below, unless otherwise specified in the schedule.  
 Permit Fee = Service Index (SI) x Total floor area (A), Where floor area (A) is measured to the outer face of exterior walls and to the centre of party walls or demising walls, except when calculating partition work.  
 The minimum permit fee shall be \$163.00, in addition unless stated otherwise.  
 The minimum permit fee for Groups A, B, D, E and F shall be \$275.94, in addition unless stated otherwise.  
 For permits divided into partial permits, a \$541.00 additional fee will be added for each partial permit, unless stated otherwise.

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**SCHEDULE B  
BUILDING SERVICES**

<b>(A) Construction</b>						
<b>Group A: Assembly Occupancies</b>						
(a)	BA001	Schools, libraries, churches, theatres, arenas, gymnasiums, pools, restaurants, recreation centres, bus terminals, banquet halls, etc.	per square meter	\$16.88	-	\$16.88
(b)	BA001	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$275.94	-	\$275.94
<b>Group B: Care, Care and Treatment or Detention Occupancies</b>						
(a)	BA001	Hospitals, nursing homes, care homes, etc.	per square meter	\$20.24	-	\$20.24
(b)	BA001	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$275.94	-	\$275.94
<b>Group C: Residential Occupancies</b>						
(a)	BA001	Detached, semis, townhouses, duplexes	per square meter	\$14.28	-	\$14.28
(b)	BA001	All other multiple unit residential buildings (apartments, etc.)	per square meter	\$13.09	-	\$13.09
(c)	BA001	Hotels, motels	per square meter	\$18.07	-	\$18.07
(d)	BA001	Addition (heated)	per square meter	\$11.99	-	\$11.99
(e)	BA001	Addition (unheated)	per square meter	\$11.35	-	\$11.35
(f)	BA001	Detached garage/shed/accessory building to detached, semis, townhouses, duplexes	per square meter	\$5.30	-	\$5.30
(g)	BA001	Finished Basements of detached, semis, townhouses, duplexes	per square meter	\$4.67	-	\$4.67
(h)	BA001	Issued repeats to detached, semis, townhouses, duplexes	per square meter	\$12.88	-	\$12.88
(i)	BA001	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$162.32	-	\$162.32
<b>Group D: Business and Personal Services Occupancies</b>						
(a)	BA001	Office buildings (shell)	per square meter	\$15.15	-	\$15.15
(b)	BA001	Office buildings (finished)	per square meter	\$18.18	-	\$18.18
(c)	BA001	Funeral homes, banks, medical clinics, fire halls, etc.	per square meter	\$18.18	-	\$18.18
(d)	BA001	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$275.94	-	\$275.94
<b>Group E: Mercantile Occupancies</b>						
(a)	BA001	Retail stores (shell/strip) plazas	per square meter	\$13.85	-	\$13.85
(b)	BA001	Retail stores (finished), supermarkets, department stores	per square meter	\$17.31	-	\$17.31
(c)	BA001	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$275.94	-	\$275.94
<b>Group F: Industrial Occupancies</b>						
(a)	BA001	Warehouses, factories (shell)(<600 sq.m)	per square meter	\$9.41	-	\$9.41
(b)	BA001	Warehouses, factories (single tenancy, finished)(<600 sq. m)	per square meter	\$10.82	-	\$10.82
(c)	BA001	Warehouses, factories (shell)(>600 sq.m)	per square meter	\$6.93	-	\$6.93
(d)	BA001	Warehouses, factories (single tenancy, finished)(>600 sq. m)	per square meter	\$7.68	-	\$7.68
(e)	BA001	Repair garages, car washes	per square meter	\$11.04	-	\$11.04
(f)	BA001	Canopies over gas pumps, outside storage, etc.	per square meter	\$5.09	-	\$5.09
(g)	BA001	Parking garages (underground & open air)	per square meter	\$6.93	-	\$6.93
(h)	BA001	Offices in warehouses or factories	per square meter	\$4.54	-	\$4.54
(i)	BA001	Farm Buildings	per square meter	\$1.62	-	\$1.62
(j)	BA001	Occupancy Permit (Per Stage of Occupancy)	Flat fee	\$275.94	-	\$275.94

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**SCHEDULE B  
BUILDING SERVICES**

**(A) Construction**

**Sewage Systems**

(a)	BA001	New or replacement (includes bed replacement only)	flat fee	\$476.13	-	\$476.13
(b)	BA001	Repair (excludes bed replacement)	flat fee	\$238.07	-	\$238.07

**Demolition**

(a)	BA001	Any building including sewage systems	flat fee, per building and/or system	\$270.53	-	\$270.53
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**Miscellaneous**

(a)	BA001	Permanent tents, air supported structures	per square meter	\$4.65	-	\$4.65
(b)	BA001	Pedestrian bridges, crane runways, etc.	per square meter	\$3.14	-	\$3.14
(c)	BA001	Repair or re clad (per surface area)	per square meter	\$0.76	-	\$0.76
(d)	BA001	Ceiling (new or replacement)	per square meter	\$0.76	-	\$0.76
(e)	BA001	Balcony repairs	per square meter	\$1.62	-	\$1.62
(f)	BA001	Parking garage repairs	per square meter	\$2.38	-	\$2.38
(g)	BA001	Sprinklers	per square meter	\$0.81	-	\$0.81
(h)	BA001	Trailers or buildings on construction sites for Office or Sales purpose	per square meter	\$10.60	-	\$10.60

**(B) Alterations/Renovations**

**Interior alterations and partitioning and Change of Occupancy Classification**

(a)	BA001	Group A: Assembly Occupancies	per square meter	\$4.54	-	\$4.54
(b)	BA001	Group B: Care, Care and Treatment or Detention Occupancies	per square meter	\$4.54	-	\$4.54
(c)	BA001	Group C: Residential Occupancies	per square meter	\$4.76	-	\$4.76
(d)	BA001	Group D: Business and Personal Services Occupancies	per square meter	\$4.76	-	\$4.76
(e)	BA001	Group E: Mercantile Occupancies	per square meter	\$4.54	-	\$4.54
(f)	BA001	Group F: Industrial Occupancies	per square meter	\$4.54	-	\$4.54
(g)	BA001	Group F: Industrial Occupancies (fit-out for warehousing space, racking, shelving, equipment or machinery placement only)	per square meter	\$0.812/m2 \$541 minimum	-	\$0.812/m2 \$541 minimum
(h)	BA001	Demising walls only (upgrade or new)	Each	\$541.06	-	\$541.06
(i)	BA001	Roof Replacement (Structural)	per square meter	\$4.76	-	\$4.76

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**SCHEDULE B  
BUILDING SERVICES**

**(C) Other Miscellaneous Work**

(a)	BA001	New Portable Classrooms (per building group), Mobile Homes, etc.	Each	\$954.43	-	\$954.43
(b)	BA001	Moving or Relocating a Building on the Same Property (portable classrooms per building group, mobile homes per building, etc.)	Each	\$511.30	-	\$511.30
(c)	BA001	Temporary tents	Each	\$181.80	-	\$181.80
(d)	BA001	Communication and transmission towers	Each	\$306.78	-	\$306.78
(e)	BA001	Foundation for Tanks, Silos, Dust Collectors, etc.	Each	\$306.78	-	\$306.78
(f)	BA001	Solar Collectors for detached, semis, townhouses, duplexes	Each	\$162.32	-	\$162.32
(g)	BA001	Solar Collectors (other)	Each	\$270.53	-	\$270.53
(h)	BA001	Fire alarms	Each	\$238.61	-	\$238.61
(i)	BA001	Electromagnetic locks	Each	\$162.32	-	\$162.32
(j)	BA001	Decks, porches, basement walkout, etc. to detached, semis, townhouses, duplexes	Each	\$162.32	-	\$162.32
(k)	BA001	Fireplaces, wood stoves, etc.	Each	\$162.32	-	\$162.32
(l)	BA001	Window replacements (except for single dwelling)	Each	\$7.57	-	\$7.57
(m)	BA001	Underground and above ground storage tank	per tank	\$312.52	-	\$312.52
(n)	BA001	Balcony guard replacements	per lin. m.	\$1.95	-	\$1.95
(o)	BA001	Retaining walls	per lin. m.	\$10.28	-	\$10.28

**(D) Mechanical Components**

**Heating ventilation, air conditioning, etc. (work independent of building permit)**

(a)	BA001	Group A: Assembly Occupancies	per square meter	\$1.03	-	\$1.03
(b)	BA001	Group B: Care, Care and Treatment or Detention Occupancies	per square meter	\$1.03	-	\$1.03
(c)	BA001	Group C: Residential Occupancies	per square meter	\$1.03	-	\$1.03
(d)	BA001	Group D: Business and Personal Services Occupancies	per square meter	\$1.03	-	\$1.03
(e)	BA001	Group E: Mercantile Occupancies	per square meter	\$1.03	-	\$1.03
(f)	BA001	Group F: Industrial Occupancies	per square meter	\$1.03	-	\$1.03

**Miscellaneous**

(a)	BA001	Commercial kitchen exhaust (including related make-up air)	Flat Fee Per Unit	\$292.17	-	\$292.17
(b)	BA001	Spray booth, dust collector, etc.	Flat Fee Per Unit	\$292.17	-	\$292.17
(c)	BA001	Furnace replacement	Flat Fee Per Unit	\$162.32	-	\$162.32
(d)	BA001	Boiler replacement	Flat Fee Per Unit	\$306.78	-	\$306.78
(e)	BA001	Boiler replacement for detached, semis, townhouses, duplexes	Flat Fee Per Unit	\$162.32	-	\$162.32
(f)	BA001	Minor alterations to mechanical systems (duct work only, space heater, exhaust fan, unit heater, etc.)	Flat Fee Per Unit	\$162.32	-	\$162.32

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**SCHEDULE B  
BUILDING SERVICES**

**(E) Plumbing and Drain Components**

(a)	BA001	Group A: Assembly Occupancies	Fee per Fixture	\$28.14	-	\$28.14
(b)	BA001	Group B: Care, Care and Treatment or Detention Occupancies	Fee per Fixture	\$28.14	-	\$28.14
(c)	BA001	Group C: Residential Occupancies	Fee per Fixture	\$29.54	-	\$29.54
(d)	BA001	Group D: Business and Personal Services Occupancies	Fee per Fixture	\$29.54	-	\$29.54
(e)	BA001	Group E: Mercantile Occupancies	Fee per Fixture	\$28.14	-	\$28.14
(f)	BA001	Group F: Industrial Occupancies	Fee per Fixture	\$28.14	-	\$28.14

**Miscellaneous**

(a)	BA001	Inside sanitary and storm piping	per lin. m.	\$1.95	-	\$1.95
(b)	BA001	Outside water services, sanitary and storm piping** (when not included in complete building permit or permit for site services)	per lin. m.	\$5.30	-	\$5.30
(c)	BA001	Manholes, catch basins, interceptors, sumps, etc. (when not included in complete building permit or permit for site services)	Each	\$29.54	-	\$29.54
(d)	BA001	Site Services (for mechanical site services that serve more than one building)	Each building or block of units	\$270.53	-	\$270.53
(e)	BA001	**the maximum amount chargeable in fees in respect of any one permit application for any water service, fire main and outside sanitary and storm piping for Residences, barns and other structures located on Agriculturally zoned properties is \$379.04		-	-	-

**(F) Other**

(a)	BA001	Early Review of House Model Drawings	per square meter	\$14.28	-	\$14.28
(b)	BA001	Duplicate Sets of Drawing (counter)	per hour	\$96.85	-	\$96.85
(c)	BA001	Resubmission Review (per review stream, discretionary up to two resubmissions)	per hour	\$96.85	-	\$96.85
(d)	BA001		minimum	\$162.32	-	\$162.32
(e)	BA001	Expedited Service (Fast track, etc.)	per hour	\$96.85	-	\$96.85
(f)	BA001		minimum	\$270.53	-	\$270.53
(g)	BA001	Material Change (revision)	per hour	\$96.85	-	\$96.85
(h)	BA001		minimum	\$162.32	-	\$162.32
(i)	BA001	Alternative Solution (Each submission)	per hour	\$96.85	-	\$96.85
(j)	BA001		minimum	\$541.06	-	\$541.06
(k)	BA001	Change of Use (no construction proposed)	per hour (review and inspection)	\$96.85	-	\$96.85
(l)	BA001		minimum	\$270.53	-	\$270.53
(m)	BA001	Conditional/Phased Building Permit - New and/or Extension (in addition to permit fee, excluding cost of agreement)	flat fee	\$1,082.12	-	\$1,082.12
(n)	BA001	Transfer Building Permit (to new owner)	flat fee	\$162.32	-	\$162.32
(o)	BA005	Repeat inspection (previous inspection not ready, discretionary up to two repeats)	flat fee	\$162.32	-	\$162.32
(p)	BA004	Miscellaneous Inspections- ICI (resulting from a compliance letter, outstanding permits older than two years, etc.)	flat fee	\$270.53	-	\$270.53
(q)	BA003	Miscellaneous Inspections- Residential (resulting from a compliance letter, outstanding permits older than two years, etc.)	flat fee	\$162.32	-	\$162.32
(r)	BA006	Reactivate Dormant Permit by property owner request	minimum	\$324.64	-	\$324.64

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**SCHEDULE B  
BUILDING SERVICES**

Notes:

1. Fees for classes of permits not described or included in this schedule shall be determined by the Chief Building Official
2. The occupancy classification shall be established in accordance with the occupancy definitions of the Ontario Building Code.
3. Except as provided in Item 5, the floor area is the sum of the areas of all floors including basement and shall be measured to the outer face of the walls.
4. No deductions shall be made for openings within the floor area; i.e., stairs, elevators, ducts, etc.
5. A garage serving only the dwelling unit to which it is attached or built in and an unfinished basement located within the dwelling unit shall not be included in the area calculations.
6. Issued models (house types) are referred to as "issued repeats". An "issued repeat application" is a repeat of the identical house design that the applicant builder has previously submitted as a model for which a building permit has been issued.
7. The maximum amount of payment that may be charged to a credit card is \$5000.00 per building permit application.
8. Only applicants for building permits with a value of over \$5,150.00 may elect to either:
  - Pay the full permit fee at the time of application; or
  - Pay 50% of the full permit fee at the time of application to a maximum amount of \$10,000.00 and the balance at the time of permit issuance.
9. With respect to any work commenced prior to permit application, prior to permit issuance, and/or after issuance but prior to permit closure, and is not in accordance with the approved permit, including failure to arrange for a mandatory inspection prior to proceeding to the next phase of work and/or occupancy, administration charges are due to the municipality for the additional expenditure required because of such unlawful commencement, and the permit fee shall be increased by the greater of:
  - (a) \$150.00, or
  - (b) with respect to work commenced before permit application 50%, and
  - (c) with respect to work commenced after permit application, but prior to permit issuance, 25% of the total permit fee, based on the entire work to be performed and exclusive of any part into which the application for permit may be sub-divided, and
  - (d) with respect to work commenced after permit issuance, but not in accordance with the approved permit, 10% of the total permit fee, based on the entire work to be performed and exclusive of any part into which the application for permit may be sub-divided.
  - (e) In no case shall the total increase in permit fee exceed \$10,000 for each action of unlawful activity commenced.



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**SCHEDULE B  
BUILDING SERVICES**

**Building Permit Fees Refunds**

- 1.1. Pursuant to this by-law, the portion of the total calculated permit fee that may be refunded shall be a percentage of the total fees payable under this by-law, calculated as follows in regard to functions undertaken by the municipality:
  - 1.1.1. 85% if administrative functions only have been performed;
  - 1.1.2. 70% if administrative and zoning or building code permit application review functions only have been performed;
  - 1.1.3. 50% if administrative, zoning and building code permit application review functions have been performed;
  - 1.1.4. 45% if the permit has been issued and no field inspections have been performed subsequent to permit issuance and;
  - 1.1.5. 5% shall additionally be deducted for each field inspection that has been performed subsequent to permit issuance.
  - 1.1.6. 0% after a period of not less than one (1) year from the date of application being received, if the application has not been cancelled, or the permit has not been issued, or an issued permit has not been acted upon.
  - 1.1.7. If the calculated refund is less than the minimum permit fee applicable to the work, no refund shall be made for the fees paid.
- 1.2. The refund shall be returned to the person named on the fee receipt, unless such person advises the Chief Building Official, in writing and prior to the release of the refund, of a change in name, in which case the refund shall be returned to the person then authorized to receive it.
- 1.3. The refund, if applicable, shall be the difference between total calculated fee for functions undertaken and the deposit made at time of permit application.
- 1.4. If an overpayment of a permit fee occurs on a permit application and the overpayment is less than \$50.00 the difference will not be refunded.

**MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION**

MZO or CIHA Applications	B0007	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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**SCHEDULE C  
MUNICIPAL LAW ENFORCEMENT**

**MUNICIPAL LAW ENFORCEMENT**

**LICENSES**

**ADULT BUSINESS**

	D0045	i) Operator Licence	New & Renewal	\$663.06	-	\$663.06
	D0046	ii) Manager Licence	New & Renewal	\$106.09	-	\$106.09

**FOOD AND REFRESHMENT VEHICLE BUSINESS**

Operator	D0062	Operator Licence	New & Renewal	\$159.14	-	\$159.14
Attendant	D0065	Attendant Licence	New & Renewal	\$159.14	-	\$159.14
Owner	D0066	Mobile Food and Refreshment Vehicle Owner Licence	New & Renewal	\$265.23	-	\$265.23
	D0067	Stationary Food and Refreshment Vehicle Owner Licence	New & Renewal	\$265.23	-	\$265.23
	D0069	Special Event Food and Refreshment Vehicle Licence	New & Renewal	\$159.14	-	\$159.14
Other	D0063	Replacement fee for attendant's photo identification card		\$68.96	-	\$68.96
	D0057	Replacement fee for attendant, owner or operators' licence		\$68.96	-	\$68.96
	D0058	Replacement fee for owner's plate		\$68.96	-	\$68.96
	D0059	Registration of replacement vehicle (must be identical ownership)		\$318.27	-	\$318.27
	D0064	Change of information	per licence	\$31.83	-	\$31.83
	D0068	Missed or additional vehicle inspection		\$63.65	-	\$63.65
	D0060	Corporate search		\$63.65	-	\$63.65
	D0061	Business name search		\$63.65	-	\$63.65
D0155	Late Renewal Fee (if inspection required)		\$53.05	-	\$53.05	

**TAXICAB OR LIMOUSINE LICENCES**

Broker/Owner	D0070	Taxicab broker's licence	Original & Renewal	\$424.36	-	\$424.36
	D0071	Taxicab owner's licence	Original	\$450.88	-	\$450.88
	D0072	Taxicab owner's licence	Renewal	\$344.79	-	\$344.79
	D0073	Limousine owner's licence	Original	\$424.36	-	\$424.36
	D0074	Limousine owner's licence	Renewal	\$344.79	-	\$344.79
	D0075	Accessible taxicab licence	Original - 1st Vehicle	\$424.36	-	\$424.36
	D0076	Accessible taxicab licence	Original - Subsequent Vehicle	\$344.79	-	\$344.79
D0077	Accessible taxicab licence	Renewal	\$344.79	-	\$344.79	
Driver	D0080	Taxicab driver or limousine driver	Renewal	\$132.61	-	\$132.61
	D0081	Taxicab driver or limousine driver	New Licence	\$132.61	-	\$132.61

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**SCHEDULE C  
MUNICIPAL LAW ENFORCEMENT**

**TAXICAB OR LIMOUSINE LICENCES**

Quick Code	Description	Category	2024 Fee (Excl. Taxes)	HST	Total Fee
Other	D0085	Replacement fee for driver's photo identification card	\$68.96	-	\$68.96
	D0086	Replacement fee for driver's or owner's licence	\$68.96	-	\$68.96
	D0087	Replacement fee for owner's plate	\$68.96	-	\$68.96
	D0088	Registration of replacement vehicle (must be identical ownership)	\$238.70	-	\$238.70
	D0089	Change of information	\$127.31	-	\$127.31
	D0091	Missed or additional vehicle inspection	\$63.65	-	\$63.65
	D0092	Corporate Search	\$31.83	-	\$31.83
	D0093	Business name search	\$31.83	-	\$31.83
	D0155	Late renewal fee (if inspection required)	\$53.05	-	\$53.05

**TOW TRUCK BUSINESS**

Quick Code	Description	Category	2024 Fee (Excl. Taxes)	HST	Total Fee
	D0094	Operator Licence	\$159.14	-	\$159.14
Owner	D0095	Initial licence first vehicle	\$450.88	-	\$450.88
	D0097	Initial licence subsequent vehicle(s)	\$424.36	-	\$424.36
Driver	D0098	New and Renewal	\$159.14	-	\$159.14
	D0099	Driver Licence – 2 year	\$318.27	-	\$318.27
Other	D0101	Replacement fee for driver, owner or operator's licence	\$68.96	-	\$68.96
	D0102	Replacement fee for owner's plate	\$68.96	-	\$68.96
	D0103	Registration of replacement vehicle (must be identical ownership)	\$594.10	-	\$594.10
	D0104	Missed or additional vehicle inspection	\$63.65	-	\$63.65
	D0155	Late Renewal Fee (if inspection required)	\$53.05	-	\$53.05

**IMPOUND BUSINESS**

	D0239	Operator Licence	\$265.23	-	\$265.23
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**DONATION BOX BUSINESS**

	D0240	Initial Operator Licence	\$159.14	-	\$159.14
	D0241	Operator Licence Renewal	\$79.57	-	\$79.57
	D0242	Operator Licence Renewal for Charities that have a Charitable registration number issued by Canada Revenue Agency	\$37.13	-	\$37.13

**PARKING**

	D0243	Process application for private property owners to administer parking enforcement	\$159.14	-	\$159.14
	D0244	To appoint Private Parking Enforcement Officer after application is approved	\$212.18	-	\$212.18

**PROPERTY COMPLIANCE - TOWN INITIATED**

	no quick code (invoiced)	Completion of work contained in an order, Notice to Comply, etc. and administration fee	Cost Recovery + 15% Admin.	Yes	Fee + HST
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**SCHEDULE C  
MUNICIPAL LAW ENFORCEMENT**

FILL BY-LAW						
Fill permit application	H0027	i) Application process administration fee (non-refundable)	flat fee	\$541.06	-	\$541.06
	H0028	ii) For fill up to 10,000 cubic metres in volume -payment due at time of application and is refunded if permit is denied -standard permit processing time is 14 business days - Fill Permit application fee of \$2 per cubic meter is waived for topsoil fill relating to sod-farm operations, greenhouse and horticultural nurseries.	per cubic metre	Flat Fee of \$541.06 + \$2 per cubic meter	-	Flat Fee of \$541.06 + \$2 per cubic meter
	H0038	iii) Permit is submitted after on-site work has started (non-refundable)		\$212.18	-	\$212.18
SIGN BY-LAW						
Sign Permit Application	H0043	Process application for a mobile sign (30 day limit)		\$79.57	-	\$79.57
	H0045	Sign redemption fee	per sign, per day	\$68.96	-	\$68.96
FENCE BY-LAW						
Fence Variance Application	H0040	Process application (Non-refundable)		\$530.45	\$68.96	\$599.41
WOODLANDS BY-LAW						
	H0052	Process application		\$265.23	\$34.48	\$299.70
APPLICATION FOR EXEMPTION FROM BY-LAW						
	H0053	Process application (for By-laws without a variance or exemption provision (non-refundable))		\$663.06	\$86.20	\$749.26
PRIVATE TRANSPORTATION COMPANY						
	D0245	Licence	New & Renewal	\$2,652.25	-	\$2,652.25
	D0246	Per trip fee		\$.22 per trip	-	\$.22 per trip
KENNEL BUSINESS						
	D0247	Operator Licence	New & Renewal	\$265.23	-	\$265.23
PET SHOP BUSINESS						
	D0248	Operator Licence	New & Renewal	\$265.23	-	\$265.23
TEMPORARY PATIO LICENCE						
	D0249	Temporary Patio Licence		\$318.27	-	\$318.27

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**SCHEDULE D  
PLANNING**

**PLANNING & DEVELOPMENT**

**COMPLIANCE LETTERS**

B0031	Planning and Zoning Compliance Letters		\$134.18	\$17.44	\$151.63
B0032	Heritage Designation and Cemetery Compliance Letter		\$134.18	\$17.44	\$151.63

**LAND USE INQUIRY FORM**

B0006	Planning Land Use Inquiry Form		\$134.18	\$17.44	\$151.63
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**PEER REVIEW**

No quick code	Peer Review Administration Fee			15% Administration Fee	Yes	Fee + HST
No quick code	Development Invoice Administration Fee		\$212.18	\$27.58		\$239.76

**OFFICIAL PLAN AND ZONING BY-LAW**

B0013	Copy of Official Plan	By Hard Copy	\$146.09	\$18.99	\$165.08
B0014	Copy of Official Plan	By CD	\$27.05	\$3.52	\$30.57
B0019	Annual subscription to Office Consolidation of the Official Plan (affected pages only)	By email	\$140.68	\$18.29	\$158.96
B0020	Annual subscription to Office Consolidation of the Official Plan (affected pages only)	By regular mail	\$178.55	\$23.21	\$201.76
B0015	Official Plan Schedules (Colour)	Per page	\$5.41	\$0.70	\$6.11
B0016	Copy of Comprehensive Zoning By-law	By Hard Copy	\$578.93	\$75.26	\$654.19
B0017	Copy of Zoning By-law	By CD	\$27.05	\$3.52	\$30.57
B0018	Annual subscription to amendments to the Comprehensive Zoning By-law	By email	\$143.92	\$18.71	\$162.63

**NEC**

B0025	Niagara Escarpment Plan Amendment		\$2,323.31	-	\$2,323.31
B0026	Niagara Escarpment Development permit application or renewal of application		\$422.03	-	\$422.03
B0027	Niagara Escarpment - Legal Searches		\$216.42	-	\$216.42

**PUBLIC INFORMATION MEETINGS & ADVERTISING**

B0053	Cost Recovery for advertising of Public Meetings, Notice of Applications and Notice of Intention to Lift Holding ("H") Symbol	Per Meeting	Fee + HST	Yes	Fee + HST
B0055	Residents Meeting	Per Meeting	\$530 + Fee	Yes	Fee + HST
B0048	Cost Recovery for advertising, signage and mailout of Public Meetings, Notices of Application, Regulation, Council or Committee Meetings related to or resulting from a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
B0049	Public Meeting for a MZO or CIHA, or development application related to or resulting from a MZO or CIHA application or regulation issued by the Province	Per Meeting	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

**MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION**

MZO or CIHA Applications	B0050	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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**SCHEDULE D  
PLANNING**

**PRELIMINARY AND PRE-CONSULTATION**

Code	Description	Unit	2024 Fee (Excl. Taxes)	HST	Total Fee
B0056	Preliminary Meeting - Simple (Oak Ridges Moraine Site Plan Applications - Full, Scoped and Fast Track Streams, Site Plan Applications - Fast Track Stream, Minor Variances, Consents)	Per meeting	\$318.27	\$41.38	\$359.65
B0057	Preliminary Meeting - Regular (Site Plan Applications excluding Fast Track Stream, Telecommunication Facility Applications, Zoning By-law Amendments including Temporary Use and Lifting of Holding Symbols, Draft Plans of Subdivision, Draft Plans of Condominium, Official Plan Amendments)	Per meeting	\$2,121.80	\$275.83	\$2,397.63
B0071	Preliminary Meeting - Regular (MZO or CIHA, or development application related to or resulting from a MZO or CIHA application or regulation issued by the Province)	Per Meeting	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
B0058	Pre-Consultation Submission/Review - Oak Ridges Moraine Site Plan Applications - (Full and Scoped Streams), Site Plan Applications (Fast Track Stream)**	Per submission /review	\$530.45	\$68.96	\$599.41
B0073	Pre-Consultation Submission/Review - Oak Ridges Moraine Site Plan Applications Fast Track Stream**	Per submission /review	\$305.53	\$39.72	\$345.25
B0059	Pre-Consultation Submission/Review - Site Plan Application Full Stream**	Per submission /review	\$10,609 + \$0.70/m2 gross floor area	Yes	Fee + HST
B0060	Pre-Consultation Submission/Review - Site Plan Application Full Stream (Complex)**	Per submission /review	\$21,218 + \$5,657.78/gross hectare	Yes	Fee + HST
B0061	Pre-Consultation Submission/Review - Site Plan Application Amendment Stream**	Per submission /review	\$5,304.50	\$689.59	\$5,994.09
B0062	Pre-Consultation Submission/Review - Site Plan Application Scoped Stream**	Per submission /review	\$2,121.80	\$275.83	\$2,397.63
B0063	Pre-Consultation Submission/Review - Zoning By-law Amendment (including Temporary Use)**	Per submission /review	\$8,487.20	\$1,103.34	\$9,590.54
B0064	Pre-Consultation Submission/Review - Zoning By-law Amendment ( Lifting of Holding Symbol) and Block Plans**	Per submission /review	\$4,243.60	\$551.67	\$4,795.27
B0065	Pre-Consultation Submission/Review - Official Plan Amendment**	Per submission /review	\$21,218.00	\$2,758.34	\$23,976.34
B0066	Pre-Consultation Submission/Review - Draft Plans of Subdivision (Residential Other Than Palgrave Estates)**	Per submission /review	\$21,218 + \$445.58/unit	Yes	Fee + HST
B0067	Pre-Consultation Submission/Review - Draft Plans of Subdivision (Palgrave Estates)**	Per submission /review	\$42,436 + \$445.58/unit	Yes	Fee + HST
B0068	Pre-Consultation Submission/Review - Draft Plans of Subdivision (Other)**	Per submission /review	\$21,218 + \$3,182.70/gross ha	Yes	Fee + HST
B0069	Pre-Consultation Submission/Review - Draft Plans of Condominium**	Per submission /review	\$10,609 + \$31.83/unit	Yes	Fee + HST
B0070	Pre-Consultation Submission/Review - Aggregate Applications	Per submission /review	Full Cost Recovery	Yes	Fee + HST
B0072	Pre-Consultation Submission/Review - MZO or CIHA, or development application related to or resulting from a MZO or CIHA application or regulation issued by the Province	Per submission /review	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

\*\*Where the circulated agencies/departments are half or less than half of the initially circulated agencies/departments, the submission/review fee will be 50%

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**SCHEDULE D  
PLANNING**

TELECOMMUNICATIONS							
1.	(a)	B0039	Full Stream Application		\$7,206.91	-	\$7,206.91
	(b)	B0040	Scoped Stream		\$6,591.18	-	\$6,591.18
	(c)	B0041	Intermediate Stream		\$3,343.74	-	\$3,343.74
	(d)	B0042	Fast Track Stream		\$348.44	-	\$348.44
	(e)	B0043	A telecommunication application related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	-	Full Cost Recovery + 20% Admin Fee

SITE PLAN APPLICATIONS							
2.	(a)	B0227 \$4,523.23 (Includes Inspections, Agreement Admin Fees and Tax Certificate)	Full Stream Site Plan Application <sup>1</sup> <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$5,304.50 plus \$0.35/m2 gross floor area (GFA)	Yes	Fee + HST
		B0228 \$0.35/m2					
		B0229 \$781.27 + HST (Includes Inspections and Agreement Admin Fees)					
		B0146 \$14,364.09 (Includes Inspections, Agreement Admin Fees and Tax Certificate)					
		B0148 \$1.26/m2	Full Stream Site Plan Application <sup>1***</sup> <i>(Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)</i>		\$16,845.10 plus \$1.26/m2 gross floor area (GFA) to maximum fee of \$29,000	\$322.53	\$17,167.63 plus \$1.26/m2 gross floor area (GFA) to maximum fee of \$29,000
		B0141 \$2,481.01 + HST (Includes Inspections and Agreement Admin Fees)					
		B0142	Recirculation Fee (for each subsequent site plan recirculation after the 3rd)***		\$1,125.40	-	\$1,125.40

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SCHEDULE D  
PLANNING

SITE PLAN APPLICATIONS

2. (b)	B0230 \$9,860.48 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	Full Stream (Complex) <sup>1</sup> (Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)		\$10,609.00 plus \$5,657.78/gross hectare	Yes	Fee + HST				
	B0231 \$5,657.78/hectare									
	B0232 \$748.51 + HST (Includes Inspections and Agreement Admin Fees)									
	B0147 \$32,683.40 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)									
	B0145 \$5,492.99/hectare	Full Stream (Complex) <sup>1***</sup> (Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)		\$35,164.41 plus \$5,492.99/gross hectare	\$322.53	\$35,486.94 plus \$5,492.99/gross hectare				
	B0141 \$2,481.01 + HST (Includes Inspections and Agreement Admin Fees)									
	B0142						Recirculation Fee (for each subsequent site plan recirculation after the 3rd) <sup>***</sup>	\$1,125.40	-	\$1,125.40
	B0233 \$3,483.71 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)						Amendment Stream <sup>1</sup> (Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)		\$5,304.50	Yes
B0234 \$1,820.79 + HST (Includes Inspections and Agreement Admin Fees)										
(c)	B0150 \$4,746.90 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	Amendment Stream <sup>1***</sup> (Includes Site Plan Undertaking, Landscape and Engineering Inspection Fees)		\$7,227.92	\$322.53	\$7,550.45				
	B0141 \$2,481.01 + HST (Includes Inspections and Agreement Admin Fees)									
	B0270						Recirculation Fee for Amendment Stream (for each subsequent site plan recirculation after the 3rd) <sup>***</sup>	Each	\$265.23	-



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**SCHEDULE D  
PLANNING**

SITE PLAN APPLICATIONS						
2. (d)	B0235	Scoped Stream		\$2,121.80	-	\$2,121.80
	B0264	Scoped Stream***		\$3,235.85	-	\$3,235.85
	B0271	Recirculation Fee for Scoped Stream (for each subsequent site plan recirculation after the 3rd)***	Each	\$212.18	-	\$212.18
(e)	B0236	Fast Track Stream		\$265.23	-	\$265.23
	B0265	Fast Track Stream***		\$463.50	-	\$463.50
	B0272	Recirculation Fee for Fast Track Stream (for each subsequent site plan recirculation after the 3rd)***	Each	\$106.09	-	\$106.09
(f)	B0273	Fast Track Stream - No Circulation**		\$106.09	-	\$106.09
(g)	B0151	Site Plan Agreement, including amendments to executed or registered site plan agreements.		\$1,514.97 plus costs	Yes	Fee + HST
(h)	B0225	Additional undertaking or amendment to executed undertaking		\$1,114.58 plus costs	Yes	Fee + HST
(i)	B0152	Additional charge per agreement or amendment for a non-standard site plan, agreement, development, grading or servicing agreement or amendment.		\$2,434.77 plus costs	Yes	Fee + HST
(j)	B0180	Grading or Servicing Agreement*		\$5,735.23 plus costs	Yes	Fee + HST
(k)	B0274	Phased Site Plan Approval (each of pre-grading, pre-servicing, conditional permit, phased approval)	Each	10% of application fee	-	10% of application fee

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**SCHEDULE D  
PLANNING**

**SITE PLAN APPLICATIONS**

2.	(l)	B0154	Appeal to Local Planning Appeal Tribunal		\$226.17 plus cost recovery	-	\$226.17 plus cost recovery
	(m)	B0157	Annual carrying fee for inactive files (non-ORM)		\$1,744.37	-	\$1,744.37
	(n)	B0156	Application administration charge for proceeding with earth works, servicing or construction without necessary planning act approvals (excluding ORM applications) *		25% of original application amount	Yes	Fee + HST
	(o)	B0182	Engineering Fee: 6% of Town infrastructure works for Engineering reviews (Inspections if the site plan application involves the construction of or change to Town-owned infrastructure)		6% of works	Yes	Fee + HST
	(p)	B0184	A site plan application related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

\* "plus costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

<sup>1</sup> HST not applicable on whole fee

\*\*\*applies to applications submitted on or before August 30, 2022

**OAK RIDGES MORaine (ORM) SITE PLAN APPLICATION**

3.	(a)	B0260 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	(i) ORM Full***		\$861.68	-	\$861.68
		B0237 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	(i) ORM Full		\$569.26	-	\$569.26
	(b)	B0261 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	(ii) ORM Scoped***		\$588.53	-	\$588.53
		B0238 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	(ii) ORM Scoped		\$287.91	-	\$287.91
	(c)	B0262 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	(iii) ORM Fast Track***		\$424.63	-	\$424.63
		B0239 (Includes Site Plan Application Fees, Registry Office Recovery and Tax Certificate)	(iii) ORM Fast Track		\$119.10	-	\$119.10
	(d)	B0275	(iv) ORM Fast Track Stream - No Circulation		\$53.05	-	\$53.05
	(e)	B0276	(v) Recirculation Fee for All Streams (for each subsequent oak ridges moraine site plan recirculation after the 3rd)***	Each	\$53.05	-	\$53.05
	(f)	B0268	(vi) Annual carrying fee for inactive files (ORM)		\$281.35	-	\$281.35
	(g)	B0301	Appeal to Ontario Land Tribunal		\$226.17 plus cost recovery	-	\$226.17 plus cost recovery

\*\*\*applies to applications submitted on or before August 30, 2022

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**SCHEDULE D  
PLANNING**

OFFICIAL PLAN AMENDMENT APPLICATIONS							
4.	(a)	B0160 (Includes Popa Fees, Registry Office Recovery and Tax Certificate)	Minor Official Plan Amendment Application***		\$17,959.25	-	\$17,959.25
		B0278 (Includes Popa Fees, Registry Office Recovery and Tax Certificate)	Minor Official Plan Amendment Application		\$15,913.50	-	\$15,913.50
(b)		B0161 (Includes Popa Fees, Registry Office Recovery and Tax Certificate)	Major Official Plan Amendment Application***		\$34,586.05	-	\$34,586.05
		B0279 (Includes Popa Fees, Registry Office Recovery and Tax Certificate)	Major Official Plan Amendment Application		\$15,913.50	-	\$15,913.50
		B0253	Official Plan Amendment (including Secondary Plan and/or Block Plan) related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
		B0280 (Includes Popa Fees, Registry Office Recovery and Tax Certificate)	Block Plan		\$4,243.60	-	\$4,243.60
(c)		B0162	Appeal to Local Planning Appeal Tribunal		\$226.17 plus cost recovery	-	\$226.17 plus cost recovery
(d)		B0163	Aggregate Application		Full cost recovery	-	Full cost recovery
(e)		B0164	Annual carrying fee for inactive files		\$3,182.70	-	\$3,182.70
(f)		B0166	Recirculation Fee (for each subsequent Official Plan Amendment recirculation after the 3rd)***		\$1,689.19	-	\$1,689.19

\*\*\*applies to applications submitted on or before August 30, 2022

ZONING BY-LAW AMENDMENT APPLICATIONS							
5.	(a)	B0170 (Includes Legal Non-Conforming Certificate, Registry Office Recovery and Tax Certificate)	Extension of Temporary Use By-laws for Garden Suites		\$794.55 plus cost of advertising or posting on property together with required circulation	-	\$794.55 plus cost of advertising or posting on property together with required circulation
		B0169 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Temporary Use Application***		\$13,779.96	-	\$13,779.96
		B0281 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Temporary Use Application		\$8,487.20	-	\$8,487.20

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**SCHEDULE D  
PLANNING**

ZONING BY-LAW AMENDMENT APPLICATIONS							
5.	(b)	B0168 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Temporary Use Application Extension***		\$13,779.96	-	\$13,779.96
		B0282 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Temporary Use Application Extension		\$8,487.20	-	\$8,487.20
	(c)	B0171 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Minor Zoning By-law Amendment Application***		\$13,779.96	-	\$13,779.96
		B0283 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Minor Zoning By-law Amendment Application		\$8,487.20	-	\$8,487.20
	(d)	B0172 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Major Zoning By-law Amendment Application***		\$18,315.40	-	\$18,315.40
		B0284 (Includes Rezoning Application Fee, Registry Office Recovery and Tax Certificate)	Major Zoning By-law Amendment Application		\$10,609.00	-	\$10,609.00
	(e)	B0173	Aggregate Application		Full cost recovery	-	Full cost recovery
	(f)	B0254	Minister's Zoning Order (MZO) Application, Request to Council or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
	(g)	B0255	Community Infrastructure and Housing Accelerator (CIHA) Application, Request to Council or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST



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**SCHEDULE D  
PLANNING**

**SUBDIVISION APPLICATIONS**

6.	(a)	<p>B0191 \$38,234.70 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)</p> <p>B0192 \$649.93/unit</p> <p>B0204 \$21,738.30 + HST (includes Agreement Admin Fees and Inspections)</p> <p>B0289 \$12,327.43 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)</p> <p>B0287 \$222.79/unit</p> <p>B0290 \$7,008.75 + HST (includes Agreement Admin Fees and Inspections)</p>	<p>(ii) Plan of Subdivision Application - Palgrave Estates 1*** Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.</p>		<p>\$59,973.00 plus \$649.93 per unit</p>	<p>\$2,825.98</p>	<p>\$62,798.98 plus \$649.93 per unit</p>
	(b)	<p>B0190 \$10,223.60 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)</p> <p>B0189 \$5,602.17/hectare</p> <p>B0204 \$21,738.30 + HST (includes Agreement Admin Fees and Inspections)</p>	<p>Plan of Subdivision Application - Industrial/Commercial 1*** Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.</p>		<p>\$31,961.90 plus \$5,602.17 per gross hectare</p>	<p>\$2,825.98</p>	<p>\$34,787.88 plus \$5,602.17 per gross hectare</p>
		<p>B0291 \$3,743.34 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)</p> <p>B0292 \$2,587.54/hectare</p> <p>B0293 \$7,959.42 + HST (includes Agreement Admin Fees and Inspections)</p>	<p>Plan of Subdivision Application - Industrial/Commercial 1 Preparation of first 3 agreements (subdivision agreement, grading agreement, and preservicing agreement) and registration of a draft plan of subdivision and compliance documents Does not include revised or additional agreement and/or phased registration.</p>		<p>\$11,702.76 plus \$2,587.54 per gross hectare</p>	<p>Yes</p>	<p>Fee + HST</p>
(c)		B0257	<p>Draft Plan of Subdivision application (including extension of draft approval and/or reinstatement of draft approval) related to or resulting from a MZO or CIHA application or regulation issued by the Province</p>		<p>Full Cost Recovery + 20% Admin Fee</p>	<p>Yes</p>	<p>Fee + HST</p>

**Town of Caledon 2024 User Fees By-law**

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE D  
PLANNING**

SUBDIVISION APPLICATIONS						
6.	(d)		Plus additional fees, if applicable:			
		B0193	(i) Revisions requiring re-circulation	\$5,965.72	-	\$5,965.72
		B0194	(ii) Registration of each phase of a plan	\$7,726.32	-	\$7,726.32
		B0195	(iii) Extension of draft plan approval	\$5,965.72	-	\$5,965.72
		B0196	(iv) Revised draft approval plan requiring re-circulation	\$6,754.58	-	\$6,754.58
		B0197	(v) Appeal of plan to Local Planning Appeal Tribunal	\$226.17 plus cost recovery	-	\$226.17 plus cost recovery
	(e)	B0198	Administration Fee: Plan of subdivision applications filed on or before Feb. 5, 2008 <sup>2</sup>	7% of works	Yes	Fee + HST
	(f)	B0199	Administration Fee: Plan of subdivision applications filed on or after Feb. 6, 2008 and on or before Jan. 31, 2011 <sup>2</sup>	0% of works	Yes	Fee + HST
	(g)	B0200	Administration Fee: Plan of subdivision applications filed on or after Feb. 1, 2011 <sup>2</sup>	6% of works	Yes	Fee + HST
	(h)	B0201	Amendment to any registered agreement or fully executed agreement*	\$2,321.25 plus costs	Yes	Fee + HST
	(i)	B0202	Each Subdivision Agreement/Grading Agreement/Preservicing Agreement/Development Agreement except otherwise noted *	\$5,854.05 plus costs	Yes	Fee + HST
	(j)	B0213	Review and/or preparation of documents related to the registration of Subdivisions and Condominiums including additional phases except otherwise noted	\$3,311.07 plus costs	Yes	Fee + HST
	(k)	B0226	Additional Development Agreement	\$5,854.05 plus costs	Yes	Fee + HST
	(l)	B0203	Additional charge per agreement or amendment for a non-standard subdivision, development, grading or preservicing agreement or amendment.	\$2,483.57 plus costs	\$322.86	\$2,806.43 plus costs
	(m)	B0294	Reinstatement of Draft Plan Approval	\$21,218.00	Yes	Fee + HST
	(n)	B0208	Annual Carrying fee for inactive files	\$1,743.29	-	\$1,743.29
	(o)	B0209	Landscape Resubmission Fee (for each submission after the 3rd submission)	\$3,311.28	-	\$3,311.28
	(p)	B0210	Engineering Resubmission Fee (for each submission after the 3rd submission)	\$3,278.92	-	\$3,278.92
	(q)	B0211	Application administration charge for proceeding without necessary planning act approvals *	25% of original application amount	Yes	Fee + HST

\*\*\*applies to applications submitted on or before August 30, 2022

Note: The fee for the preparation of any subdivision, preservicing, grading or development agreement shall be payable in advance and the agreement shall not be commenced until full payment of the fee has been received.

Where the municipality has retained outside counsel, at the request of the developer/owner, to expedite the preparation of any of a grading, pre-servicing, subdivision or development agreement or the registration of the draft subdivision plan and compliance documents the developer/owner shall pay the minimum fee for the preparation of the agreements set out above or the registration, and shall, in addition, pay the total cost, including fees, disbursements, and taxes, charged by outside counsel to the municipality

\* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

<sup>1</sup> HST not applicable on whole fee

<sup>2</sup> 50% of total fee due at time of 1st Engineering submission. Balance of fee due upon registration.

Town of Caledon 2024 User Fees By-law

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE D  
PLANNING**

**CONDOMINIUM APPLICATIONS**

7. (a)	B0212 \$19,735.81 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)  B0224 \$53.56/unit  B0222 \$3,344.50 + HST	Plan of Condominium Application <sup>1****</sup> (includes legal review)		\$23,080.31 plus \$53.56 per unit	\$434.79	\$23,515.10 plus \$53.56 per unit
	B0295 \$11,256.21 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)  B0296 \$23.34/unit  B0297 \$1,907.52 + HST	Plan of Condominium Application <sup>1</sup> (includes legal review)		\$13,163.72 plus \$23.34 per unit	Yes	Fee + HST
	B0298 \$7,257.35 (Includes Subdivision Application Fees, Registry Office Recovery and Tax Certificate)  B0296 \$23.34/unit  B0299 \$1,229.86 + HST	Plan of Condominium - Exemption Application <sup>1</sup> (includes legal review)		\$8,487.20 plus \$23.34 per unit	Yes	Fee + HST
(b)		Plus additional fees, if applicable:				
	B0214	(i) Revisions requiring re-circulation		\$6,754.58	-	\$6,754.58
	B0215	(ii) Registration of each phase of a plan		\$1,710.83	-	\$1,710.83
	B0216	(iii) Extension of draft approval		\$5,965.72	-	\$5,965.72
	B0217	(iv) Revised draft approval plan requiring re-circulation		\$5,965.72	-	\$5,965.72
	B0218	(v) Appeal of plan to Local Planning Appeal Tribunal		\$226.17 plus cost recovery	-	\$226.17 plus cost recovery
(c)	B0219	Administration fee for Condominium Applications filed on or before Feb. 5, 2008		7% of works	Yes	Fee + HST
(d)	B0220	Administration fee for Condominium Applications filed on or after Feb. 6, 2008 to on or before Jan. 31, 2011		0% of works	Yes	Fee + HST
(e)	B0221	Administration fee: plan of condominium applications filed on or after Feb. 1, 2011		6% of works	Yes	Fee + HST
(f)	B0223	Annual Carrying Fee - Condominiums		\$1,709.75	-	\$1,709.75
(g)	B0258	Draft Plan of Condominium application (including extension of draft approval) related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

<sup>1</sup> HST not applicable on whole fee



Town of Caledon 2024 User Fees By-law

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE D  
PLANNING**

**PART LOT CONTROL EXEMPTION APPLICATIONS**

8.	(a)	B0240 \$5,440.01 (Includes Part Lot Control Fees and Registry Office Recovery)  B0245 \$55.17/unit  B0243 \$1,187.65 + HST	Part Lot Control Exemption Application (per adjacent blocks) <sup>1</sup> <i>includes legal review of title, by-law, registration and restrictions</i>		\$6,627.66 plus \$55.17 per unit	\$154.39	\$6,782.05 plus \$55.17 per unit
	(b)	B0241 (Includes Part Lot Control Fees, Agreement Admin Fees and Registry Office Recovery)	Extension of part lot control by-law		\$1,649.90	\$214.49	\$1,864.39
	(c)	B0242 (Includes Part Lot Control Fees, Agreement Admin Fees and Registry Office Recovery)	Repeal of part lot control by-law and/or deletion of restrictions		\$1,649.90	\$214.49	\$1,864.39
	(d)	B0246	Additional by-law/restriction		\$551.67 plus costs*	Yes	Fee + HST

<sup>1</sup> HST not applicable on whole fee

**REPORTS AND BY-LAWS**

9.	(a)	B0250	Preparation of reports and by-laws for a private purpose or interest under <i>Planning Act</i> (i.e. merger of lots), payable in advance *		\$1,028.01 plus costs*	Yes	\$1,028.01 plus costs + HST
	(b)	B0251	Legal documentation regarding lifting of .03 m reserve for a private purpose *		\$595.17 plus costs*	Yes	\$595.17 plus costs + HST

\* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

Town of Caledon 2024 User Fees By-law

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE E  
FIRE AND EMERGENCY SERVICES**

**FIRE & EMERGENCY SERVICES**

**REPORTS**

Fire Report	C0001			\$93.36	\$12.14	\$105.50
File Search Letter	C0005			\$93.36	\$12.14	\$105.50
Posting of Licenses - Assembly occupancies	C0010	Where no alcoholic beverages are served		\$194.14	\$25.24	\$219.38
	C0011	Where alcoholic beverages are served		\$285.38	\$37.10	\$322.48

**INSPECTIONS (in excess of Fire Code Requirements)**

Industrial/Commercial	Single Tenant or Occupancy					
	C0015	i) up to 10,000 sq. ft. or 929 m <sup>2</sup>		\$202.63	\$26.34	\$228.97
	C0016	ii) for every additional 10,000 sq. ft. or 929 m <sup>2</sup> part thereof		\$110.33	\$14.34	\$124.68
Residential/Commercial	Multiple occupancy complex					
	C0021	i) Base inspection		\$202.63	\$26.34	\$228.97
	C0022	ii) Plus each tenant or occupancy up to 10,000 sq. ft. or 929m <sup>2</sup>		\$110.33	\$14.34	\$124.68
C0023	iii) Plus tenant or occupancy over 10,000 sq. ft. or 929m <sup>2</sup>		\$110.33	\$14.34	\$124.68	
Residential/apartment or Condominium buildings	C0030	i) Base inspection		\$202.63	\$26.34	\$228.97
	C0031	ii) Plus each tenant, occupancy or apartment		\$101.85	\$13.24	\$115.09
Office Commercial	C0040	i) Base inspection		\$202.63	\$26.34	\$228.97
	C0041	ii) Plus each single tenant or occupancy over 10,000 sq. ft. or 929 m <sup>2</sup>		\$109.27	\$14.21	\$123.48
	C0042	iii) Plus tenant or occupancy over 10,000 sq. ft. or 929m <sup>2</sup>		\$109.27	\$14.21	\$123.48
Tent or Marquee	C0046	Where Fire Code inspection is mandated		\$202.63	\$26.34	\$228.97
Portable Classroom	C0049	Per class		\$110.33	\$14.34	\$124.68
Daycare/nursery school	C0053	i) First inspection		\$285.38	\$37.10	\$322.48
	C0054	ii) Each subsequent inspection		\$101.85	\$13.24	\$115.09
Liquor Licence	C0061	i) First inspection		\$285.38	\$37.10	\$322.48
	C0062	ii) Plus each subsequent inspection		\$133.67	\$17.38	\$151.05
Refer to Schedule C for Liquor Licence fees						
Inspection of any building for the purpose of tenants	C0070	i) First hour		\$216.42	\$28.14	\$244.56
	C0071	ii) Plus staff research time after first hour	Per hour	\$92.30	\$12.00	\$104.30
Any inspection performed in association with the purchase or sale or with potential purchase or sale of property						
	C0080	i) First inspection		\$308.72	\$40.13	\$348.86
	C0081	ii) Each subsequent inspection		\$101.85	\$13.24	\$115.09

Town of Caledon 2024 User Fees By-law

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE E  
FIRE AND EMERGENCY SERVICES**

INSPECTIONS (in excess of Fire Code Requirements)						
Inspections of Marijuana Grow Operations	C0082			\$691.71	\$89.92	\$781.63
Unsafe Buildings	C0086	Boarding or barricading of unsafe buildings pursuant to the Fire Code		\$195.21	\$25.38	\$220.58
	C0087	i) Per hour		+ costs	Yes	Costs + HST
	C0088	ii) Plus costs	+ costs	15%	Yes	Fee + HST
	C0091	iii) Plus administration fee		\$263.10	\$34.20	\$297.31
Post fire watch pursuant to Fire Code	C0092	iv) Per hour/per firefighter		15%	Yes	Fee + HST
		v) Plus administration fee				
Inspection of Dry Hydrant	C0093			\$459.37	\$59.72	\$519.09
EMERGENCY RESPONSES						
False Alarms	C0101	Response to false alarm property owner shall pay: First false alarm	no charge		no charge	
	C0103	Second fire alarm and each subsequent false alarm: The Treasurer is authorized to reduce the false alarm invoices by the cost of the alarm system repairs upon the Fire Chief's confirmation of the following: 1) The property owner submitted an invoice from the alarm company which clearly shows that the alarm was repaired subsequent to the false alarm call 2) There is proof that the repair was paid; 3) The repair invoice is accompanied by a regular monitoring invoice from the same alarm company for the year of the false alarm incident 4) The alarm system was subsequently inspected by the Caledon Fire & Emergency Services Department		\$691.71 per hour per vehicle	-	\$691.71 per hour per vehicle
	C0104	False Alarm call counter per property is reset on the first day of the following calendar year		\$345.85	-	\$345.85
	No quick code	Each half hour beyond the first hour per vehicle		15%	Yes	Fee + HST
		Plus administration fee				
Gas Leaks	C0111	Response to gas leak where service locate has not been obtained or where requirements of service locate have not been followed, the property owner shall pay: i) Per vehicle per hour		\$691.71	-	\$691.71
	C0112	ii) Plus any clean-up costs		+ costs	-	Costs no applicable tax
	C0114	Add - For each additional 30 minute period or part thereof per vehicle		\$345.85	-	\$345.85
	C0113	iii) Plus administration fee		15%	Yes	Fee + HST
Hazardous Material spill clean up	C0115	i) Per vehicle per hour		\$691.71	-	\$691.71
	C0116	ii) Plus any clean-up costs		+ costs	-	Costs no applicable tax
	C0117	iii) Plus administration fee		15%	Yes	Fee + HST
	C0118	Add - For each additional 30 minute period or part thereof per vehicle		\$345.85	-	\$345.85

Town of Caledon 2024 User Fees By-law

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New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE E  
FIRE AND EMERGENCY SERVICES**

**EMERGENCY RESPONSES**

Hydro Response		Emergency response to occurrence on Town of Caledon, Regional Municipality of Peel or Provincial highway within the Town of Caledon related to hydro distribution equipment				
	C0121	i) Per hour or each part thereof		\$691.71	-	\$691.71
	C0122	ii) For each additional 30 minute period or part thereof		\$345.85	-	\$345.85
	C0123	iii) Plus administration fee		15%	Yes	Fee + HST
Motor Vehicle Collision / Incident - Non - Resident		Emergency responses to motor vehicle occurrence/incident/collision anywhere within the Town of Caledon. In the case of a multiple vehicle collision, where those owners involved consist of a Caledon resident and a non-resident, the fee invoiced to the non-resident(s) shall be pro-rated and divided up equally among the non-resident owners.				
	C0125	Initial response (up to 3 pieces of apparatus) for the first 2 hours		\$691.71 per hour per vehicle	-	\$691.71 per hour per vehicle
	C0126	Per apparatus dispatched - for each additional one-half hour or part thereof		\$345.85	-	\$345.85
	C0127	For each additional piece of apparatus dispatched (after the first 3 pieces of apparatus) per hour per apparatus or part thereof		\$691.71	-	\$691.71
	No quick code	Replacement of damaged equipment and consumable resources used if applicable		100% of the cost	-	100% of the cost
C0128	Plus administration fee		15%	Yes	Fee + HST	
Use of materials, Equipment and Vehicles in Exceptional Circumstances	C0147	The property owner shall pay for the fire service response which includes the use of extinguishing agents, absorbent materials, the acquisition of specialized equipment or vehicles not in the possession of the Fire & Emergency Services Department as routine materials, equipment and vehicles purchased and authorized by annual budget approval		Cost of material, equipment or vehicle, Plus administration fee		Fee + HST
	No quick code	The property owner shall pay for the firefighter rehabilitation facilities, vehicles, food and fluids provided to fire fighters after the first four hours of an emergency or fire response		Cost of facilities, vehicles, food and fluids, Plus administration fee		Fee + HST vs applicable taxes
Fire Response for Non-permitted Uses		The property owner shall pay for emergency responses resulting from activity contrary to the permitted uses for the property anywhere in the Town of Caledon				
	C0129	Initial response (up to 3 pieces of apparatus) for the first 2 hours		\$691.71 per hour per vehicle	-	\$691.71 per hour per vehicle
	C0130	Per apparatus dispatched - for each additional one-half hour or part thereof		\$345.85	-	\$345.85
	C0131	For each additional piece of apparatus dispatched (after the first 3 pieces of apparatus) per hour per apparatus or part thereof		\$691.71	-	\$691.71
	No quick code	Replacement of damaged equipment and consumable resources used if applicable		100% of the cost	-	100% of the cost
C0136	Plus administration fee		15%	Yes	Fee + HST	

**SPECIAL EVENTS**

	C0148	Attendance of firefighter or fire vehicle requested at special events	Per day	\$331.00	\$43.03	\$374.03
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**Town of Caledon 2024 User Fees By-law**

Effective Date: February 21, 2024

New Quick Codes in 2024

2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE E  
FIRE AND EMERGENCY SERVICES**

**OPEN AIR BURN PERMITS**

Burn Permit	C0150	Residential - Open Air Burning (minimum 1/2 acre lot)		\$45.62	-	\$45.62
	C0151	Contractors		\$247.19	-	\$247.19
	C0152	Construction Site		\$637.60	-	\$637.60
	C0158	Recreational Burn Permits		\$27.58	-	\$27.58
Response to open air burn	C0153	The property owner shall pay for the fire service response required to control or to extinguish open fire where open air burn permit has not been issued or where there is a failure to comply with a condition or conditions of open air burn permit or a failure to burn in accordance with requirements of the applicable by-law (Per vehicle, per hour, A minimum one(1) hour charge for up to and including the first 60 minutes, and for every 15 minutes after the first hour a fee of one quarter of the hour shall be charge until such time that the fire apparatus is made available plus cleanup costs, plus 15% administration fee) The Response to Open Air Burn Fee will be waived for a resident, one time within their Caledon residency, who does not have a burn permit and where responding the Fire Chief determines it was a non-emergency and there were no damages. The applicable burn permit fee will be payable.		\$691.71	-	\$691.71

**FIRE SAFETY PLAN REVIEW AND APPROVAL**

	C0159	Review First submission - No charge		no charge	-	no charge
	C0160	Second Submission – No charge		no charge	-	no charge
	C0161	Third Submission		\$131.55	\$17.10	\$148.65

**REVIEW AND APPROVAL PROPANE RISK & SAFETY MANAGEMENT PLANS (RSMP)**

	C0162	Level 1 RSMP Existing Small Propane Facility		\$291.75	\$37.93	\$329.67
	C0163	Level 1 RSMP New / Modified Small Propane Facility		\$584.56	\$75.99	\$660.55
	C0164	Level 2 RSMP Existing Medium and Large Propane Facilities		\$2,629.97	\$341.90	\$2,971.87
	C0165	Level 2 RSMP New / Modified Medium and Large Propane Facilities		\$2,921.72	\$379.82	\$3,301.54

**FIREWORKS BY-LAW**

	C0156	Application for a permit to discharge display fireworks or special effects pyrotechnic		\$652.45	-	\$652.45
	C0157	Application for a permit to discharge consumer fireworks for community public events		\$159.14	-	\$159.14

**MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION**

MZO or CIHA Applications	C0166	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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Town of Caledon 2024 User Fees By-law

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2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE F  
RECREATION & COMMUNITY SERVICES**

**OTHER SERVICES**

**CEMETERY FEES**

Service	Quick Code	Description	2024 Fee (Excl. Taxes)	HST	Total Fee
Cremation interment	P0001	Opening and closing of a grave space to transfer cremation ashes to a permanent place (eg. burial plot)	\$250.00	\$32.50	\$282.50
Full interment	P0002	Opening and closing of a grave space, grounds personnel and administrative services	\$1,250.00	\$162.50	\$1,412.50
Other	P0003	Other cemetery services	Cost Recovery	Yes	Fee + HST

**MEMORIAL PROGRAM**

Service	Quick Code	Description	2024 Fee (Excl. Taxes)	HST	Total Fee
Memorial program	No quick code	Options to commemorate individuals/groups with plaques, memorial bench, trees and other commemorate options from town selection.	Cost Recovery	Yes	Cost + HST
	P0006	Park bench (metal) with acrylic plaque on concrete pad	Cost Recovery	Yes	Cost + HST
	P0007	Caledon Trailway stone bench on limestone screenings with acrylic plaque	\$2,000.00	Yes	Cost + HST
	P0008	Tree	\$700.00	Yes	Cost + HST

**FILMING RATES**

Service	Quick Code	Description	2024 Fee (Excl. Taxes)	HST	Total Fee
Filming Rates	No quick code	Full day Film Rate	\$4,434.15/ per day	Yes	Fee + HST
	No quick code	Set up/ Dismantle Films	\$2,217.08/ per day	Yes	Fee + HST

**PARKS AND RECREATION**

**PARK RENTAL DEPOSIT**

Service	Quick Code	Description	2024 Fee (Excl. Taxes)	HST	Total Fee
Park Rental Deposit	P0009	Park rental deposit	\$500.00	No	\$500.00

**INDOOR FACILITY RENTALS**

**INSURANCE**

Service	Quick Code	Description	2024 Fee (Excl. Taxes)	HST	Total Fee
		Attached as extra fee on Facility Rentals where applicable		Yes	Fee + HST
		As shown on fee sheet. Insurance fee applied to rentals where there is no proof of other coverage. This charge is considered part of the facility rental charge.		Yes	Fee + HST

**SOCAN and RE:Sound Tariff**

Service	Quick Code	Description	2024 Fee (Excl. Taxes)	HST	Total Fee
SOCAN TARIFF 8 Fees	Applied to Rentals with Music/Dancing	As indicated by Society of Composers, Authors and Music Publishers of Canada (SOCAN)	Fee + HST	Yes	Fee + HST
Sound Tariff 5B Fees			Fee + HST	Yes	Fee + HST
Re:Sound Tariff			Fee + HST	Yes	Fee + HST

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**SCHEDULE F**

**RECREATION & COMMUNITY SERVICES**

POOL RENTALS						
		Private/hours - ranges depending on services required				
	No quick code	i) Resident / hour (Cost of two lifeguards for a rental)		\$54.30 - \$133.02	Yes	Fee + HST
		ii) Non-resident/Commercial / hour (Cost of two lifeguards for a rental)		\$65.68 - \$154.91	Yes	Fee + HST
		iii) Subsidized/Not-For-Profit / hour		\$38.31 - \$76.65	Yes	Fee + HST
		iv) Affiliate Rate (effective August 4, 2024 to April 12, 2025) / hour		\$38.31 - \$76.65	Yes	Fee + HST
		Additional deck supervisor for a rental		\$26.00	Yes	Fee + HST

	No quick code	Individual pool swim lane rental	per lane / per hour	\$25.38	Yes	Fee + HST
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ARENA RENTALS						
		Fees vary depending on prime time, non-prime, summer and last minute				
	No quick code	i) Resident / hour		\$107.83 - \$253.48	Yes	Fee + HST
		ii) Non-resident/Commercial / hour		\$157.70 - \$286.73	Yes	Fee + HST
		iii) Subsidized/Not-For-Profit / hour		\$91.99 - \$175.33	Yes	Fee + HST
		iv) Affiliate Rate (effective August 4, 2024 to April 12, 2025) / hour		\$91.99 - \$175.33	Yes	Fee + HST
	No quick code	iv) Small Group / hour		\$45.09 - \$77.30	Yes	Fee + HST
	No quick code	Statutory Holidays - minimum 7 hour booking (excluding December 25th, 26th and January 1st - CLOSED)		Prime rate + additional charge for staff wages (double time)	Yes	Fee + HST

FLOOR RENTALS						
	No quick code	Floor Rental / hour		\$67.68 - \$116.01	Yes	Fee + HST
		Floor Rental / Booking		\$541.45 - \$773.49	Yes	Fee + HST

GYMNASIUM RENTALS						
		Fees vary based on half or whole gym				
	No quick code	i) Resident / hour		\$77.68 - \$155.37	Yes	Fee + HST
	No quick code	ii) Non-resident/Commercial / hour		\$93.22 - \$186.45	Yes	Fee + HST
	No quick code	iii) Subsidized/Not-For-Profit / hour		\$54.39 - \$108.76	Yes	Fee + HST

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2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE F  
RECREATION & COMMUNITY SERVICES**

**GYMNASIUM RENTALS**

Facility Amenities	No quick code					
3% increase in fees. Effective September 1, 2024 - August 31, 2025		i) Additional Staff	per hour	\$17.38	Yes	Fee + HST
		ii) Additional Staff - STAT Holiday	per hour	\$61.91	Yes	Fee + HST
		iii) Additional Staff - LIFEGUARD	per hour	\$22.85	Yes	Fee + HST
		iv) Additional Staff - INSTRUCTOR	per hour	\$56.28	Yes	Fee + HST
		v) Day Rate - School Group (15)	per booking	\$43.08 - \$162.32	Yes	Fee + HST
		vi) Day Rate - Additional Student	per booking	\$2.81 - \$10.82	Yes	Fee + HST
		vii) Coffee and/or Tea Service - Large - Small	per urn	\$45.03	Yes	Fee + HST
			per urn	\$28.14	Yes	Fee + HST
		viii) Kitchen Fee	per booking	\$28.14 - \$82.78	Yes	Fee + HST
		ix) Audio Equipment Rental	per booking	\$44.14	Yes	Fee + HST
		x) Sport Equipment Rental	per booking	\$27.59	Yes	Fee + HST
	xi) Kitchen Fee	per hour	\$18.64	Yes	Fee + HST	

**HALL AND ROOM RENTALS**

	No quick code	Community Centres - Rooms/ Lounges/ Lobbies are available to accommodate groups of various sizes				
		i) Resident / hour		\$12.43 - \$87.03	Yes	Fee + HST
		ii) Non-resident/Commercial / hour		\$33.76 - \$104.42	Yes	Fee + HST
		iii) Subsidized/Not-For-Profit / hour		\$16.51 - \$60.91	Yes	Fee + HST
		Room Rental / Booking		\$225.16 - \$696.22	Yes	Fee + HST
		Security deposit/damage deposit		\$55.18 - \$275.93	No	Fee
Holiday Rental Fee		i) Resident / Booking		\$544.10	Yes	Fee + HST
		ii) Non-resident/Commercial / Booking		\$708.60	Yes	Fee + HST

**SPONSORED DROP-IN ACTIVITIES**

	No quick code	Fees vary depending on drop-in activity type, time of the activity, cost to participate and supervision requirements.		\$197.67 - \$411.35	Yes	Fee + HST
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**PARTY PACKAGES**

	No quick code	Fees vary depending on drop-in activity type, time of the activity, cost to participate and supervision requirements.		\$190.96 - \$403.14	Yes	Fee + HST
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**STORAGE/LEASE**

Storage Fee	No quick code	Community group storage fee	per sq ft.	\$1.50-\$2.50	Yes	Fee + HST
Leased Space	No quick code	Community/ organization/ for profit space rentals/ commercial	per sq ft.	\$1.00 - \$40.00	Yes	Fee + HST



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2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE F  
RECREATION & COMMUNITY SERVICES**

**OUTDOOR RENTALS**

**SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES**

Ball Diamond Rental		Price depends on time slot (time and day of week), user group and grade of field used. Rates based on 1hr blocks.					
	No quick code	i) Resident			\$4.30 - \$24.09	Yes	Fee + HST
	No quick code	ii) Non-resident/Commercial			\$5.04 - \$28.89	Yes	Fee + HST
	No quick code	iii) Subsidized/Not-For-Profit			\$2.92 - \$16.86	Yes	Fee + HST
Soccer Field Rental		Price depends on time slot (time and day of week), user group and grade of field used. Rates based on 1hr blocks.					
	No quick code	i) Resident			\$1.60 - \$21.58	Yes	Fee + HST
	No quick code	ii) Non-resident/Commercial			\$1.95 - \$26.00	Yes	Fee + HST
	No quick code	iii) Subsidized/Not-For-Profit			\$1.11 - \$15.16	Yes	Fee + HST
Tennis Facilities Rental	No quick code	2 courts - Per season use (not including portalets)			\$675.01 - \$1,373.56	Yes	Fee + HST
	No quick code	4 courts - Per season use (not including portalets)			\$1,218.63 - \$2,437.26	Yes	Fee + HST
Bocce Court Rental	No quick code	Per court - Per season use			\$214.27	Yes	Fee + HST
	No quick code	Outdoor Court per hour			\$23.11	Yes	Fee + HST
	No quick code	Indoor Court per hour			\$23.11 - \$39.61	Yes	Fee + HST
Outdoor Fitness	No quick code	Per Time Slot - Resident			\$6.71 - \$14.66	Yes	Fee + HST
	No quick code	Per Time Slot - Non-Resident/Commercial			\$8.04 - \$17.58	Yes	Fee + HST
Picnic Rentals	No quick code	Full Day - Resident			\$103.66 - \$288.79	Yes	Fee + HST
	No quick code	Full Day - Non-Resident/Commercial			\$124.40 - \$346.55	Yes	Fee + HST
	No quick code	Hourly - Resident	per hour		\$12.95 - \$36.10	Yes	Fee + HST
	No quick code	Hourly - Non-Resident/Commercial	per hour		\$15.55 - \$43.33	Yes	Fee + HST
	No quick code	Subsidized/ Not-for-profit Picnic Rate			\$72.57 - \$202.15	Yes	Fee + HST
Artificial Turf Field Rental	No quick code	Artificial Turf field rentals hourly rates			\$68.54 - \$117.50	Yes	Fee + HST
	No quick code	Artificial Turf field rentals half day rates			\$239.90 - \$411.26	Yes	Fee + HST
	No quick code	Artificial Turf field rentals full day rates			\$582.62 - \$998.78	Yes	Fee + HST
Artificial Turf and Dome	No quick code	Artificial Turf and Dome rentals hourly rates	per hour		\$155.75 - \$265.25	Yes	Fee + HST
Beach Volleyball	No quick code	Resident	Per time slot		\$5.84	Yes	Fee + HST
	No quick code	Non-Resident/Commercial	Per time slot		\$7.00	Yes	Fee + HST
Wedding Photos	No quick code	Wedding photos			\$58.47	Yes	Fee + HST

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SCHEDULE F

RECREATION & COMMUNITY SERVICES

OUTDOOR RENTALS

SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES

Parking Lot	No quick code	Subsidized/Not-For-Profit / Booking	Per time slot	\$285.98	Yes	Fee + HST
		Commercial / Booking	Per time slot	\$857.95	Yes	Fee + HST
		Food Trucks in Town owned parking lot		\$100.00/ per parking spot, minimum 3 spots	Yes	Fee + HST
Bandshell Rental	No quick code	Resident		\$37.77 - \$549.36	Yes	Fee + HST
		Non-Resident/ Commerical		\$51.50 - \$659.23	Yes	Fee + HST
		Subsidized		\$26.09 - \$284.55	Yes	Fee + HST
Farmers Market	No quick code	Category A / Booking	Per time slot	\$85.28	Yes	Fee + HST
		Category B / Booking	Per time slot	\$59.69	Yes	Fee + HST
	No quick code	Eligible Farmers Market meeting the following criteria may have a fee of nil: - Do not require additional Town staff resources on a weekly basis to operate - Located in areas or parks where a weekly market does not conflict with other uses/user groups - 100% of the vendors, including artists and crafters, are primary producers: those who sell products which they have grown/produced. An exception is standard practice for growers who supplement their supply with other Ontario grown products, as specified in their Market agreements - Operate on a regular schedule, to a maximum of two days per week - Member of the Farmers' Markets Ontario - Enter into a contract with the Town including indemnification and a certificate of insurance naming the Corporation of the Town of Caledon as "additional insured".	Per time slot	-	Yes	-
Flat Rate rental for Campus rentals Caledon East	No quick code	Outside organizations to rent the entire facility or trade shows or special events		\$10,000.00	Yes	Fee + HST
Flat Rate rental for Campus rentals Mayfield	No quick code	Outside organizations to rent the entire facility or trade shows or special events		\$4,000.00	Yes	Fee + HST
Flat Rate Rental for Campus rentals Lloyd Wilson Arena	No quick code	Outside organizations to rent the entire facility or trade show or special events		\$2,000.00	Yes	Fee + HST
Flat Rate Rental for Campus rentals Southfields Community Centre	No quick code	Outside organizations to rent the entire facility or trade show or special events		\$7,000.00	Yes	Fee + HST
Flat Rate Rental for Campus rentals Albion Bolton Community Centre	No quick code	Outside organizations to rent the entire facility or trade show or special events		\$4,000.00	Yes	Fee + HST

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2024 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE F

RECREATION & COMMUNITY SERVICES

OUTDOOR RENTALS

SPORT AND PASSIVE PARK RENTALS - PLUS PARK AMENITIES

Park Amenities	No quick code	i) Cones (10 per load) with other deliveries; or	10 per load	\$45.72	Yes	Fee + HST
	No quick code	i) Barricades per load if ordered separately - delivery	10 per load	\$153.37	Yes	Fee + HST
	No quick code	ii) Beer garden (staff set-up)		\$633.95	Yes	Fee + HST
	No quick code	iii) Extra picnic tables (7 per load) - delivery fee (maximum one load)	7 per load	\$177.44	Yes	Fee + HST
	No quick code	iv) Portolet (regular or deluxe) / Handwash Stations		Cost Recovery + Admin.	Yes	Fee + HST
	No quick code	v) Lights - Ball Diamond	Baseball/hr	\$18.87	Yes	Fee + HST
	No quick code	- Soccer Field	Soccer/hr	\$23.63	Yes	Fee + HST
		vi) Event support (for tournaments and large events)				
	No quick code	- First day	per day	\$150.32	Yes	Fee + HST
	No quick code	- Each additional day	per day	\$111.72	Yes	Fee + HST
	No quick code	viii) Hourly onsite event support (minimum 3 hours)	per hour	\$156.16	Yes	Fee + HST
	No quick code	x) One time additional washroom clean up Townwide/ Use of washrooms only (Caledon Fairgrounds)		\$39.18	Yes	Fee + HST
	No quick code	x) Use of snack bar (where available)		\$31.87	Yes	Fee + HST
	No quick code	xi) Security Deposit (for park amenity use, refundable after event and site inspection)		\$20.00 - \$50.00	No	Fee
Park Clean Up Oct. 1 - Apr. 30	No quick code	Events taking place outside the warm season		\$400.00	Yes	Fee + HST
Parks Clean Up Fee	No quick code	Parks Clean up fee for large events/ Permitted fireworks 100 people		\$312.33	Yes	Fee + HST
	No quick code	Parks clean up fee for large events/ Permitted fireworks 500 people		\$624.66	Yes	Fee + HST
	No quick code	Parks clean up fee for large events/ Permitted fireworks 1000+ people		\$1,249.32	Yes	Fee + HST
	No quick code	Parks clean up fee for large events/ Permitted fireworks 2000 people (waste bin maybe required)		\$400/ rental	Yes	Fee + HST

COMMUNITY PROGRAMS

Drop In Swim	No quick code	Ranges depending on age, type of activity and length of program		\$3.00 - \$14.00	Yes	Fee + HST
Swim Lessons	No quick code	Swim kids - Leaders courses Leadership workbooks/materials	(No taxes for ages 14 years & under)	\$55.27 - \$337.74	Yes	Fee + HST
3% increase in fees. Effective September 1, 2024 - August 31, 2025						
Public Skating	No quick code	Rates vary based on age and family size, includes shinny and ticket ice		\$3.00 - \$8.50	Yes	Fee + HST
Skating Lessons	No quick code	Learn to Skate	(No taxes for ages 14 years & under)	\$51.89 - \$219.64	Yes	Fee + HST
3% increase in fees. Effective September 1, 2024 - August 31, 2025						

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2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE F  
RECREATION & COMMUNITY SERVICES**

**COMMUNITY PROGRAMS**

Various weekly camps 3% increase in fees. Effective September 1, 2024 - August 31, 2025	No quick code	Ages 14 and under		\$43.72 - \$450.00	No	Fee
	No quick code	Ages 15 and over		\$43.72 - \$450.00	Yes	Fee + HST
Extended camp fees 3% increase in fees. Effective September 1, 2024 - August 31, 2025	No quick code	Ages 13 and under		\$3.01 - \$56.29	No	Fee
Support Worker fees 3% increase in fees. Effective September 1, 2024 - August 31, 2025	No quick code	Support Worker Fees		\$21.87 - \$962.28	No	Fee
Memberships	No quick code	Memberships		\$6.22 - \$650.00	Yes	Fee + HST
	No quick code	Non-resident additional charge for membership		5% - 20% of base fee	Yes	Fee + 5% to 20% + HST
	No quick code	Pre Authorized Payment Plan		\$16.08	Yes	Fee + HST
	No quick code	Membership Card Replacement		\$5.36	Yes	Fee + HST
	No quick code	Medical Holds and Withdrawal Fee		\$26.79	Yes, when applicable	Fee + HST when applicable
Drop-In	No quick code	Drop In Programs		\$3.00 - \$14.00	Yes	Fee + HST
	No quick code	Childminding		\$6.65 - \$8.95	Yes	Fee + HST
	No quick code	Personal Training		\$20.65 - \$3,665.98	Yes	Fee + HST
	No quick code	Snoezelen		\$5.25	Yes	Fee + HST
	No quick code	Equipment Rental		\$2.04 - \$5.25	Yes	Fee + HST
Youth fieldhouse orientation	No quick code	Youth Fieldhouse Orientation		\$20.81 - \$22.55	Yes	Fee + HST
Staff supported rental (dry land/ school play days)	No quick code	Special Event		\$6.00 - \$7,500.00	No	Fee

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2024 Fee (Excl. Taxes)	HST	Total Fee
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**SCHEDULE F  
RECREATION & COMMUNITY SERVICES**

**COMMUNITY PROGRAMS**

Registered Program Fees  3% increase in fees. Effective September 1, 2024 - August 31, 2025	No quick code	Pre-registered Programs		\$2.52 - \$361.73	(When applicable)	Fee + HST (HST where applicable)
	No quick code	Non-resident additional charge per program		5% - 35% of base fee	Yes, when applicable	Fee + 5% to 35% + HST when applicable
	No quick code	Refund Fee		\$16.08 - \$53.60	(When applicable)	Fee + HST
Cancellation/Changes	No quick code	Room rentals and programs		\$10.50 - \$1,500.00	No	Fee
Change to room rental	No quick code	Ice rentals with less than 14 days notice		No refund	No	No refund

**POINT OF SALE**

Point of Sale Items	No quick code	Point of Sale Items		\$0.25 - \$75.00	Yes	Fee + HST
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**ADVERTISING**

Brochure Advertising	F0001	Brochure Advertising		\$169.79 - \$1,300.50	Yes	Fee + HST
Facility Advertising	F0005	Advertising Sales using Recreation Assets		\$169.79 - \$3,559.50	Yes	Fee + HST

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2024 Fee (Excl. Taxes)	HST	Total Fee
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SCHEDULE G

LEGAL, CLERKS & PROVINCIAL OFFENCES ADMINISTRATION

LEGAL SERVICES

AGREEMENTS

Any Type of agreement <sup>1</sup>	B0101-B0109	Standard: - easement/lease/license/other	+ Costs	\$1,578.38	\$205.19	\$1,783.57
	B0116-B0123	Non-Standard: - easement/lease/license/other	+ Costs	\$4,111.51	\$534.50	\$4,646.01
<sup>1</sup> Includes agreement or amendment to an executed agreement with the exception of agreements for subdivisions, site plans, grading, servicing agreements and staff initiated lease agreements.						
4 Development Charge Credit or Front-Ending Financing Agreement	B0127	Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$5,966.93	\$775.70	\$6,742.63
	B0110	Non-Standard Development charge credit agreement, front-ending financing agreement or other funding agreement	+ Costs	\$8,500.06	\$1,105.01	\$9,605.07
Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement	B0140	Cash-in-lieu of Parking Agreement/Cash-in-lieu of Parkland Dedication Agreement (non-routine)  <i>Non-routine agreement requiring more than 7.5 hours of work (inclusive of both law clerk and solicitor time)</i>	+ Costs	\$500 minimum  Plus \$50 per hour for time of law clerk beyond 7.5 hours  Plus \$100 per hour for time of solicitor beyond 7.5 hours  Plus costs*	Yes	Fee + HST
Application for Executed DCCA	B0129	Processing of application for copy of executed development charges credit agreement (including copying)	+ Costs	\$149.01	\$19.37	\$168.38
Municipal Access Agreement	B0277	Municipal Access Agreement		\$5,304.50	\$689.59	\$5,994.09

MISCELLANEOUS

Teraview Document	B0128	Preparation of any Teraview document, including a legal document for conveyancing purposes not otherwise listed herein	+ Costs	\$584.99	\$76.05	\$661.04
Search and Registration fees	B0131	Cost Recovery related to Corporate/Teraview searches and registration	Cost Recovery	Cost Recovery	Yes	Fee + HST
Compliance Letter	B0134	Compliance letters including letters relating to first application, assumption of subdivisions and similar inquiry letters.		\$137.97	-	\$137.97
Subsequent Disclosure Package	B0111	Subsequent copy of Disclosure Package for POA related offences		\$22.08	\$2.87	\$24.95
Consent	B0244	Consent to Transfer/Charge or Release		\$110.33 plus costs*	Yes	Fee + HST
	B0247	Consent to Transfer/Charge or Release (within 2 business days, subjected to availability)		\$193.08 plus costs*	Yes	Fee + HST
	B0249	Undertaking Required		\$110.33 plus costs*	Yes	Fee + HST
Heritage Property Tax Rebate Program	B0248	Heritage Tax Rebate Program Easement Agreement preparation		\$216.42	\$28.14	\$244.56

\* "Plus Costs" include Registry Office Fees, External Counsel Fees, and Disbursements (inclusive of HST)

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SCHEDULE G

LEGAL, CLERKS & PROVINCIAL OFFENCES ADMINISTRATION

MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION

MZO or CIHA Applications	B0259	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST
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REPORTS AND BY-LAWS

Assumption By-law	B0132	Assumption By-law	+ Costs	\$287.09	\$37.32	\$324.41
Reports and By-Laws	B0143	Preparation of reports and by-law for a private purpose or interest	+ Costs	\$1,092.06	\$141.97	\$1,234.03
Disclosure request	B0112	Processing of replacement of a completed disclosure request - copying charge		Cost Recovery	Yes	Fee + HST

APPLICATION TO PURCHASE TOWN LAND

Processing Fee	B0144	Processing fee for request to purchase Town land, for an easement over Town land, for an encroachment onto Town land, or similar document. Additional fees may apply if the request is approved as per the fees by-law.	+ Costs*	\$562.92	\$73.18	\$636.10
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\* "Costs" include but are not limited to the cost of an appraisal report, letter of opinion and cost of a reference plan.

PROVINCIAL OFFENCES ADMINISTRATION

Fine	D0011	Defaulted Provincial Offences fine collection administration Fee		\$30.00	-	\$30.00
Processing Fee	D0013	Payment Card Surcharge Fee		\$5.00	-	\$5.00

APPEAL HEARING TRIBUNAL

	D0056	Non-refundable filing fee for an Appeal		\$212.18	-	\$212.18
	D0052	Non-refundable filing fee for a Property Standards Appeal		\$212.18	-	\$212.18

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SCHEDULE G

LEGAL, CLERKS & PROVINCIAL OFFENCES ADMINISTRATION

COMMITTEE OF ADJUSTMENT

(a)	D0001 (Includes Committee of Adjustment Fee and Registry Office Recovery)	i) Minor variance application - Industrial/Commercial/Mixed Use		\$2,192.67	-	\$2,192.67
	D0004	ii) Minor Variance application – Industrial/Commercial/Mixed Use (Application where variance is sought for existing structure(s) not in keeping with Zoning-By-Law)		\$2,634.17	-	\$2,634.17
(b)	D0002 (Includes Committee of Adjustment Fee and Registry Office Recovery)	i) Minor Variance application – All other types		\$1,292.35	-	\$1,292.35
	D0012	ii) Minor Variance application - All other types (Application where variance is sought for existing structure(s) not in keeping with Zoning-By-law)		\$1,530.41	-	\$1,530.41
(c)	D0003 (Includes Committee of Adjustment Fee and Registry Office Recovery)	Consent application or Validation certificate		\$4,739.98	-	\$4,739.98
(d)		Request to Change Condition(s) of Provisional Consent				
	D0005	(i) Change of Conditions requiring Notification		\$1,352.65	-	\$1,352.65
	D0006	(ii) Change of Condition(s) not requiring Notification		\$337.60	-	\$337.60
(e)	D0007 (Includes Committee of Adjustment Fee and Registry Office Recovery)	Consent or Validation Certificate issuance Fee		\$832.46	-	\$832.46
(f)	D0008	Deferral of application		\$266.20	-	\$266.20
(g)	D0009	Appeal to Local Planning Appeal Tribunal		\$226.17 plus cost recovery	-	\$226.17 plus cost recovery
(h)	D0014	A Consent, Validation Certificate and/or Minor Variance application related to or resulting from a MZO or CIHA application or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	-	Full Cost Recovery + 20% Admin Fee

If an agreement is required see Legal Services Fees Section above

LIQUOR LICENCE

	D0153 \$381.92 C0063 \$205.82 + HST	Permanent Liquor Licence Fee (includes inspection fees) <sup>1</sup>		\$587.74	\$26.76	\$614.50
	D0154 \$159.14 C0062 \$133.67 + HST	Liquor Licence Extension (includes inspection fees) <sup>1</sup>		\$292.81	\$17.38	\$310.19
	D0156	Special Occasion Permits		\$159.14	-	\$159.14
	D0157	Special Occasion Permit - Municipal Designation Request (initial request)		\$212.18	-	\$212.18
	D0158	Special Occasion Permit - Municipal Designation Request (subsequent requests)		\$159.14	-	\$159.14

\*Exempted for events at Town owned facilities and / or groups approved by Community Services

<sup>1</sup> HST not applicable on whole fee



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**SCHEDULE H  
ANIMAL SERVICES**

ANIMAL SHELTER						
Redemption Fees - Cats	D0163	Cats - on each occasion		\$21.22	\$2.76	\$23.98
	D0164	In addition to above for each day or part thereof during which the cat remains at shelter		\$5.30	\$0.69	\$5.99
Adoption Fees	D0182	Senior Dog (8+ years)		\$106.09	\$13.79	\$119.88
	D0183	Senior Cat (8+ years)		\$31.83	\$4.14	\$35.97
	D0184	Dog - spayed/neutered, vaccinated		\$212.18	\$27.58	\$239.76
	D0185	Cat - spayed/neutered, vaccinated		\$111.39	\$14.48	\$125.87
	D0187	Puppies - under 6 months (not spayed/neutered)		\$159.14	\$20.69	\$179.83
	D0188	Kittens - not spayed/neutered due to age, vaccinated		\$79.57	\$10.34	\$89.91
	D0190	Other small animals		\$25.00	\$3.25	\$28.25
	D0191	Puppies - under 6months, spayed/neutered, vaccinated		\$257.00	\$33.41	\$290.41
	D0192	Kittens - under 4months, spayed/neutered, vaccinated		\$135.00	\$17.55	\$152.55
	D0193	Rabbit - spayed/neutered, microchipped		\$50.00	\$6.50	\$56.50
D0194	Exotic - bird, other		\$100.00	\$13.00	\$113.00	
Surrender Fees	D0195	Surrendering dog for subsequent adoption to new owner where dog is spayed or neutered and vaccinated		\$57.29	\$7.45	\$64.74
	D0197	Surrendering cat for subsequent adoption to new owner where cat is spayed or neutered and vaccinated		\$28.64	\$3.72	\$32.36
	D0196	Surrendering dog for subsequent adoption to new owner where dog is not spayed or neutered and vaccinated		\$106.09	\$13.79	\$119.88
	D0198	Surrendering cat for subsequent adoption to new owner where cat is not spayed or neutered and vaccinated		\$53.05	\$6.90	\$59.95
Other Fees	D0165	Microchip Implantation		\$23.89	\$3.11	\$27.00
	D0166	Rabies Vaccination		\$23.89	\$3.11	\$27.00
	D0167	Personalized Pet Identification Tag service		\$14.08	\$1.83	\$15.91

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**SCHEDULE H  
ANIMAL SERVICES**

**ANIMAL SHELTER**

Redemption Fees - Dogs	D0250	i) Dog without identification including owner contact information	\$106.09	\$13.79	\$119.88
	D0251	ii) Dog without up-to-date identification	\$106.09	\$13.79	\$119.88
	D0252	iii) Dog with valid identification first redemption	\$26.52	\$3.45	\$29.97
	D0253	iv) Dog with valid identification each subsequent redemption	\$53.05	\$6.90	\$59.95
	D0203	in addition to i), ii), iii) and iv) above, for each day or part thereof during which the dog is impounded (excluding the first day the dog is impounded)	\$35.00	\$4.55	\$39.55
		Where dog has been quarantined at shelter			
	D0216	i) First day of quarantine	\$62.59	\$8.14	\$70.73
	D0217	ii) For each subsequent day of the quarantine period	\$40.00	\$5.20	\$45.20
		After Hours Service			
	D0220	In addition to the applicable redemption fee where the impounded dog was retrieved by the animal control officer outside the usual business hours of the Town	\$84.87	\$11.03	\$95.90
Disposal of Animal	D0225	Small Animal (rabbit, ferret, kitten, etc.)	\$21.22	\$2.76	\$23.98
	D0225	Cat / Small Dog Disposal - Less than 20 lbs.	\$31.83	\$4.14	\$35.97
	D0225	Dog Disposal - Medium (20-50 lbs.)	\$53.05	\$6.90	\$59.94
	D0225	Dog Disposal - Large (50 + lbs.)	\$79.57	\$10.34	\$89.91
	D0225	Dog Disposal - X Large (100 + lbs.)	\$106.09	\$13.79	\$119.88
Impound fee for large animals other than dogs	D0228	For each animal other than a dog or cat for each day or part thereof during which such animal is impounded.	Cost Recovery	Yes	Fee + HST
Animal Care and Control Variance Application	D0221	Process application (Non-refundable)	\$371.32	\$48.27	\$419.59

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**SCHEDULE I  
SERVICE DELIVERY**

LOTTERIES						
	D0115			3% of prize value	-	3% of prize value
CERTIFYING AND COMMISSIONING						
	D0126	Burial Permit		\$26.52	-	\$26.52
	D0128	Certifying of document - 1 to 3 documents	Resident of Town of Caledon	\$31.83	\$4.14	\$35.97
	D0128	Certifying of document - 4 documents or more	Resident of Town of Caledon	\$54.11	\$7.03	\$61.14
	D0129	Commissioning document - 1 to 3 documents	Resident of Town of Caledon	\$31.83	\$4.14	\$35.97
	D0129	Commissioning document - 4 document or more	Resident of Town of Caledon	\$54.11	\$7.03	\$61.14
MARRIAGE						
	D0135	Marriage licence		\$159.14	-	\$159.14
	D0137	Replacement marriage licence		\$53.05	-	\$53.05
	D0137	Replacement marriage licence (for reasons related to the pandemic) - Waived		-	-	-
ECONOMIC DEVELOPMENT						
MZO or CIHA Applications	D0131	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

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SCHEDULE J

REVENUE, PURCHASING & RISK MANAGEMENT

TAX COLLECTION

A0050	Arrear Notice - for each notice done 3 times a year (does not apply to first annual arrears notice)		\$8.00	-	\$8.00
A0073	Final Notice before tax sale registration		\$35.00	-	\$35.00
A0051	Change of Ownership - for any changes to the tax rolls		\$35.00	-	\$35.00
A0052	Duplicate tax bill		\$25.00	-	\$25.00
A0053	Mortgage Company Fee - per transaction cost for all payment submitted by mortgage companies		\$10.00	-	\$10.00
A0054	Municipal tax sales - process and documents		Fees plus costs incurred	-	Fees plus costs incurred
A0038	Tax sale administration fee		\$1,000.00	-	\$1,000.00
A0034	Tax sale extension agreement fee		\$1,200.00	-	\$1,200.00
A0033	Tax sale payment into court fee		\$250.00 plus costs incurred	-	\$250.00 plus costs incurred
A0055	Post Dated Cheque Retrieval		\$20.00	-	\$20.00
A0057	Statement of Account - more than 2 years of history		\$25.00	-	\$25.00
A0059	Tax certificate		\$65.00	-	\$65.00
A0060	Tax certificate - Fast track		\$85.00	-	\$85.00
A0064	Tax certificate - Online		\$75.00	-	\$75.00
A0062	Written request for search of tax assessment rolls to provide information in respect of ownership and tax status		\$35.00	-	\$35.00
A0063	Title search fee		\$150.00	-	\$150.00
A0035	Tax registration administration fee		\$350.00	-	\$350.00
A0036	Local improvement fee		\$20.00	-	\$20.00
A0037	Collection fee		\$50.00	-	\$50.00
A0049	Account Refund Fee - property owner requesting a refund due to overpayment on account (excludes refunds due to rebates or appeals)		\$35.00	-	\$35.00
Municipal Tax Sales	A0070	Tender Documents	\$15.00	\$1.95	\$16.95
MZO or CIHA Applications	A0074	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province	Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

PURCHASING

A0040	Standard Tender/Request for Proposal Documents on-line fee		\$15 plus applicable on-line bidding fees	Yes	Fee + HST
A0041	Complex Tender/Request for Proposal Documents on-line fee		\$55 plus applicable on-line bidding fees	Yes	Fee + HST
A0042	Large Construction Tender/Request for Proposal Documents on-line fee		\$100 plus applicable on-line bidding fees	Yes	Fee + HST
A0046	All other procurement document fees		Cost Recovery + 15% Admin Fee	Yes	Fee + HST

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SCHEDULE J

REVENUE, PURCHASING & RISK MANAGEMENT

Risk Management

A0047	Recover costs for damage to municipal property and other claims made by the Town		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
A0048	All costs related to investigation and settlement of claims		Cost Recovery + 15% Admin Fee	Yes	Fee + HST

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**SCHEDULE K  
OPERATIONS**

OPERATIONS						
Snow clearing on Unassumed roads	H0001		per lane km minimum charge 1/4 km	\$2,967.50	\$385.77	\$3,353.27
Culvert applications	H0003 (Includes Culvert Permits)	i) Application fee		\$4,122.50	-	\$4,122.50
	H0011	ii) Rush fee for processing of applications submitted with less than 2 business days notice		\$4,699.30	-	\$4,699.30
	H0012	iii) Rush fee if permit application is received after on-site work has started if no prior permit obtained for culvert installation		\$5,852.90	-	\$5,852.90
Road closure permits	H0004	i) Intermittent stoppage permit	per day	\$413.76	-	\$413.76
	H0013	ii) Rush fee (in addition to permit fee) for intermittent stoppage applications submitted with less than 2 business days notice	per day	\$498.63	-	\$498.63
	H0014	iii) Additional fee if no prior permit obtained for intermittent road stoppage	per day	\$583.50	-	\$583.50
	H0005	iv) Full closure permit	per day	\$795.68	-	\$795.68
	H0018	v) Rush fee (in addition to permit fee) for full closure applications submitted with less than 2 business days notice	per day	\$1,050.30	-	\$1,050.30
	H0019	vi) Additional fee if no prior permit obtained for full road closure	per day	\$1,304.91	-	\$1,304.91
Right of Way Occupancy Permit	H0037	i) Right of way occupancy permit (soft scape)		\$116.97	-	\$116.97
	H0006	ii) Right of way occupancy permit (hard scape)		\$318.27	-	\$318.27
	H0033	iii) Rush fee (in addition to permit fee) for right of way occupancy applications submitted with less than 2 business days notice		\$419.06	-	\$419.06
	H0034	iv) Additional fee if no prior permit obtained for right of way occupancy		\$519.85	-	\$519.85
Encroachment Permit	H0065	Encroachment Permit Application Fee (non-refundable)		\$530.45	-	\$530.45
Fill-Heavy Truck Load-Caledon Road Use	H0046	Heavy Truck Load - Caledon Road Use permit (Fees not applicable to Town of Caledon vehicles or approved Town contractors)	initial cost	\$500.00	-	\$500.00
	H0029		per load per lane km	\$2.12	-	\$2.12

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**SCHEDULE K  
OPERATIONS**

OPERATIONS						
Municipal Numbering By-law	H0008	Purchase of a municipal number		\$53.05	-	\$53.05
	H0009	Purchase of a pole		\$53.05	\$6.90	\$59.95
	H0010	Installation only		\$318.27	\$41.38	\$359.65
	B0300	Address numbering alterations resulting from a development plan change	per unit	\$265.23	-	\$265.23
Public Utilities Securities	H0078	Collection of Securities under the Municipal Access Agreement	total	\$25,750.00	-	\$25,750.00
Where the Town performs the work upon the failure of the owner to do so.						
	H0015	i) Removal of sign and relocation of sign		\$360.50	-	\$360.50
	H0016	ii) Removal of sign and installation of replacement sign		\$360.50	-	\$360.50
	H0017	iii) Installation of sign		\$360.50	-	\$360.50
		iv) PLUS the costs of all materials required for the work described in i), ii) and iii)		Costs + HST	Yes	Costs + HST
Damage to Town Assets	H0060	Damage to Town assets as a result of traffic incidents		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
Windrow Fee	H0067	Fee for eligible windrow clearing service		\$200.00	\$26.00	\$226.00

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**SCHEDULE L  
ENGINEERING**

ENGINEERING						
Copies of Engineering drawings	H0002		per drawing	\$159.14	\$20.69	\$179.83
Benchmark	H0022	Horizontal & Vertical	per plan (horizontal & vertical)	\$2,921.72	\$379.82	\$3,301.54
Engineering Drawing Management	H0023		per km of road Minimum of \$330	\$573.52	\$74.56	\$648.08
Environmental Compliance Approval Application Review	B0167	A separate fee is required for review of each Stormwater Conveyance System, Low Impact Development, Under Ground Storage, Manufactured Treatment Device, Stormwater Management Ponds, or any Infrastructure that the Town will assume that requires Environmental Compliance Approval		\$1,545.00	-	\$1,545.00
Environmental Compliance Approval Monitoring and Reporting Approval Fee	B0183	Environmental Compliance Approval Monitoring and Reporting Approval Fee		\$2,060 plus costs*	Yes	\$2,060 plus costs + HST
* "Plus costs" includes additional hours exceeding 30 hours of review (inclusive of HST).						
Compliance Letters	H0020	Engineering Compliance Letter (compliance with subdivision or other similar inquiry letters)		\$134.18	\$17.44	\$151.62
Plan of Subdivision, Plan of Condominium and Development Agreement Engineering Fees	H0055 (Includes Engineering Fees)	6% of the approved estimated cost of Town Works. For plan of subdivision and plan condominium, 3% is due upon first engineering submission with the balance due upon registration of the plan. For Development Agreement the 6% is due prior to execution of the agreement.		6% of the approved estimated cost of Town Works. For plan of subdivision and plan condominium, 3% is due upon first engineering submission with the balance due upon registration of the plan. For Development Agreement the 6% is due prior to execution of the agreement.		Fee + HST
i)		Development agreement for construction of, repair or modification to Town infrastructure fee is 6% of estimated cost of Town works, due prior to execution of the development agreement.				
ii)		Residential or non-residential plan of subdivision or plan of condominium 3% estimated cost of Town Works, due at time of first Engineering submission with balance due upon registration.				



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**SCHEDULE L  
ENGINEERING**

ENGINEERING					
iii)		The effective date for determining the amount of the engineering fees to be paid for a plan of subdivision or plan of condominium is the date of the registration of the plan of subdivision or plan of condominium, regardless of the date of the submission of the draft plan of subdivision or draft plan of condominium or the date of the submission of any engineering drawings.			
iv)		Engineering fees paid at the time of the registration of the plan of subdivision or condominium shall be adjusted in accordance with the following protocol.			
a.		The adjustment shall take place prior to the issuance of Final Acceptance of the Town Works in a plan of subdivision or equivalent services in a plan of condominium.			
b.		If the variance is less than \$500, no adjustment will be made.			
c.		The adjustment shall be based upon the actual certified cost of the Town Works in a plan of subdivision or the equivalent services in a plan of condominium, as certified by the consulting engineer.			
d.		Final Acceptance adjustment of fees shall be based upon the fees contained in the Municipal Fees by-law in effect at the date of the registration of the plan of subdivision or the plan of condominium.			
e.		Additional amounts owing to the Town of Caledon as a result of the adjustment shall be paid within 30 days of demand by the Town.			
Any refund owed by the Town as a result of the adjustment shall be made within 30 days of agreed upon adjustments.					
Public Utilities Fee	H0077	Application Fee for the processing of municipal consent of public utilities permissions for Town right of ways.		\$488 plus \$0.53 per m after 300m	\$488 plus \$0.53 per m after 300m
Non-Compliance Fee	H0057	Investigating a complaint or inspection where work is found to be non-compliant with approved plans or specifications	Per occurrence	\$551.88	\$71.74 \$623.62
Inspection Fee	H0058	Engineering Inspection for Partial Assumptions	Per assumption	\$5,518.80	\$717.44 \$6,236.24

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**SCHEDULE L  
ENGINEERING**

TRAFFIC OPERATIONS						
Traffic Data Requests	H0070	Turning Movement Count - per intersection		\$389.56	-	\$389.56
	H0071	Average Annual Daily Traffic - per location per year (if data has already been collected)		\$30.30	-	\$30.30
	H0072	Average Annual Daily Traffic - per location per year (if data has not already been collected)		\$183.96	-	\$183.96
	H0074	Signal Timing - per intersection		\$59.55	-	\$59.55
OPERATIONS						
Streetlight Connection Costs	H0059	Streetlight connection costs for new developments		Cost Recovery + 15% Admin Fee	Yes	Fee + HST
TRANSPORTATION ENGINEERING						
Bolton / Voyago Transit	no quick code	Person with Vision Loss (with CNIB Card)		Free	-	Free
	no quick code	Preschool Child (age 5 & under, with a fare paying passenger)		Free	-	Free
	no quick code	Children (ages 6-12)		\$2.12	-	\$2.12
	no quick code	Youth (ages 13-19)		\$2.71	-	\$2.71
	no quick code	Senior (ages 65 or older)		\$1.06	-	\$1.06
	no quick code	Adults and all other riders		\$4.24	-	\$4.24
ENGINEERING REVIEW						
(a)	H0063	Lot Grading Approval - Review (this includes 2 site inspections)		\$477.41	-	\$477.41
(b)	H0064	Lot Grading Approval - Additional Inspections	Each	\$159.14	-	\$159.14
MINISTER'S ZONING ORDER (MZO) OR COMMUNITY INFRASTRUCTURE AND HOUSING ACCELERATOR (CIHA) APPLICATION						
MZO or CIHA Applications	H0066	Any and all services performed for a MZO or CIHA application, request or regulation issued by the Province		Full Cost Recovery + 20% Admin Fee	Yes	Fee + HST

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**SCHEDULE M**  
**ENERGY & ENVIRONMENT**

ENERGY AND ENVIRONMENT

Electric Vehicle Charging Fees	H0061	Electric Vehicle Charging Fee (Level 3 charging stations) for a successful charge	Per minute	\$0.18	\$0.02	\$0.20
	H0068	Electric Vehicle Charging Fee (Level 2 charging stations)	Per hour	\$0.88 per hour \$4.45 per hour after 4 hours	Yes	Fee + HST

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**SCHEDULE N  
CALEDON PUBLIC LIBRARY**

**LIBRARY SERVICES**

**CIRCULATION - FINES**

	Code	Description	Unit	2024 Fee (Excl. Taxes)	HST	Total Fee
	E0008	Replacement library cards		\$3.00	-	\$3.00
Default replacement cost of lost materials - used only if actual value not available	E0009	Per adult catalogued book		\$30.00	-	\$30.00
	E0010	Per juvenile catalogued book		\$25.00	-	\$25.00
	E0012	Per magazine		\$5.00	-	\$5.00
	E0013	Per comic book		\$3.00	-	\$3.00
	E0016	Per compact disc (includes talking books)		\$20.00	-	\$20.00
	E0018	Per digital video disc		\$25.00	-	\$25.00
	E0027	Per Hotspot		\$200.00	-	\$200.00
	E0028	Per ChromeBook or Tablet		\$450.00	-	\$450.00
	E0029	Per Launch pad		\$225.00	-	\$225.00
E0037	Per Special Collection - various collections		\$100.00	-	\$100.00	

**CIRCULATION - SERVICES**

	Code	Description	Unit	2024 Fee (Excl. Taxes)	HST	Total Fee
	E0020	Non-resident membership fee	Per year	\$25.00	-	\$25.00
	E0021	Printing and photocopies - black & white	Per page	\$0.22	\$0.03	\$0.25
	E0038	Printing and photocopies - colour	Per page	\$0.44	\$0.06	\$0.50
	E0039	Printing - large format	Per linear foot	\$1.77	\$0.23	\$2.00
	E0045	Maker supplies - buttons	Per button	\$0.44	\$0.06	\$0.50
	E0046	Maker supplies - vinyl (Cricut)	Per sheet	\$0.88	\$0.12	\$1.00
	E0047	Maker supplies - wood (Glowforge)	Per half sheet	\$2.65	\$0.35	\$3.00
	E0048	Maker supplies - hardboard (Glowforge)	Per half sheet	\$0.88	\$0.12	\$1.00
	E0049	Maker supplies - acrylic (Glowforge)	Per sheet	\$6.19	\$0.81	\$7.00

**PROGRAMS**

	Code	Description	Unit	2024 Fee (Excl. Taxes)	HST	Total Fee
Workshops	E0055	Other programs		Fee based on cost recovery	-	Fee

**ADMINISTRATIVE**

	Code	Description	Unit	2024 Fee (Excl. Taxes)	HST	Total Fee
	E0057	Service charge for invoice / lost item processing fee		\$3.00	-	\$3.00
	E0058	NSF Cheque	Per cheque	\$49.78	-	\$49.78