

Petition Form



Petitions are used to express public opinion to Council. A petition is a written request signed by individuals in the community and submitted to the Town for consideration. Petitions that meet the guidelines set out below may be used to request Town of Caledon Council to take action on a specific issue.

Petition Guidelines

When preparing a petition for Council consideration please keep the following in mind:

- The petition must be typed or legibly handwritten and printed on the Petition Form.
- The petition must be dated.
- It shall concern a subject within the authority of the Town.
- The request should be clear, to the point and appear at the top of each page.
- A return address for the person who initiated the petition must be included for correspondence purposes.
- Petitioners must include their address and supply their signature.

Petitioners cannot sign on behalf of someone else.

- Signatures must be original and shall not be taped or pasted to a sheet.
- It shall not contain any obscene or improper matter or language

Please note:

- If in the opinion of the Town Clerk, the petition contains obscene or improper language the Town Clerk shall determine whether it will be included with the Agenda.
- If the petition is several pages, only the first page will be included in the meeting agenda. The Town Clerk will identify the number of signatures included in the petition for information. Town Staff will redact personal information (including names and signatures) to protect personal privacy should the matter go before Town of Caledon Council.
- A copy of the petition and Council's direction regarding the petition will be forwarded to the appropriate department for action and response.
- Where appropriate, notification will be posted on the Town's website, included in the local newspapers and distributed within a 60 metre radius of the subject property.

How to Submit a Petition

Complete and submit the Petition Form to the Town Clerk for consideration at an upcoming Committee of the Whole meeting.

The completed Petition Form can be:

- deliver in person to the Legislative Services Section (2nd floor of Town Hall, 6311 Old Church Road),
- mailed to Town Hall, Attn: Town Clerk, 6311 Old Church Road, Caledon ON L7C 1J6,
- emailed to agenda@caledon.ca

To Mayor and Members of Council

Date:

We, the undersigned, hereby submit this Petition for Council's consideration for the purpose of:

Petition Initiator Contact Information

Last Name:

First Name:

Street Number:

Street Name:

Town/City:

Postal Code:

Email Address:

Contact Number:

Please type or print clearly when completing this form.

Name

Address

Signature

Name

Address

Signature

Name

Address

Signature

Name

Address

Signature

Name

Address

Signature

Personal information contained on this form is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act, and will be used for the purpose of providing correspondence relating to matters before Council.

Please note that all meetings are open to the public except where permitted to be closed under legislated authority. Council meetings are audio recorded and available on the Town's website. Questions about this collection should be forwarded to the Municipal Freedom of Information Coordination at 905.584.2272.

To Mayor and Members of Council

Date:

We, the undersigned, hereby submit this Petition for Council’s consideration for the purpose of:

Please type or print clearly when completing this form.

Name Address Signature

Name Address Signature

Name Address Signature

Name Address Signature

Name Address Signature

Name Address Signature

Name Address Signature

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