



General Committee Meeting Report  
Tuesday, May 29, 2018  
1:00 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis  
Vice-Chair: Councillor R. Mezzapelli  
Mayor A. Thompson  
Councillor D. Beffort  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor G. McClure  
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway  
General Manager, Corporate Services/Town Clerk: C. deGorter  
Manager, Legislative and Information Services/Deputy Clerk: A. Fusco  
General Manager, Strategic Initiatives: D. Arbuckle  
Treasurer: H. Haire  
Coordinator, Council Committee: D. Lobo  
General Manager, Community Services: P. Tollett  
Manager, Legal Services/Town Solicitor: K. Stavrakos  
General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong

### **CALL TO ORDER**

Chair J. Innis called the meeting to order in the Council Chambers at 1:01 p.m.

**DISCLOSURE OF PECUNIARY INTEREST** – none.

### **CONSENT AGENDA**

**The General Committee reports that the following matter was dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018:**

#### **STAFF REPORT 2018-61 REGARDING PROPOSED TRAFFIC SIGNAGE FOR TWO NEW ELEMENTARY SCHOOLS IN MAYFIELD WEST**

That Traffic By-law 2015-058, be amended to include a community safety zone and posted speed limit of 40 kilometres per hour for the following locations:

- a) Kennedy Road between Learmont Avenue to a point 280m north of Newhouse Boulevard;
- b) Newhouse Boulevard between Kennedy Road and Phyllis Drive; and
- c) Dougall Avenue between Tundra Road and Fieldstone Lane Avenue;

That Traffic By-law 2015-058, be amended to include No Stopping from 8:00am to 5:00pm, from Monday-Friday, from September 1-June 30 for the following locations:

- a) Newhouse Boulevard between Kennedy Road to Phyllis Drive; and
- b) Dougall Avenue between Dotchson Avenue and Stowmarket Street;

That Traffic By-law 2015-058, be amended to include a No Stopping Anytime on Kennedy Road between Newhouse Blvd to 280m north of Newhouse Blvd.;

That Traffic By-law 2015-058, be amended to include an All-Way Stop at the intersection of Dougall Ave at Dotchson Ave/Valleybrook Circle;

That staff be directed to install the regulatory and warning signs as outlined in Staff Report 2018-61 in accordance with the Ontario Traffic Manual and the Highway Traffic Act; and

That a copy of Staff Report 2018-61 be forwarded to the Ontario Provincial Police for their information.

## **DELEGATIONS**

Dianne White provided a delegation concerning the petition submitted regarding the paving of Humber Station Road and Finnerty Sideroad. She provided information on behalf of herself and a number of her neighbours with respect to the road condition and maintenance, noting safety, financial and environmental concerns. Ms. White suggested that Council consider a long-term solution and requested that residents be informed of the Town's plans to repair and resurface Humber Station Road and Finnerty Side Road.

**With the general consensus of the Committee, the delegation's time limit was extended.**

Members of Council asked a number of questions and received responses from staff and Ms. White.

Chair J. Innis thanked Ms. White for her delegation.

Daniel Forbes, Owner, DMF Productions provided a delegation concerning the Notice of Motion regarding Caledon Equestrian Park Update. He provided an overview of his experience and concerns with respect to rental requests and booking events at the Caledon Equestrian Park. Mr. Forbes outlined potential tourism opportunities of his equestrian events.

Members of Council asked a number of questions and received responses from staff and Mr. Forbes.

Chair J. Innis thanked Mr. Forbes for his delegation.

Ian Sinclair provided a delegation concerning the Notice of Motion regarding McLaren Wayside Pit Update on Financial Costs and the Notice of Motion regarding McLaren Wayside Pit Update on Rehabilitation. He expressed concern with the lack of financial accounting for the material extracted from the Wayside Pit. He requested that a full accounting of the project be provided. Mr. Sinclair presented a number of photos he had taken and expressed that in his opinion the rehabilitation did not meet the required standards. He requested that a proper chronology of the project be constructed. Mr. Sinclair requested that Council require the rehabilitation of Caledon pits, specifically the McLaren Wayside Pit to exceed the legislated standards. He requested that the 2<sup>nd</sup> Line West right-of-way be restored and that 2<sup>nd</sup> Line West between Charleston Sideroad up to Beech Grove Sideroad be designated as part of the Caledon trail system. He stated that he believes the Town should not enter into this type of business in the future.

Chair J. Innis thanked Mr. Sinclair for his delegation.

**The General Committee adopted the required procedural motion to alter the order of business to discuss the Notice of Motion regarding McLaren Wayside Pit Update on Financial Costs, the Notice of Motion regarding McLaren Wayside Pit Update on Rehabilitation, and the Memorandum to Council from Steven Dollmaier, Superintendent, Roads and Fleet, Finance and Infrastructure Services dated May 29, 2018 regarding McLaren Wayside Pit Update.**

**The General Committee recommends adoption of the following recommendation:**

**MCLAREN WAYSIDE PIT UPDATE ON FINANCIAL COSTS**

Whereas the Town of Caledon in Report 2013-05-14 stopped up and closed the 2<sup>nd</sup> Line West road allowance north of Charleston to facilitate a wayside pit; and

Whereas no report has come to council since 2013 on this wayside pit initiative except for a memorandum May 2015; and

Whereas no interim financial accounting for the 2nd Line West Wayside pit initiative has been reported back to council;

Now therefore be it resolved that a full report come to the General Committee meeting by June 26, 2018 providing a chronology, the interim financial costs of the wayside project and also the amounts of aggregate realized from the pit and the Town road projects where the aggregate has been used.

**Councillor A. Groves left the meeting from 2:13 p.m. to 2:17 p.m.**

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**MCLAREN WAYSIDE PIT UPDATE ON REHABILITATION**

That the McLaren Wayside Pit Update on Rehabilitation notice of motion be referred back to staff for further review with a report being brought back by June 26, 2018.

**Councillor J. Downey left the meeting from 2:25 p.m. to 2:28 p.m.**

**Councillor D. Beffort left the meeting from 2:32 p.m. to 2:37 p.m.**

**Councillor R. Mezzapelli left the meeting from 2:52 p.m. to 2:53 p.m.**

**The Committee recessed from 3:10 p.m. to 3:19 p.m.**

**The General Committee adopted the required procedural motion with a two-thirds vote to suspend the Procedural By-law to permit a delegation from Bob Shapton regarding the Notice of Motion concerning McLaren Wayside Pit Update on Rehabilitation.**

Bob Shapton provided a delegation regarding Notice of Motion concerning McLaren Wayside Pit Update on Rehabilitation. He expressed concern with the process to establish the Wayside Pit, its use and rehabilitation. Mr. Shapton requested additional information regarding the Wayside Pit operation and accounting for the extracted material.

Chair J. Innis thanked Mr. Shapton for his delegation.

Cheryl Connors provided a delegation concerning the Notice of Motion regarding Advertising Ethics. She expressed concern with respect to the ethics and reporting standards of "Just Sayin' Caledon". Ms. Connors displayed a number of articles published in "Just Sayin' Caledon". She read excerpts from a blog that she believes are inappropriate. Ms. Connors requested Council support the notice of motion and prohibit the publication from receiving funding from the Town for advertising.

Members of Council asked a number of questions and received responses from Ms. Connors.

Chair J. Innis thanked Ms. Connors for her delegation.

**The Committee adopted the required procedural motion to alter the order of business to discuss the Notice of Motion regarding Advertising Ethics.**

**The General Committee recommends adoption of the following recommendation:**

**ADVERTISING ETHICS**

Whereas the Corporation of the Town of Caledon has, in the past, refused to advertise in publications that do not demonstrate and represent the values and integrities of the ethics of the Canadian Association of Journalists; and

Whereas, the ethics of the Canadian Association of Journalists' stipulate that: "we do not allow our own biases to impede fair and accurate reporting"; and

Now therefore be it resolved that the Corporation of the Town of Caledon adhere to its previous practice of advertising ethics and fiscal responsibility to its ratepayers, and cease to spend tax dollars supporting any publication, whether online or print, that promotes hate journalism and intimidation.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2018-62 REGARDING ANNUAL PROVINCIAL REPORTING ON CORPORATE ENERGY CONSUMPTION AND GREENHOUSE GASES**

That the Town's 2016 Energy Consumption and Greenhouse Gas Emissions Report, attached as Schedule A to Staff Report 2018-62, be submitted to the Ontario Ministry of Energy in accordance with the *Ontario Regulation 397/11*; and

That \$9,021.03 be funded from the Corporate Energy Reserve to renew the Town's contract with Essex Energy for a solar photovoltaic monitoring system for the Town's three ground mounted solar microFIT sites.

**Councillor B. Shaughnessy and Councillor G. McClure left the meeting at 5:08 p.m.**

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2018-64 REGARDING 2018 COMMUNITY GREEN FUND**

That the recommended 2018 Community Green Fund recipients listed in Table 2 of Staff Report 2018-64 be approved;

That \$12,000.00 of the Community Green Fund grants be disbursed to the recipients in the amounts outlined in Table 2 of Staff Report 2018-64;

That an additional \$1,230.80 be funded from the Finance and Infrastructure Services operating budget to increase the funding amount of the Bolton District Horticultural Society to 75%; and

That the Mayor and Clerk be authorized to execute funding agreements and all other necessary documents for the Community Green Fund.

**Councillor G. McClure returned to the meeting at 5:10 p.m.**

**Councillor D. Beffort left the meeting from 5:16 p.m. to 5:18 p.m.**

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2018-59 REGARDING MAIN STREET REVITALIZATION INITIATIVE**

That the Main Street Revitalization Initiative funding, in the amount of \$88,419.62 be included in the 2019 budget to renovate the gazebo and install distinctive street signs in the Bolton Heritage Conservation District and to replace all Town of Caledon village gateway signs;

That a by-law be enacted to enable the Town of Caledon's participation in the Ontario's Main Street Revitalization Initiative; and

That the Mayor and Clerk be authorized to execute the Municipal Funding Agreement with the Association of Municipalities of Ontario for Ontario's Main Street Revitalization Initiative.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2018-53 REGARDING MINISTRY OF SENIOR AFFAIRS, SENIORS' ACTIVE LIVING CENTRES GRANT APPROVAL: SATELLITE PROGRAMS IN RURAL CALEDON FOR THE AGING POPULATION**

That the Caledon Seniors Centre be provided in-kind support as set out in Table A to Staff Report 2018-53 for a program expansion to rural facilities within Caledon by the Caledon Seniors' Centre.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2018-26 REGARDING 2018 CAPITAL STATUS UPDATE REPORT**

That the 71 capital projects listed in Schedule A to Staff Report 2018-26 be closed and the unaudited net capital project surplus of \$3,894,401.53 be transferred back to/(from) the original sources of funding.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**NOTICES OF MOTION**

**The General Committee recommends adoption of the following recommendation:**

**CALEDON EQUESTRIAN PARK UPDATE**

Whereas, the Town of Caledon's June 6th 2017 report #2017-66 outlines the following:

- The Town of Caledon identify future needs for Caledon Equestrian Park facility,
- Provide a strategy to improve revenues and reduce expenses, and
- That a financial audit of EMG/Caledon Equestrian Park statements be done starting with the fiscal year 2017.

Now therefore be it resolved that the Town of Caledon staff provide a report to General Committee on the above matters for the June 26th, 2018 meeting; and

That Town Staff arrange a meeting with the Equestrian Management Group and delegate from May 29, 2018 General Committee regarding the facility rental bookings at the Caledon Equestrian Park and further concerns mentioned by the delegation on May 29, 2018 General Committee and report back to council.

**Councillor B. Shaughnessy returned to the meeting at 5:22 p.m.**

**Mayor A. Thompson left the meeting from 5:52 p.m. to 5:58 p.m.**

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

## **CORRESPONDENCE**

Members of Council asked questions and provided comments concerning the following correspondence items: the Memorandum to Council from Angie Mitchell, Manager, Building Services/Chief Building Official, Community Services dated May 29, 2018 re: Guidelines - Disposal of Pool, Spa and/or Hot Tub Water; the Memorandum to Council from Amanda Fusco, Manager of Legislative and Information Services/Deputy Clerk, Corporate Services dated May 29, 2018 re: Motion from Bolton Business Improvement Area (BIA) to Repeal Establishing By-law; and the letter from Jean P. Carberry, Chair, Downtown Bolton Business Improvement Area dated May 16, 2018 re: Downtown Bolton Business Improvement Area. Members of Council received responses from staff.

**Councillor B. Shaughnessy left the meeting from 6:10 p.m. to 6:12 p.m.**

### **BEST PRACTICES FOR DISPOSAL OF POOL, SPA AND/OR HOT TUB WATER**

That the Guidelines – Disposal of Pool, Spa and/or Hot Tub Water be referred back to staff to meet with the Region of Peel and Conservation Authorities on best practices and report back to council.

**The General Committee recommends adoption of the following recommendation:**

### **BOLTON BUSINESS IMPROVEMENT AREA FACT SHEET**

That Town Staff send a fact sheet to those entitled to notice in section 210 of the *Municipal Act*, containing a detailed list of services the BIA has provided including beautification, marketing, special events and communication with each notice to provide unbiased, factual information which parties can use to determine whether or not the BIA has value.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**The Committee recessed from 6:22 p.m. to 6:26 p.m.**

**Councillor B. Shaughnessy returned to the meeting at 6:27 p.m.**

**The General Committee recommends adoption of the following recommendation:**

### **BOLTON BUSINESS IMPROVEMENT AREA NOTICE AND FACT SHEET TO TENANTS**

That Town Staff provide a copy of the statutory notice to the tenants, once provided by the property owners, along with a fact sheet of the services the BIA provides for their responses.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 5, 2018.**

**Councillor D. Beffort left the meeting from 6:45 p.m. to 6:48 p.m.**

## **CONFIDENTIAL SESSION**

That the following items be deferred to the June 5, 2018 Council meeting:

- Confidential Staff Report 2018-15 re: Personal matters about an identifiable individual – Caledon Walk of Fame Nominations 2018; and
- Confidential Staff Report 2018-18 re: Advice that is subject to solicitor-client privilege, including communications necessary for that purpose affecting the municipality - Ontario Superior Court Matter No. 405/13 - Orangeville Railway Development Corp. v. The Corporation of the Town of Caledon.

## **ADJOURNMENT**

The Committee adjourned at 6:53 p.m.