



General Committee Meeting Report  
Tuesday, April 3, 2018  
1:00 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis  
Vice-Chair: Councillor R. Mezzapelli  
Mayor A. Thompson  
Councillor D. Beffort  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor G. McClure (arrived at 1:02 p.m.)  
Councillor B. Shaughnessy (arrived at 1:03 p.m., left at 1:06 p.m.)

Chief Administrative Officer: M. Galloway  
General Manager, Corporate Services/Town Clerk: C. deGorter  
Manager, Legislative Services/Deputy Clerk: A. Fusco  
Coordinator, Council Committee: D. Lobo  
General Manager, Strategic Initiatives: D. Arbuckle  
Treasurer: H. Haire  
General Manager, Community Services: P. Tollett  
Manager, Legal Services/Town Solicitor: K. Stavrakos  
General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong

### **CALL TO ORDER**

Chair J. Innis called the meeting to order in the Council Chambers at 1:00 p.m.

### **DISCLOSURE OF PECUNIARY INTEREST**

**Councillor R. Mezzapelli disclosed a pecuniary interest with respect to Staff Report 2018-25 regarding 2017 Year End Operating Budget Variance Report, specifically the recommendation concerning a professional firefighter post-retirement fund as he is a professional firefighter with the City of Toronto.**

### **CONSENT AGENDA**

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on April 17, 2018:**

#### **STAFF REPORT 2018-34 REGARDING NOISE BY-LAW EXEMPTION REQUEST – DIXIE ROAD SANITARY SEWER AND WATERMAIN CONSTRUCTION (DIXIE ROAD – FROM MAYFIELD ROAD TO OLD SCHOOL ROAD) WARD 2**

That Technicore Underground Inc. be exempted from Section 15 of Table 3-1 of Noise By-law 86-110 to permit construction activity between the hours of 11:00 p.m. and 6:00 a.m. subject to the conditions outlined in Schedule B of Staff Report 2018-34; and

That the exemption expire on August 31, 2018.

#### **STAFF REPORT 2018-35 REGARDING NOISE BY-LAW EXEMPTION REQUEST – MICROTUNNELLING OPERATIONS (HEART LAKE ROAD – FROM MAYFIELD ROAD TO OLD SCHOOL ROAD) WARD 2**

That Pachino Construction Co. Limited be exempted from Section 15 of Table 3-1 of Noise By-law 86-110 to permit construction activity between the hours of 11:00 p.m. and 6:00 a.m. subject to the conditions outlined in Schedule B of Staff Report 2018-35;

That the exemption be provided for no more than 45 occurrences; and

That the exemption expire on June 30, 2018.

#### **STAFF REPORT 2018-37 REGARDING PROPOSED ANIMAL SERVICES PET CLINICS**

That Fees and Charges By-law 2017-79 be amended to add the following fees (inclusive of HST):

- a) Microchip Implantation (clinic) – total cost of \$25.00
- b) Rabies Vaccination (clinic) – total cost of \$25.00
- c) Personalized Pet Identification Tag - \$15.00.

**STAFF REPORT 2018-29 REGARDING SMART CITIES CHALLENGE SUBMISSION**

That the project "Connecting Caledon through Smart Spaces" be endorsed as Town of Caledon's submission for the \$10 million dollar prize of Infrastructure Canada's Smart Cities Challenge; and

That the resolution be provided to Member of Parliament David Tilson's office for information.

**STAFF REPORT 2018-33 REGARDING CONSTRUCTION AGREEMENT FOR INDOOR BOCCE FACILITY LOCATED AT POTTS PARK**

That the Mayor and Clerk be authorized to enter into the CCDC 5B-2010 Construction Management Agreement with Dig-Con International Ltd., attached as Schedule A to Staff Report 2018-33.

**STAFF REPORT 2018-36 REGARDING SINGLE SOURCE AWARD FOR PAYMENT PROCESSING SERVICES**

That a Single Source purchase be awarded to Moneris Solutions Corporation for the provision of payment processing services; and

That the Mayor and Clerk be authorized to execute any required agreements with Moneris Solutions Corporation for the Town's debit and credit card payment processing.

**Councillor G. McClure arrived at 1:02 p.m.**

**STAFF REPORT 2018-32 REGARDING ENERGY REVOLVING FUND 2018 PROJECTS**

That a new 2018 capital project be established in the amount of \$85,199 for LED lighting retrofit projects at four Town-owned facilities funded from the Corporate Energy Reserve;

That the utility cost savings resulting from the energy retrofits be allocated from the applicable operating budget line to first repay the Corporate Energy Reserve and then be used to reduce the operating budget (75% of the savings) and become a sustaining funding source for the Corporate Energy Reserve (25% of the savings) as outlined in Table 2 of Staff Report 2018-32; and

That the energy incentive received through the Enbridge Gas 'RunItRight' program be used to offset the costs of implementing energy saving measures at Town Facilities.

**STAFF REPORT 2018-24 REGARDING 2017 LEASE FINANCING AGREEMENT SUMMARY**

That the lease financing arrangements as outlined in Staff Report 2018-24 will not result in a material impact for the municipality.

**STAFF REPORT 2018-25 REGARDING 2017 YEAR END OPERATING BUDGET VARIANCE REPORT**

That the 2017 operating surplus of \$3,339,955 be transferred to the following reserves:

- \$1,628,428 to the Operating Contingency Reserve;
- \$1,628,427 to the Tax Funded Capital Contingency Reserve;
- \$83,100 to the Firefighter Post-Retirement Benefits Reserve Fund;

That a Firefighter Post-Retirement Benefits Reserve Fund be established as outlined in Staff Report 2018-25; and

That an unavoidable budget increase in the amount of \$11,200 be included in the 2019 operating budget related to estimated annual costs related to post-retirement benefits to age 65 for full-time Firefighters.

**STAFF REPORT 2018-30 REGARDING AUDITED RESERVES AND RESERVE FUND BALANCES FOR 2017**

That a refund in the amount of \$34,335.60 be issued to Digram Developments Caledon Inc. funded from the Roads Capital Reserve Fund related to fees collected in error in 2015.

**ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED MARCH 22, 2018.**

That the Accessibility Advisory Committee Meeting Report dated March 22, 2018 be received.

**WAIVING FILL FEE FOR CERTAIN AGRICULTURAL OPERATIONS**

Whereas the Town of Caledon's Fees By-law imposes a fee of \$2.00 per cubic metre and an administration fee of \$510.00 for an application pursuant to the Town's Fill Bylaw;

Whereas some agricultural operations result in the incidental loss of topsoil; and

Whereas these operations are a part of the Town of Caledon's diverse agricultural businesses;

Now therefore be it resolved that the Fees By-law be amended to waive the \$2.00 per cubic metre fee for fill applications where the purpose of the addition of the topsoil is an incidental part of a normal agricultural practice for sod-farm operations, greenhouse and horticultural nurseries.

**Councillor B. Shaughnessy arrived at 1:03 p.m.**

**CONFIDENTIAL STAFF REPORT 2018-6 REGARDING ADVICE THAT IS SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE AND LITIGATION INCLUDING MATTERS BEFORE ADMINISTRATIVE TRIBUNALS, AFFECTING THE MUNICIPALITY – DEVELOPMENT CHARGES BYLAW APPEAL UPDATE**

That the Mayor and Clerk be authorized to sign the proposed settlement agreement with Chateaux of Caledon Corporation Castles of Caledon Corporation attached to Confidential Staff Report 2018-6 as Schedule A;

That a new 2018 capital project, in the amount of \$388,659.59, be established for Innis Lake Road funded by the Development Charges (Roads) reserve, in the amount of \$349,793.63, and the Tax Funded Capital Contingency reserve, in the amount of \$38,865.96;

That staff be authorized to issue a cheque to Chateaux of Caledon Corporation, in the amount of \$388,659.59 (inclusive of HST), for up-fronted works on Innis Lake road in accordance with the settlement agreement;

That a new 2018 capital project, in the amount of \$1,416,399.92, be established for Walker Road funded by the Development Charges (Roads) reserve, in the amount of \$1,274,759.93, and the Tax Funded Capital Contingency reserve, in the amount of \$141,639.99;

That Castles of Caledon Corporation be contracted to complete the Walker Road Works on behalf of the Town via a single source award, in the amount of \$1,416,399.92 (inclusive of HST), funded from the new 2018 capital project for Walker Road; and

That the Mayor and Clerk be authorized to sign all agreements related to the construction of Walker Road Works.

## **STAFF REPORTS**

**Councillor B. Shaughnessy left the meeting at 1:06 p.m.**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2018-17 REGARDING FURRY FRIENDS 5K EVENT**

That the Town endorse the fundraising initiatives of the 2018 Furry Friends 5K event;

That the Mayor and Clerk be authorized to execute the agreement as outlined on Schedule A with the organizers of the Furry Friends 5K Event as it relates to the Donation Tax Receipting and the involvement of the Town in the event as outlined in Staff Report 2018-17, subject to such minor or technical changes as may be required;

That a new 2018 capital project be established for the amount of \$33,000 to be funded from the donations received from the Furry Friends 5K Event;

That if the donated funds received from the Furry Friends 5K are less than the 2018 Capital Project budget of \$33,000, Staff are authorized to fund the shortfall from the Animal Shelter Reserve; and

That surplus funds, if any, at the end of the capital project be directed to the Animal Shelter Reserve fund.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 17, 2018.**

## **NOTICES OF MOTION**

**The General Committee recommends adoption of the following recommendation:**

### **REQUEST TO REGION OF PEEL FOR ALL-DAY STREET PARKING – QUEEN STREET**

Whereas downtown Bolton is a unique place, being a historically significant village both in built and natural form, home to a number of businesses and residents;

Whereas significant vehicular and pedestrian activity is drawn to downtown Bolton to patronize local businesses;

Whereas the community vision for downtown Bolton is one focused on making it a people friendly and safe destination for people to shop, to socialize and to explore as opposed to being a thoroughfare for vehicular traffic;

Whereas a number of documents clearly reflect this vision for downtown Bolton, most notably the Bolton Transportation Master Plan Study (BTMP) - a collaborative study by both the Town of Caledon and the Region of Peel;

Whereas the Emil Kolb Parkway, a north/south bypass for Bolton has been open for over 2 years, offering a convenient and efficient option for through car/truck traffic;

Whereas much work has occurred in the public realm on Queen St. including the relocation of the traffic lights at Mill St. and the addition of a pedestrian crossing at Sterne St. to make the core a more community friendly space;

Whereas the BTMP was completed in 2015 with much public consultation which reiterates, justifies and validates the vision for downtown Bolton from a transportation perspective and makes recommendations to see that the vision gets realized;

Whereas section 11.8 of the BTMP in the Phasing and Implementation Strategy section states “With the summer 2015 opening of the Emil Kolb Parkway, the time to implement the changes in the downtown core is now”;

Whereas reinstating all day parking on Queen St. is a key short term recommendation of the study and reflects the comments received from the public; and

Whereas bringing back full time parking will support local businesses, lower speeds making the core safer, encourage through traffic to utilize the bypass, all making the core a more people friendly environment;

Now therefore be it resolved that the Town request the Region of Peel to implement all day street parking on Queen St.;

That staff be requested to evaluate the impact to residents, traffic and businesses and report back to share their findings;

That the Town continue to work with the Region of Peel to see that all the recommendations contained within the Bolton Transportation Master Plan are implemented; and

That this resolution be shared with the Bolton Business Improvement Area Board for their information.

**Councillor A. Groves left the meeting at 1:39 p.m.**

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 17, 2018.**

**Councillor A. Groves returned to the meeting at 1:40 p.m.**

### **CORRESPONDENCE**

**The General Committee recommends adoption of the following recommendation:**

#### **INVITATION TO PRESENT FROM HEADWATERS HEALTH CARE CENTRE**

That Headwaters Health Care Centre be invited to provide a presentation regarding their Strategic Planning.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 17, 2018.**

### **CONFIDENTIAL SESSION**

Moved by Councillor R. Mezzapelli – Seconded by Mayor A. Thompson

That General Committee shall go into confidential session under Section 239 of the Municipal Act for the following purpose:

Confidential Staff Report 2018-11 regarding Personal matters about an identifiable individual, including municipal or local board employees – Senior of the Year Award 2018.

Carried.

**The General Committee resumed in Confidential Session in the Council Chamber at 1:42 p.m.**

**Mayor A. Thompson, Councillor D. Beffort, Councillor N. deBoer, Councillor J. Downey, Councillor A. Groves, Councillor J. Innis, Councillor G. McClure, Councillor R. Mezzapelli, Chief Administrative Officer: M. Galloway, General Manager of Corporate Services/Town Clerk: C. deGorter, Deputy Clerk: A. Fusco, were present for this portion of the meeting.**

**The Committee adopted the required procedural motion at 1:44 p.m. and resumed in Open Session at 1:45 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**CONFIDENTIAL STAFF REPORT 2018-11 REGARDING PERSONAL MATTERS  
ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL OR LOCAL  
BOARD EMPLOYEES – SENIOR OF THE YEAR AWARD 2018**

That Ken Graydon be selected as the Town of Caledon's nomination for the 2018 Senior of the Year Award to the Province of Ontario's Honours and Awards Secretariat.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on April 17, 2018.**

**ADJOURNMENT**

The Committee adjourned at 1:45 p.m.