



General Committee Meeting Report  
Tuesday, December 5, 2017  
1:00 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis  
Vice-Chair: Councillor R. Mezzapelli  
Mayor A. Thompson  
Councillor D. Beffort  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor G. McClure  
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway  
General Manager, Corporate Services/Town Clerk: C. deGorter  
General Manager, Strategic Initiatives: D. Arbuckle  
Manager, Revenue/Deputy Treasurer: H. Bryers  
Deputy Clerk: A. Fusco  
Treasurer: H. Haire  
Executive Director, Human Resources: J. Porter  
Council Committee Coordinator: E. Robert  
General Manager, Community Services: P. Tollett  
General Manager, Finance and Infrastructure Services: F. Wong

### **CALL TO ORDER**

Chair J. Innis called the meeting to order in the Council Chambers at 1:02 p.m.

**DISCLOSURE OF PECUNIARY INTEREST** - none.

### **CONSENT AGENDA**

**The General Committee reports that the following matter was dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on December 12, 2017:**

#### **STAFF REPORT 2017-151 ONTARIO REGULATION 284/09 2018 BUDGET**

That the full accrual accounting items identified in Staff Report 2017-151 be approved and included as budget figures in the December 31, 2018 audited financial statements.

### **PRESENTATIONS**

1. Heather Haire, Treasurer, Finance and Infrastructure Services provided an update regarding the proposed budget, including estimated impacts from the Region of Peel and the School Board. Ms. Haire provided the estimated tax increase at this time.

### **STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

#### **STAFF REPORT 2017-138 REGARDING PROPOSED 2018 BUDGET**

That the 2018 Operating Budget net increase of \$4,119,930 representing a 6.88% average residential tax increase to the Town levy only be approved;

That the 2018 Budget, be approved at a net Town tax levy amount of an estimated \$64,018,016 inclusive of:

- a) A base operating budget increase of \$3,105,858 inclusive of \$1,603,707 in recommended Change in Service Levels (as outlined in Schedule B of Staff Report 2017 - 138), and
- b) Additional Tax Levy Funded Capital of \$2,950,710 for a total tax funded capital program of \$18,171,296 (as outlined in Schedule A of Staff-Report 2017-138)

That for 2018, 50% assessment growth revenues in the amount of \$968,319 be used to offset the financial impact of the Town's tax funded capital program;

That for 2018, 50% assessment growth revenues of \$968,319 be used to offset the financial impact of the base operating budget;

That the continuation of a special levy for Broadband of \$300,000 be approved;

That the Town's operating budget, in the gross expense budget amount of \$94,057,146 be approved funded from the sources listed below:

<b>Operating Budget Funding Sources</b>	<b>Amount</b>
Tax Revenue (including supplementary, PILs)	\$65,714,086
Fines & Penalties	\$5,322,370
User Fees / Rentals	\$13,114,826
Transfer from Development Charge Reserve fund	\$47,535
Transfer from Community Improvement Plan	\$100,000
Transfer from Building Stabilization Reserve fund	\$84,881
Transfer from Elections Reserve	\$197,500
Transfer from Capital Asset Replacement	\$2,638,735
Interest	\$2,012,143
Grants	\$1,372,957
Sales	\$210,730
Other	\$3,241,383
<b>Total Operating Budget Funding</b>	<b>\$94,057,146</b>

That the 2018 capital program (expenditures and funding sources), in the gross capital budget amount of \$46,284,518 as listed in Schedule A of Staff Report 2017-138 be approved and funded from the funding sources as follows:

Tax Levy Funding	\$18,171,296
Gas Tax Funding	\$3,518,914
Aggregate Levy	\$143,488
Building Permit Stabilization Reserve	\$294,680
Facility Repairs and Reinvestment Reserve	\$231,818
Fire Equipment Reserve	\$85,000
Fleet Equipment Reserve	\$654,500
Ice Resurfacers Reserve	\$80,000
Comprehensive Adaptive Management Plan	\$36,682
Development Charge Reserves	\$16,444,427
Debenture	\$4,100,000
Peel District School Board	\$900,000
Region of Peel	\$490,000
Grant – Ontario Community Infrastructure Fund	\$800,713
Other	\$333,000
<b>Total Capital Funding</b>	<b>\$46,284,518</b>

That the Town receive Ontario Community Infrastructure Funding (OCIF) grant funding for 2018 of \$800,713, allocate the 2018 grant to capital project 18-127 – The Grange Road Bridge Rehabilitation project, and the Town recognizes proposed formula based funding for 2019 of \$1,247,096;

That a Bolton Community Park as outlined in the 2014 Development Charges Background Study be substituted with an Artificial Turf/Track (capital project 18-142);

That the Mayor and Clerk be authorized to sign a partnership and joint use agreement between the Town of Caledon and Peel District School Board for an Artificial Turf/Track;

That the Town's enhanced roads program, capital project 2018-057 in the amount of \$4,100,000, be funded from a debenture to be issued, through the Region of Peel, following construction;

That the Treasurer's update of the Town's projected debt servicing charges as it impacts the Town's Annual Repayment limit for all previously approved debentures and the proposed debenture outlined in Staff Report 2017-138, be received;

That the Treasurer be authorized to draw upon the Operating Contingency Reserve to fund the 2019 and/or 2020 start-up Operating Costs of the new Community Centre located in Southfields to the upset limit of \$477,800 as outlined in the 2018 Change in Service Level Request 13;

That the Treasurer be authorized to draw upon the Operating Contingency Reserve to an upset limit of \$173,400 as 2018 one-time funding, if required, to offset a 2018 operating budget shortfall from a reduction in the Ontario Municipal Partnership Fund (OMPF) grant funding;

That both the 2018 OMPF grant reduction and projected 2019 OMPF grant funding reduction, of \$173,400 and \$150,000, respectively be considered in the 2019 operating budget as unavoidable budget increases;

That a 2018 wage increase of 1.5% for all eligible non-union staff be approved for the first pay in January 2018;

That the Treasurer be authorized to issue cheques or in-kind grants to the organizations in the amounts listed in Schedule C of Staff Report 2017-138 as part of the Town's Municipal Agricultural and Community grants program (MACG). (Account # 01-10-115-40010-365-62319);

That the Treasurer be authorized to make technical adjustments to the 2018 Capital and Operating budget based on business needs, good accounting practices and assessment growth from the return of the municipal assessment roll to be received from the Municipal Property Assessment Corporation;

That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement;

That staff be authorized to submit and authorize claim summary reports, project status update reports, any other grant reporting that is required as part of the grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement;

That the Mayor and Clerk be authorized to execute any agreements that may be required to accept grant funding from other levels of governments or other partners to reduce expenditures associated with programs, services and/or capital projects or to advance improvements where such grants represent the full value of the service or capital improvement;

That the Mayor and Clerk be authorized to enter into a lease agreement with Chacon Strawberry Fields Inc. for temporary space located in the new Community Centre in Southfields;

That the Town's 10-year capital forecast and basic principles for a multi-year long term plan, approved in principle, and incorporated into the Town of Caledon's Council Workplan;

That the Treasurer be authorized to make adjustments to the 10-year capital forecast as a result of any changes made by Council to the budget or based upon budget discussions that have occurred if deemed appropriate;

That the Treasurer be authorized to establish new reserve funds as a result of the 2018 Budget;

That the Clerk be authorized to prepare all necessary by-laws to implement the above recommendations;

That the 2018 budget be amended to remove the funded Capital Project 18-021 Surface Treatment Program funded in the amount of \$500,000 from the Tax Levy Funding;

That the project be reconsidered upon the completion of the pilot project;

That the 2018 budget be amended to remove the funded Change in Service Level #32, Business Analyst in the amount of \$116,626 from the Tax Levy Funding;

That the 2018 budget be amended to add the unfunded Capital Project 18-104 Westview Park Accessibility Improvements in the amount of \$45,000 from the Tax Levy Funding and \$40,000 from the Palgrave Rotary Club;

That the 2018 budget be amended to add a new 2018 Capital Project regarding an Arts and Culture Feasibility Study for the Alton Historic School House in the amount of \$15,000 from the Tax Levy Funding and \$15,000 from the Peel District School Board;

That the scope of unfunded Capital Project 18-149 Mural Wall at Bolton Fire Station be incorporated into the existing Capital project 14-008 Replacement of Bolton Fire Station as there is sufficient budget remaining in the 2014 Capital Project;

That the outdoor upgrades at the Caledon Centre for Recreation and Wellness (CCRW) as outlined in unfunded Capital Project 18-118 be considered in future budgets for the Bolton Senior Centre expansion capital project;

That the 2018 budget be amended to add the unfunded Capital Project 18-027, Alton Library and Recreation Centre Exterior LED lighting in the amount of \$8,000 from the Tax Levy Funding;

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on December 12, 2017.**

**Councillor J. Downey left the meeting at 2:31 p.m. and returned at 2:33 p.m.**

**Committee recessed from 3:00 p.m. to 3:11 p.m.**

**Committee recessed from 4:36 p.m. to 4:37 p.m.**

**Committee recessed from 4:09 p.m. to 4:17 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-149 PROPOSED 2018 FEES BY-LAW**

That By-Law 2016-102 be repealed and replaced with a by-law establishing fees as set out in Schedule A to Staff Report 2017-149 in accordance with the Municipal Act, 2001 to take effect January 1, 2018; and

That the tax subsidy for Recreation of 46%, approved by Council in 2016, be increased to 47%;

That the following recommendation be referred to staff until the Fill By-law review is completed in 2018;

“That the fees by-law be amended to exempt the Fill-Heavy Truck Load – Caledon Road Use Fee for fill related to an agricultural property where the property owner is a bona fide farmer.”

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on December 12, 2017.**

**Committee recessed from 4:36 p.m. to 4:38 p.m.**

**ADJOURNMENT**

The Committee adjourned at 5:21 p.m.