



General Committee Meeting Report  
Tuesday, June 6, 2017  
1:00 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis  
Vice-Chair: Councillor R. Mezzapelli  
Mayor A. Thompson (arrived 1:11 p.m.)  
Councillor D. Beffort  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves  
Councillor G. McClure (absent)  
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway  
General Manager, Corporate Services/Town Clerk: C. deGorter  
Treasurer: H. Haire  
Executive Director, Strategic Initiatives: L. Johnston  
Coordinator, Council Committee: D. Lobo  
Executive Director, Human Resources: J. Porter  
General Manager, Community Services: P. Tollett  
Manager, Legal Services/Town Solicitor: K. Stavrakos  
General Manager, Finance and Infrastructure Services: F. Wong

### **CALL TO ORDER**

Chair J. Innis called the meeting to order in the Council Chambers at 1:05 p.m.

**DISCLOSURE OF PECUNIARY INTEREST** – none.

### **CONSENT AGENDA**

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017:**

#### **STAFF REPORT 2017-70 REGARDING CONTRACT AWARD OF RFT 2017-058 CONSTRUCTION MANAGER FOR SOUTHFIELDS COMMUNITY CENTRE.**

That Staff Report 2017-070 regarding Southfields Construction Management Contract Award for Tender 2017-58, be received; and

That the Request for Tender 2017-58 be awarded to Aquicon Construction Co. Ltd., for the amount of \$20,860,800, including non recoverable HST, contract management fees and alternative pricing adjustment; and

That the Mayor and Clerk be authorized to sign an agreement with Acquicon Construction Co. Ltd for the Southfields Community Centre.

#### **STAFF REPORT 2017-63 REGARDING BOLTON FIRE STATION LAND ACQUISITION UPDATE.**

That Council approve the revised budget of \$1,252,765 for the purchase of the Bolton Fire Station Land, as outlined in Table 1 of Staff Report 2017-63; and

That the purchase of the Bolton Fire Station Land be funded as outlined in Table 2 of Staff Report 2017-63, inclusive of a \$382,687 draw from the Surplus Land Sales Reserve;

That staff be authorized to adjust the Region of Peel and Surplus Land Sales Reserve funding listed in Table 2 for a reserve draw less than \$382,687 from the Surplus Land Sales Reserve based on finalization of a Memorandum of Understanding between the Town and the Region of Peel for the Region's funding of the land; and

That Council enact a by-law to declare the lands surplus as described in Schedule B of Staff Report 2017-63, these lands forming part of the land exchange between the Town and TRCA; and

That the Mayor and Clerk be authorized to execute any and all documents necessary to facilitate the land transfer between the TRCA and the Town as described in Schedules A and B.

**STAFF REPORT 2017-84 REGARDING LAND SALE BY-LAW NO. 95-109 PROPOSED AMENDMENT.**

That the Land Sale By-law No. 95-109 be amended as set out in Schedule A to the report; and

That staff be directed to initiate a full review of the Town's policies and procedures governing the sale of real property and report back.

**ACCESSIBILITY ADVISORY COMMITTEE REPORT DATED MAY 18, 2017.**

That the Accessibility Advisory Committee Meeting Report dated May 18, 2017, be received.

**DELEGATIONS**

Tony Rosa, Resident, Town of Caledon provided a delegation concerning Staff Report 2017-34 regarding Caledon Centre for the Arts. Mr. Rosa expressed interest in exploring the partnership with the Toronto and Region Conservation Authority and the feasibility of this option. He requested that Council review the evaluation of all the options before making a decision on the matter.

A Member of Council made a comment to Mr. Rosa.

Chair J. Innis thanked Mr. Rosa for his delegation.

Darryl Gray, Director, Education and Outreach, Toronto Region and Conservation Area provided a delegation concerning Staff Report 2017-34 regarding Caledon Centre for the Arts. Mr. Gray outlined the Conservation Authority Movement. He provided an overview of the Bolton Camp redevelopment and explained when the redevelopment will occur. He provided details on key initiatives and partnerships.

Members of Council asked questions of Mr. Gray and received responses.

Chair J. Innis thanked Mr. Gray for his delegation.

John Rutter, Resident, Town of Caledon provided a delegation regarding Deferred Business, Notice of Motion concerning High Street Parking (Ward 2). Mr. Rutter read a letter from Pat Coe, President of Terra Cotta Community Centre and another from the Centre's Board of Directors regarding the need for more parking on the site. He requested that Council withdraw the Notice of Motion. In addition Mr. Rutter requested that the Town provide more assistance to resolve the parking issue.

Chair J. Innis thanked Mr. Rutter for his delegation.

**The General Committee adopted the required procedural motion to waive the Procedural By-law permit an additional delegation.**

Tim Forster, Resident, Town of Caledon provided a delegation regarding Caledon Equestrian Park. Mr. Forster expressed concern with regards to revenue sharing activities, lease specifications, and potential events for the facility. He suggested the Town develop a strategy to maintain involvement with the park, but that no additional funding put allocated to the facility.

Chair J. Innis thanked Mr. Forster for his delegation.

## **DEFERRED BUSINESS**

### **HIGH STREET PARKING**

**The General Committee adopted the required procedural motion to withdraw the Notice of Motion concerning High Street Parking.**

## **PRESENTATIONS**

David Jolliffe, Managing Principal, Novita Techne provided a presentation regarding Caledon Centre for the Arts – Theatre Accommodation Study. Mr. Jolliffe explained the purpose of the study, to determine if any of the three existing municipal owned venues could accommodate the proposed Caledon Centre for the Arts, and the study objectives. He provided details on the exterior and interior of each venue - Township Hall, Firehall #302, and Albion Bolton Community Centre, as well as the pros and cons of each.

Chair J. Innis thanked Mr. Jolliffe for his presentation.

**The General Committee adopted the required procedural motion to alter the order of business to discuss Staff Report 2017-34.**

**The General Committee recommends adoption of the following recommendation:**

### **STAFF REPORT 2017-34 REGARDING CALEDON CENTRE FOR THE ARTS.**

That prior to making any decisions concerning Staff Report 2017-34 staff work with the TRCA, Tony Rosa and other members of the art community to evaluate the feasibility of a Performing Centre of the Arts Theatre at Bolton Camp and report back in September 2017; and

That Novita Techne be retained to complete the feasibility study at the Bolton Camp to an upset limit of \$6,000 and the fees be funded from the Operating Contingency Reserve fund in 2017; and

That the cost of the Novita Techne's consulting fees in the amount of \$9,667 be funded from the Operating Contingency Reserve fund in 2017, if required.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**The Committee recessed from 2:40 p.m. to 2:47 p.m.**

**Councillor A. Groves returned at 2:48 p.m.**

**Councillor D. Beffort returned at 2:54 p.m.**

Angie Mitchell, Manager, Building Services/Chief Building Official and Laura Hall, Manager, Regulatory Services provided a presentation regarding Proposed Sign By-law. Ms. Mitchell provided an overview of the stakeholder engagement activities and feedback received. Ms. Hall discussed the challenges with the current by-law. Ms. Mitchell and Ms. Hall provided details on key proposed changes in the proposed by-law, including changes to permanent signs and temporary signs. Ms. Hall outlined the next steps which include a public education campaign, customer service delivery and active enforcement.

Chair J. Innis thanked Ms. Mitchell and Ms. Hall for their presentation.

**The Committee recessed from 3:43 p.m. to 3:56 p.m.**

**STAFF REPORTS**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-56 REGARDING PROPOSED SIGN BY-LAW.**

That Sign By-law 94-14, as amended and Election Sign By-law 2013-132 as amended be repealed and replaced with the proposed Sign By-law attached to Staff Report 2017-56; and

That the proposed sign by-law be amended to permit one election sign per candidate per frontage; and

That the sign variance application fee be increased from \$358.00 to \$650.00, effective January 1, 2018; and

That a one-time unavoidable budget increase in the amount of \$86,000 be included in the 2018 budget for the proactive enforcement of the provisions of the proposed Sign By-law; and

That the Chief Building Official be authorized to finalize and make minor adjustments to the proposed by-law to give effect to the intent of Council.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-72 REGARDING 2017 FEES BY-LAW UPDATE.**

That By-law 2016-102 be repealed and replaced with a by-law establishing fees as set out in Schedule A to Staff Report 2017-72 in accordance with the *Municipal Act, 2001* to take effect June 21, 2017, and

That the Treasurer be delegated authority to provide 12 or 24 month payment plans for non-false alarm or non-motor vehicle fire invoices as outlined in Staff Report 2017-72.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-75 REGARDING SIMPSON ROAD (SIMPSON/MAYFIELD) – STATUS UPDATE.**

That the landowners in the area complete the Simpson Road (Simpson/Mayfield) construction project at their cost; and

That staff be directed to work with the landowners to prepare an agreement to recover the design costs and any potential land expropriations and report back to Council.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**Councillor D. Beffort left from 4:22 p.m. to 4:24 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-66 REGARDING CALEDON EQUESTRIAN PARK UPDATE.**

That Staff Report 2017-66 Caledon Equestrian Park Update be received; and

That Town staff continue work with Caledon Equestrian Park Management Committee partners to identify future capital needs for the facility, and a strategy to improve revenues and reduce expenses; and

That the Town requests audited financial statements from the Caledon Equestrian Park partner, the Equestrian Management Group, starting with the fiscal 2017 year-end; and

That the \$140,000 budget for Caledon Equestrian Park debt servicing costs included in the Town's approved operating budget be allocated to annually fund the Caledon Equestrian Park capital project# 11-062 directly until the Town's portion of the project, in the amount of \$1,717,833 is fully funded.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**Councillor J. Downey left from 4:39 p.m. to 4:43 p.m.**

**Councillor A. Groves left from 5:00 p.m. to 5:05 p.m.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-69 REGARDING ALTON CEMETERY RETAINING WALL REPLACEMENT RECOMMENDATION.**

That staff be directed to proceed with the detailed design of Option 2 – New Slope in Lieu of New Retaining Wall; and

That staff report back to Council on the revised cost estimate for this project once the detailed design has been completed.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-78 REGARDING UPDATE ON PROPOSED PARTNERSHIP REGARDING THE POTTS PARK BOCCE EXPANSION.**

That staff negotiate terms and conditions of an agreement with Dig-Con International Ltd. to partner in the construction of an indoor bocce facility at RJA Potts Memorial Park ("Construction Agreement");

That staff initiate a user agreement with the Bolton Italian Cultural Centre to establish terms and conditions of the shared use of the indoor bocce facility at RJA Potts Memorial Park ("Shared Use Agreement");

That staff report back to Council when the Construction Agreement and the Shared Use Agreement are ready to be executed;

That the funding of building permit fees associated with the indoor bocce facility from the corporate contingency account in the 2017 operating budget be approved; and

That an unavoidable budget increase in the amount of \$60,000 be included in the 2018 budget for operating costs related to the indoor bocce facility at RJA Potts Memorial Park.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**The General Committee recommends adoption of the following recommendation:**

**STAFF REPORT 2017-77 REGARDING AWARD OF CONTRACT 2017-52 REHABILITATION OF VARIOUS ROADS.**

That Contract No. 2017-52 be awarded to Fermar Paving Limited in the amount of \$4,474,601.30 (inclusive of non-recoverable H.S.T.) funded from Capital Project 17-038 – 2017 Enhanced Roads Program, Capital Project 17-046 – 2017 Road Rehabilitation and Reconstruction Program, and Capital Project 17-121 – Road Safety Program, as detailed in Table 3 of report 2017-77; and

That the \$471,324, budget shortfall in Capital Project 17-046 - 2017 Road Rehabilitation and Reconstruction Program be funded from the Tax Funded Capital Contingency Reserve and;

That the Mayor and Clerk be authorized to execute a contract with Fermar Paving Limited for the completion of this work.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**The Committee recessed from 5:41 p.m. to 6:09 p.m.**

**Councillor N. deBoer returned at 6:10 p.m.**

**NOTICES OF MOTION**

**The General Committee recommends adoption of the following recommendation:**

**ALTON CEMETERY GRASS CUTTING FOR 2017**

Whereas the Town has begun the process of having the Alton Cemetery declared abandoned resulting in the lands being transferred into the Town's ownership;

Whereas until this time the Alton Cemetery Board will continue to operate the cemetery;

Whereas the Alton Cemetery Board is requesting that the Town provide grass cutting service for the remainder of 2017;

Now therefore be it resolved that the Town of Caledon provide grass cutting services for the Alton Cemetery for the remainder of 2017 in the amount of \$6,000 to be funded from the Operating Contingency Reserve Fund.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**CORRESPONDENCE**

**The General Committee recommends adoption of the following recommendation:**

That the Ontario Provincial Police – Caledon Detachment be invited to provide a presentation to Council on June 20, 2017 concerning the Detachment Action Plan; and

That the Caledon Community Services be invited to provide a presentation to Council concerning the Ministry of Transportation Community Transportation Pilot Program.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

Members of Council made comments concerning the Memorandum to Council from Cristina Guido, Energy and Environment Specialist, Finance and Infrastructure Services dated June 6, 2017 re: Annual Ontario Regulation 397/11 Reporting on Energy Use and Greenhouse Gas Emissions; and the correspondence item from Ministry of Transportation dated May 26, 2017 re: Speed Limit Hwy 9 between Peel Regional Road and Mountainview Road.

**CONFIDENTIAL SESSION**

The General Committee adopted the required procedural motion and resumed in Confidential Session in the Council Chamber at 6:22 p.m.

Moved by Councillor D. Beffort – Seconded by Councillor N.deBoer

That General Committee shall go into confidential session under Section 239 of the Municipal Act for the purpose of:

Confidential Staff Report 2017-13 regarding personal matters about identifiable individuals – Seniors' Task Force Appointments;

Confidential Staff Report 2017-14 regarding personal matters about identifiable individuals – Accessibility Advisory Committee Appointment; and

Confidential Staff Report 2017-16 regarding advice subject to solicitor-client privilege, including communications necessary for that purpose – Simpson Road

Carried.

Mayor A. Thompson, Councillor D. Beffort, Councillor N. deBoer, Councillor J. Downey, Councillor A. Groves, Councillor J. Innis, Councillor R. Mezzapelli, Councillor B. Shaughnessy, Chief Administrative Officer: M. Galloway, General Manager, Corporate Services/Town Clerk: C. deGorter, General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong, and Town Solicitor: K. Stavrakos were present for this portion of the meeting.

General Committee adopted the required procedural motion at 6:34 p.m. and resumed in Open Session at 6:35 p.m.

The General Committee recommends adoption of the following recommendation:

**CONFIDENTIAL STAFF REPORT 2017-13 REGARDING PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS – SENIORS' TASK FORCE APPOINTMENT**

That Confidential Staff Report 2017-13 regarding personal matters about identifiable individuals – Seniors' Task Force Appointment, be received; and

That the following citizen be appointed as a member of the Seniors' Task Force:

- Susan Harris

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.

The General Committee recommends adoption of the following recommendation:

**CONFIDENTIAL STAFF REPORT 2017-14 REGARDING PERSONAL MATTERS ABOUT IDENTIFIABLE INDIVIDUALS – ACCESSIBILITY ADVISORY COMMITTEE APPOINTMENT**

That Confidential Staff Report 2017-14 regarding personal matters about identifiable individuals – Accessibility Advisory Committee Appointment, be received; and

That the following citizen be appointed as a member of the Accessibility Advisory Committee:

- Francesco Lucchetta

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.

**The General Committee recommends adoption of the following recommendation:**

**CONFIDENTIAL STAFF REPORT 2017-16 REGARDING ADVICE SUBJECT TO SOLICITOR-CLIENT PRIVILEGE, INCLUDING COMMUNICATIONS NECESSARY FOR THAT PURPOSE – SIMPSON ROAD**

That Confidential Staff Report 2017-16 regarding advice that is subject to solicitor-client privilege and litigation – Simpson Road Litigation, be received;

That staff be directed to initiate proceedings before the Ontario Superior Court of Justice as set out in Confidential Staff Report 2017-16; and

That staff be authorized to draw from the Town's Operating Contingency Reserve to fund the costs incurred relating to the Simpson Road Litigation to the upset limit identified in the Financial Implication section of Confidential Staff Report 2017-16.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 20, 2017.**

**ADJOURNMENT**

The Committee adjourned at 6:37 p.m.