



General Committee Budget Meeting Report
Tuesday, December 6, 2016
1:00 p.m.
Council Chamber, Town Hall

Chair: Councillor J. Innis
Vice Chair: Councillor R. Mezzapelli
Mayor A. Thompson
Councillor D. Beffort (absent)
Councillor N. deBoer
Councillor J. Downey (arrived at 1:05 p.m.)
Councillor A. Groves (absent)
Councillor G. McClure
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway
General Manager, Corporate Services/Town Clerk: C. deGorter
Manager, Revenue/Deputy Treasurer: H. Bryers
Acting Treasurer: H. Haire
Deputy Clerk: L. Hall
Coordinator, Council Committee: D. Lobo
Executive Director, Strategic Initiatives: L. Johnston
Executive Director, Human Resources: J. Porter
Town Solicitor: K. Stavrakos
General Manager, Community Services: P. Tollett
Coordinator, Council Committee: J. Welosky
General Manager, Finance and Infrastructure Services/Chief Financial Officer: F. Wong

CALL TO ORDER

Chair J. Innis called the meeting to order in the Council Chamber at 1:03 p.m.

Councillor Downey joined the meeting at 1:05 p.m.

DISCLOSURE OF PECUNIARY INTEREST

Councillor R. Mezzapelli disclosed a pecuniary interest with respect to the general correspondence item from the Region of Peel dated November 14, 2016 regarding Proposed Provincial Consultation on Expanding Medical Response through Fire Services because he is a professional firefighter with the City of Toronto.

DELEGATIONS – none.

STAFF REPORTS

The General Committee reports that the following matter was dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on December 20, 2016:

STAFF REPORT 2016-155 REGARDING ONTARIO REGULATION 284/09 2017 BUDGET

That Staff Report 2016-155 regarding Ontario Regulation 284/09 2017 Budget, be received; and

That the full accrual accounting items identified in Staff Report 2016-155 be approved and included as budget figures in the December 31, 2017 audited financial statements.

The General Committee adopted the required procedural motion to alter the order of business to discuss Staff Report 2016-156 regarding the 2017 Fees By-law.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-156 REGARDING 2017 FEES BY-LAW

That Staff Report 2016-156 regarding the 2016 Fees By-Law, be received; and

That By-Law 2016-005 be repealed and replaced with a by-law establishing fees as set out in Schedule A to Staff Report 2016-156 in accordance with the Municipal Act, 2001 to take effect January 1, 2017; and

That the following fee be added to the proposed 2017 Fees By-law for the licencing of donation boxes:

“\$35.00 for an annual renewal fee per location for Charities that have a charitable registration number issued by the Canada Revenue Agency”; and

That the words, “Application Penalty Fee for work completed prior to receiving Grading/Service Approval” on page 11 of the proposed 2017 Fees By-law be removed and replaced with, “Application Administration Charge for Proceeding without the Necessary Planning Act Approvals”; and

That the proposed 2017 Fees By-law be amended to remove The Agenda package copy fee and the Annual Subscription fee; and

That staff be directed to print full agendas for all Committee and Council meetings; and

That this be reviewed in a year's time.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on December 20, 2016.

The Committee recessed from 1:42 p.m. to 1:51 p.m.

Councillor R. Mezzapelli left the meeting at 2:40 p.m. and returned to his seat at 2:41 p.m.

Councillor J. Downey left the meeting at 2:42 p.m. and returned to her seat at 2:43 p.m.

Chair J. Innis left the meeting at 2:45 p.m. and passed the role as Chair to Councillor R. Mezzapelli.

Chair J. Innis returned to the meeting at 2:48 p.m. and resumed the role as Chair.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-154 REGARDING TOWN OF CALEDON – 2017 BUDGET

That Staff Report 2016 - 154 regarding Town of Caledon - 2017 Budget, be received; and

That the 2017 Operating Budget net increase of \$2,590,306 representing a 4.68% average residential tax increase to the Town levy only be approved; and

That the 2017 Budget, be approved at a net Town tax levy amount of an estimated \$57,967,347 inclusive of:

- a. a base operating budget increase of \$2,423,553 inclusive of \$908,398 in recommended Change in Service Levels (as outlined in Schedule B of Staff Report 2016 – 154), and
- b. additional Tax Levy Funded Capital of \$1,308,679 for a total tax funded capital program of \$14,826,486 (as outlined in Schedule A of Staff-Report 2016-154); and

That for 2017, 50% assessment growth revenues in the amount of \$570,963 be used to offset the financial impact of the Town's tax funded capital program; and

That for 2017, 50% assessment growth revenues of \$570,963 be used to offset the financial impact of the base operating budget; and

That the continuation of a special levy for Broadband of \$300,000 be approved; and

That a Broadband Levy reserve be created for any surpluses, if any, in Broadband levy collections or expenditures to budget; and

That the Town's operating budget, in the gross expense budget amount of \$86,325,504 be approved funded from the sources listed below:

Operating Budget Funding Sources	Amount
Tax Revenue (includes Supplementary Taxes)	\$59,552,218
Fines & Penalties	\$5,241,484
User Fees / Rentals	\$12,517,977
Transfer from Development Charge Reserve fund	\$47,535
Transfer from Capital Asset Replacement Reserve	\$2,642,638
Interest	\$1,669,757
Grants	\$1,337,761
Sales	\$221,680
Other	\$3,094,454
Total Operating Budget Funding	\$86,325,504

That the capital program (expenditures and funding sources), in the gross capital budget amount of \$40,443,575 as listed in Schedule A of Staff Report 2016-154 be approved and funded from the funding sources as follows:

Tax Levy Funding	\$14,826,486
Gas Tax Funding	\$2,815,347
Aggregate Levy	\$241,000
Animal Shelter Reserve	\$34,191
Building Stabilization Reserve	\$247,198
Fleet Equipment Reserve	\$448,547
Bridge Reserve	\$861,759
Facility Repairs and Reinvestment	\$600,000
Fitness Equipment Reserve	\$14,600
Fire Equipment Reserve	\$110,000
Development Charge Reserves	\$13,866,120
Debenture	\$4,100,000
Grant – Ontario Community Infrastructure Fund	\$563,877
Region of Peel	\$614,450
TRCA Contribution	\$300,000
Other	\$800,000
Total Capital Funding	\$40,443,575

That the Ontario Community Infrastructure Funding (OCIF) grant funding for 2017 of \$563,877 be received and the Town recognizes the proposed formula based funding for 2018 and 2019 of \$800,713 and \$1,247,096 respectively; and

That the Town's enhanced roads program, capital project 2017-038 in the amount of \$4,100,000, be funded from a debenture to be issued, through the Region of Peel, following construction; and

That the Treasurer's update of the Town's projected debt servicing charges as it impacts the Town's Annual Repayment limit, outlined in Staff Report 2016 - 154, be received; and

That a 2017 wage increase of 1.5% for all non-union staff be approved for the first pay in January 2017; and

That the grants listed in Schedule C of Staff Report 2016 – 154 be approved; and

That the Treasurer be authorized to issue cheques or in kind grants to the organizations in the amounts listed in Schedule C of Staff Report 2016 – 154 as part of the Town's Municipal Agricultural and Community grants program (MACG). (Account # 01-10-115-40010-365-62319); and

That \$10,000 from the MACG program be re-allocated to Caledon Community Services to fund Club Caledon, fitness memberships for low-income families annually. (Account #01-10-115-40010-365-62319); and

That the Treasurer be authorized to make technical adjustments to the 2017 Capital and Operating budget based on business needs and good accounting practices; and

That staff be authorized to submit applications for grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement; and

That staff be authorized to submit and authorize claim summary reports, project status update reports, any other grant reporting that is required as part of the grants that would reduce expenditures associated with projects, programs and services approved as part of the operating and capital budgets, or to advance improvements where such grants represent the full value of the service or capital improvement; and

That the Mayor and Clerk be authorized to execute any agreements that may be required to accept grant funding from other levels of governments or other partners to reduce expenditures associated with programs, services and/or capital projects or to advance improvements where such grants represent the full value of the service or capital improvement; and

That the Town's 10-year capital forecast and basic principles for a multi-year long term plan as presented at the November 15, 2016 General Committee Meeting be approved in principle, and incorporated into the Town of Caledon's Council Work Plan; and

That the Treasurer be authorized to establish new reserve funds as a result of the 2017 Budget; and

That the Clerk be authorized to prepare all necessary by-laws to implement the above recommendations; and

That as a result of a resolution adopted by Council on April 26, 2016 to close the 2015 Capital Project 15-123 Tormina Fence Replacement and returning the surplus funds of \$382,936 to the Tax Funded Capital Contingency Reserve, the 2017 budget be amended to fund Capital Project 17-114 Tormina Acoustic Fence Replacement Phase 1 of 6 in the amount of \$364,900 from the Tax Funded Capital Contingency Reserve; and

That the 2017 budget be amended to add a new 2017 Capital Project regarding Urban Street Tree Replacement Program in the amount of \$180,000 funded from the Tax Levy Funding; and

That the 2017 budget be amended to add the unfunded Capital Project 17-024 Alton Village Square Water and Hydro Services in the amount of \$64,000 from the Tax Levy Funding; and

That the 2017 budget be amended to add the unfunded Capital Project 17-021 Alton Ball Park Junior Playground funded in the amount of \$15,000 from the Tax Levy Funding and \$5,000 from the Alton Village Association; and

That the 2017 budget be amended to revise the scope of funded Capital Project 17-049 New Sidewalks and Curbs Program, by adding \$100,000 of Tax Levy Funding, to include a feasibility study and design for extending the sidewalk on Creditview Road within the drainage study area and south the Charles Haines Park to promote connectivity within the Village; and

That the scope of Capital Project 17-170 Feasibility Study – Town Hall Expansion include a review and update of the overall Town Hall Campus Plan, incorporating the planned uses for Phase 3 at the Caledon Community Complex, the Caledon East Park, Soccer Fields and Snack Bar; and

That the request to add a new Capital Project regarding a Caledon Village Study with respect to land use, traffic and servicing evaluation specific to the corridor area in the amount of \$45,000 from the Tax Levy Funding be referred back to staff for more information.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on December 20, 2016.

Councillor R. Mezzapelli left the Council Chamber at 2:52 p.m. He did not participate in the discussion regarding correspondence from the Region of Peel dated November 14, 2016 concerning Proposed Provincial Consultation on Expanding Medical Response through Fire Services.

Councillor R. Mezzapelli returned to his seat at 2:59 p.m.

ADJOURNMENT

The Committee adjourned at 3:00 p.m.