



General Committee Report
Tuesday, November 22, 2016
1:00 p.m.
Council Chamber, Town Hall

Chair: Councillor J. Innis
Vice Chair: Councillor R. Mezzapelli
Mayor A. Thompson
Councillor D. Beffort
Councillor N. deBoer
Councillor J. Downey
Councillor A. Groves
Councillor G. McClure
Councillor B. Shaughnessy

Chief Administrative Officer: M. Galloway
General Manager, Corporate Services/Town Clerk: C. deGorter
Deputy Clerk: L. Hall
Acting Treasurer: H. Haire
Executive Director, Strategic Initiatives: L. Johnston
Co-ordinator, Council/Committee: D. Lobo
Executive Director of Human Resources: J. Porter
Town Solicitor: K. Stavrakos
General Manager, Community Services: P. Tollett
Co-ordinator, Council/Committee: J. Welosky
General Manager, Finance & Infrastructure Services/Chief Financial Officer: F. Wong

CALL TO ORDER

Chair J. Innis called the meeting to order in the Council Chamber at 1:04 p.m.

DISCLOSURE OF PECUNIARY INTEREST – none stated.

STAFF REPORTS

The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016:

STAFF REPORT 2016-63 RE: REVIEW OF OPEN AIR AND RECREATIONAL BURNING.

That Staff Report 2016-63 regarding Review of Open Air and Recreational Burning, be received; and

That Open Air Fires By-law 96-59, as amended, be repealed and replaced with the draft By-law as attached on Schedule 'A' to staff report 2016-063; and

That the proposed By-law come into full force and effect on January 2017; and

That a new fee be incorporated in the 2017 Fees By-law for Recreational Burn Permits at a cost of \$25.00.

STAFF REPORT 2016-140 RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN OF CALEDON AND THE TORONTO AND REGION CONSERVATION AUTHORITY – STORMWATER MANAGEMENT ENVIRONMENTAL ASSESSMENT (EA) FOR VARIOUS NEIGHBOURHOOD LOCATIONS.

That Staff Report 2016-140 regarding the Memorandum of Understanding between the Town of Caledon and the Toronto and Region Conservation Authority- Stormwater Management Environmental Assessment (EA) for Various Neighbourhood Locations, be received; and

That the Mayor and Clerk be authorized to execute the Memorandum of Understanding and any other related documents between the Town of Caledon and the Toronto and Region Conservation Authority with respect to the Stormwater Management Environmental Assessment (EA) for Various Neighbourhood Locations.

STAFF REPORT 2016-139 RE: 2016 SCHOOL GREEN FUND RECIPIENTS.

That Report 2016-139 regarding 2016 School Green Fund Recipients, be received; and

That the release of \$16,735.93 from the School Green Fund Account, in the Energy and Environment operating budget, to the recipients outlined in Table 1 of Staff Report 2016-139, be authorized; and

That the Mayor and Clerk be authorized to execute agreements with the Dufferin-Peel Catholic District School Board and the Peel District School Board for the 2016 School Green Fund.

STAFF REPORT 2016-150 RE: PURCHASING BYLAW UPDATE – ELECTRONIC BIDDING.

That Staff Report 2016-150 regarding Purchasing Bylaw Update – Electronic Bidding, be received; and

That Purchasing By-law 2013-107 be amended to include electronic bidding as an approved procurement process, as outlined in Schedule A to Staff Report 2016-150; and

That eSolutionsGroup be approved as a single source business arrangement to provide an eBidding software solution to the Town at zero cost to the Town; and

That the Manager, Purchasing & Risk Management and General Manager, Finance & Infrastructure Services/CFO be authorized to sign any agreements or related documents with eSolutionsGroup for electronic bidding services.

STAFF REPORT 2016-141 RE: 2017 INTERIM PROPERTY TAX LEVY.

That Staff Report 2016-141 regarding 2017 Interim Tax Levy, be received; and

That a by-law be enacted for the levy and collection of the 2017 Interim Tax levy.

STAFF REPORT 2016-142 RE: 2017 INTERIM BORROWING.

That Staff Report 2016-142 regarding 2017 Interim Borrowing, be received; and

That a by-law be enacted to authorize external temporary borrowing up to \$5,000,000 in 2017.

ACCESSIBILITY ADVISORY COMMITTEE REPORT.

That the Accessibility Advisory Committee Report dated October 13, 2016, be received.

ACCESSIBILITY ADVISORY COMMITTEE REPORT.

That the Accessibility Advisory Committee Report dated November 10, 2016, be received.

CALEDON COUNCIL COMMUNITY GOLF TOURNAMENT COMMITTEE REPORT.

That the Caledon Council Community Golf Tournament Report dated November 14, 2016, be received.

RECOMMENDATIONS FROM THE CALEDON COUNCIL COMMUNITY GOLF TOURNAMENT COMMITTEE REGARDING THE DISBURSEMENT OF FUNDS.

That the Royal Canadian Legion – Alton Branch #449, primary recipient of the 2016 Golf Tournament receive 60% of the tournament proceeds rounded up to the nearest thousand in the amount of \$73,000.00; and

That the 2016 successful grant applicants receive funds in 2017 from the disbursement amount of \$48,143.00; and

That \$922.00 be disbursed from the reserve and allocated to the net proceeds of the 2016 tournament; and

That the use of the funds in the reserve be determined at a Committee Meeting in 2017.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-111 RE: STANDARDIZATION OF FIRE & EMERGENCY SERVICES FLEET COMPONENTS.

That Staff Report 2016-111 regarding the Standardization of Fire & Emergency Services Fleet Components, be received; and

That the Standardization of Fire and Emergency Services Fleet Components as outlined in Table 1 of Staff Report 2016-111 be approved for a four (4) year period ending on October 31, 2020.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 201-135 RE: PROPOSED LICENCING PROGRAM FOR MANAGING DONATION BOXES IN THE TOWN OF CALEDON.

That Staff Report 2016-135 regarding a Proposed Licencing Program for Managing Donation Boxes in the Town of Caledon, be received; and

That By-law 2013-127, regarding business licencing, be amended to include the proposed Schedule, attached as Schedule A to Staff Report 2016-135, in order to implement a program for licencing donation boxes within the Town of Caledon; and

That the proposed by-law amendment shall come into full force and effect on January 1, 2017; and

That a new fee be incorporated in the 2017 Fees By-law to establish a one-time licence application fee of \$150.00 per location as well as an annual donation box renewal fee of \$75.00 per location as outlined in Staff Report 2016-135.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The General Committee recommends adoption of the following recommendations:

The Committee recessed from 1:51 p.m. to 2:05 p.m.

STAFF REPORT 2016-133 RE: PROPOSED APPROACH TO DOG LICENCING IN THE TOWN OF CALEDON.

That Staff Report 2016-133 regarding a Proposed Approach to Dog Licencing in the Town of Caledon, be received; and

That Animal Control By-Law be amended to remove the requirement for dog licencing in the Town of Caledon; and

That the fees By-law be amended to remove any fees related to dog licencing; and

That staff report back regarding fees related to a dog redemption program as part of the 2017 Budget process for self-identified dogs.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-148 RE: CHANGES TO THE MUNICIPAL ELECTIONS ACT AND THE USE OF RANKED BALLOT VOTING IN THE 2018 MUNICIPAL ELECTION.

That Staff Report 2016-148 regarding Changes to the Municipal Elections Act and the Use of Ranked Ballot Voting in the 2018 Municipal Election, be received; and

That the existing First Past the Post electoral model for the 2018 Municipal Election, be maintained.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The Committee recessed from 1:51 p.m. to 2:05 p.m.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-132 RE: LOBBYIST REGISTRY.

That Staff Report 2016-132 regarding a lobbyist registry, be referred back to staff for further information.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-151 RE: 2017 ONTARIO LONG TERM ENERGY PLAN DISCUSSION GUIDE: TOWN COMMENTS

That Staff Report 2016-151 regarding the 2017 Ontario Long Term Energy Plan Discussion Guide: Town Comments, be received; and

That Schedule A of Staff Report 2016-151 be forwarded to the Cabinet Liaison and Strategic Policy Coordinator at the Ministry of Energy as the Town's comments regarding the 2017 Ontario Long Term Energy Plan Discussion Guide.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The Committee recessed from 2:35 p.m. to 2:47 p.m.

The General Committee adopted a motion to suspend the rules to permit a delegation to be heard from Tim Forster regarding Staff Report 2016-138 – Insurance Services Contract Award.

DELEGATION

Tim Forster provided a delegation regarding Staff Report 2016-138 re: Insurance Services Contract Award. He asked a number of questions pertaining to the staff report including; budget savings, self-insurance, reserve funding, and retroactive assessments. Mr. Forster received responses from Town staff.

Chair J. Innis thanked Mr. Forster for his delegation.

The General Committee recommends adoption of the following recommendations:

STAFF REPORT 2016-138 RE: INSURANCE SERVICES CONTRACT AWARD

That Staff Report 2016-138 regarding Insurance Services Contract Award, be received; and

That the 2017 insurance services contract be awarded to Frank Cowan Company Limited for \$684,339.52 inclusive of non-refundable taxes as part of a three year agreement with additional optional annual renewals; and

That the allocation of insurance budget savings outlined in Table 1 of report 2016-138 be approved; and

That the calculation for future contributions to the Town's Self-Insurance Loss reserve outlined in Table 2 of report 2016-138 be approved and that staff be authorized to make this transfer to the reserve, annually, to a maximum of \$1 million balance in the reserve; and

That the General Manager, Finance & Infrastructure Services/CFO be authorized to sign an agreement with Frank Cowan Company Limited for all insurance renewals including all related documents; and

That the General Manager, Finance & Infrastructure Services/CFO be authorized to sign any new vendor insurance agreements, insurance policies and related insurance or claim documents for the Town's needs going forward; and

That the Manager, Purchasing & Risk Management continue to participate on the OMEX Board of Directors and be authorized to make decisions, including voting rights, in the best interest of the Town with respect to the orderly management of OMEX pursuant to the Reciprocal Agreement.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The Committee recessed from 3:39 p.m. to 3:50 p.m.

CORRESPONDENCE

The General Committee recommends adoption of the following recommendation:

That the Memorandum regarding Albion Vaughan Road - Truck Traffic Volume and Noise Attenuation Fence Review be referred back to staff to provide a report outlining the feasibility of a noise study along Albion Vaughan Road.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The General Committee recommends adoption of the following recommendation:

That Laura Rundle, Credit Valley Conservation Authority be invited to provide a presentation to Council concerning Upper Credit Conservation Area Management Plan.

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

CONFIDENTIAL SESSION

The General Committee adopted the required procedural motion and resumed in Confidential Session in the Council Chamber at 4:00 p.m.

Moved by Mayor Thompson – Seconded by Councillor D. Beffort

That General Committee shall go into confidential session under Section 239 of the Municipal Act for the purpose of:

Confidential Staff Report 2016-31 regarding personal matters about an identifiable individual – Heritage Caledon Appointment.

Confidential Staff Report 2016-32 regarding personal matters about an identifiable individual – Cycling Task Force Appointments.

Carried.

Mayor A. Thompson, Councillor D. Beffort, Councillor N. deBoer, Councillor J. Downey, Councillor A. Groves, Councillor J. Innis, Councillor G. McClure, Councillor R. Mezzapelli, Councillor B. Shaughnessy, Chief Administrative Officer: M. Galloway, General Manager of Corporate Services/Town Clerk: C. deGorter and Deputy Clerk: L. Hall were present for this portion of the meeting.

General Committee adopted the required procedural motion at 4:23 p.m. and resumed in Open Session at 4:24 p.m.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2016-31 RE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL – HERITAGE CALEDON APPOINTMENT.

That Confidential Staff Report 2016-31 regarding personal matters about identifiable individuals - Heritage Caledon Appointment, be received; and

That By-law 2015-031 be amended to remove Ian Anderson and to appoint the following citizen to Heritage Caledon for the remaining 2014 - 2018 Term of Council:

- Beth Early-Rea

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

The General Committee recommends adoption of the following recommendation:

CONFIDENTIAL STAFF REPORT 2016-32 RE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL – CYCLING TASK FORCE APPOINTMENTS.

That Confidential Staff Report 2016-32 regarding personal matters about an identifiable individual – Cycling Task Force Appointments, be received; and

That the following citizens be appointed as members to the Cycling Task Force:

- Don Coats
- Jan Koolman
- Sherry Brioschi
- Wayne Noble
- William Dainty

This matter was recommended to Town Council for consideration of adoption at its meeting to be held on November 29, 2016.

ADJOURNMENT

The Committee adjourned at 4:25 p.m.