



Council Meeting Minutes
Tuesday, March 10, 2015
9:30 a.m.
Council Chamber, Town Hall

Mayor A. Thompson
Councillor D. Beffort (Absent)
Councillor N. deBoer
Councillor J. Downey
Councillor A. Groves
Councillor J. Innis
Councillor G. McClure
Councillor R. Mezzapelli
Councillor B. Shaughnessy

Chief Administrative Officer: D. Barnes
Director of Administration/Town Clerk: C. deGorter
Acting Director of Development Approval and Planning Policy: P. de Sario
Fire Chief: D. Forfar
Director of Parks and Recreation: L. Johnston
Council/Committee Co-ordinator: B. Karrandjas
Manager of Economic Development: N. Lingard
Director of Public Works: D. Loveridge
Director of Human Resources: J. Porter
Treasurer: P. Tollett
Director of Corporate Services/Chief Financial Officer: F. Wong

1. CALL TO ORDER

Mayor Thompson called the meeting to order in the Council Chamber at 9:35 a.m.

2. PRAYER AND O CANADA

Councillor Mezzapelli opened the meeting with a prayer, those in attendance joined in singing O Canada.

3. SUMMARY OF ADDENDUM ITEMS

Added Delegations

6. Joanne Crease re: Staff Report ADM-2015-007 – Review of Statutory Committees. (See RB1)
7. Betty Starr, President of Alton Village Association re: Staff Report ADM-2015-020 - Disposition of the former Alton Town Hall. (Ward 1) (See RB4)

4. APPROVAL OF AGENDA

Moved by Councillor McClure - Seconded by Councillor Mezzapelli 2015-077

That the agenda for the March 10, 2015 Council Meeting, be approved as amended.

Carried.

5. DISCLOSURE OF PECUNIARY INTEREST

- (i) Councillor Mezzapelli disclosed a pecuniary interest with respect to Closed Meeting Item 2, Confidential Verbal Report from Director of Human Resources re: Labour contract negotiations – Caledon Professional Firefighters Association as he is a Toronto Firefighter. He left the Committee Room at 9:40 a.m. and did not partake in any discussion or voting on this matter.

6. CLOSED MEETING

Council adopted the required procedural motion and resumed in Closed Meeting in the Committee Room at 9:39 a.m.

Moved by Councillor Groves – Seconded by Councillor Innis 2015-078

That Council shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- Confidential Report ADM-2015-019 re: Personal matters about an identifiable individual, including municipal or local board employees - Hearing Tribunal Appointments; and
- Confidential Verbal Report from Director of Human Resources re: Labour contract negotiations – Caledon Professional Firefighters Association.

Carried.

Mayor Thompson, Councillor de Boer, Councillor Downey, Councillor Groves, Councillor Innis, Councillor McClure, Councillor Shaughnessy, Chief Administrative Officer: D. Barnes, Director of Administration/Town Clerk: C. deGorter, Fire Chief: D. Forfar, Deputy Fire Chief: D. Bailey, Deputy Fire Chief: M. Wallace, Treasurer: P. Tollett, Director of Corporate Services/CFO: F. Wong and Director of Human Resources: J. Porter were present for this portion of the meeting.

D. Forfar, M. Wallace, D. Bailey, P. Tollett, F. Wong and J. Porter left the Committee Room at 10:36 a.m.

Councillor Mezzapelli joined the meeting at 10:36 a.m.

Council adopted the required procedural motion at 10:40 a.m. and resumed in Open Session at 10:45 a.m.

7. MATTERS ARISING FROM CLOSED MEETING

With the permission of Council, the order of business for the meeting was altered to permit Confidential Verbal Report from the Director of Human Resources re: Labour contract negotiations – Caledon Professional Firefighters Association.

Confidential Verbal Report from Director of Human Resources re: Labour contract negotiations – Caledon Professional Firefighters Association.

Councillor Mezzapelli disclosed a pecuniary interest with respect to Closed Meeting Item 2, Confidential Verbal Report from Director of Human Resources re: Labour contract negotiations – Caledon Professional Firefighters Association as he is a Toronto Firefighter. He did not partake in any discussion or voting on this matter.

Moved by Councillor Groves – Seconded by Councillor Innis

2015-079

That Confidential Verbal Report from Director of Human Resources regarding Labour contract negotiations – Caledon Professional Firefighters Association, be received.

Carried.

Confidential Report ADM-2015-019 re: Personal matters about an identifiable individual, including municipal or local board employees - Hearing Tribunal Appointments.

Moved by Councillor deBoer – Seconded by Councillor McClure

2015-080

That Confidential Report ADM-2015-019 regarding personal matters about identifiable individuals – Hearing Tribunal Appointments, be received; and

That a by-law be enacted to appoint the following citizens to the Hearing Tribunal for the 2014-2018 Term of Council:

- George W. Jenney
- Tony Bosco
- Jiulia Franceshinis
- Joseph Galena
- Fernando Zambito

Carried.

8. WORKSHOP – none.

9. INTRODUCTION OF NEW STAFF – none.

10. DELEGATIONS/PRESENTATIONS

D1 - An opportunity was given to those who wish to address the Tax Collectors' Roll Adjustments. No one came forward regarding this matter.

11. **REGULAR BUSINESS**

CS-2015-008 re: Tax Collector's Roll Adjustments.

Moved by Councillor deBoer – Seconded by Councillor Mezzapelli 2015-081

That Report CS-2015-008 regarding Tax Collector's Roll Adjustments made under sections 354, 357 and 358 of the *Municipal Act, 2001*, be received; and

That the Treasurer be authorized to make such tax adjustments under sections 357 and 358 of the *Municipal Act, 2001*, as necessary in order to adjust the 2012, 2013 and 2014 tax collector's roll as outlined in CS-2015-008 Appendix A; and

That the Treasurer be authorized to remove unpaid balances from the roll that have been deemed to be uncollectable in accordance with section 354 of the *Municipal Act, 2001*, as outlined in CS-2015-008 Appendix C.

Carried.

12. **DELEGATIONS/PRESENTATIONS (continued)**

D2 - An opportunity was given to those who wish to address the Land Tax Apportionment. No one came forward regarding this matter.

13. **REGULAR BUSINESS (continued)**

CS-2015-013 re: Land Tax Apportionments.

Moved by Councillor Mezzapelli – Seconded by Councillor deBoer 2015-082

That Report CS-2015-013 regarding Land Tax Apportionments, be received; and

That the recommended apportionment of taxes and payments set out in Schedule A to Report CS-2015-013 be approved.

Carried.

14. **DELEGATIONS/PRESENTATIONS (continued)**

D3 – Mr. Smith and Ms. Grams, Canadian National Probus Club provided information regarding the Club. A member of Council asked a question concerning the information provided and received a response from the delegates.

Mayor Thompson thanked Mr. Smith and Ms. Grams for their delegation.

15. **PROCLAMATIONS**

1. Canadian National Probus Club Month – March 2015.

Moved by Councillor Groves – Seconded by Councillor McClure 2015-083

Whereas March 2015 is first National PROBUS Month; and

Whereas PROBUS Clubs around Canada have turned March into a month of celebration; and

Whereas PROBUS is an initiative of Rotary International. A release says it was created to give members a way to come together in "non-political, non-sectarian, non-profit clubs to provide opportunities...to expand interests and develop enjoyable social networks and friendships."; and

Whereas the first PROBUS club formed in England in 1965. There are now 4,000 clubs and 400,000 members worldwide; and

Whereas as of January 31, 2014, there were 230 active PROBUS clubs in Canada, with 31,329 members among them;

Now therefore be it resolved that the Town of Caledon hereby proclaims the month of March 2015 as "National PROBUS Month" in the Town of Caledon.

Carried.

16. DELEGATIONS/PRESENTATIONS (continued)

With the permission of Council, the order of business for the meeting was altered to permit delegation D5 - Natalie Rouskov, Project Manager, Ministry of Transportation and Neil Ahmed, Consultant Team Project Manager, MMM Group re: Greater Toronto Area West Transportation Corridor Planning and Environmental Assessment Study – Stage 2.

D5 – Ms. Rouskov, Project Manager, Ministry of Transportation and Mr. Ahmed, Consultant Team Project Manager, MMM Group provided a delegation regarding the Greater Toronto Area West Transportation Corridor Planning and Environmental Assessment Study – Stage 2. Members of Council asked a number of questions concerning the information provided and received responses from the delegates.

Mayor Thompson thanked Ms. Rouskov and Mr. Ahmed for their delegation.

D4 – Mr. McDonald, Meridian provided a delegation regarding the Land Use Study for Greater Toronto Area West Corridor and Adjacent Lands. Members of Council asked a number of questions concerning the information provided and received responses from the delegate.

Mayor Thompson thanked Mr. McDonald for his delegation.

Council recessed from 12:44 p.m. to 1:21 p.m.

D6 – J. Crease provided a delegation regarding Staff Report ADM-2015-007 – Review of Statutory Committees. She requested that amendments be made to the staff recommendation.

Mayor Thompson thanked Ms. Crease for her delegation.

17. REGULAR BUSINESS (continued)

ADM-2015-007 re: Review of Statutory Committees.

Moved by Councillor Downey – Seconded by Councillor Mezzapelli 2015-084

That Report ADM-2015-007 regarding Review of Statutory Committees be received; and

That the proposed terms of reference for Heritage Caledon and the Accessibility Advisory Committee attached as Schedule “A” and “B” to Staff Report ADM-2015-007 be adopted; and

That staff be directed to begin the recruitment process for Heritage Caledon and the Accessibility Advisory Committee; and

That staff be directed to develop meeting procedures for all Committees of Council for consideration.

Amendment #1

Moved by Councillor Mezzapelli – Seconded by Councillor deBoer

That Schedule B, Terms of Reference for Heritage Caledon be amended to include the following qualifications:

- Those who have a passion for heritage;
- Those who have relevant training or professional expertise in heritage fields;
- Those with expertise in such disciplines as archeology or architecture.

That the Chair and Vice Chair terms be amended to a minimum of 2 years to a maximum of 4 years.

Carried.

Upon the question of the main Motion moved by Councillor Downey and seconded by Councillor Mezzapelli AS AMENDED by Amendment #1, the motion was Carried.

18. DELEGATIONS/PRESENTATIONS (continued)

D7 – Betty Starr, President of Alton Village Association provided a delegation regarding Staff Report ADM-2015-020 - Disposition of the former Alton Town Hall. (Ward 1). She requested that Council consider the future use of the property and recommended that the use remain for public purposes. Members of Council asked a number of questions concerning the information provided and received responses from the delegate.

Mayor Thompson thanked Ms. Starr for her delegation.

19. REGULAR BUSINESS (continued)

ADM-2015-020 re: Disposition of the former Alton Town Hall. (Ward 1)

Moved by Councillor Shaughnessy – Seconded by Councillor Mezzapelli 2015-085

That ADM-2015-020 be referred back to staff to investigate options for the utilization of the subject property consistent with the Alton Community's vision in order to achieve complete title for the property; and

That that staff report back to Council prior to the disposal of the property.

Carried.

20. COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS

Announcements.

A member of Council provided an announcement to those present.

Urgent Business – none.

Notices of Motion – printed with the Agenda.

1. Councillor Groves re: Proposed Building Division as standalone department.

Moved by Councillor Groves – Seconded by Councillor McClure 2015-086

Whereas the Town of Caledon's annual increase in assessment should exceed the annual cost of living adjustment to sustain the Town's fiscal sustainability; and

Whereas all building permit applications within the Town of Caledon result in an increase to the Town's assessment; and

Whereas timely issuance of building permits are vital to economic growth of all new and growing businesses within the Town of Caledon; and

Whereas building permit applications are typically time sensitive for the applicant, in order to meet their business plans in a competitive marketplace;

Therefore be it resolved that the CAO move the Building Division from the Development Approval & Planning Policy Department to a standalone department with the Chief Building Official as the Department head; and

Further that this change be in effect by June 30, 2015.

Amendment #1

Moved by Councillor deBoer – Seconded by Councillor Mezzapelli

That the last two paragraphs be deleted and replaced with the following:

"That an independent review of the progress be undertaken early in 2016 that specifically looks at whether the building division established as a separate department would improve efficiency and performance."

Lost.

Amendment #2

Moved by Councillor Innis – Seconded by Councillor Shaughnessy

That paragraph 5 be amended to delete “Department Head” and replaced with the following:

“Manager of the Building Department reporting directly to the CAO and that this position be reviewed in the 2016 operational budget.”

Carried.

Amendment to Amendment#2

Moved by Councillor deBoer – Seconded by Councillor Mezzapelli

That the Notice of Motion be referred back to staff for a report.

Lost.

Upon the question of Amendment #2 moved by Councillor Innis and seconded by Councillor Shaughnessy, the Amendment was carried.

Upon the question of the main Motion moved by Councillor Groves and seconded by Councillor McClure as amended by Amendment #2, A recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Shaughnessy	X			
Councillor Mezzapelli		X		
Councillor Innis	X			
Councillor McClure	X			
Mayor Thompson	X			
Councillor Beffort				X
Councillor Downey	X			
Councillor deBoer		X		
Councillor Groves	X			
TOTAL	6	2		1

Carried.

Notices of Motion – presented at the meeting - none.

Council Inquiries:

Members of Council addressed a number of inquiries and received responses from Town Staff.

21. REGULAR BUSINESS (continued)

ADM-2015-012 re: Encroachment Agreement over a portion of Amelia Street and Queen Street, Alton (Ward 1).

Moved by Councillor Shaughnessy – Seconded by Councillor Innis 2015-087

That Report ADM-2015-012 regarding a proposed encroachment agreement over a portion of Amelia Street and Queen Street in Alton, be received; and

That the Mayor and Clerk be authorized to execute an encroachment agreement between the Town and the owner of #1456 and #1460 Queen Street in Alton; and

That the annual encroachment fee be waived.

Carried.

ADM-2015-018 re: Sanitary sewer easement request from The Region of Peel to accommodate an existing sanitary sewer, Glenwood Crescent to Bond Street. (Ward 5)

Moved by Councillor Mezzapelli – Seconded by Councillor Innis 2015-088

That Report ADM-2015-018 regarding a proposed easement to accommodate an existing sanitary sewer, Glenwood Crescent to Bond Street, be received; and

That the Mayor and Clerk be authorized to enter into an agreement establishing an easement in favour of The Regional Municipality of Peel over the Town lands legally described as Parts 1 and 2 on Reference Plan 43R-36312.

Carried.

ADM-2015-021 re: Council Appointment to ecoCaledon for the 2014-2018 Term of Council.

Moved by Councillor Downey – Seconded by Councillor Mezzapelli 2015-089

That Report ADM-2015-021 regarding Appointment to ecoCaledon, be received; and

That Councillor Innis be appointed to ecoCaledon for the 2014-2018 Term of Council.

Carried.

ADM-2015-022 re: Appointment to Caledon Community Services for the 2014-2018 Term of Council.

Moved by Councillor deBoer – Seconded by Councillor Innis 2015-090

That Report ADM-2015-022 regarding Appointment to Caledon Community Services, be received; and

That Councillor Downey be appointed to Caledon Community Services for the 2014-2018 Term of Council.

Carried.

CAO-2015-003 re: Caledon Council Work Plan.

Moved by Councillor Innis – Seconded by Councillor deBoer 2015-091

That Report CAO-2015-003 regarding Caledon Council Work Plan, be received; and

That the Caledon Community Work Plan be reenacted for the current term of Council; and

That staff develop the plan over the next four months and report back to Council for approval based on the following principles:

- a) The identified activity should focus on a tangible result;
- b) The activity should not result in a review or study;
- c) The activity should be resourced either through annual budget or through specific in-year requests via reports to Council;
- d) The activity should have a deliverable time frame;

That a new 2015 capital budget be approved for the development of the Caledon Council Work Plan, in the amount of \$56,550, funded from the Tax Funded Capital Contingency Reserve; and

That the cost of the annual update and reporting on the Caledon Work Plan, in the amount of \$4,000, be included in the 2016 base operating budget as an unavoidable budget increase.

Carried.

CAO-2015-005 re: Development and Building Approval Improvements.

Moved by Councillor deBoer – Seconded by Councillor McClure 2015-092

That Report CAO-2015-005 regarding Development and Building Approval Improvements be received.

Carried.

CS-2015-015 re: Bolton Business Improvement Area Proposed 2015 Operating Budget.

Moved by Councillor Mezzapelli – Seconded by Councillor Groves 2015-093

That Report CS-2015-015 regarding Bolton Business Improvement Area Proposed 2015 Operating Budget, be received; and

That the Bolton Business Improvement Area (Bolton BIA) 2015 Operating Budget in the amount of \$91,600.00 be approved as outlined in Appendix A of Report CS-2015-015; and

That the Bolton BIA 2015 Operating Budget be funded by:

- a) A special tax rate levy of \$81,100 to be included in the 2015 Final Tax Levy By-law; and
- b) \$10,500 in general event revenues.

That Town staff be authorized to advance one quarter of the Bolton BIA's 2015 special tax rate levy in the amount of \$20,275 to the Bolton Business Improvement Area Board of Management on March 13, 2015; and

That Town staff be authorized to advance the next one quarter of the Bolton BIA's 2015 \$81,100 special tax rate levy in the amount of \$20,275 to the Bolton Business Improvement Area Board of Management on, or after, May 8, 2015 upon receipt of the 2014 audited financial statements; and

That Town staff be authorized to issue the balance of \$40,550 to the Bolton BIA Board equally after the last two tax installment due dates on July 3, 2015 and September 4, 2015 subject to the receipt of the 2014 audited financial statements.

A recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Shaughnessy	X			
Councillor Mezzapelli	X			
Councillor Innis	X			
Councillor McClure	X			
Mayor Thompson	X			
Councillor Beffort				X
Councillor Downey	X			
Councillor deBoer	X			
Councillor Groves	X			
TOTAL	8			1

Carried.

CS-2015-016 re: 2014 Mayor and Council Expenses and Remuneration Report.

Moved by Councillor Downey – Seconded by Councillor deBoer 2015-094

That Report CS-2015-016 regarding 2014 Mayor and Council Expenses and Remuneration Report be received.

Carried.

CS-2015-017 re: Changes to Seniors and Persons with Disabilities Tax Assistance.

Moved by Councillor Groves – Seconded by Councillor Mezzapelli 2015-095

That Report CS-2015-017 regarding Changes to the Low Income Seniors and Low Income Persons with Disabilities Tax Assistance be received; and

That By-law 2010-028 and By-law 2011-023 be repealed and replaced with a new By-law to reflect the proposed changes to the Low Income Seniors and Low Income Persons with Disabilities Tax Assistance Program outlined in report CS-2015-017.

Carried.

DP-2015-015 re: Ontario Ministry of Agriculture, Food and Rural Affairs Funding for Six Villages Community Improvement Plan.

Moved by Councillor Mezzapelli – Seconded by Councillor deBoer 2015-096

That Report DP-2015-015 regarding the Ontario Ministry of Agricultural, Food and Rural Affairs (OMAFRA) Funding for the Six Villages Community Improvement Plan, be received; and

That a by-law be enacted authorizing the Mayor and Town Clerk to sign the funding agreement between Her Majesty the Queen in Right of Ontario and The Corporation of the Town of Caledon as requested by the Minister of Agriculture, Food and Rural Affairs; and

That the Director of DAPP or her designate be authorized to sign any reports or any other necessary documents arising from the funding agreement and/or requested by OMAFRA.

Carried.

DP-2015-019 re: Caledon Village Resolution Update.

Moved by Councillor Shaughnessy – Seconded by Councillor McClure 2015-097

That Report DP-2015-019 regarding Caledon Village Resolution Update, be received.

Carried.

PREC-2015-001 re: Caledon Walk of Fame 2015.

Moved by Councillor Innis – Seconded by Councillor Shaughnessy 2015-098

That Report PREC-2015-001 regarding Caledon Walk of Fame 2015, be referred back to staff to determine an alternate date to hold the event.

Carried.

22. RECEIPT OF MINUTES

Moved by Councillor Downey - Seconded by Councillor McClure 2015-099

That the minutes of the following meetings be adopted as written and distributed:

- Council Meeting held February 10, 2015;
- Closed Council Meeting held February 10, 2015;
- Public Information Meetings held February 11, 2015 and February 25, 2015; and
- Caledon Council Community Golf Tournament Meeting held January 27, 2015.

And that the minutes of the following meetings be received as written and distributed:

- Caledon Public Library Board Meeting held January 12, 2015.

Carried.

23. CORRESPONDENCE

Moved by Councillor McClure - Seconded by Councillor Mezzapelli 2015-100

That the correspondence items as listed in the correspondence package for the March 10, 2015, Council meeting, be received.

Carried.

24. PUBLIC QUESTION PERIOD – no one in attendance came forward.

25. BY-LAWS

Moved by Councillor Groves - Seconded by Councillor deBoer

2015-101

That the following by-laws be read a first, second and third time and finally passed:

- BL-2015-014 To authorize the Mayor and Clerk to enter into a funding agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs.
- BL-2015-015 To designate the property known as 16849 Kennedy Road (the "Property") as being of cultural heritage value or interest.
- BL-2015-016 To amend By-law 2007-128 being a by-law to appoint employees of the Town of Caledon to statutory positions.
- BL-2015-017 To exempt Lot 57 to 67, 88 to 95, Block 113, and 115 on Plan 43M-1960, and Part of Block 172 on 43M-1860, designated as Part 10 on 43R-35028 from the part lot control provisions of the Planning Act.
- BL-2015-018 To confirm the proceedings of the Council for The Corporation of the Town of Caledon at its Council Meeting held on the 10th day of March, 2015.

Carried.

26. ADJOURNMENT

On verbal motion moved by Councillor McClure and seconded by Councillor Mezzapelli, Council adjourned at 3:35 p.m.

Allan Thompson, Mayor

Carey deGorter, Town Clerk