



Council Meeting Minutes
Tuesday, February 7, 2012
9:30 a.m.
Council Chambers, Town Hall

Mayor M. Morrison (Absent – Personal Business)
D. Beffort
N. deBoer (Absent – Personal Business)
P. Foley (Absent – Personal Business)
G. McClure (Absent – Personal Business)
R. Mezzapelli
R. Paterak
A. Thompson
R. Whitehead (Arrived at 9:50 a.m.)

Chief Administrative Officer: D. Barnes
Director of Public Works: C. Campbell
Director of Development Approval & Planning Policy: M. Hall
Council/Committee Co-ordinator: B. Karrandjas
Director of Administration/Town Clerk: K. Landry
Manager of Economic Development: N. Lingard
Director of Human Resources: J. Porter
Director of Parks & Recreation: K. Scott
Manager of Revenue: P. Tollett
Treasurer: F. Wong

Other Staff Present Specific Items Only

Manager of Parks/Landscape Architect: B. Baird
Economic Development Officer: S. Dolson
Senior Development Engineering Co-ordinator: D. Hurst
Senior Policy Planner: T. Manley
Manager of Specialized Programmes: H. Savage
Energy and Environmental Coordinator: J. Schembri
Parks and Service Facilitator: J. Smith-Bull
Landscape Project Coordinator: J. Sperling
Senior Development Planner/Urban Designer: P. Strachan
Manager of Policy & Sustainability: H. Xu

1. CALL TO ORDER

Councillor Mezzapelli assumed the role of Chair.

Councillor Mezzapelli called the meeting to order at 9:37 a.m.

2. APPROVAL OF AGENDA

The members present stated their approval of the agenda.

3. DISCLOSURE OF PECUNIARY INTEREST – None stated.

4. PRAYER AND O CANADA

Councillor Paterak opened the meeting with a prayer.

5. SUMMARY OF ADDENDUM ITEMS – None.

6. COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS

6.1 Announcements.

Karen Landry, Director of Administration/Town Clerk advised that the March 27, 2012 Council Meeting will be changed from a Workshop to a Council Meeting to include one Closed Session Report.

Karen Landry, Director of Administration/Town Clerk also advised that the February 14, 2012 Council Meeting will now begin at 10:30 a.m. as opposed to 1:00 p.m.

7. COUNCIL WORKSHOP

The presentation regarding Headwaters Community Well-Being Report commenced prior to quorum being established.

Quorum was established at 9:50 a.m.

1. Headwaters Community Well-Being Report.

Sylvia Cheuy and Ron Munro, Headwaters Communities in Action provided the following information:

- Small Town Feel
- Protecting the Headwaters
- Rural Roots
- Community Safety
- Economy
- Poverty
- Health & Social Services
- Arts and Culture
- Community Involvement

Community Well-Being is a Web of Connections

Citizen engagement continues via:

- Presentations:
 - Local municipalities
 - Civics classes at area high schools
 - Service clubs and ministerial groups
 - Networks beyond Dufferin and Caledon
- Website:
 - Additional data, links and resources
 - Opportunities for citizens to share comments and ideas

Weaving Connections

HCIA is committed to:

- Hosting conversations about issues of community well-being
- Identifying shared interests and priorities for action
- Fostering citizen participation and leadership
- Supporting collaborative approaches

Taking Action to Enhance Community Well-Being

- Strengthening Area Trails
 - Web-based Trails Maps
 - GPS Trail Counters Loan Program
 - CANBIKE Safe Cycling Certification
- Headwaters Arts and Culture Planning Workshop – February 8th, 2012
- Community Foundations Learning Event – Spring 2012

Wisdom from CivicAction

- Think regionally – capitalize on synergies with the GTA
- Connect the dots – across community issues (economy, transportation, health – think holistically)
- Build around ideas – not institutions
- Collaboration – different sectors need to work together

Criteria for Share Action:

- Intractable or emerging regional challenge
- Suited to a multi-sectoral, collaborative approach (complex)
- Strong potential for high impact
- No other logical home
- Broad leadership energy and enthusiasm to pursue
- Potential synergies with the GTA

Championing a Cause

Emerging areas of interest/focus in Headwaters:

- Local food
- Alternative transportation options
- Arts, culture and heritage
- Civic engagement

Members of Council provided input on the presentation and priorities and suggested that a Dufferin/Caledon summit be held.

2. Mayfield West Phase 2 Secondary Plan: Toward a Preferred Framework Plan.

Tim Manley, Senior Policy Planner provided the following information:

1. Introductions
2. What progress have we made since August 2010?
3. Presentation of framework plan options
4. What needs to be done moving forward?
5. Next Steps

What progress have we made since August 2010?

The Town's Consultation Team

The Town has hired a team of external consulting firms to conduct the studies and reports that are needed to complete the secondary plan. The team consists of:

- Comprehensive Environmental Impact Study and Management Plan:
 - Amec Environment & Infrastructure - Ron Scheckenberger
- Community Design Plan:
 - NAK Design Strategies - John Richard
- Transportation Management Plan:
 - Paradigm Transportation Solutions – Bill O'Brien
- Water and Wastewater Servicing Plan:
 - R. J. Burnside & Associates - Dave Kesler
- Fiscal and Economic Impact Assessment:
 - Watson & Associates Economists - Cam Watson

Comprehensive Environmental Impact Study and Management Plan

- In Summer 2011 a comprehensive features staking exercise was conducted for the wetland, woodlot and watercourse features
- In Fall 2011 the Part A and Part B reports were completed; all agency and landowner comments have been satisfactorily addressed

Community Design Plan

- In Summer 2011 project initiated and background review completed
- Development of framework plan options occurred during Fall 2011 and Winter 2011/2012

Council Feedback

In developing the framework plan options, we have considered the following feedback provided by Council during the course of the process to date.

- The plan must strive to be innovative, unique and successful
- Where possible, limit the number of new road connections to Mayfield Road
- Design a plan that provides opportunities for future transit operations
- Design a plan that considers the eventual inclusion of all lands south of the Etobicoke Creek between McLaughlin Road and Chinguacousy Road
- The provision of housing for seniors must be a priority

Consultation to Date

Review, comment and refinement of framework plan options. To date, we have engaged the following:

- Town's consultant team

- Parks and Recreation Department
- Public Works Department
- Conservation Authorities
- School Boards
- Mayfield Station Landowners Group
- Non-participating landowners within the study area

John Richard, NAK Design Strategies providing the following information:

Innovative – Unique – Successful

General

- Achieve net ecological gain, when practical, possible and advisable
- Adopt an integrated design process
- Foster a local identity rooted in the spirit of the Town of Caledon
- Establish the structure for a close knit small town that fosters self sufficiency
- Achieve a range and mix of housing
- Promote walking, cycling and transit opportunities
- Maximize conservation and innovation (water, waste, energy)
- Ensure community connectivity and integration at all scales
- Support adaptive change

Natural Heritage System (NHS)

- Protect and enhance existing woodlands, wetlands and wildlife corridors
- Scenic views and vistas integrated into community structure
- Integrated existing heritage landscapes (hedgerows) into introduced open space features
- Link existing and introduced open spaces where appropriate
- Integrate trails and pathways as part of an interconnected pedestrian and cycling network
- Trail and pathway locations to mitigate potential impacts to sensitive environments
- Inform homeowners of the importance and functions of the Natural Heritage System and related responsibilities

Transportation

- Balance sheet transportation function with pedestrian street zone and land use
- Establish hierarchy of roadways and transportation, as well as urban design function
- Human-scaled street right-of-ways and pavement widths
- Transit priority for roads designated as part of the transit network
- Address on-street parking as a key function of streets within mixed-use areas
- Provide lane-based built form product as appropriate to street/building function
- Provision for dedicated on-street bike lanes, as part of the overall cycling network
- Provision for multi-use paths within boulevards along arterial roads
- Consider roundabout configurations where pedestrian/cycling flows are not compromised
- Reconsider current standards related to intersection offsets, turning movements, etc.
- Consider road standards that help achieve a uniquely urban, compact 'village' character
- Reduce greenhouse gas emissions

Transit-Oriented Development

- Reduce commuter travel time and dependence on automobile
- Provide a comprehensive, interconnected and accessible bus transit service
- Integrate a transit hub within close proximity to a higher density, mixed-use district
- Create an identifiable district character for the transit hub location
- Ensure convenient access to available modes of transit and service types
- Generally, all neighbourhood areas to be within a 400m radius (5 minute walk) of a transit stop

Streetscape

- Design of streets shall emphasize pedestrian safety and comfort
- Variety of building typologies and style to reinforce attractive, animated street zone
- Strong building/street relationship
- Adopt principles of Crime Prevention Through Environmental Design (CPTED)
- Create a uniquely urban boulevard treatment and 'main street' character within mixed-use areas
- Family of gateway features ('kit of parts') at key areas used to help brand the community

- Street tree planting strategy to enhance street identification
- Integrate lay-by street parking for convenient access to retail/service amenities
- Integrate transit facilities (stops, shelters, seating) with boulevard design at bus stops

Neighbourhood Structure

- Create pedestrian scaled neighbourhoods
 - Walkable (400 metre walking radius)
 - Interconnected street/block pattern (modified grid)
 - Limited block lengths
 - Multiple, safe and convenient connections
 - Sidewalks on both sides of the street for all road types
- A hierarchy of roads based on a modified grid pattern
- A patterned community with discernable edges, gateways, centres and corridors
- Identifiable neighbourhoods with major uses (parks, schools, etc.) as organizing elements
- Built form type and architectural design to support neighbourhood structure
- Commercial and civic buildings to reinforce mixed-use centre/urban core areas
- System of parkland, corridors, swim ponds and Natural Heritage System to function as primary organizing element
- Alternative urban park spaces that are designed for higher density mixed-use areas
- Location of schools to facilitate easy pedestrian, cycling access
- Integration of stormwater management ponds as an extension of the Natural Heritage System to facilitate linkages

Parks and Open Spaces

- Hierarchy of park spaces with flexible design and programming options
- Alternative urban park spaces that are designed for higher density mixed-use areas
- Create unique parks that are distinguished through theme, programming, layout and facilities
- Park type and location to be appropriate for adjacent street classification
- Ensure a range of passive and active recreation opportunities for all age groups
- Integrate path connections as a component of the community trail network
- Generally, all residential areas to be within a 5 minute walk to a park or open space feature
- Parks shall be designed as focal points within the neighbourhood or community
- Where feasible, situate parks at the terminus of views

Low Impact Development (LID)/Sustainable Design

- Consideration for all Low Impact Development measures as a key foundation for open space and built form design
- Innovative approach to urban stormwater management
- Prevent, retain, detain, use and treat runoff through hydrologically functioning landscapes
- Minimize or disconnect impervious surfaces and increase flow paths
- Preserve naturally vegetated areas and soil types that slow runoff and allow infiltration
- Integrate existing landscape heritage elements into open space features, where feasible
- Site layout and grading should be integrated with existing grade conditions, where feasible
- Consider underground parking or parking integrated into built form to reduce surface paving
- For lighting, achieve a balance between safety/security and energy consumption
- Establish 'green building' practices for publicly and privately developed built form
- Building placement should consider orientation for sun and wind

Tim Manley, Senior Policy Planner provided the following information:

What needs to be done moving forward?

Comprehensive Environmental Impact Study and Management Plan

- Preparation of terms of reference for a features-based water balance assessment
- A first draft of the performance measures for the natural heritage system in Mayfield West Phase 2 is being reviewed by all parties
- Development of an environmental management plan
- Preparation of a comprehensive stormwater management plan
- Development of a comprehensive adaptive management plan

Community Design Plan

- Selection of a preferred framework plan – Spring 2012.
- Preparation of the community design plan – 9 months to complete.

Transportation Management Plan

- Road Network Plan; Streetscape Design Plan; Transit Route Plan; Pedestrian, Cycling and Trails Network Plan; Traffic Calming Plan; Parking Plan and Phasing Plan

Water and Wastewater Servicing Plan

Part A: Existing Conditions

Part B: Recommended Network and Routing Design

Fiscal and Economic Impact Assessment

- The Fiscal and Economic Impact Assessment will provide a detailed examination of the anticipated Regional and Town development charge and property tax implications as well as an assessment of the potential economic benefit
- Significant progress on these study components cannot be made until a preferred framework plan has been chosen

Next Steps

With a view to moving toward selecting a preferred framework plan, the next steps are:

- Stakeholder Advisory Group Meeting – March 2012
- Public Open House – March 2012
- Tour of study area with Council – May 2012
- Recommended preferred framework plan – June 2012

Moved by D. Beffort – Seconded by R. Paterak

2012-042

That Council rise out of Council Workshop.

Carried.

8. **PUBLIC QUESTION PERIOD** - No one in attendance came forward.

9. **BY-LAWS**

Moved by R. Paterak – Seconded by D. Beffort

2012-043

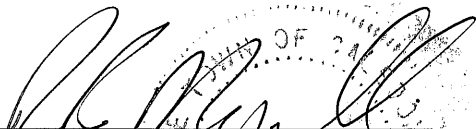
That the following by-law be taken as read three times and finally passed in open council:

2012-009 To confirm the proceedings of the February 7, 2012 Council Meeting.


Carried.

10. **ADJOURNMENT**

On verbal motion moved by Councillor Paterak and seconded by Councillor Thompson, Council adjourned at 1:36 p.m.



Rob Mezzapelle, Acting Mayor



Karen Landry, Clerk

