



Council Meeting Minutes
Tuesday, December 6, 2011
6:00 p.m.
Council Chambers, Town Hall

Mayor M. Morrison
D. Beffort
N. deBoer
P. Foley
G. McClure
R. Mezzapelli
R. Paterak
A. Thompson
R. Whitehead

Chief Administrative Officer: D. Barnes
Fire Chief: B. Bigrigg
Director of Public Works: C. Campbell
Director of Development Approval & Planning Policy: M. Hall
Manager of Communications: L. Johnston
Council/Committee Co-ordinator: B. Karrandjas
Director/Chief Financial Officer/Deputy CAO: R. Kaufman
Director of Administration/Town Clerk: K. Landry
Manager of Economic Development: N. Lingard
Chief Librarian: B. Manson
Director of Parks & Recreation: K. Scott
Treasurer: F. Wong

Other Staff Present Specific Items Only

Manager of Parks/Landscape Architect: B. Baird
Manager of Regulatory Services: L. Butko
Manager of Civic Properties: S. Doherty
Manager of Engineering: J. Hasselbacher
Senior Financial Analyst: K. Jackson
Manager of Finance: K. Kocialek
Manager of Caledon Centre for Recreation & Wellness: W. Rowland
Manager of Specialized Programs: H. Savage
Manager of Revenue: P. Tollett
Business Manager of Arenas & Pools: G. Young
Manager of Public Works: L. Zidar

1. **CALL TO ORDER**

Mayor Morrison called the meeting to order at 6:05 p.m.

2. **APPROVAL OF AGENDA**

Moved by A. Thompson - Seconded by G. McClure

2011-769

That the agenda for the December 6, 2011 Regular Council Meeting, be approved.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – None stated.

4. **PRAYER AND O CANADA**

Councillor Beffort opened the meeting with a prayer.

5. **REGULAR BUSINESS**

1. CS-2011-030 re: Ontario Regulation 284/09 - 2012 Budget.

Moved by A. Thompson – Seconded by N. deBoer

2011-770

That Report CS-2011-030 regarding *Ontario Regulation 284/09 - 2012 Budget* be received and adopted in accordance with Section 2(1)(b) of Ontario Regulation 284/09; and

That Council approve the full accrual accounting items identified in Report CS-2011-030 to be included as budget figures in the December 31, 2012 audited financial statements.

Carried.

2. CS-2011-048 re: Town of Caledon - 2012 Budget.

Moved by R. Paterak – Seconded by R. Whitehead

2011-771

That Capital Project No. 12-119 regarding the Hazardous Material Building Inspections in the amount of \$126,000 be removed.

A recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Beffort	X			
Councillor deBoer	X			
Councillor Foley	X			
Councillor McClure	X			
Mayor Morrison	X			
Councillor Paterak	X			
Councillor Mezzapelli	X			
Councillor Thompson	X			
Councillor Whitehead	X			
TOTAL	9			

Carried.

Moved by R. Mezzapelli– Seconded by R. Whitehead

2011-772

That staff be directed to remove \$30,000 from the operating budget.

A recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Beffort	X			
Councillor deBoer	X			
Councillor Foley	X			
Councillor McClure	X			
Mayor Morrison	X			
Councillor Paterak	X			
Councillor Mezzapelli	X			
Councillor Thompson	X			
Councillor Whitehead	X			
TOTAL	9			

Carried.

Moved by D. Beffort – Seconded by N. deBoer

2011-773

That recommendation #4 contained in Report CS-2011-048 which reads “That if after the finalization of the Region and Education 2012 increases, the impact of assessment growth, and the impact of 2008 4-year reassessment phase-in, there is a less than 2.97% average residential tax increase overall (including Town, Region, Education), staff will prepare a final tax levy by-law that results in an overall average residential tax increase of a maximum of 2.97% with additional funds directed to the Town’s Capital-Tax Levy Funded reserve” be deleted; and

That if there is an increase in the assessment growth currently projected at 1.99%, then staff report back to Council to advise of the change in the average residential tax increase to the Town levy of 5.24%.

A recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Beffort	X			
Councillor deBoer	X			
Councillor Foley	X			
Councillor McClure	X			
Mayor Morrison	X			
Councillor Paterak	X			
Councillor Mezzapelli	X			
Councillor Thompson	X			
Councillor Whitehead	X			
TOTAL	9			

Carried.

Moved by N. deBoer – Seconded by A. Thompson

2011-774

That the Motion regarding \$3500 to be taken from the Operating Contingency Reserve fund for the Caledon Agricultural Society (Agricultural and Community Grants) be referred to be dealt with at the December 13, 2011 Council Meeting.

Carried.

Moved by A. Thompson – Seconded by R. Whitehead

2011-775

That Report CS-2011-048 regarding the Town of Caledon's 2012 Budget be received;

That the 2012 Town Operating Budget net increase of \$2,045,166, representing a 5.24% average residential tax increase to the Town levy only (or estimated 2.82% overall assuming Region of Peel increase of 2.23% and Education increase of 0%) be approved;

That the 2012 Budget, as presented to Council on October 25, 26, November 8, 22 and December 6, 2011 and as presented to the public at the Town Hall Budget meetings on November 28 and 30, 2011 be approved at a net Town tax levy amount of an estimated \$41,076,915 inclusive of:

- a base operating budget increase of \$2,653,410 (unavoidable budget increases),
- staff recommended budget reductions of \$602,399 (Service Delivery Efficiencies \$297,659, New Fees/Revenues \$128,820, Fee Rate Increases \$175,920),
- additional tax levy funded capital of \$24,155 which is offset by an operating budget reduction of \$30,000 as approved, and
- recommended Urgent Unmet Needs of \$0 (see Schedule B of Report CS-2011-048, net 2012 tax impact \$0)

That for 2012, all assessment growth revenues be directed to the Town's tax funded capital program via a transfer to the Town's Capital-Tax Levy Funded reserve;

That for 2013 and future years, the Town adopt the principle for the allocation of assessment growth revenues to the capital and operating budgets whereby the tax levy funded capital budget is allocated the greater of:

- 1% assessment growth + ½ of new Commercial/Industrial assessment revenue;
- or
- 50% of assessment growth revenue for the year

That the capital program, in the gross capital budget amount of \$21,592,608, as listed in Schedule A to Report CS-2011-048 be approved;

That the Fleet capital project 12-10 included in the 2012 Capital Budget, in the amount of \$3,000,000 be funded by a debenture, through the Region of Peel, for a term not to exceed 5 years;

That the Town's portion of the funding (\$502,745) for the Caledon Equestrian Park capital project 12-61 included in the 2012 Capital Budget, be funded from a debenture to be issued, through the Region of Peel, following construction (2014);

That the Town adopt a debt policy where the Town may issue debt to a maximum projected debt servicing charges (principal and interest payments) of 10% of net revenues;

That the following "Term of Council" capital projects (projects where the total capital project amount is approved and Council commits to be funded for the balance of the Council term, 2013 & 2014), be approved and to be funded in 2013 and 2014:

Term of Council Capital Projects	Total Project Value (2013 to 2014)	Multi-Year Funding Commitment								
		Tax Levy Funding			Development Charge Funding			Other Funding		
		2013	2014	Total Tax Levy Funding	2013	2014	Total DC Funding	2013	2014	Total Other Funding
Bolton Fire Station	\$3,800,000	\$1,596,000	\$1,596,000	\$3,192,000	\$304,000	\$304,000	\$608,000			\$0
Bolton Settlement Area Expansion Studies*	\$800,000	\$415,667	\$389,333	\$805,000			\$0			\$0
Replace the Peel Region/Caledon Fire Radio System**	\$1,075,096	\$302,000	\$589,184	\$891,184			\$0		\$183,915	\$183,915
Caledon Equestrian Park***	\$6,583,250			\$0			\$0	\$5,373,500	\$1,209,750	\$6,583,250
Grand Total	\$12,258,346	\$2,314,667	\$2,568,514	\$4,883,181	\$304,000	\$304,000	\$608,000	\$5,373,500	\$1,393,665	\$6,767,165

* - Due to post-period benefit rules of the Development Charges Act, funding for Bolton Settlement Area Expansion Studies are tax levy funded to be recovered from Development Charges (DC) in a future DC Background Study

** - 2014 Other Funding = Capital carry-forward

*** - Caledon Equestrian Park Other Funding:

Amount	%	Source
\$3,686,620.00	56.00%	Federal/Provincial
\$965,543.33	14.67%	1/3 Town (to be debentured following construction)
\$965,543.33	14.67%	1/3 TRCA
\$965,543.34	14.67%	1/3 EMG
\$6,583,250.00	100.00%	

That staff be authorized to procure and award goods and services, in accordance with the Purchasing By-law 2009-151, for the total amount of the Term of Council capital projects with pre-approved funding included in budgets for 2013 and 2014;

That the urgent unmet needs, in the net expense amount of \$0 for 2012 and \$159,050 for 2013, as listed in Schedule B to Report CS-2011-048 be approved and the operating budgets adjusted accordingly;

That, in accordance with By-laws 2008-11 and 2010-029 on the establishment of the Town's Surplus Land Sale Reserve Fund, Council enact a by-law to fund unmet need #40, a 2-year contract for a Land Inventory Law Clerk in the total amount of \$164,198 (\$85,349 in 2012 and \$78,849 in 2013) from the Town's Surplus Land Sale Reserve Fund, account 003.03.003.001.5005;

That the 2013 operating budget include \$159,050 as annualization for the approved 2012 urgent unmet needs listed in Schedule B to Report CS-2011-048;

That the Treasurer be authorized to pay the organizations in the amounts listed in the chart below, funded from the grants account, 115.56.535.001.2319, in the Corporate Accounts department:

	2012 Recommendation
AGRICULTURAL AND COMMUNITY GRANTS	
<i>Agricultural</i>	
Albion & Bolton Agricultural Society	\$1,000
Caledon Agricultural Society	\$1,000
Peel 4-H Association	\$500
Peel-Dufferin Plowman's Association	\$1,000
Peel Federation of Agriculture	\$5,000
Peel Soil and Crop	\$1,000
Region of Peel Agricultural Society	\$1,000
	\$10,500
<i>Sustaining</i>	
Caledon Canada Day Committee	\$11,000
Caledon Community Services*	\$13,000
Operation Red Nose Caledon	\$7,000
Headwaters Arts	\$5,000
	\$36,000
<i>Special Activity Grants</i>	
Volunteer (MBC)	\$4,000
Caledon/Dufferin Victim Services	\$4,000
	\$8,000
Total Agricultural and Community Grants	\$54,500

*- Recommendation for 2012 is a \$5,000 (cash) grant to Caledon Community Services and an \$8,000 Club Caledon grant, which is treated as a non-cash transaction (same as in 2011).

That the Treasurer be authorized to make technical adjustments to the budget based on business needs and good accounting practices;

That the Treasurer be authorized to establish new reserve funds as a result of the 2012 budget;

That Council enact a by-law to approve the Town's 2012 Budget as amended;

That Council enact a by-law for the new fees and fee increases included in the 2012 Budget;

That Council enact a by-law to change the name of the Caledon Hydro Reserve Fund to the "Capital Asset Replacement Fund" which will be used to fund the Town's infrastructure repairs/replacements, the projected shortfall between the Debt Retirement Fund and external Hydro debenture (both held at the Region of Peel) in 2016 to 2019, and to cash flow the Town's "Term of Council" capital program; and

That the Town's 10-year capital forecast and basic principles for a multi-year long term plan as presented at the October 25, 2011 Council Workshop and the November 8, 2011 Capital Budget Council meeting be received, approved in principle, and incorporated into the Town of Caledon's Long Term Strategic Financial Plan.

A recorded vote was requested and taken as follows:

RECORDED VOTE	YES	NO	CONFLICT	ABSENT
Councillor Beffort	X			
Councillor deBoer	X			
Councillor Foley	X			
Councillor McClure	X			
Mayor Morrison	X			
Councillor Paterak	X			
Councillor Mezzapelli	X			
Councillor Thompson	X			
Councillor Whitehead	X			
TOTAL	9			

Carried.

NOTE: Council requested a workshop in 2012 concerning unmet needs.

6. CORRESPONDENCE

Moved by N. deBoer - Seconded by P. Foley 2011-776

That the correspondence received from Joe Grogan dated December 6, 2011 regarding Budget Input be received.

Carried.

7. PUBLIC QUESTION PERIOD

Sherry Brioschi, resident inquired as to how many poles are required with regard to project 12-27 (North Hill Park Ball Diamond Lighting).

Brian Baird advised that the lighting design has not been completed but there are 9 poles installed at other diamonds.

Sherry Brioschi inquired about the cost per pole and if the lighting at the ball diamond would be similar to the lighting on Highway 50.

B. Baird indicated specific costs would not be available until such time as the tender is awarded.

Craig Campbell advised that the type of lighting is very different.

Sherry Brioschi referred to the 2012 Capital Budget for Capital Projects and Property Management and indicated the resolution regarding a budget reduction stated \$30,000 and not \$25,000 for the project that was initially being discussed.

Karen Landry advised that the resolution that was passed was amended to state \$30,000.

Sherry Brioschi inquired how the Town will continue to fund our infrastructure needs over the next 8 to 9 years and save money instead of borrowing.

Mayor Morrison advised that the shortfall in funding for infrastructure continues to grow. Mayor Morrison stated that the years where the Town did not have a tax increase have had an impact on the amount of the shortfall.

Sherry Brioschi inquired about the amount of funds in the Town reserves that have not been allocated.

Fuwng Wong advised that the year end report will detail this information.

Sherry Brioschi inquired as to how the Town will generate revenue for capital costs.

Mayor Morrison indicated the Town can increase taxes or reduce service levels.

David Lyons stated that the budget process should provide additional opportunities for public input, and for the public to ask questions prior to voting on the budget.

8. **BY-LAWS**

Moved by A. Thompson – Seconded by G. McClure

2011-777

That the following by-laws be taken as read three times and finally passed in open council:

2011-160 To establish and require payment of various fees and charges for services provided by the Town of Caledon and planning applications and to repeal By-law No. 2011-018, as amended and 2011-019.

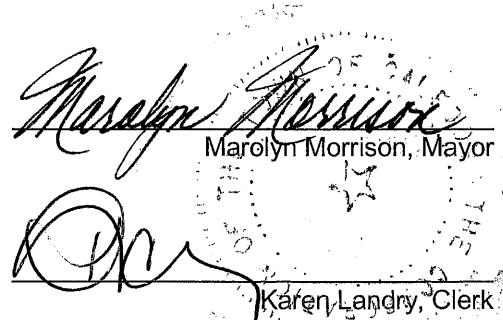
2011-161 To adopt the 2012 Budget for the Corporation of the Town of Caledon as required by Section 290(1) of the Municipal Act, 2001.

2011-162 To confirm the proceedings of the December 6, 2011 Council Meeting.

Carried.

9. **ADJOURNMENT**

On verbal motion moved by Councillor Beffort and seconded by Councillor deBoer, Council adjourned at 8:09 p.m.



Marilyn Morrison, Mayor

Karen Landry, Clerk