

Apartment-In-House Registry Application

Fees as per Town of Caledon Fees By-law

Application Number: _____

Owner/Applicant Information

Name: _____
 Address: _____
 Telephone (bus): _____ (home): _____ (other): _____

If the owner is a corporation, please list names, address and telephone numbers of all directors and officers on a separate page to this application.

If the apartment-in-house is already existing, please indicate the year created: _____

Location of Apartment-In-House

Former Township: _____ Lot: _____ Concession: _____ EHS/WHS: _____
 Plan: _____ Municipal Address: _____

Attachments to Application

- 1. Sketch or survey
- 2. Portable Water Report (If served by well water)
- 3. Application Fee
- 4. Other

If applicable, cross-reference Building Permit number:

Building Inspector's name:

I, _____, being the owner of the house, seek approval under By-law 98-86 for one residential unit in a two-unit house and upon completion of this application, to register this two-unit house with the Town's registrar.

Signature

Date

 This section to be completed by Town staff pursuant to By-law 98-86 (section 6)

Zoning Compliance Statement: The current zoning of the subject property permits for an apartment-in-house unit pursuant to the applicable Zoning By-law.
 Zoning By-law Review: _____ Date: _____ Inspected? Yes No

Building Compliance Statement: The two-unit house has been inspected and complies with the provisions of the Ontario Building Code.
 Building Inspector: _____ Date: _____ Inspected? Yes No
 Chief Building Official: _____ Date: _____ Inspected? Yes No

Septic Compliance Statement: The septic system complies with the provisions of the Ontario Building Code.
 Building Inspector: _____ Date: _____ Inspected? Yes No
 Chief Building Official: _____ Date: _____ Inspected? Yes No

Fire Compliance Statement: The two-unit house has been inspected and complies with the provisions of the Ontario Fire Code.
 Fire Prevention Officer: _____ Date: _____ Inspected? Yes No
 Fire Chief: _____ Date: _____ Inspected? Yes No

Property Standards Statement: The two-unit house complies with the provisions of the property standards by-law and maintenance and occupancy by-laws of the municipality.
 Senior Enforcement Officer: _____ Date: _____ Inspected? Yes No

Registrar's Statement: This two-unit house has been added to the Registry for the Corporation of the Town of Caledon.
 Dated this _____ day of _____ 20____ . _____
Signature of Registrar

