



General Committee Report  
Tuesday, June 21, 2016  
1:00 p.m.  
Council Chamber, Town Hall

Chair: Councillor J. Innis (arrived at 3:35 p.m.)  
Vice Chair: Councillor R. Mezzapelli  
Mayor A. Thompson  
Councillor D. Beffort  
Councillor N. deBoer  
Councillor J. Downey  
Councillor A. Groves (left at 1:16 p.m.)  
Councillor G. McClure  
Councillor B. Shaughnessy (left at 4:27 p.m.)

Chief Administrative Officer: M. Galloway  
General Manager, Corporate Services/Town Clerk: C. deGorter  
Acting Treasurer: H. Haire  
Executive Director, Strategic Initiatives: L. Johnston  
Co-ordinator, Council/Committee: B. Karrandjas  
Executive Director of Human Resources: J. Porter  
Interim General Manager, Community Services: P. Tollett  
General Manager, Finance & Infrastructure Services/Chief Financial Officer: F. Wong

### **CALL TO ORDER**

Vice Chair R. Mezzapelli called the meeting to order in the Council Chamber at 1:02 p.m.

**DISCLOSURE OF PECUNIARY INTEREST** – none.

**The General Committee reports that the following matters were dealt with on the consent portion of the agenda and recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016:**

#### **CONFIDENTIAL STAFF REPORT 2016-17 RE: A PROPOSED OR PENDING DISPOSITION OF LAND BY THE MUNICIPALITY – SALE OF WALKWAY.**

That Confidential Staff Report 2016-17 regarding a proposed or pending disposition of land by the municipality - A portion of Town-owned land described as Block B, Plan M80 and further identified as Schedule "A", be declared surplus to the needs of the Town, be received; and

That the Mayor and Clerk be authorized to execute an agreement of purchase and sale and any other documents necessary for the purpose of selling the Town-owned land to the purchaser, subject to the conditions set out in Confidential Staff Report 2016-17.

#### **STAFF REPORT 2016-73 RE: ANNUAL ONTARIO REGULATION 397/11 REPORTING ON ENERGY USE AND GREENHOUSE GAS EMISSIONS.**

That Staff Report 2016-73 regarding the Annual Ontario Regulation 397/11 Reporting on Energy use and Greenhouse Gas Emissions be received; and

That Staff be directed to submit the Town's 2014 Energy Consumption and Greenhouse Gas Emissions Report attached as Schedule A to Report 2016-73, in accordance with Ontario Regulation 397/11 to the Ontario Ministry of Energy.

#### **STAFF REPORT 2016-79 RE: NAMING OF PARK FACILITY – VILLAGE BLUE SOUTHFIELDS.**

That Staff Report 2016-79 regarding Naming of Park Facility – Village Blue Southfields, be received; and

That the park currently referred to as 'Village Blue' located at 415 Dougall Avenue be named John Clarkson Park.

**STAFF REPORT 2016-62 RE: ADMINISTRATION OF COUNCIL AND COMMITTEE MEETING AGENDAS.**

That Staff Report 2016-62 regarding the Administration of Council and Committee Meeting Agendas, be received.

**STAFF REPORT 2016-41 RE: TREASURER'S INVESTMENT REPORT FOR 2015.**

That Staff Report 2016-41 regarding the Treasurer's Investment Report for 2015, be received.

**STAFF REPORT 2016-43 RE: AUDITED RESERVES AND RESERVE FUND BALANCES FOR 2015.**

That Staff Report 2016-43 regarding Audited Reserves and Reserve Fund Balances for 2015, be received; and

That the Bolton South Hill, Bolton South Hill Other and Ferrier Pond reserves be consolidated to one Development Charge Storm Water reserve.

**STAFF REPORT 2016-44 RE: DEVELOPMENT CHARGES RESERVE FUND BALANCES AS OF DECEMBER 31, 2015.**

That Staff Report 2016-44 regarding Development Charges Reserve Fund Balances as of December 31, 2015, be received.

**STAFF REPORT 2016-45 RE: 2015 LEASE FINANCING AGREEMENT SUMMARY REPORT.**

That Staff Report 2016-45 regarding 2015 Lease Financing Agreement Summary Report, be received; and

That the lease financing arrangements as outlined in Staff Report 2016-45 will not result in a material impact for the municipality.

**STAFF REPORT 2016-46 RE: 2015 AUDITED FINANCIAL STATEMENTS REPORT.**

That Staff Report 2016-46 regarding 2015 Audited Financial Statements Report, be received; and

That the Corporation of the Town of Caledon Consolidated Financial Statements for the year ended December 31, 2015 be approved.

**STAFF REPORT 2016-40 RE: 2015 OPERATING BUDGET VARIANCE REPORT.**

That Staff Report 2016-40 regarding 2015 Operating Budget Variance Report, be received; and

That the \$569,134 operating deficit for 2015 be funded from the Self Insurance Loss reserve in the amount of \$229,126 and from the Operating Contingency Reserve in the amount of \$340,008.

**AUDIT COMMITTEE REPORT**

That the Audit Committee Report dated June 7, 2016 be received.

**ACCESSIBILITY ADVISORY COMMITTEE REPORT**

That the Accessibility Advisory Committee Report dated June 9, 2016 be received.

## **PUBLIC MEETING**

Vice Chair R. Mezzapelli advised that the purpose of the public meeting is to obtain input from the public and that any concerns should be directed to the Legislative Services Section. He noted that any interested persons wishing further notification of the staff report(s) regarding the matter are advised to sign the appropriate notification form required by the Legislative Services Section.

### **1. Peggy Tollett, Interim General Manager, Community Services re: Renewal of Area Specific Development Charges By-law for Coleraine Drive.**

Chair R. Mezzapelli confirmed with Peggy Tollett, Interim General Manager, Community Services that notification was conducted in accordance with the Development Charges Act.

Peggy Tollett, Interim General Manager, Community Services provided a presentation regarding the Renewal of Area Specific Development Charges By-law for Coleraine Drive. (see attached presentation). Members of Council asked a number of questions and received responses from the Presenter.

Vice Chair R. Mezzapelli thanked Ms. Tollett for her presentation.

**Councillor Groves left the meeting at 1:16 p.m.**

## **CONFIDENTIAL SESSION**

**The General Committee adopted the required procedural motion and resumed in Confidential Session in the Council Chamber at 1:16 p.m.**

**Moved by Councillor D. Beffort – Seconded by Councillor N. deBoer**

That General Committee shall go into closed session under Section 239 of the Municipal Act for the purpose of:

- Confidential Verbal Report, Fuwing Wong, General Manager, Finance and Infrastructure Services regarding Personal matters about an identifiable individual, including municipal employees – Corporate Assets;
- Confidential Verbal Report, Mike Galloway, Chief Administrative Officer regarding a proposed or pending acquisition or disposition of land by the municipality – Alton Village;
- Confidential Staff Report 2016-16 regarding a proposed disposition of land by the municipality - Alton Town Hall.

Carried.

**Mayor A. Thompson, Councillor D. Beffort, Councillor N. de Boer, Councillor J. Downey, Councillor R. Mezzapelli, Councillor G. McClure, Councillor B. Shaughnessy, Chief Administrative Officer: M. Galloway, General Manager of Corporate Services/Town Clerk: C. deGorter, Acting Treasurer: H. Haire, Executive Director of Human Resources: J. Porter, Interim General Manager, Community Services: P. Tollett and General Manager, Finance & Infrastructure Services/Chief Financial Officer: F. Wong were present for this portion of the meeting.**

**Acting Treasurer: H. Haire, Executive Director of Human Resources: J. Porter, Interim General Manager, Community Services: P. Tollett and General Manager, Finance & Infrastructure Services/Chief Financial Officer: F. Wong left the meeting at 1:46 p.m.**

**General Committee adopted the required procedural motion at 2:32 p.m. and resumed in Open Session at 2:33 p.m.**

**General Committee recessed from 2:33 p.m. to 2:40 p.m.**

**Councillor McClure left the meeting at 2:33 p.m.**

**The General Committee recommends adoption of the following recommendations:**

**CONFIDENTIAL VERBAL REPORT, FUWING WONG, GENERAL MANAGER, FINANCE AND INFRASTRUCTURE RE: PERSONAL MATTERS ABOUT AN IDENTIFIABLE INDIVIDUAL, INCLUDING MUNICIPAL EMPLOYEES – CORPORATE ASSETS.**

That Confidential Verbal Report, Fuwing Wong, General Manager, Finance and Infrastructure Services regarding Personal matters about an identifiable individual, including municipal employees – Corporate Assets, be received; and

That the Mayor and Clerk be authorized to sign the Ontario Municipal Exchange Release and Assignment.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendations:**

**CONFIDENTIAL VERBAL REPORT, MIKE GALLOWAY, CHIEF ADMINISTRATIVE OFFICER RE: A PROPOSED OR PENDING ACQUISITION OR DISPOSITION OF LAND BY THE MUNICIPALITY – ALTON VILLAGE.**

That Confidential Verbal Report, Mike Galloway, Chief Administrative Officer re: A proposed or pending acquisition or disposition of land by the municipality – Alton Village, be received; and

That staff proceed as directed.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**Councillor McClure rejoined the meeting at 2:41 p.m.**

**The General Committee recommends adoption of the following recommendations:**

**CONFIDENTIAL STAFF REPORT 2016-16 RE: A PROPOSED DISPOSITION OF LAND BY THE MUNICIPALITY – ALTON TOWN HALL.**

That Confidential Staff Report 2016-16 regarding advice that is subject to solicitor-client privilege, including communications necessary for that purpose and Litigation including matters before administrative tribunals affecting the municipality - Alton Town Hall; and

That Town Staff be permitted to enter into discussions with the Lessor of the former Alton Town Hall municipally known as 19741 Main Street, Alton, for the purpose of keeping the Leesor updated on the Town's progress regarding their Notice of Application for Absolute Title; and

That a permanent easement (the "easement lands") as attached as Schedule "A", be granted to the landowner whose land abuts the Alton Town Hall, being 15 Edmund Street, Alton, for the purpose of a garden bed and parking one (1) automobile upon agreement with the Lessor; and

That an additional Ten Thousand Dollars (\$10,000.00) be funded from the Surplus Land Sales Reserve fund; and

That the Mayor and Clerk be authorized to execute any and all documents incidental to finalizing the Notice of Application for Absolute Title of the former Town Hall.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

## **PRESENTATION**

1. Carey deGorter, General Manager, Corporate Services/Town Clerk provided a presentation regarding the Broadband Update. (see attached presentation). Members of Council asked a number of questions and received responses from the presenter.

Vice Chair R. Mezzapelli thanked Ms. deGorter for her presentation.

**Councillor J. Innis joined the meeting at 3:35 p.m.**

**The Committee recessed from 3:38 p.m. to 3:43 p.m.**

**Mayor Thompson left the meeting at 3:38 p.m.**

**The General Committee recommends adoption of the following recommendations:**

### **STAFF REPORT 2016-71 RE: PROPOSED CYCLING TASK FORCE.**

That Staff Report 2016-71 regarding the Proposed Cycling Task Force, be received; and

That the proposed Terms of Reference for the Cycling Task Force, attached as Schedule A to Report 2016-071, be adopted; and

That staff be directed to begin the recruitment and selection process for the Cycling Task Force; and

That the Task Force include a member from the Region of Peel's Walk and Roll Committee.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendations:**

### **STAFF REPORT 2016-60 RE: VILLAGE CENTRES – HOLIDAY OPERATING HOURS.**

That Staff Report 2016-60 regarding Village Centres – Holiday Operating Hours be received; and

That the option to rent any of the seven village centres on six defined holidays outlined in Staff Report 2016-60, be approved; and

That the Fees By-Law 2016-005 be amended to include a new holiday rental fees, as outlined in Table 1 of Staff Report 2016-60.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendations:**

### **STAFF REPORT 2016-53 RE: 2016 ROAD ENGINEERING DESIGN PROJECT SCOPE.**

That Staff Report 2016-53 regarding 2016 Road Engineering Design Project Scope be received; and

That the scope of Capital Project #16-188 for Road Engineering Design and Environmental Assessment be revised as listed in Table 2 of this report; and

That \$129,000 be transferred from Capital Project #16-188 for Road Engineering Design and Environmental Assessment to Capital Project #15-156 Dominion Street Structural Rehabilitation Environmental Assessment for better project tracking and invoice processing; and

That a new 2016 Capital Project be created in the amount of \$27,000 to retain a consultant with respect to the tendering of the 2017 Roads Program and funded from Capital Project #16-188 for Road Engineering Design and Environmental Assessment.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**Mayor Thompson rejoined the meeting at 3:58 p.m.**

**The General Committee recommends adoption of the following recommendations:**

**STAFF REPORT 2016-80 RE: AWARD OF CONTRACT 2016-58 REHABILITATION OF VARIOUS ROADS.**

That Staff Report 2016-80 regarding Award of Contract 2016-58 Rehabilitation of Various Roads, be received; and

That the scope of Capital Project No. 16-138 – 2016 Road Rehabilitation and Reconstruction Program, as well as Capital Project No. 16-172 – 2016 Enhanced Roads Program, be revised as listed in Table 1 and Table 2 of report 2016-080; and

That Contract No. 2016-58 be awarded to Forest Contractors Ltd. in the amount of \$3,275,883.51 (inclusive of non-recoverable H.S.T.) funded from Capital Project 16-138 – 2016 Road Rehabilitation and Reconstruction Program, and Capital Project 16-172 – 2016 Enhanced Roads Program, as detailed in Table 4 of report 2016-080; and

That the Mayor and Clerk be authorized to execute a contract with Forest Contractors Ltd. for the completion of this work.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendations:**

**STAFF REPORT 2016-74 RE: ELECTRIC VEHICLE CHARGERS ONTARIO (EVCO) GRANT FUNDING.**

That Staff Report 2016-74 regarding the Electric Vehicle Chargers Ontario (EVCO) Grant Funding be received; and

That a new 2016 capital project be established in the amount of \$230,920 funded by the Provincial Government's Electric Vehicle Chargers Ontario Program; and

That the General Manager of Finance and Infrastructure Services / Chief Financial Officer be authorized to sign and submit all required reports regarding the project to the Province; and

That an unavoidable budget increase in the amount of \$10,000 be included in the 2017 budget for operating costs related to the charging stations located at the Margaret Dunn Library and Albion Bolton United Community Centre.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendations:**

**TOURISM AND CULTURE TASK FORCE**

Whereas the Town of Caledon endorsed the Caledon Tourism Strategy, September 2014; and

Whereas the Tourism Strategy is a roadmap to identify, enhance and leverage local tourism assets; and

Whereas the Tourism Strategy outlines an implementation plan, based on specific resources, including collaboration with industry partners, business and residents; and

Whereas the Town of Caledon adopted the Parks and Recreation Visioning Plan, August 2015; and

Whereas the Visioning Plan identified Culture as a community priority;

Now therefore be it resolved that staff be directed to investigate the formation of a Tourism and Culture Task Force and report back to Council.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**Councillor B. Shaughnessy left the meeting at 4:27 p.m.**

**The General Committee recommends adoption of the following recommendations:**

**ONTARIO HERITAGE TRUST RE: WARD 1 REPRESENTATION ON THE CHELTENHAM BADLANDS MANAGEMENT PLANNING TEAM**

That correspondence from the Ontario Heritage Trust dated June 6, 2016 regarding Ward 1 Representation of the Cheltenham Badlands Management Planning Team be received; and

That Councillor Beffort be appointed as the Ward 1 Representative on the Cheltenham Badlands Management Planning Team.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendation:**

**PETITION PROVIDED BY THE RESIDENTS OF THE CEDAR MEADOWS SUBDIVISION**

That correspondence from the residents of Cedar Meadows subdivision dated May 24, 2016 be directed to staff for a response.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendations:**

**REGION OF PEEL RE: PROHIBITING WATERPIPE SMOKING IN SPECIFIED PUBLIC AREAS**

That correspondence from the Region of Peel dated May 6, 2016 regarding prohibiting waterpipe smoking in specific public areas be received; and

That the Town consent to the enactment of Peel Regional By-law 30-2016, a by-law to regulate waterpipe smoking in the Region of Peel.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendation:**

**HERITAGE FOUNDATION REQUEST RELATED TO THE SALE OF THE KERR LOG HOME**

That this matter be referred back to staff to provide additional information and report back.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendation:**

**ALTON VILLAGE CEMETERY**

That correspondence from the Alton Village Cemetery Committee dated June 1, 2016 regarding the status of the Alton Village Cemetery be directed to staff for a response.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**The General Committee recommends adoption of the following recommendation:**

**PRESENTATION REQUEST FROM THE BUILDING INDUSTRY AND LAND DEVELOPMENT ASSOCIATION**

That the Building Industry and Land Development Association be invited to a Council meeting to provide a presentation regarding proposed amendments to the Growth Plan and Greenbelt Plan.

**This matter was recommended to Town Council for consideration of adoption at its meeting to be held on June 28, 2016.**

**ADJOURNMENT**

The Committee adjourned at 4:52 p.m.