



Council Meeting Minutes
Tuesday, June 3, 2014
9:30 a.m.
Council Chamber, Town Hall

Mayor M. Morrison
D. Beffort
N. de Boer
P. Foley
G. McClure
R. Mezzapelli
R. Paterak
A. Thompson
R. Whitehead (Left at 10:34 a.m.)

Director of Administration/Town Clerk: C. deGorter
Fire Chief: D. Forfar
Director of Development Approval & Planning Policy: M. Hall
Council/Committee Co-ordinator: B. Karrandjas
Director/Chief Financial Officer/Deputy CAO: R. Kaufman
Manager of Economic Development: N. Lingard
Director of Public Works: D. Loveridge
Director of Human Resources: J. Porter
Director of Parks & Recreation: K. Scott
Deputy Treasurer: P. Tollett
Treasurer: F. Wong

1. **CALL TO ORDER**

Mayor Morrison called the meeting to order in the Council Chamber at 9:40 a.m.

2. **APPROVAL OF AGENDA**

Moved by R. Mezzapelli - Seconded by G. McClure

2014-205

That the agenda for the June 3, 2014 Council Meeting, be approved.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – none stated

4. **CLOSED MEETING**

Council adopted the required procedural motion and resumed in Closed Meeting in the Council Chamber at 9:41 a.m.

Moved by G. McClure – Seconded by R. Mezzapelli

2014-206

That Council shall go into closed session under Section 239 of the *Municipal Act* for the purpose of:

- Confidential Report DP-2014-036 regarding Personal matters about an identifiable individual, including municipal or local board employees - 2014 Heritage Caledon Award of Excellence.

Carried.

Mayor Morrison, Councillor deBoer, Councillor McClure, Councillor Paterak, Councillor Foley, Councillor Whitehead, Councillor Beffort, Councillor Mezzapelli, Director of Administration/Town Clerk: C. deGorter, Director of Development Approval & Planning Policy: M. Hall and Director/Chief Financial Officer/Deputy CAO: R. Kaufman were present for this portion of the meeting.

Council adopted the required procedural motion at 9:42 a.m. and resumed in Open Session.

Council recessed and resumed at 9:45 a.m.

5. **PRAYER AND O CANADA**

Councillor Thompson opened the meeting with a prayer, those in attendance joined in singing O Canada.

6. **SUMMARY OF ADDENDUM ITEMS** - none

7. **WORKSHOP**– none

8. **INTRODUCTION OF NEW STAFF** - none

9. DELEGATIONS/PRESENTATIONS

D1 – Ron Kaufman, President, Municipal Finance Officers' Association presented Corporate Services and Corporate Communications staff with the Popular Annual Financial Reporting Award. He congratulated staff for achieving the award and expressed his appreciation for their hard work.

Mayor Morrison expressed her appreciation on behalf of Council for the hard work of staff.

D2 – Sherry Brake, Senior Project Manager presented the Mayor and Council with the LEED Gold plaque for the construction of the OPP Building. She congratulated the Mayor and Council for achieving the award.

Mayor Morrison acknowledged the designation and congratulated staff on a job well done.

D3 – Mayor Morrison, on behalf of Council presented the Senior of the Year Award to Carol Kidd. She acknowledged Ms. Kidd's accomplishments and thanked her for her efforts throughout the community.

Council recessed from 10:02 a.m. to 10:13 a.m.

D4 – Bob Crease, Chair of the Seniors' Advisory Committee provided a presentation regarding staff report ADM-2014-019 Seniors Advisory Committee Annual Report for 2013. Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Morrison thanked Mr. Crease for his presentation.

10. REGULAR BUSINESS

ADM-2014-019 re: Seniors Advisory Committee Annual Report for 2013.

Moved by R. Mezzapelli – Seconded by G. McClure 2014-207

That Report ADM-2014-019 regarding Seniors' Advisory Committee - Annual Report for 2013, be received.

Carried.

With the permission of Council, the order of business for the meeting was altered to permit staff a Notice of Motion regarding the Age Friendly Designation to be dealt with.

11. COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS

Notices of Motion – printed with the agenda:

AGE FRIENDLY DESIGNATION

Moved by P. Foley – Seconded by R. Mezzapelli 2014-208

Whereas the World Health Organization (WHO) has developed the Age Friendly Communities (AFC) project to engage communities worldwide in making their communities more age-friendly by identifying key elements needed to ensure that communities support healthy aging; and

Whereas the Town of Caledon Seniors' Advisory Committee supports the spirit and principles of the World Health Organization's (WHO) Age Friendly Communities;

Therefore be it resolved that staff in the Administration Department be directed to investigate the feasibility of pursuing an age friendly designation for the Town of Caledon and report back to Council concerning the opportunities, challenges and resources that may be required.

Carried.

12. DELEGATIONS/PRESENTATIONS (CONTINUED)

D5 – Kathie Kurtz, Senior Policy Planner provided a presentation regarding staff report DP-2014-030 Provincial Policy Plan Review. Members of Council asked a number of questions concerning the information provided and received responses from the presenter.

Mayor Morrison thanked Ms. Kurtz for her presentation.

Councillor Whitehead left the meeting at 10:34 a.m.

13. **REGULAR BUSINESS (CONTINUED)**

DP-2014-030 re: Review of Provincial Policy Statement 2014.

Moved by R. Paterak – Seconded by G. McClure

2014-209

That Report DP-2014-030 regarding Provincial Policy Statement Review - Provincial Policy Statement 2014, be received.

Carried.

DP-2014-009 re: Proposed Draft Plan of Subdivision and Zoning By-law Amendment Applications, KLM Planning Partners Inc. on behalf of Digram Developments Caledon, 12304 Heart Lake Road, West Side of Learmont Avenue, north of Abbotside Way, Southfields Community within the Mayfield West Secondary Plan, Ward 2.

Moved by A. Thompson – Seconded by G. McClure

2014-210

That Report DP-2014-009 regarding proposed Draft Plan of Subdivision and Zoning By-law Amendment Applications, KLM Planning Partners Inc. on behalf of Digram Developments Caledon, Part of Lot 19, Concession 2 EHS (Chinguacousy), designated as Parts 3 to 6, Plan 43R-34717, 12304 Heart Lake Road, west side of Learmont Avenue, north of Abbotside Way, Southfields Community within the Mayfield West Secondary Plan, Ward 2, be received; and

That a by-law be enacted to rezone the subject lands from Agricultural (A1) to Mixed Density Residential Exception (RMD-456).

Carried.

DP-2014-053 re: Proposed Draft Plan of Subdivision and Zoning By-law Amendment Applications, Yeoman Developments Inc., 12600 Kennedy Road, West side of Kennedy Road, south of Old School Road and north of Learmont Avenue, Southfields Community within the Mayfield West Secondary Plan, Ward: 2.

Moved by A. Thompson – Seconded by R. Paterak

2014-211

That Report DP-2014-053 regarding proposed Draft Plan of Subdivision and Zoning By-law Amendment applications, Yeoman Developments Inc., Part of Lot 21, Concession 1 EHS (Chinguacousy), 12600 Kennedy Road, west side of Kennedy Road, south of Old School Road and north of Learmont Avenue, Southfields Community within the Mayfield West Secondary Plan, Ward 2, be received; and

That the street tree planting for the subject development be located within the public boulevard; and

That a By-law be enacted to rezone the subject lands from Agricultural (A1) to a site specific Mixed Density Residential (RMD-X) Exception zone and Open Space (OS) zone; and

That no further notice or public meeting be required for the above referenced Zoning By-law, pursuant to Section 34(17) of the *Planning Act*, R.S.O. c.P. 13, as amended.

Carried.

CS-2014-065 re: Public Sector Network (PSN) fiber network expansion opportunity to the Caledon Equestrian park site.

Moved by A. Thompson – Seconded by R. Paterak

2014-212

That Report CS-2014-065 regarding Public Sector Network (PSN) fiber network expansion opportunity to the Caledon Equestrian Park site be received; and

That Council approves the Manager of Purchasing & Risk Management and Senior Manager of Information Technology to enter into discussions with the firms used by Bell and Rogers for the construction of their fiber optic networks to assess the costs of building a fiber optic connection for PSN to the Caledon Equestrian Park; and

That a new 2014 capital project in the amount of \$250,000 be established for the Public Sector Network (PSN) expansion opportunity at the Caledon Equestrian Park site and be funded from existing capital projects 13-093, 13-094, and 14-084 as outlined in report CS-2014-065.

Carried.

14. **MATTERS ARISING FROM CLOSED MEETING**

Confidential Report DP-2014-036 re: Personal matters about an identifiable individual, including municipal or local board employees - 2014 Heritage Caledon Award of Excellence.

Moved by D. Beffort – Seconded by R. Mezzapelli 2014-213

That Confidential Report DP-2014-036 regarding a personal matters about an identifiable individual, including municipal or local board employees - 2014 Heritage Caledon Award of Excellence, be received; and

That Council approves the recommended recipient of the 2014 Heritage Caledon Award of Excellence as directed.

Carried.

15. **COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS (CONTINUED)**

Announcements – None.

Urgent Business – None.

Notices of Motion – presented at the meeting:

1. Councillor Paterak re: Pits and Quarries By-law Review.

16. **REGULAR BUSINESS (CONTINUED)**

CS-2014-037 re: 2013 Year End Actual to Budget Operating Variance.

Moved by A. Thompson – Seconded by R. Paterak 2014-214

That Report CS-2014-037 regarding 2013 Year End Actual to Budget Operating Variance be received; and

That the 2013 operating budget surplus, in the amount of \$1,057,446 be transferred to:

- a) Self-Insured Loss Insurance reserve in the amount of \$365,000 to fund additional supplement assessment from the Ontario Municipal Insurance Exchange (OMEX);
- b) Tax Levy Funded Capital Reserve Fund in the amount of \$638,354 for future capital expenditures;
- c) Fund the remaining portion of Caledon Animal Shelter Project (capital project 00-009) in the amount of \$54,092; and

That the \$10 surcharge for dog licence, originally collected to fund the Caledon Animal Shelter, be allocated to a new reserve for future animal shelter facility repairs and/or a new animal shelter facility; and

That the OMEX supplement assessment of \$847,980 be accrued as an expense in 2014 and paid from the Self Insurance Loss Insurance reserve over 2015 to 2019 for cash flow.

Carried.

CS-2014-038 re: Treasurers Investment Report for 2013.

Moved by A. Thompson – Seconded by R. Mezzapelli 2014-215

That Report CS-2014-038 regarding Treasurers Investment Report for 2013, be received.

Carried.

CS-2014-039 re: Development Charges Reserve Fund Balances for 2013.

Moved by A. Thompson – Seconded by D. Beffort 2014-216

That Report CS-2014-039 regarding Development Charges Reserve Fund Balances for 2013, be received; and

That the Treasurer forward a copy of report CS-2014-039 to the Ministry of Municipal Affairs and Housing in accordance with the *Development Charges Act, 1997*.

Carried.

CS-2014-040 re: Municipal Performance Measurement Program Report for 2013.

Moved by A. Thompson – Seconded by R. Paterak 2014-217

That Report CS-2014-040 regarding Municipal Performance Measurement Program Report for 2013 be received; and

That the Treasurer forward a copy of this report to the Ministry of Municipal Affairs and Housing in accordance with the *Municipal Act, 2001*.

Carried.

CS-2014-041 re: 2013 Lease Financing Agreement Summary Report.

Moved by A. Thompson – Seconded by R. Paterak 2014-218

That Report CS-2014-041 regarding 2013 Lease Financing Agreement Summary Report be received; and

That pursuant to the Leasing policy in the Purchasing By-law 2013-107, Council accepts and agrees with the opinion of the Treasurer that the total number of all financing leases of the following categories, already entered into in 2013, remaining active in 2014 or proposed to be entered into in 2014, have not and will not result in a material impact for the municipality:

- a) leases for office equipment including photocopiers, multi-functional printers, which have been entered into in accordance with the Town's Purchasing Policy;
- b) leases of real property where the lease is nominal, token consideration or consideration that does not exceed the materiality level of the audited financial statements.

Carried.

CS-2014-055 re: 2014 Capital Status Report.

Moved by A. Thompson – Seconded by G. McClure 2014-219

That Report CS-2014-055 regarding 2014 Capital Status Report be received; and

That an additional vehicle purchase be approved and funded for the Fire and Emergency Services Department by consolidating project 14-011 for a Training Officer Vehicle and 14-108 for Fleet Vehicle; and

That purchase of a bucket truck be replaced by large equipment for the Public Works and Engineering department funded by the existing capital project number 14-078; and

That a new 2014 project be approved for an Accessibility Audit – Bolton Rotary Place in the amount of \$5,000 funded from the Accessibility Reserve; and

That the following 2014 capital projects be established and funded by balances of older projects that are substantially complete:

- a) Coleraine Drive in the amount of \$286,174 funded by Project 01-001 Bolton Arterial Route (BAR) Construction
- b) Financial System Upgrades in the amount of \$50,000 funded by Project 09-072 Financial System
- c) Generator - Snelgrove Fire station in the amount of \$135,049 funded by project 08-008 Station 307 Snelgrove
- d) HVAC Transportation in the amount of \$45,989 funded by project 10-014 Caledon Pool HVAC
- e) Loring Court Pond in the amount of \$192,600 funded by project 08-005 Storm Water Management Pond Facility Maintenance; and

That the 5 existing projects be closed and consolidated as per Table 3 of report CS-2014-055; and

That the 36 capital projects listed in Appendix A to Report CS-2014-055 be closed and the unaudited net capital project surplus of \$1,276,999.24 be transferred back to the original sources of funding; and

That the Treasurer be authorized to re-open any closed project for technical adjustments required, including the payment of subsequent invoices, deficient work or other payments related to a capital project, and to draw funds from original funding sources (reserves) up to the budget surplus amount.

Carried.

CS-2014-056 re: 2013 Audited Financial Statements.

Moved by G. McClure – Seconded by R. Mezzapelli 2014-220

That Report CS-2014-056 regarding 2013 Audited Financial Statements, be received;
and

That the Corporation of the Town of Caledon Consolidated Financial Statements for the
year ended December 31, 2013 be approved.

Carried.

CS-2014-057 re: Audited Reserves and Reserve Fund Balances for 2013.

Moved by G. McClure – Seconded by R. Paterak 2014-221

That Report CS-2014-057 regarding Audited Reserves and Reserve Fund Balances for
2013, be received; and

That the Tax Rate Stabilization Reserve be renamed the Accessibility Reserve for the
purpose of identifying and removing barriers to accessibility in Town owned facilities and
open spaces.

Carried

CS-2014-061 re: 2014 Ice Storm Assistance Program.

Moved by D. Beffort – Seconded by R. Mezzapelli 2014-222

That Report CS-2014-061 regarding Ice Storm Assistance Program, be received; and

That the Mayor and Clerk be authorized to sign and submit an expression of interest to
the Ministry of Municipal Affairs and Housing to the program for provincial assistance for
the 2013 Ice storm; and

That the Treasurer be authorized to sign and submit claims related to the ice storm on
behalf of the Town; and

That Report CS-2014-061 be provided to MPP Sylvia Jones and MP David Tilson.

Carried.

CS-2014-063 re: Community-Based Strategic Plan Update.

Moved by A. Thompson – Seconded by P. Foley 2014-223

That Report CS-2014-063 regarding Community-Based Strategic Plan Update, be
received.

Carried.

PREC-2014-011 re: 2014 Caledon Day Progress Report.

Moved by D. Beffort – Seconded by A. Thompson 2014-224

That Report PREC-2014-011 regarding the 2014 Caledon Day Progress Report, be
received; and

That an exemption for the Town of Caledon Noise By-law No. 86-110 be granted to the
Town of Caledon on Saturday, June 14, 2014 from 1:00 pm until midnight for the
purposes of Caledon Day; and

That the \$50.00 Noise By-law exemption fee be waived; and

That the \$160.00 building permit fee be waived for the purpose of the kid zone tent
installed by the Town.

Carried.

PREC-2014-012 re: Naming of Park Facilities.

Moved by R. Paterak – Seconded by A. Thompson

2014-225

That Report PREC-2014-012 regarding Naming of Park Facilities, be received; and

That the following five parks be named as recommended by Heritage Caledon:

1. Elizabeth Tarbox Park – 37 Borland Crescent, Caledon East
2. Greer Park – 41 Atchison Drive, Caledon East
3. Snell Park – Corner of Enoch Street and Gentle Fox Drive, Mayfield West
4. Topham Park – 35 Learmont Avenue, Mayfield West
5. R.W. Moffatt Park – 17 Goodfellow Crescent, Bolton

That \$7,200.00 be included as a one-time unavoidable budget increase in the 2015 operating budget for four park signs.

Carried.

PW-2014-027 re: Melville White Church Sign Installation.

Moved by R. Paterak – Seconded by G. McClure

2014-226

That Report PW-2014-027 regarding Melville White Church Sign Installation be received; and

That a new 2014 capital project be established, in the amount of \$12,074, for the Melville White Church Heritage Sign funded from:

- a) Community fund raising and donations co-ordinated by the Belfountain Heritage Society and the Caledon Heritage Foundation in the amount of \$6,528; and
- b) A budget transfer, in the amount of \$5,546 from approved capital project 13-019 – Heritage Signage; and

That the Belfountain Heritage Society and the Caledon Heritage Foundation be authorized to co-ordinate the collection of donations for this project on behalf of the Town of Caledon; and

That the Treasurer be authorized to issue charitable tax receipts for donations to this Town of Caledon project subject to the *Income Tax Act* rules and regulations and conditions outlined in report PW-2014-027; and

That any unspent funds following the payment of the final invoice related to the Melville White Church Heritage Sign project be allocated back to capital project 13-019 – Heritage Signage project to fund other heritage sign projects; and

That Council waive the Town's sign permit and variance fees applicable to this application; and

That Staff pursue a request to the Region of Peel to waive the encroachment application, registration and annual fee; and

That the Mayor and Clerk be authorized to enter into an encroachment agreement for the sign location with the Regional Municipality of Peel.

Carried.

PW-2014-029 re: Assumption of Municipal Services, Laurelpark Inc., Plan of Subdivision 43M-1176, Ward 5.

Moved by R. Mezzapelli – Seconded by P. Foley

2014-227

That Report PW-2014-029 regarding the Assumption of Municipal Services, Laurel Park Inc., Plan of Subdivision 43M-1176, Ward 5, be received; and

That a by-law be enacted assuming the municipal services on Plan of Subdivision 43M-1176, as shown on Schedule 1 of Staff Report PW-2014-029.

Carried

PW-2014-030 re: Assumption of Municipal Services, Laurelpark Inc., Plan of Subdivision 43M-1365, Ward 5.

Moved by P. Foley – Seconded by R. Mezzapelli

2014-228

That Report PW-2014-030 regarding the Assumption of Municipal Services, Laurelpark Inc., Plan of Subdivision 43M-1365, Ward 5 be received; and

That a by-law be enacted assuming the municipal services on Plan of Subdivision 43M-1365 as shown on Schedule 1 of Staff Report PW-2014-030; and

That staff in the Public Works Department be authorized to release the remaining development security held by the Town in connection with Laurelpark Inc., Plan 43M-1365.

Carried.

PW-2014-031 re: Assumption of Municipal Services, Bayview Heights Homes Ltd., Plan of Subdivision 43M-1331, Ward 5.

Moved by P. Foley – Seconded by R. Mezzapelli

2014-229

That Report PW-2014-031 regarding the Assumption of Municipal Services, Bayview Heights Homes Ltd., Plan of Subdivision 43M-1331, Ward 5 be received; and

That a by-law be enacted assuming the municipal services on Plan of Subdivision 43M-1331, as shown on Schedule 1 of Staff Report PW-2014-031; and

That staff in the Public Works Department be authorized to release the remaining development security held by the Town in connection with Bayview Heights Homes Ltd., Plan of Subdivision 43M-1331.

Carried

PW-2014-033 re: Assumption of Municipal Services, 1329871 Ontario Inc., Plan of Subdivision 43M-1408, Ward 5.

Moved by P. Foley – Seconded by R. Mezzapelli

2014-230

That Report PW-2014-033 regarding the Assumption of Municipal Services, 1329871 Ontario Inc., Plan of Subdivision 43M-1408, Ward 5 be received; and

That a by-law be enacted assuming the municipal services on Plan of Subdivision 43M-1408 as shown on Schedule 1 of Staff Report PW-2014-033; and

That staff in the Public Works Department be authorized to release the remaining development security held by the Town in connection with 1329871 Ontario Inc., Plan of Subdivision 43M-1408.

Carried.

PW-2014-034 re: Transfer of Coleraine Drive to the Region of Peel.

Moved by P. Foley – Seconded by A. Thompson

2014-231

That Report PW-2014-034 regarding Transfer of Coleraine Drive to the Region of Peel, be received; and

That an agreement between the Town of Caledon and the Regional Municipality of Peel on the interim and long-term debt repayments related to the Coleraine Drive debenture, as outlined in report PW-2014-034, be authorized; and

That the Treasurer be authorized to execute the agreement with the Regional Municipality of Peel on the Coleraine Drive debt repayments as outlined in report PW-2014-034 and subject to the satisfaction of the Town Solicitor; and

That the 2015 base operating budget for Public Works and Engineering be reduced by \$126,224 in road maintenance savings related to the upload of Coleraine Drive; and

That upon enactment of the subject by-laws, staff be authorized to take all required steps to effect the transfer effective June 27, 2014; and

That Traffic By-law 2011-020 be amended to remove all references to Coleraine Drive; and

That Coleraine Drive Access Control By-law 2008-112 be repealed; and

That a copy of this resolution and necessary amending by-laws be forwarded to the Caledon Ontario Provincial Police and the Region of Peel.

Carried

17. **RECEIPT OF MINUTES** – None.

18. **PROCLAMATIONS** – None.

19. **CORRESPONDENCE**

Moved by R. Paterak – Seconded by R. Mezzapelli

2014-232

That the correspondence items as listed in the correspondence package for the June 3, 2014, Council meeting, be received.

Carried.

20. **COUNCIL COMMUNICATIONS/INQUIRIES AND ANNOUNCEMENTS (CONTINUED)**

Council Inquiries:

Members of Council addressed a number of inquiries and received responses from Town Staff.

21. **PUBLIC QUESTION PERIOD** – No one in attendance came forward.

22. BY-LAWS

Moved by D. Beffort - Seconded by G. McClure

2014-233


That the following by-laws be read a first, second and third time and finally passed:

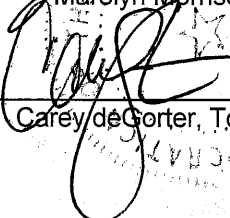
- BL-2014-044 To amend Comprehensive Zoning By-law No. 2006-50, as amended, with respect to Part of Lot 19, Concession 2 E.H.S. (Chinguacousy), being Parts 3-6 on Plan 43R-34717, Town of Caledon, Regional Municipality of Peel, municipally known as 12210 Heart Lake Road.
- BL-2014-045 To amend Comprehensive Zoning By-law 2006-50, as amended, with respect to Part of Lot 21, Concession 1 E.H.S. (Chinguacousy), Town of Caledon, Regional Municipality of Peel.
- BL-2014-046 To name and assume roads on 43M-1176.
- BL-2014-047 To name and assume roads on 43M-1365.
- BL-2014-048 To name and assume roads on 43M-1331.
- BL-2014-049 To name and assume roads on 43M-1408.
- BL-2014-050 To exempt Block 165 on Plan 43M-1840 from the part lot control provisions of the Planning Act.
- BL-2014-051 To amend By-law 2007-128 being a by-law to appoint employees of the Town of Caledon to statutory positions.
- BL-2014-052 To confirm the proceedings of the Council for The Corporation of the Town of Caledon at its Council Meeting held on the 3rd day of June, 2014.

Carried.

23. ADJOURNMENT

On verbal motion moved by Councillor de Boer and seconded by Councillor Mezzapelli, Council adjourned at 12:17 p.m.


Marilyn Morrison, Mayor


Carey de Gorter, Town Clerk