



COMMUNITY DEVELOPMENT PLANNER

REFERENCE: 0004-2012

Contract – 1 Year

PURPOSE:

Reporting to the Development Team Lead you will be responsible for the processing of a wide range of development applications, including, but not limited to, Official Plan Amendments, Zoning By-law Amendments, Draft Plans of Subdivisions and Condominiums, Site Plan Control applications, Land Division and Minor variance applications, Niagara Escarpment, Development applications and associated site inspections.

RESPONSIBILITIES:

- Attend Council and other meetings to represent the Department
- Prepare evidence for Ontario Board Hearings and other Hearings as assigned
- Represent the Planning Department regarding referrals to the Ontario Municipal Board as assigned
- Prepare planning studies and reports related to Development matters
- Provide input and comments on existing/proposed policies and their potential impacts on the development process and associated implementation

EDUCATION:

University Degree in Planning or related discipline. Membership in the Canadian Institute of Planners is desirable.

EXPERIENCE/KNOWLEDGE:

A minimum of five (5) years of municipal and development experience. An excellent understanding of planning policy matters as well as a strong background in the development planning process. A valid driver's license in good standing with access to a motor vehicle for corporate business.

Interested persons should submit a resume in confidence no later than February 10, 2012 to:

TOWN OF CALEDON
Human Resources
6311 Old Church Road
Caledon, Ontario L7C 1J6

Fax: 905-584-4542 or E-mail: hr@caledon.ca (Word document only)
We thank all applicants and advise that only those selected for an interview will be contacted