

Road Closure Permit

The following information and correspondence is required a minimum of five weeks prior to events, in order to process and approve a permit:

- A letter of intent detailing:
 - a. Company name and complete address
 - b. Contact person
 - c. Telephone and fax numbers
 - d. Desired location with limits
 - e. Proposed dates and times
 - f. Number of participants and vehicles
 - g. Brief description of event
 - h. A route map
- This Letter must also be sent to the Ontario Provincial Police
- Application fee of \$48 (intermittent stoppage) or \$598 (full day).
- An insurance certificate naming the Town of Caledon as additional insured for an amount no less than \$5 million.
- A Road Closure Application must be completed.

Once the Town has received the above items, an Approval Letter and Indemnification **and** Hold Harmless Agreement will be sent to the applicant. The applicant must complete and return the **Indemnification and Hold Harmless Agreement** prior to the event, and all conditions in the Approval Letter must be complied with.

The Town of Caledon
Public Works & Engineering
6311 Old Church Rd.
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