

Work Program

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Origin and Background

Like many areas throughout the GTA, Caledon Village is faced with the challenges associated with growth. Located around Hurontario St. (Highway 10) and Charleston, the Village has undergone significant change to its road infrastructure since 2009. The Ministry of Transportation (MTO) has directed the widening of Highway 10 from two to four lanes. This has had a significant impact on the Village. Noise and vibration levels have negatively affected the properties within the Village. An attempt to rezone properties from residential to commercial has proved to be a difficult task due to access issues, as noted by the MTO. However, it is crucial that the Town of Caledon develop a detailed long-term vision for Caledon Village which addresses the issues associated with the widening of Highway 10.

Objectives

Ryerson's School of Urban and Regional Planning has been consulted to develop a visioning exercise for Caledon Village. The visioning exercise will consist of an in-depth study of the existing conditions, developing possible solutions by analyzing different case studies, and conducting visioning workshops with community members, stakeholders, and leaders in the ultimate preparation of a long-term vision for Caledon Village.

Approach

The approach to the project abovementioned will consist of four phases:

Phase 1: Understand the Context (Due Diligence)

Phase 2: Getting Inspired

Phase 3: Visioning

Phase 4: Implementation

The approach intends to be holistic in nature. The intent is to ensure there is significant opportunity for public participation in the process of capitalizing on exiting opportunities within Caledon Village. In addition, this approach encourages a continuous flow of ideas where information collected from the initial phases lay the foundation for subsequent phases.

Phase 1: Understanding the Context (Due Diligence) involves significant research by the group in order to assess and analyze the existing conditions within Caledon Village. This phase will involve site visits, discussion with community leaders, and review of relevant documents (i.e. due-diligence).

Phase 2: Getting Inspired is the process where the public is highly involved. Through workshops, community members, stakeholders, and leaders will be presented with the information gathered from phase one in order to generate awareness of the opportunities within Caledon Village. The main purpose of phase 2 is to generate significant discussion with the public and to get an understanding of interests, needs, and wants of the community. This information will significantly impact the final vision.

Phase 3: This phase will involve the process where a vision for the village begins to develop. The findings from phase 1 and the feedback generated from phase 2 will lay the foundation for the vision developed in phase 3. This phase will involve several activities, such as a group charrette. It is in this phase where

the vision will be articulated through concrete illustrations, figures, and renderings.

Phase 4: Implementation is the process of reviewing all progress made and developing a set of possible actions that could flow from them. In other words, this phase will look at possible solutions (e.g. developing a secondary plan) and suggesting the most effective one in order to implement the vision developed in phase 3.

Tasks	Start Date	End Date	Assigned to	Duration
Work Program				3 days
Developing a broad strategy	Sep.8	Sep.15	Group	7 days
Write up		Sep.15	Group	n/a
Work Program Due		Sep.15	Group	n/a
Phase 1: Understanding the Context (Due Diligence)				
General Research on Caledon Village	Sep.7	Sep.15	Jameson	8 days
Research Other Visioning Exercises	Sep.15	Sep.21	Shahin & Mat	6 days
Designation in Regional Official Plan	Sep.15	Sep.21	Rob	6 days
Designation in Local Official Plan	Sep.15	Sep.21	Abi & Celine	6 days
Zoning Designation	Sep.15	Sep.21	Abi & Celine	6 days
Niagara Escarpment Plan	Sep.15	Sep.21	Melissa & Alanna	6 days
Green Belt Plan	Sep.15	Sep.21	Melissa & Alanna	6 days
Growth Plan for the Greater Golden Horseshoe	Sep.15	Sep.21	Melissa & Alanna	6 days
Research MTO (Ministry of Transportation)	Sep.15	Sep.21	David & Dan	6 days
Research of Similar Communities	Sep.15	Sep.21	Eric, Andrew, Dan, David	6 days
Preparation for Site Visit/Meeting with Caledon	Sep.21	Sep.21	Group	1 day
Meeting with Caledon Council/Site Visit	Sep.22	Sep.22	Group	1 day
Opportunities/Constraints Group Discussion	Sep.22	Sep.22	Group	1 day
Rough Preliminary Interim Report: Part 1 (Write up)	Sep.22	Sep.26	Ramsen	4 days
Phase 2: Getting Inspired				
Research/Attend other Community Visioning Workshop	TBA	TBA	Group	TBA
Develop Community Visioning Workshop Group Discussion/Guide	Oct 13	Oct 13	Group	1 day
Develop Community Workshop PowerPoint Presentation	Oct 13	Oct 16		3 days
Create Maps, Images, etc. to Facilitate Workshop Discussions	Oct 7	Oct 13		6 days
Practice Community Workshop	Oct 13	Oct 20	Group	7 day

Presentation/Surveys? (Ethics Review)				
Conduct Community Visioning Workshop (Evening)	Oct.20	Oct 20	Group	1 day
Community Workshop Take-Away (Group Discussion)	Oct.20	Oct 20	Group	1 day
Rough Preliminary Interim Report: Part 2 (Write up)	Oct 20	Oct 26	Group	6 days
Rough Preliminary Interim Report: Part 2 (Editing/Graphics)	Oct 20	Oct 27	Melissa, Celine, Abi, Ramsen	7 days
Printing & **Interim Report Due**	Oct 27	Oct 27	Group	1 day
Phase 3: Visioning				
Group Discussion on Charette	Oct.20	Oct.20	Group	1 day
Develop Vision Statement	Oct 20	Oct 27	Group	7 days
Develop Guiding Principles	Oct.20	Oct.27	Group	7 days
Prepare Charette Material	Oct 20	Oct 27	Group	7 days
Charette	Oct 27	Oct 27	Group	1 day
Revisit Charette and Finalize Charette	Oct 27	Oct 27	Group	1 day
Conceptualize Charette (e.g. Types of Maps, Photographs, Renderings, etc.)	Oct 27	Nov 3	Group	7 days
Rough Preliminary Final Report: Part 1 (Write up)	Oct. 27	Nov 3	Group	7 days
Write up Editing	Nov 3	Nov 3	Group	1 day
Phase 4: Implementation				
Research Possible Means of Application (i.e. Community Improvement Plan, Secondary Plan, etc.)	Nov.3	Nov 10	Group	7 days
Present Information to Group	Nov. 10	Nov 10	Group	1 day
Selection of Optimal Recommendation	Nov 10	Nov 10	Group	1 day
Rough Preliminary Final Report: Part 2 (Write up)	Nov 10	Nov 17	Group	7 days
Rough Preliminary Final Report: Part 2 (Editing/Graphics)	Nov 17	Nov 17	Group	1 day
Presentation Preparation (Type, Guidelines, Visuals, etc.)	Nov 17	Nov 17	Group	1 day
Practice Presentation for Community (Roles, Timing, etc.)	Nov 17	Nov 24	Group	7 days
Meeting with Community (Residents and Focus Group) + Record Feedback	Nov 24	Nov 24	Group	1 day
Incorporate Feedback	Nov.24	Nov.27	n/a	3 days
Final Report (Editing)	Nov.24	Nov 27	Group	3 days
Final Printing	Nov 27	Nov 27	n/a	1 day
** Final Report Due**	Nov.30	Nov.30	Group	1 day
Final Tasks				
Create PowerPoint Presentation	Nov.19	Nov.28		9 days
Determine Presenters and Individual Roles	Nov.19	Nov.19	Group	1 day

Group Presentation Rehearsal	Nov.29	Nov.29	Group	1 day
Presentation	Nov.30	Nov.30	Group	1 day