

# **Town of Caledon**

# **2012 Budget Presentation**

**Town Hall Budget Meetings**

**November 28 & 30, 2011**

# Agenda

- 2012 Budget Process
- Town of Caledon Fast Facts
- Proposed 2012 Capital Budget
- Proposed 2012 Base Operating Budget
- Proposed 2012 Unmet Needs Recommended for Funding
- Questions/Comments

# 2012 Budget Schedule

Oct. 25,  
26

- Council Workshop (Capital, Agricultural Grant Delegations & Operating Budget)
- 9:30 a.m. – Town Hall Council Chambers

Nov. 8

- Council Budget Meeting – Capital Budget Review
- 9:30 a.m. – Town Hall Council Chambers

Nov. 22

- Council Budget Meeting – Business Plans & Operating Budget Review
- 9:30 a.m. – Town Hall Council Chambers

Nov. 28

- Town Hall Public Meeting on 2012 Budget
- 7:00 p.m. – Inglewood Community Centre

Nov. 30

- Town Hall Public Meeting on 2012 Budget
- 7:00 p.m. – CCRW – Training Room

Dec. 6

- Council Budget Meeting – Finalization and Approval
- 6:00 p.m. – Town Hall Council Chambers

**2012 Approved Budget**

# Town of Caledon Fast Facts

## PUBLIC WORKS INFRASTRUCTURE:

- Roads – 1,519 Lane km (1,277 km paved & 242 km unpaved)
- Sidewalks – 120 km
- Structures – 133 Major Structures (bridges and culverts)
- Fleet – 165 number of pieces of Major and Miscellaneous equipment
- 43 Storm Water Management Ponds
- 5,100 Streetlights (additional 100 are to be assumed in 2012)

# Town of Caledon Fast Facts

## FIRE & EMERGENCY SERVICES\*:

- 2,309 Emergency Responses
- 1,777 Emergency Incidents
- 9.32 Minute Average Response Time
- 1,644 Inspections
- 9 Fire Stations
- 0 Complaints regarding the delivery of Fire and Emergency Services
- One of the largest Volunteer Fire Services in Ontario  
(240 Volunteer Fire Fighters and 31 career staff)

# Town of Caledon Fast Facts

## GENERAL GOVERNANCE & ADMINISTRATION\*:

Customer Service:

270 Business Licenses issued (Taxi, Tow Truck, Tattoo/Piercing)

130 Marriage Licenses issued

1,429 Dog Tags

1,279 Garbage tags issued (514 Customer Service, 765 from other facilities)

# Town of Caledon Fast Facts

## DEVELOPMENT APPROVAL AND PLANNING POLICY:

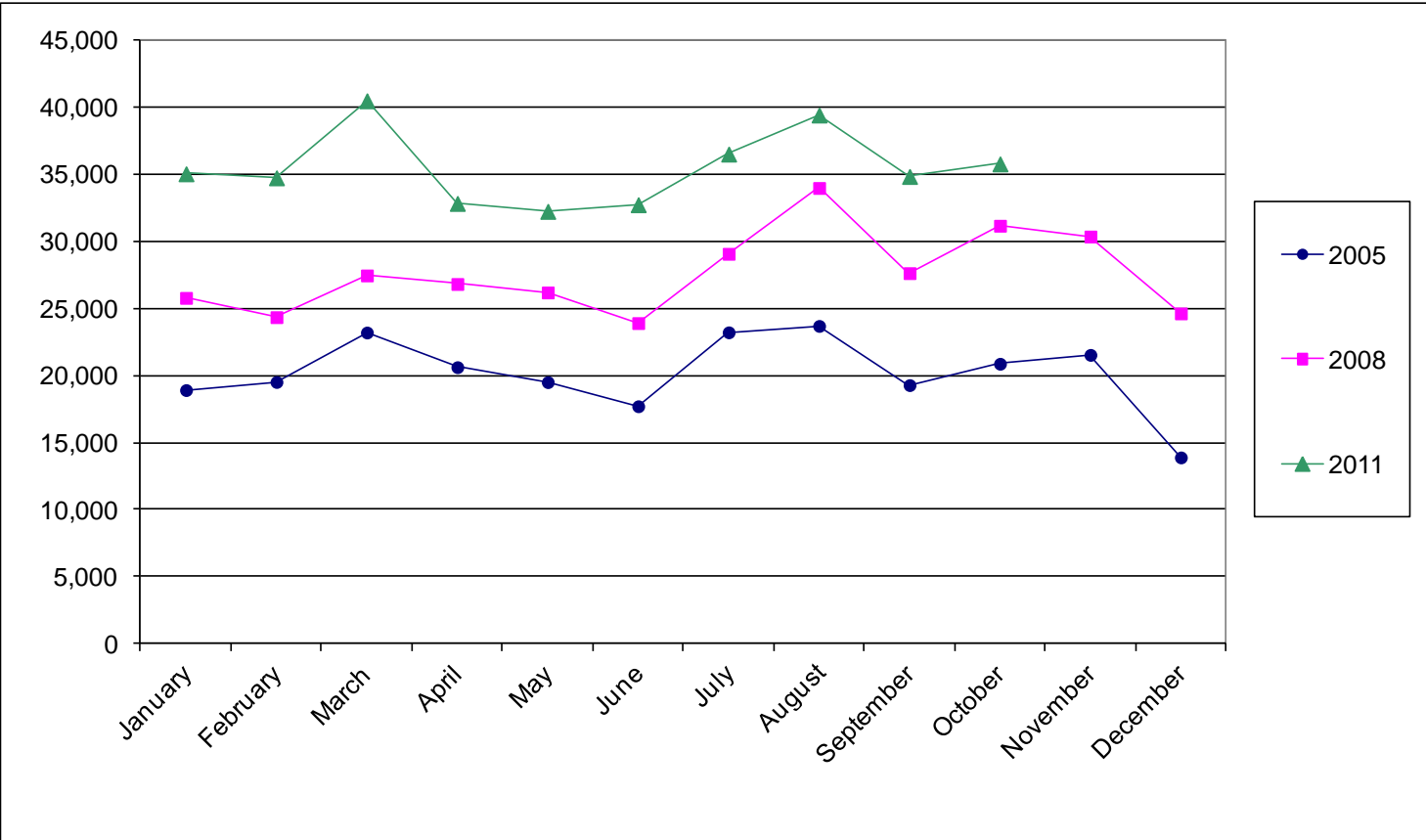
### Planning Applications

Type of Application		2011 at Nov 15	2010	2009	2008
D07	Condos	0	1	1	2
D09	POPA	0	3	5	10
D10	Consents	24	20	15	20
D11	Site Plans	23	33	13	35
D11	ORM Site Plans	84	93	84	65
D12	Subdivisions	2	2	0	2
D13	Variances	76	55	40	60
D14	Rezoning	10	18	9	21
D22	NEC	33	76	24	59
D28	Part Lot Control	6	14	1	2
TOTAL		258	315	192	276

# Town of Caledon Fast Facts

## CALEDON LIBRARIES:

Growth in circulation (as of October 31, 2011):



# Town of Caledon Fast Facts

## PARKS AND RECREATION:

- Parks – 70 Parks, approximately 380 Hectares (including 124 Hectares of open space)
- Town-owned Trails – 42 km
- Recreation Facilities – 11
- Square footage of facilities – 33,677
- Visitors per year – approximately 1.2 million
- Provided over 1.6 million participant hours of recreation and leisure activities
- Over 6,000 children took swimming lessons
- Over 1,700 children registered in camps
- Summer Ice program at Caledon Community Complex

# Town of Caledon Fast Facts

## CORPORATE SERVICES:

### Information Technology

- Over 300+ users across 20+ facilities and 1,000+ devices
- Approximately 13.5 km of fibre optic cable installed connecting 7 facilities
- Over 15 core database applications that track and manage the Town's finances, assets/infrastructure, recreational programs, development applications, GIS mapping

### Purchasing

- Issued over 70 bid call documents (tenders, proposals, quotations)

### Taxation

- Total property tax bills 21,196 (commercial bills issued 942; residential bills issued 20,254)

# Town of Caledon Fast Facts

## CORPORATE SERVICES (Continued):

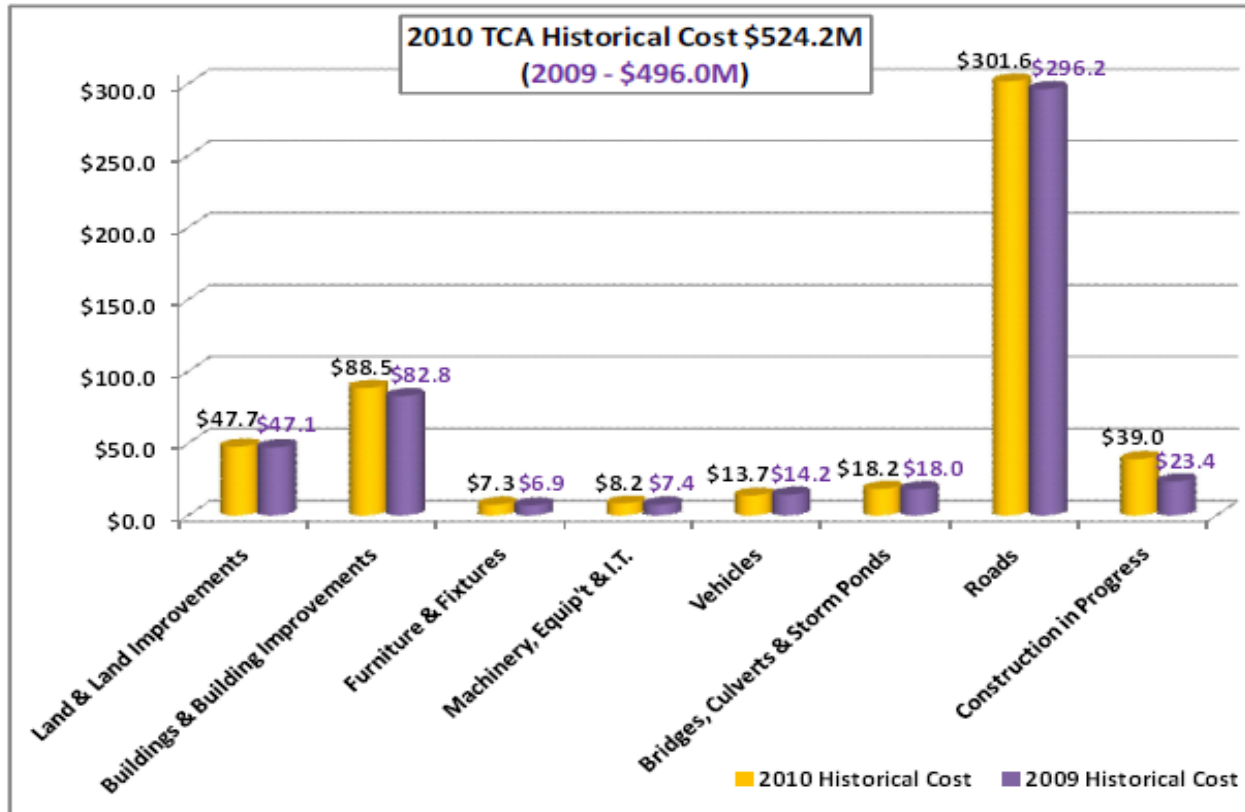
### Capital Projects & Property Management

- New Buildings coming on line:
  - New Caledon East Ontario Provincial Police Detachment
  - Town Hall – top floor renovation and accessibility upgrades
  - Renovated Fire Stations in Snelgrove and Caledon East
  
- Non-Program Facilities:
  - Town Hall
  - 1 consolidated OPP Detachment (in 2012)
  - 4 Heritage Buildings (Rosehill School House, Melville White Church, St. Andrews Church, Old Caledon Town Hall)
  - 9 Fire Halls
  - 4 Non-program Community Centres (Victoria Parks, Palgrave, Belfountain, Cheltenham)
  - 7 Other facilities

# Town of Caledon Fast Facts

## CORPORATE SERVICES (Continued):

Town owns Tangible Capital Assets (TCA) with a historical cost of \$524M

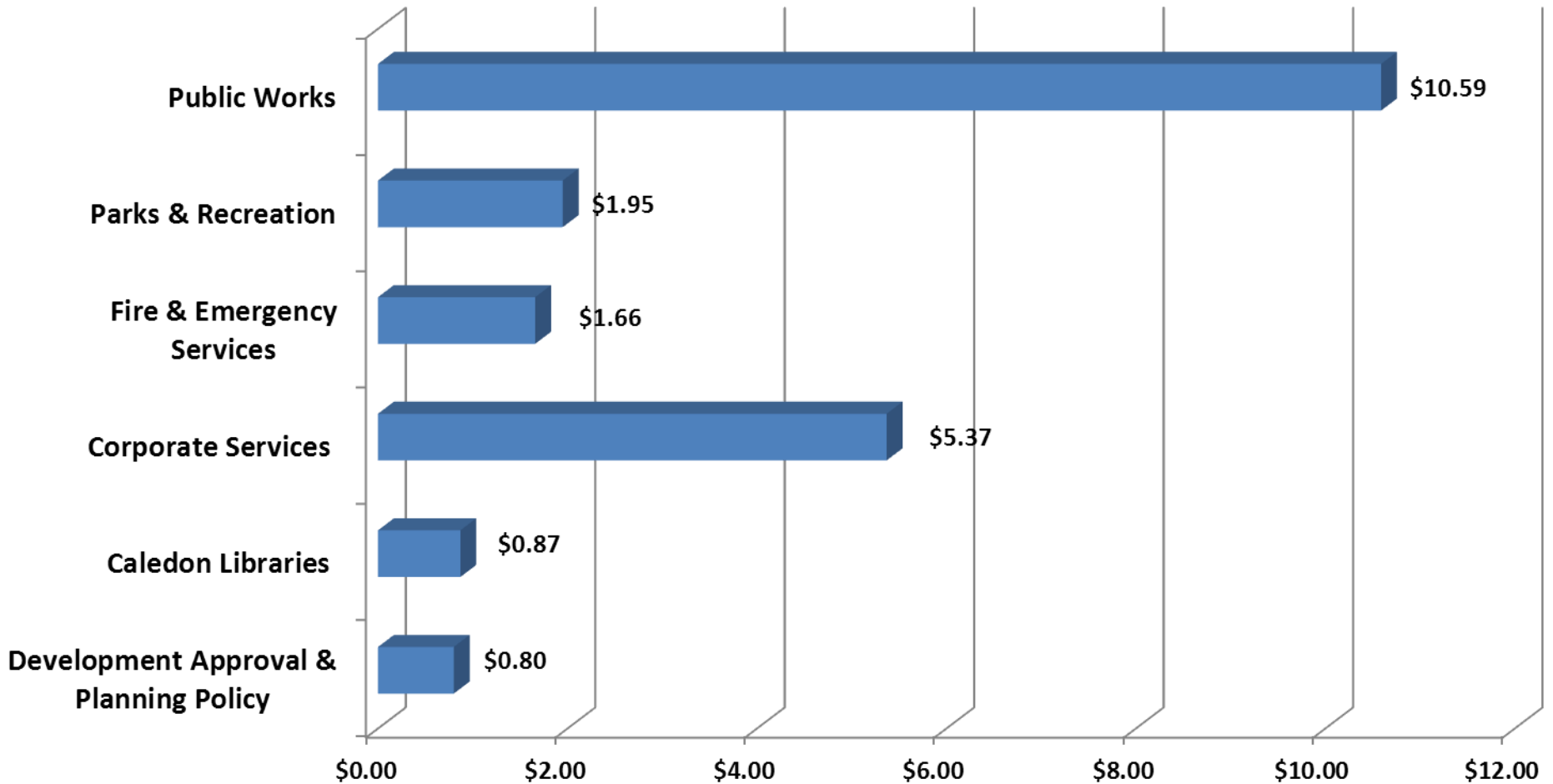


- Net book value of \$288.6M
- Annual amortization of approximately \$19.5M

# 2012 Proposed Funded Capital Budget

(\$ Millions)

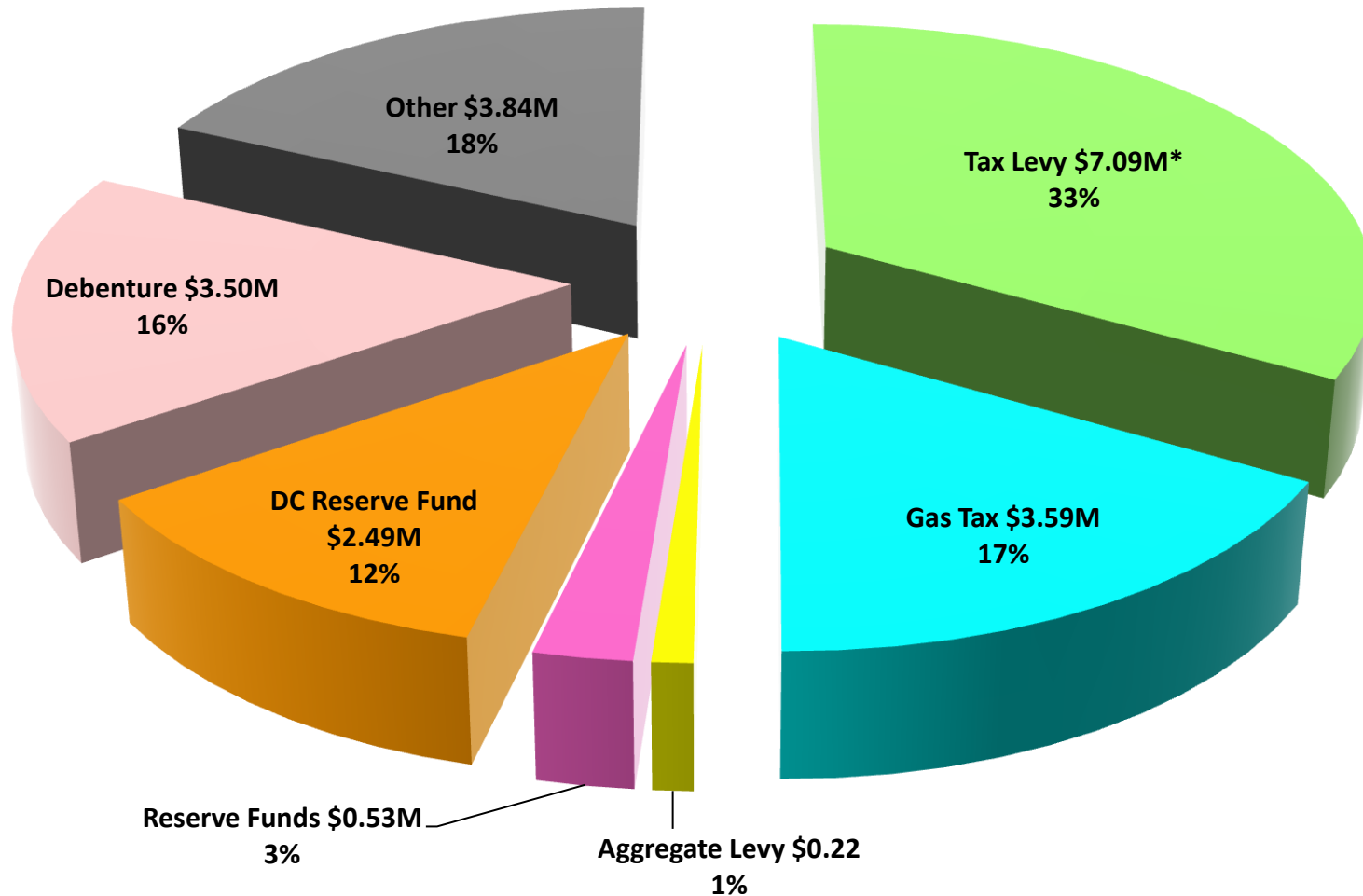
**\$21.26M\* of Total Capital Expenditures**



\* Note: Excludes \$126K project recommended on Nov. 22, 2011 for Designated Substance Surveys (Corp. Services).  
As of Nov. 22, 2011 there is \$85.6K remaining to be allocated.

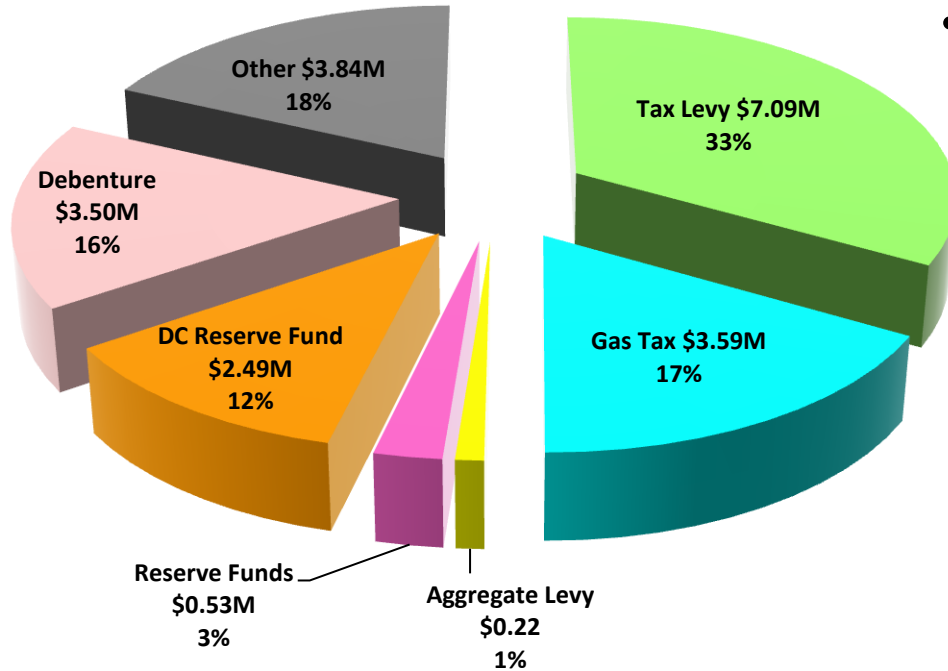
# 2012 Proposed Funded Capital – Sources of Funding

(Total Capital \$21.26M)



# 2012 Funded Capital – Sources of Funding (Cont'd)

(Total Capital \$21.26M)



- **2012 Tax Levy \$7.09M\*** –

- **\$6.44M Base** similar level as 2011 (\$6.44M Base + Planning & Dev. \$0.19M)
- **\$0.46M additional** capital from assessment growth (1.2%)

- **Reserves**

CAMP Reserve	\$0.19
Fire Equipment R.F	\$0.15
Ice Resurfacers	\$0.10
Recreation Facility Repairs	<u>\$0.09</u>
	<b>\$0.53</b>

- **DC Reserve Funds:**

Roads	\$1.13
Parkland Development	\$1.04
Libraries	\$0.24
Studies	<u>\$0.08</u>
	<b>\$2.49</b>

- **Deventure**

Fleet Replacement	\$3.0
Caledon Equestrian Park (Town Portion)	<u>\$0.5</u>
	<b>\$3.5</b>

- **Other Sources of Funding:**

Capital Carry-Forward	\$0.75
Tennis Club Contributions	\$0.02
Regional of Peel Recovery	\$0.15
Federal/Provincial/Partners for Caledon	
Equestrian Park (Phase 2&3 of a total \$11.7M Project)	<u>\$2.92</u>
	<b>\$3.84</b>

# Projects Included in the Proposed 2012 Capital Budget

## PUBLIC WORKS

- **Preventative roads maintenance program** to extend the asset life at the following locations:
  - Patterson S/R - Duffys Ln to Region Rd 50
  - Innis Lake Rd - Old Church Rd to Patterson S/R
  - Humber Station Rd - Mayfield Rd to Healey Rd
  - Kingsview Dr - Bolton Heights Rd to Columbia Way
  - Sant Farm Dr - Queensgate Blvd to Riverwood Tr
  - Berrydown Dr - Whitbread Av to Highmore Av
  - Crestwood Rd - Humber Lea Rd to Kingsview Dr
  - Kingsview Dr - Crestwood Rd to Hathaway Ct
  - Hilltop Dr - Jean St to Airport Rd
  - Ellwood Dr W - Wilton Dr to Station Rd
  - Bambi Trail - Deer Valley Dr to End
  - De Rose Av
  - Pembroke St - Queensgate Blvd to Fountainbridge Park
  - Mclaughlin Rd - Olde Base Line Rd to McKenzie St
  - Creditview Rd - King St to Kennedy Rd
  - Parsons Av - Airport Rd to End
  - Humber Station Rd - King St to 400m N of King St
  - Church St- First Bulb to End
- **Bridge Replacement and Rehabilitation**
  - McLaren Rd – South of the Forks of the Credit Rd – Replace Structure
  - Kennedy Rd – North of Charleston S/R - Rehabilitation

# Projects Included in the Proposed 2012 Capital Budget

## PUBLIC WORKS (CONT'D)

- **Road reconstruction and rehabilitation at the following:**
  - Ann St – King to end
  - Sterne St – Ann St to Queen St
  - Browning Ct – Holland Dr to end
  - Holland Dr – Healey Rd to Piercey Rd
  - Downtown Bolton Parking Lot Phase II
  - Old School Rd – Chinguacousy Rd to McLaughlin Rd
  - Humber Station Rd – Castlederg S/R to Old Church Rd
  - Town-wide Repairs – Asphalt Patching
- **Bridge Environmental Assessments and Design** work necessary for the future construction of the following bridge projects:
  - Kennedy Rd Bridge #1
  - McLaren Rd Bridge
  - The Grange Sideroad
  - Winston Churchill Blvd
  - McLaughlin Rd
- **Sidewalks:**
  - Kingsview Dr - east side (Longwood to James Bolton PS)
  - Bolton Heights Rd – (Minor Upgrades)
  - Creditview Rd (Cheltenham) - store to park PH1 of 3
  - Columbia Way - Knoll Haven to Forest Gate Ave

# Projects Included in the Proposed 2012 Capital Budget

## PUBLIC WORKS (CONT'D)

- **Kennedy Road Design and Land Acquisition – Mayfield Rd to 800 meters north of OPA 208**
- **Fleet Replacement** of the following:
  - 13 vehicles over 10 years old including: 5 plows, 4 trucks, 3 loaders and 1 tractor
  - 21 vehicles 10 years and under including: 15 trucks, 4 mowers and 2 cars
  - Proposed \$3M debenture with repayments of \$640K per year (based on 5 year debenture; interest at 2.21% Nov 3, 2011 Infrastructure Ontario Municipal lending rates)
- **Environmental Assessments and Design** work necessary for the future reconstruction/rehabilitation of the following road projects:
  - Dominion St - Slope Stabilization
  - Humber Station Rd - Slope Stabilization
  - Valewood Dr - Concrete Road (Mountcrest Rd to Valleygreen Cr)
  - Valleygreen Cr - Concrete Road (Mountcrest Rd to Valewood Dr)
  - Mountcrest Rd - Concrete Road (Airport Rd to End)

# Projects Included in the Proposed 2012 Capital Budget

## PARKS AND RECREATION

- **Mayfield West Community Park** – to meet the needs of new residents
- **Chateaux of Caledon Neighbourhood Park** – to meet the needs of new residents
- **North Hill Park Ball Diamond Lighting** – to add lighting to the third diamond
- **Ice Resurfacer at Albion Bolton Community Centre** – current resurfacer is 10 years old
- **Capital Improvements** at Mayfield Arena, Caledon Centre for Recreation and Wellness, Inglewood Community Centre, Albion Bolton Community Centre
- **Tennis Court Resurfacing** at Belfountain, Caledon East, Victoria Parks
- **Playground replacement** at Fountainbridge Park & Peter Eben Park, Bolton
- **Resurfacing 2 km of the Caledon Trailway**

# Projects Included in the Proposed 2012 Capital Budget

## FIRE AND EMERGENCY SERVICES

- **Replace Vehicles for Chief Fire Prevention Officer & Division Chief**  
Reduce maintenance costs and improve reliability, existing vehicles have 400,000 KM
- **Protective Clothing and Equipment**  
Satisfy Occupational Health and Safety Act requirements
- **Joint Fire Communications Centre Upgrades**  
Replace aging Fire Station Alerting System and voice logger
- **Peel Region Voice Communication System Upgrade – Phase 2**  
Replace aging communication system across the Region
- **New Bolton Fire Station**
  - To improve space for staff and equipment
  - Improve egress from station
  - Phase 2 of 3 is for land acquisition
  - Phase 3 – Construction will be funded in the 2013 & 2014 capital budgets
  - Total expected cost of project \$6M (including Phase 1 for Design included in the 2011 capital budget)

# Projects Included in the Proposed 2012 Capital Budget

## CORPORATE SERVICES

- **Capital Improvements** at Town Hall, Palgrave Post Office, Alton Town Hall, Belfountain CC, Melville White Church
- **Caledon Equestrian Park – 2015 Pan Am Games** – The total cost of this project is estimated to be \$11.7M. Funding from:
  - 56% Federal and Provincial contributions
  - 14.33% Equestrian Management Group
  - 14.33 % Toronto Region Conservation Authority
  - 14.33% Town of Caledon will be funded via a debenture following construction (2014)
  - Copies of Town reports, presentations, lease documents available at

<http://www.caledon.ca/townhall/departments/corporateservice/equestrianparkoverview.asp> or scan this QR code with your smart phone:



- **Accessibility Upgrades** Town Hall & Website
- **Strategic Facility feasibility & Market Study** for Palgrave Village and Alton Village
- **I.T. Annual PC Replacement Program and Infrastructure Replacement/Enhancements**
- **I.T. Disaster Recovery Plan** – to provide uninterrupted services to the public

# Projects Included in the Proposed 2012 Capital Budget

## LIBRARY

- **New Books and Materials**
- **Renovate Alton Branch** – to expand the facility and meet accessibility standards
- **Replace PC's for Staff and Public as well as maintain Server Equipment**
- **Accessibly compliant computers for public access**

# Projects Included in the Proposed 2012 Capital Budget

## DEVELOPMENT APPROVAL AND PLANNING POLICY

- **Energy and Environment Projects** for climate change, energy and sustainability issues
- **Pioneer Cemeteries Restoration** - restoration and maintenance of the Town's 25 pioneer cemeteries per the Ontario Cemeteries Act
- **Provincial Policy Conformity (PPC) Exercise** – Peel Region Official Plan Review (PROPR), Region Official Plan Amendment (ROPA), review and revise Official Plan Amendment (OPA) 226 through settlement discussion of ROPA 24
- **Bolton Settlement Area Expansion** – Residential Expansion Studies for potential growth for the years from 2021 - 2031

# 2012 Proposed Operating Budget

	Tax Impact	
	<u>Increase/(Decrease)</u>	
<b>2012 Budget Pressures - Unavoidable Budget Increases</b>		
Mandatory Legislation		\$0
Employee Compensation (CUPE, COLA per 2012 compensation plan, grid movement)	\$1,648,149	
Annualization of New Staff	\$518,607	
Annualization of Services	\$8,500	
Inflationary Increases	\$462,083	
Utility Increases	\$98,406	
Increase in Revenues	(\$469,990)	
Net Impact of Previously Approved Council Initiatives	\$387,655	
Sub-total Unavoidable base budget Increases		<b>\$2,653,410 7.0%</b>
<b>2012 Recommended Reductions</b>		
Service Delivery Efficiencies	(\$297,659)	
New Fees/Revenues	(\$128,820)	
Fee Rate Increases	(\$175,920)	
Sub-total Recommended Reductions		<b>(\$602,399) -1.6%</b>
Status of Operating Budget		<b><u>\$2,051,011 5.4%</u></b>

# 2012 Proposed Operating Budget

	<b>Proposed 2012 Budget</b>	
	(\$ 000's)	
Tax Revenue	-\$39,930	
User Fees/Rentals	-\$13,680	
Fines and Penalties	-\$3,541	
Grants	-\$1,378	
Interest	-\$701	
Sales	-\$282	
Transfer from Reserves	-\$335	
Internal Recovery	-\$1,940	
Other	-\$519	
<b>Total Revenue</b>	<b>-\$62,306</b>	
Salaries, Wages & Benefits	\$32,051	
Materials, Equipment and Supplies	\$4,407	
Services and Rents	\$9,051	
Transfer to Reserves/Capital	\$10,470	
Utilities	\$2,493	
Internal Recovery	\$1,844	
Other	\$4,041	
<b>Total Expenses*</b>	<b>\$64,357</b>	
<b>Net Expense/(Revenue)</b>	<b>\$2,051</b>	
	<b>5.40%</b>	

# Summary of Urgent Unmet Needs Recommended for Funding

Department	Number	Division	Description	2012 Net Budget Amount	Full-Time Head Count	One Time Request (Y/N)	Annualized Net Budget Amount
Corporate Services	4	CPPM	Project Manager to co-ordinate leases, contracts, acquisitions, disposal of properties, zoning review and applications.	\$0	1	N	\$0
	5	Finance	MFOA intern program to work on Financial Information System (1 year contract) - Funded from FIS capital and MFOA Internship Grant (subject to MFOA grant)	\$0	1	Y	\$0
<b>Corporate Services Total</b>				<b>\$0</b>			<b>\$0</b>
General Governance and Administration	40	Legal Services	Land Inventory Law Clerk (2 year contract position)	\$0	1	Y	\$0
<b>General Governance and Administration Total</b>				<b>\$0</b>			<b>\$0</b>
Parks and Recreation	14	Facilities	Facility maintenance position for the additional ice pad, summer ice and functions for the community centre side.	\$0	1	N	\$16,550
	16	Parks	Operational staff for sidewalk plowing and summer boulevard maintenance that has increased in these areas due to construction.	\$0	1	N	\$48,750
<b>Parks and Recreation Total</b>				<b>\$0</b>			<b>\$65,300</b>
DAPP	18	Policy & Sustainability	Community Planner (2 year contract) to work on OPA 226 approval and implementation.	\$0	1	Y	\$0
<b>DAPP Total</b>				<b>\$0</b>			<b>\$0</b>
Public Works	21	Engineering Services	Development Coordinator for the increased volume of subdivision development and enforcement of agreements and to service new homeowners	\$0	1	N	\$93,750
<b>Public Works Total</b>				<b>\$0</b>			<b>\$93,750</b>
<b>Total Funded Urgent Unmet Needs</b>				<b>\$0</b>			<b>\$159,050</b>

0.0%

0.4%



2012 Tax Impact of Unmet Needs Recommended for Funding

# Unmet Needs Recommended to be funded

## Corporate Services

- Project Manager – Capital Projects and Property Management (1 full time position)
  - To co-ordinate leases, contracts, acquisitions, disposal of properties, zoning review and applications.
    - ❖ The benefit of the investment of the project manager would be to increase revenues by managing contracts and leases in a timely manner, as well as the realization of land sale revenues
- Municipal Finance Officers Association Intern (1 year contract) – Finance
  - To work on the Town's Financial Information System replacement funded from Financial Information System capital and Municipal Finance Officers Association internship grant.
    - ❖ The benefit of the investment would be to provide resources required to plan and implement the replacement of the Town's financial information system and to improve financial processes for a January 2013 implementation.

# Unmet Needs Recommended to be funded

## Development Approval & Planning Policy

- Community Planner (2 year contract)
  - to work on Official Plan Amendment 226 approval and implementation
- ❖ The benefit of the investment will allow staff to defend and advance the Town's interest throughout the Ontario Municipal Board hearings and appeals to Region Official Plan Amendment 24 and the Town's Official Plan Amendment 226.

## General Governance and Administration

- Land Inventory Law Clerk (2 year contract position)
  - A need has been identified to inventory lands owned by the Town and a contract Land Inventory Law Clerk would assist.
- ❖ The benefit of the investment would be to identify the surplus lands to be made available for sale and available for potential corporate purpose. The clerk would also generate an index of land and legal documents and would establish a process for maintaining this land inventory index.

# Unmet Needs Recommended to be funded

## Parks and Recreation

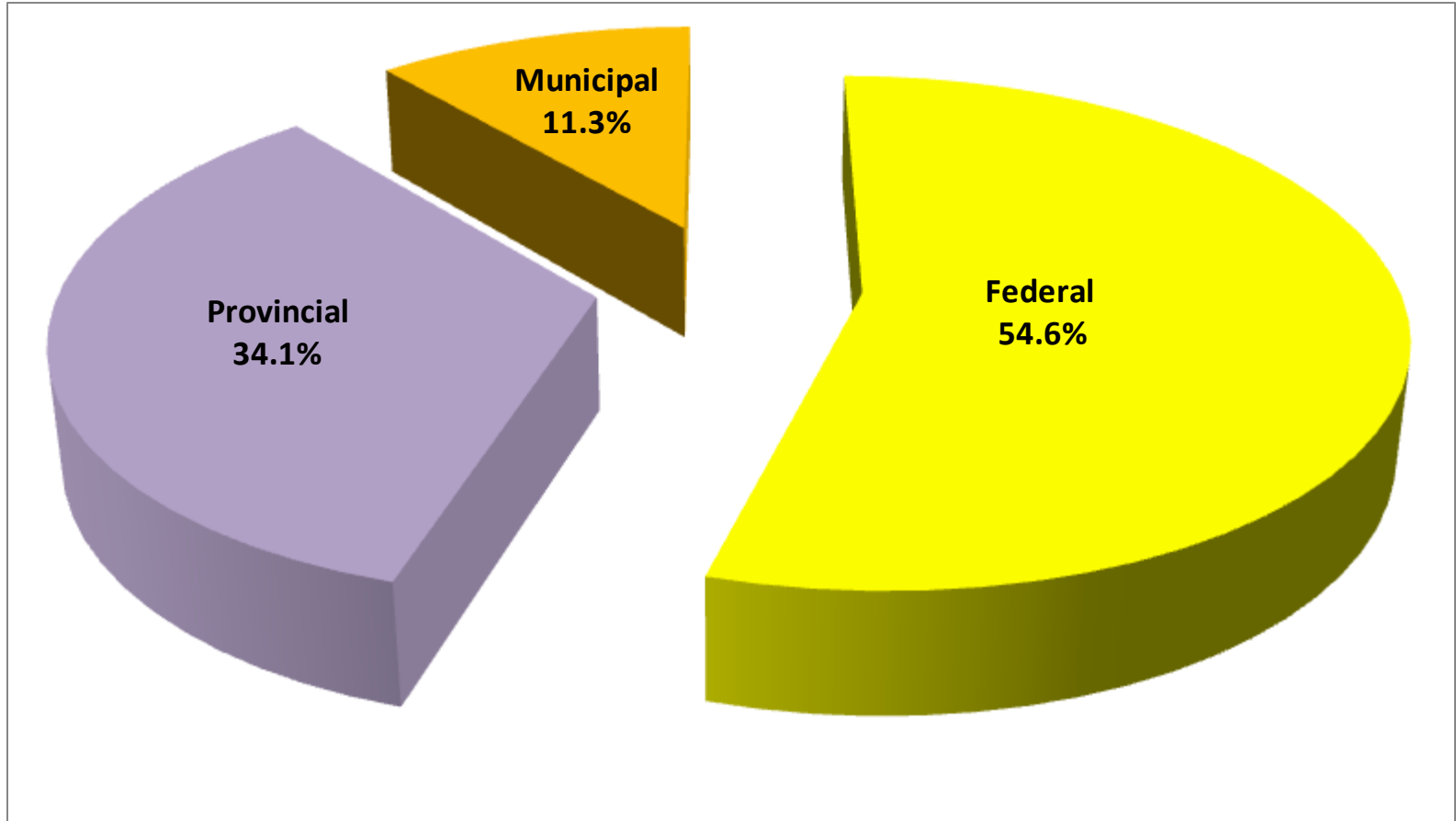
- Facility maintenance position (1 full time position)
  - for the additional ice pad, summer ice and functions for the Caledon Community Complex
    - ❖ The benefit of the investment is to provide additional staff to provide improved customer service through the closer monitoring of the facility, on site supervision of part time staff and better maintenance of the building.
- Operational staff (1 full time position)
  - Extensive sidewalk construction has occurred in Bolton, Caledon Village, Caledon East and Mayfield West since 2009
    - ❖ The benefit of the investment is to ensure public safety by having sidewalk routes cleared in a timely manner and meet Council approved standards as established in the Trails Masterplan.

# Unmet Needs Recommended to be funded

## Public Works

- Development Co-ordinator (1 full time position)
  - for the increased volume of subdivision development and enforcement of agreements and to service new homeowners.
- ❖ The benefit of the investment would be to improve response times to customers for work on subdivision developments and to ensure the public infrastructure is constructed according to standard.

# Average Ontario Family's\* Tax Bill by Level of Government



Source: The Fraser Institute's Canadian Tax Simulator, 2011

\* - The average family with two or more individuals