

**2010 ANNUAL STATUS REPORT
AND
2011 WORK PLAN**



CEAC

**CALEDON ENVIRONMENTAL
ADVISORY COMMITTEE**

**Submitted to Caledon Council
April 5, 2011**

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Cover: The CEAC Logo, developed as one of the Committee's 10th Anniversary activities

Letter From The Chair To Mayor Morrison & Members of Caledon Council, April 5, 2011

On behalf of the Caledon Environmental Advisory Committee (CEAC, the Committee), I'm pleased to submit the Committee's Annual Status Report for 2010 and Work Plan for 2011. This report is the 14th such report to be prepared by CEAC.

CEAC is a Council appointed group of volunteers whose mandate is to advise and assist the Council and the citizens of the Town of Caledon in the protection, enhancement, restoration, management and appreciation of the Town's natural heritage, and in ensuring that Caledon's communities are planned for environmental sustainability, health and respect for all life. The Committee was established by resolution of Council on March 4, 1996.

In accordance with its terms of reference, CEAC prepares an Annual Status Report and Work Plan in October of each year for submission to Council. The document provides an opportunity for Council to have input into the Committee's activities and priorities. It is also an important tool for informing residents of environmental issues and encouraging broader participation in stewardship projects within the Town. The Report is comprised of the following two sections:

PART A: 2010 Annual Status Report for the period November 2009 to October 2010

This section includes a description of the projects CEAC has been involved in over the stated period, including Council referred items. It also summarizes CEAC's specific activities, achievements and outcomes, and provides an estimate of volunteer time spent on each project.

In total, CEAC members contributed an estimated **95 Person Days** of volunteer time in 2010 to the Town of Caledon (this includes time spent at regular committee meetings and on subgroup activities).

PART B: 2011 Work Plan for the period November 2010 to October 2011

This section outlines the projects and tasks that are anticipated to be CEAC's priorities in the up-coming year. This includes an outline of the expected results/products of CEAC's involvement in these issues as well as anticipated timelines for each issue.

Highlights of 2010 Activities

In 2010, CEAC was engaged in 24 activities that were current and relevant to CEAC's goal. These areas have been grouped into six categories in order to provide an organizational structure that can accommodate the ebb and flow of activities over time as issues and needs arise. These categories are:

A. Policy/Legislative Projects: Here, CEAC's primary focus for 2010 was on the Provincial Policy Conformity exercise being undertaken by Town staff. CEAC provided comment throughout the year to staff and submitted our recommendations to Council in May 2010. Now that this exercise has been completed CEAC intends to offer our support to the implementation initiatives needed to put the new policies into action.

B. Town-Wide Projects: on which the Committee focused its attention included Transportation Issues and The Town of Caledon Strategic Plan Exercise. We received a delegation from Kant Chawla, the Town's Senior Transportation Planner in order to gain an overview of the impacts of Provincial and Regional transportation projects on the Town.

C. Location-Specific Projects: The most active location-specific projects in 2010 have been Mayfield West Phase Two Secondary Plan and the South Albion-Bolton Community Plan. CEAC provided our comments to staff and Council in an effort to ensure that environmental aspects of the plan are given enough weight to be carried through the development phase. CEAC members also participated in the development of the Community Improvement Plan for

Bolton and attend public meetings regarding the designation of Employment Lands and the North Hill Supermarket Boundary Expansion

D. Research Projects: The most active research project has been Innovative Planning Practices. A report proposing recommendations for fostering long-term sustainability is being prepared and will be presented to Council shortly.

E. Community Outreach Projects which saw significant activity in 2010 were CEAC's ongoing Environmentalist of the Year program and our support of the Caledon Community Map.

F. Administrative Projects have included our liaison with the Town's Environmental Progress Officer on an ongoing basis, as well as the preparation of this Annual Status Report and Work Plan.

CEAC Membership

Finding qualified and enthusiastic new members is a high priority. Membership development is another administrative activity, which is requiring increased attention.

Council launched a successful CEAC recruitment program in 2010, which resulted in the appointment of six (6) new public members to CEAC in 2011. CEAC's current public members are Barbara Campbell; Jim Cassell; Valrie Cushing; Cat Cybulski; David Dengler; Piotr Derus; Lindsay Kingsborough; Adrie Lamers; Adelle Leaney-East; Dorothy Mazeau; Steve McElroy; Neil Morris; Kari Morrison; Paul Parete; Harvey Rutter; Heather Stock; Greg Walker; and Bryon Wilson.

We express our appreciation to the following outgoing Committee Members for their years of service: Christina Burns-Bruce (member since 2006); Gordon Cameron (member since 2006); Sankaran KrishnaRaj (member since 2008); Tonya Lagrasta (member since 2009); and Deanna Hergert (member since 2010).

CEAC is pleased to have had the opportunity to work closely with Council and Town staff in addressing a number of important issues during the course of 2010. The Committee hopes that in 2011 we can continue to provide sound and timely advice regarding environmental issues that impact the Town, and assist in setting the stage for long-term sustainability, and uncompromised well-being, for everyone in Caledon.

Additional Information

The following additional information is available on the CEAC webpage at the following website – www.caledon.ca – CEAC monthly meeting schedule; CEAC members list and appointment terms; summary of CEAC member demographics and professional qualifications; and CEAC past projects/reports.

Respectfully submitted,

Dorothy Mazeau
Chair, Caledon Environmental Advisory Committee

PART A Annual Status Report for the Period November 2009 to October 2010

In Part A, each project that CEAC was involved in during the previous Work Plan period is briefly described, the Committee's activities, contributions and outputs are outlined, and the current status of each issue is stated (note: the person days summary at the end of each activity outline does not include time spent discussing the issue at regular CEAC meetings).

A. POLICY/LEGISLATIVE PROJECTS

A1. Project Title: Town of Caledon Provincial Policy Conformity Exercise

Project Description:

- The Town of Caledon has been undertaking a “Provincial Policy Conformity” (PPC) exercise to respond to new provincial planning directions flowing from: the 2005 Provincial Policy Statement; the Greenbelt Plan; the “Places to Grow” Plan and Bill 51, amendments to the Planning Act. The Town’s PPC Work Plan identifies 8 “Key Topic Areas” to be reviewed.

Activities Completed:

- Attended PPC Open House on 18 November 2009, held jointly by Town of Caledon and Peel Region. Reviewed associated documents.
- Attended ROPA 21 Open House on 22 February 2010.
- Prepared CEAC Report 2010-01, “OPA 226 - Provincial Policy Conformity (PPC)”, dated 02 February 2010.

Current Status: Conformity Amendment OPA 226 adopted by Caledon Council June 8, 2010.

- The amendment is now being reviewed by the approval authority, the Region of Peel. The amendment may eventually be subject to appeals under the Planning Act. The Town is proceeding with research and other activities related to implementation of the new policies.
- CEAC’s involvement in 2011 to focus on elements of the new sustainability policies contained in the amendment.

Person Days Expended During Work Plan Period: 8 days

Generally Assigned to: Christina Burns-Bruce, Dorothy Mazeau, Steve McElroy, Kari Morrison, Paul Parete, Cat Cybulski.

Assignments for each Topic Area also facilitated through linkage to existing sub-groups, as described below.

8 Key Topic Areas for Town’s PPC Exercise (from Council approved work plan):

Key Topic Area # 1: Growth forecasts and density/intensification targets: Refer to Project A3 Growth Forecasts for further information (unassigned at present)

Key Topic Area # 2: Employment: Refer to Project C2 South Albion-Bolton Community Plan for further information (Cat Cybulski)

Key Topic Area # 3: Transportation & Servicing: Refer to Project B5 Transportation Issues for further information on transportation (Dorothy Mazeau/Greg Walker). Servicing component currently unassigned.

Key Topic Area # 4: Agricultural/Rural Policies: (Bryon Wilson)

Key Topic Area # 5: Sustainability: Refer to Projects: B4 Air Quality (Barb Campbell); D2 Sustainable Energy (David Dengler); D1 CEAC Research (Neil Morris); F3 Support for Environmental Progress Office; D3 Innovative Planning Practices (Steve McElroy); 24

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Monitoring Ecosystem Health (Neil Morris); Some components of the Sustainability Topic currently unassigned.

Key Topic Area # 6: Water Resources/Watershed Planning: (Gordon Cameron) Refer to Projects: B1 -Conservation Authority Initiatives; A6 – Source Water Protection Planning

Key Topic Area # 7: Natural Heritage System: Refer to Projects: B1 Conservation Authority Initiatives; B2 Monitoring Ecosystem Health (Neil Morris)

Key Topic Area # 8: Significant Woodlands/Significant Wildlife Habitat Study: (Cat Cybulski, Paul Parete, Gordon Cameron, Neil Morris, Bryon Wilson).

Former Project A2: Official Plan Amendment 124 Zoning By-law Amendment:
Assigned to Active Monitoring (Project F4) for 2010 Work Plan.

Former Project A3: Town of Caledon Growth Forecasts:
Assigned to Active Monitoring (Project F4) for 2010 Work Plan.

Former Project A4: Healthy Horticultural Landscapes By-Law and Education:
Assigned to Active Monitoring (Project F4) for 2010 Work Plan.

Former Project A5: Oak Ridges Moraine Conservation Plan:
Assigned to Active Monitoring (Project F4) for 2010 Workplan.

A2. Project Title: Source Water Protection Planning

Project Description:

- The Clean Water Act Bill 43, received Royal Assent on October 19, 2006. Upper and lower tier municipalities are expected to participate in the source protection planning exercise and will have significant responsibilities for implementation.

Activities Completed:

- Status of Source H₂O Protection Presentation by Peel Region to Town on March 9, 2010, then summarize for CEAC and Peel Federation of Agriculture

Current Status:

- The Province still have not finished their work as this is becoming much more involved than they had ever anticipated.
- Peel Region are looking for a new well to service Caledon East and this will alter the Provincial risk assessment for Caledon and this risk will have to be mitigated.
- The draft Threats Assessment reports for the CTC and Lake Simcoe Source Protection Regions have been issued for public review and comment.
- The process will be moving into the policy development stage in late 2010 through 2011 and preparation of draft source protection plans.

Person Days Expended During Work Plan Period: 1 day

Assigned to: Bryon Wilson, Sankaran KrishnaRaj, Christina Burns-Bruce, Gavin O'Brien (non CEAC sub-group member)

B. TOWN-WIDE PROJECTS

B1. Project Title: Conservation Authority Initiatives

Project Description:

- Participate in Conservation Authority initiatives relevant to CEAC's mandated (not including the broader watershed planning project being dealt with under the Provincial Policy Conformity project).

Activities Completed:

- Attended meetings for members of the Etobicoke-Mimico Watersheds Coalition
- Attended Meeting for Watershed Planning and Project Policy Team
- Attended Public Information Centre #4 for GTA West Transportation Corridor
- Attended Public Info Centre for the Bolton Arterial Route, which crosses a large part of the BRMT
- Reviewed and commented extensively on the proposed BRMT management zones
- Attended the one BRMT advisory committee meeting held in 2010
- Attended the BRMT Management Plan Public Open House

Current Status: refer to individual projects listed below.

Person Days Expended During Work Plan Period: 3.5 days

Assigned to:

Centreville Creek Subwatershed Study - Steve McElroy - Inactive

East Credit River Subwatershed Study - Neil Morris - Inactive

Shaws Creek Subwatershed Study – TBD- Inactive

Headwaters Subwatershed Study – TBD- Inactive

Etobicoke and Mimico Creeks Coalition – Steve McElroy - Ongoing

Bolton Resource Management Tract Management Plan Advisory Committee – Cat Cybulski - Ongoing

B2. Project Title: Monitoring Ecosystem Health

Project Description:

- Develop and implement a dynamic process for the monitoring and assessment of ecosystem health in Caledon and surrounding area.
- Assist other subgroups through the provision of information regarding the status of ecosystem components, as required.
- Make recommendations related to the monitoring of ecosystem health in Caledon.
- Develop and submit to Council a "State of the Environment Report" every five years as directed by CEAC's Terms of Reference.

Activities Completed:

- Continued review and compilation of available environmental monitoring data of relevance to Caledon

Current Status: Ongoing

- Will continue the compilation of environmental and ecological monitoring information for the preparation of a "State of the Environment" Report

Person Days Expended During Work Plan Period: 2 days

Assigned to: Sankaran KrishnaRaj, Neil Morris, Gordon Cameron, Greg Walker

B3. Project Title: Transportation Issues

Project Description:

- Monitor progress on all transportation-related municipal, regional, and provincial transportation initiatives, including the Highway 427 and 410 extensions, the east/west transportation corridor, Metrolinx, potential expansion of GO service in Caledon, and other transportation issues as they arise.

Activities Completed:

- Completed review of 427 Draft Environmental assessment and formally submitted comments that were included in the final A document.
- Reviewed PIC (Public Information Centre) information related to the GTA West Corridor.

Current Status: Ongoing

Person Days Expended During Work Plan Period: 3 days

Assigned to: Greg Walker, Gordon Cameron, Bryon Wilson, Paul Parete, Dorothy Mazeau, Piotr Derus

B4. Project Title: Town of Caledon Community-Based Strategic Plan

Project Description:

- At the request of Council, participate as a stakeholder in the initiated development of a Community-Based Strategic Plan (CBSP) for the Town of Caledon.

Activities Completed:

- Attended Council workshop on 17 November 2009
- Participated meeting of Stakeholder Advisory Team (SAT) on 22 March 2010
- Participated in SAT conference call 29 April 2010
- Prepared and submitted written comments (dated 03 May 2010) to CBSP consultant

Current Status: Implementation Phase

- The Community-Based Strategic Plan was adopted by Caledon Council in July 2010.

Person Days Expended During Work Plan Period: 3 days

Assigned to: Neil Morris, Cat Cybulski, Christina Burns-Bruce

C. LOCATION-SPECIFIC PROJECTS

C1. Project Title: Mayfield West Phase 2 Secondary Plan

Project Description:

- The Mayfield West Community Development Plan (MW1) was completed in 2006 with the adoption of OPA 208, and is now being implemented. The Mayfield West Phase 2 Secondary Plan (MW2) was formally initiated by Council in 2008.

Activities Completed:

- Provided comments to Tim Manley (project manager) on the Mayfield West Phase 2 Secondary Plan Draft Preferred Land Use Plan *
- Provided comments to Tim Manley on the Mayfield West Phase 2 Secondary Plan Draft Preferred Land Use Plan (1st Revision)

Current Status:

- Preferred scenario endorsed by Council in August 2010. Project now moving into Phases 3 and 4 – development of detailed local Official Plan Amendment and related implementation documents. Phase 3 and 4 expected to occur between October 2010 and through 2011.

Person Days Expended During Work Plan Period: 4.5 days

Assigned to: Steve McElroy, Kari Morrison, Steve McElroy, Dorothy Mazeau, David Dengler

C2. Project Title: South Albion-Bolton Community Plan

Project Description:

- The Town of Caledon initiated the preparation of a "Community Plan" for the South Albion-Bolton area in 2004. This process has involved a number of sub-component studies, including a Commercial Policy Review/Retail Demand Study and an Employment Lands Needs Assessment.
- In September 2010 the Town of Caledon submitted a Regional Official Plan application to Peel Region to establish the South Albion-Bolton employment lands and north hill supermarket settlement boundary expansion.

Activities Completed:

- Reviewed the Regional Official Plan amendment application for the boundary expansion

Current Status: ROPA application is at Peel Region

Person Days Expended During Work Plan Period: 0.5 days

Assigned to: Cat Cybulski, Bryon Wilson, Paul Parete, Dorothy Mazeau

C3. Project Title: Alton Village Study

Project Description:

- This is the second Village Study to be initiated jointly by the Town, the Region and Credit Valley Conservation. The study will address planning, servicing and environmental issues in the village. In 2010 the Study was expected to proceed through Phase 3 and potentially Phase 4, the development of the draft Village Plan, Water and Wastewater Servicing Plans and the Environmental Management Plan, and preparation of a final Official Plan Amendment, however this was delayed to allow the servicing EA additional time for completion.

Activities Completed:

- Attended Public Workshop in Alton, 05 November 2009
- Attended Council Workshop, 17 November 2009
- Reviewed associated documents, including preliminary reports regarding the Environmental Assessments of servicing options for Alton

Current Status: Dormant

- Project expected to resume once water and wastewater servicing environmental assessment is complete; which is currently anticipated in the first quarter of 2011.

Person Days Expended During Work Plan Period: 2 days

Assigned to: Dorothy Mazeau, Kari Morrison, Neil Morris

C4. Project Title: Cheltenham Village Study

Project Description:

- In mid-2004 the Town of Caledon initiated a "Village Study" for the community of Cheltenham. This is the third Village Study initiated by the Town. The project reached Phase 3 in 2006 with the development of a draft preferred community plan. The planning component then went dormant to allow the water and wastewater servicing environmental assessment to proceed and has not resumed due to other Council staffing and budget priorities.

Activities Completed: None

Current Status: Dormant

Person Days Expended During Work Plan Period: 0 days

Assigned to: Neil Morris, Dorothy Mazeau

D. RESEARCH PROJECTS

D1. Project Title: CEAC Research Subgroup

Project Description:

- Establish the capacity to conduct proactive research on matters relating to environmental sustainability.

Activities Completed:

- Brief review of available information regarding shale gas resources, identified as an emerging topic of potential environmental concern in Caledon.

Current Status:

- Continue research on the topic of shale gas
- Respond as necessary to any newly emerging issues

Person Days Expended During Work Plan Period: 0.5 days

Assigned to: Neil Morris, Kari Morrison, Barb Campbell, Dave Dengler

D2. Project Title: Sustainable Energy

Project Description:

- In combination with energy efficiency, clean renewable energy sources, including wind, solar, geothermal and biogas energy, contribute to a healthier environment, increased community support for green power and greater energy sustainability for the Town of Caledon. As local support and demand for renewable energy grows, CEAC can undertake the consideration of leading conservation and renewable technologies, the purchase of renewable energy electricity for use in Town operations and services, the potential trading of greenhouse gas reduction credits, and energy efficiency measures that can enhance the Town's overall use of energy – all of which help reduce exposure to volatile fossil fuel prices, address the climate change crisis and foster a more resilient local energy portfolio.

Activities Completed:

- Held 2 group meetings view conference call.
- Decision to draft letter to Town requesting CEAC's involvement in green energy purchasing.
- Decision to draft short report to Town on recommendations on the relative merits of various green/renewable energy sources.

Current Status: Ongoing

Person Days Expended During Work Plan Period: 5 days

Assigned to: David Dengler, Barb Campbell, Neil Morris, Kari Morrison, Piotr Derus

D3. Project Title: Innovative Planning Practices

Project Description:

- Provision of information and recommendations regarding innovative planning concepts and practices.

Activities Completed:

- Attended public workshop for Caledon Strategic Plan
- Met as subgroup to discuss long term planning report
- Produced subgroup report which was reviewed by CEAC at its October 2010 meeting.

Current Status: Ongoing.

- For 2011 work plan this project is to be combined with new PPC/Sustainability Implementation project flowing out of OPA 226.

Person Days Expended During Work Plan Period: 5 days

Assigned to: Steve McElroy, Dorothy Mazeau, Brian Wilson, Cat Cybulski, Gordon Cameron, Dave Dengler

D4. Project Title: Ecological Valuation/Net Value System

Project Description:

- To identify, and to a lesser extent, develop a framework for valuation of ecological goods and services, appropriate as a tool for use in discussion and decision-making in Caledon.

Activities Completed:

- Attended "Alternate Land Use Services (ALUS) workshop in Tilsonburg, 15 October 2010
- Discussions with staff from Credit Valley Conservation (CVC) and Ministry of Natural Resources (MNR) regarding current status of Environmental Goods and Services (EGS) programs and research.
- Attended Ontario Forestry Association conference regarding EGS, on 05 February 2010
- General review of relevant literature

Current Status: Ongoing

Person Days Expended During Work Plan Period: 3 days

Assigned to: Neil Morris, Cat Cybulski, Nick DeBoer, Don Lobb (non-CEAC subgroup member)

D5 Project Title: Climate Change and Air Quality

Project Description:

- Stay informed on climate change and air quality issues, identify implications for Caledon, and recommend possible actions.
- Provide input on the Town's involvement in the Partners for Climate Protection program.

Activities Completed:

- Provided input to PROPR and Town of Caledon Provincial Policy Conformity exercise

- Attended Peel Climate Change Strategy Workshop in September 2010. Will continue to monitor and provide input as a stakeholder.

Current Status: Ongoing

- CEAC will participate in the development of Caledon's Community Local Action Plan for the reduction of greenhouse gases

Person Days Expended During Work Plan Period: 3 days

Assigned to: Barb Campbell, Neil Morris, Gordon Cameron (Air Quality)

E. PUBLIC OUTREACH PROJECTS

E1. Project Title: CEAC Communications

Project Description:

- To coordinate & monitor CEAC's external communication activities. Liaison with external groups and individuals; public education initiatives; and, stewardship programs.
- Develop communications strategies including public education initiatives and liaison with external groups and individuals.

Activities Completed: None

Current Status: Dormant

- Anticipate re-activation in 2011

Person Days Expended During Work Plan Period: 0 days

Assigned to: Christina Burns-Bruce, Greg Walker

E2. Project Title: CEAC Library Development

Project Description:

- To catalogue and organize the existing CEAC reference library material.

Activities Completed: None

Current Status: Dormant

- Anticipate re-activation in 2011

Person Days Expended During Work Plan Period: 0 days

Assigned to: Christina Burns-Bruce, Cat Cybulski

E3. Project Title: Caledon Community Map – Phase II

Project Description:

- Work with paid project manager to oversee web-based Caledon Community Map (Phase II) including community outreach initiatives.
- Secure long term financing and complete transition of leadership role on the Community Map to the Caledon Countryside Alliance.

Activities Completed:

- Obtained 2010 funding from CEAC and Heritage Caledon to keep Map website operational *
- Made presentation to Council requesting a permanent basic level of funding for the Map from the Town. Council was supportive and the report is currently with staff. *

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- Through the Caledon Countryside Alliance, the project applied for and obtained \$1,000 from the Town Green Fund to assist in conducting a community impact assessment and developing a social marketing plan. Preliminary survey results obtained in Fall 2010 and submitted to Town staff as background for 2011 budget requests.

Current Status:

- Project management has been transitioned to the Caledon Countryside Alliance. As a founding partner of the Caledon Community Map Project, CEAC will continue to participate in an advisory capacity as requested.

Person Days Expended During Work Plan Period: 3 days

Assigned to: Barb Campbell, Christina Burns-Bruce

E4. Project Title: CEAC Environmentalist of the Year (EOTY) Award

Project Description:

- This CEAC EOTY awards program was established in 1997 to recognize Caledon citizens and/or groups that make a significant contribution towards environmental sustainability in Caledon. In 2006, as part of its 10th Anniversary celebrations, CEAC instituted an annual \$500.00 award, called the Annual Environmental Recognition Award (AERA). The AERA monies are to be directed to a local stewardship program by the EOTY recipient.

Activities Completed:

- EOTY recipient selected for 2010 by 4-member subgroup from the nominations received from the March media release and approved by CEAC. Recipient is Spirit Tree Estate Cidery, owners Thomas Wilson and Nicole Judge. Award presented to Spirit Tree Estate Cidery by CEAC on April 19, 2010 at the Volunteer and Citizen Achievement Awards, Caledon East. AERA recipient selected by Spirit Tree Estate Cidery owners. AERA recipient for 2010 is Caledon Countryside Alliance (Karen Hutchinson representative). Plaque dedication to be presented to Spirit Tree Estate Cidery and AERA (\$500.00) to be presented to Caledon Countryside Alliance at Stewardship Grove, Caledon East on May 26, 2010. *

Current Status: Ongoing

- Annual event

Person Days Expended During Work Plan Period: 4 days

Assigned to: Gordon Cameron, Cat Cybulski, Greg Walker, Christina Burns-Bruce

F. ADMINISTRATIVE PROJECTS

F1. Project Title: CEAC Five Year Strategic Plan

Project Description:

- CEAC's first 5 Year Strategic Plan was submitted to Council in Spring 2004 and reviewed in 2006. Many of the strategies proposed in the plan have been implemented, and it has informed the committee's annual work planning process. The Five Year Plan must be reviewed and updated on a regular basis.

Activities Completed:

- Obtained approval for and implemented a pilot project for a CEAC subgroup conference call system.

Current Status: Ongoing

Person Days Expended During Work Plan Period: 1 day

Assigned to: Barb Campbell, Christina Burns-Bruce, Sankaran KrishnaRaj, CEAC Chair

F2. Project Title: CEAC 2010 Annual Status Report and 2011 Work Plan

Project Description:

- This activity involves the preparation of CEAC's 2010 Annual Status Report and 2011 Work Plan, and the presentation of the document to Council.

Activities Completed:

- Work Plan workshop conducted in September 2010.
- Subgroups prepared relevant project summaries and submitted to Town staff for compilation.

Current Status: Ongoing

- annual requirement of CEAC terms of reference

Person Days Expended During Work Plan Period: 8 days

Assigned to: Workshop - All Members

Work Plan Preparation - Dorothy Mazeau

F3. Project Title: Support for Environmental Progress Office

Project Description:

- The Environmental Progress Officer (EPO) position was established by Council in November 2004. Council adopted the Town's first Environmental Progress Action Plan (EPAP) in June 2005. The EPAP is now in the implementation and monitoring phase.

Activities Completed:

- Received reports from Environmental Progress Officer at monthly meetings
- Provided information and feedback to EPO as requested

Current Status: Ongoing

Person Days Expended During Work Plan Period: 1 day

Assigned to: Cat Cybulski, Debbe Crandall, (non CEAC subgroup member)

F4. Project Title: Active Monitoring of Past CEAC Projects

Project Description:

- Upon their completion, selected CEAC projects are candidates for active monitoring. These are projects where minimal activity is expected during the upcoming year, so CEAC deems it unnecessary to assign a subgroup in the new Work Plan. However, because CEAC retains a high level of interest, a committee member is assigned to stay informed on the status of each topic and report to CEAC as appropriate.

Activities Completed:

- Regular updates received from the Region of Peel regarding West Nile activity
- Monitoring of issues arising from potential violations of Woodlands Conservation By-law
- Discussed by-law review with Town staff

Current Status: Ongoing

Person Days Expended During Work Plan Period: 0.5 days

Assigned to:

Woodlands Conservation By-law - Cat Cybulski

West Nile Virus - Steve McElroy

Waste Management - unassigned

Official Plan Amendment 124 Zoning By-law Amendment - Cat Cybulski

Oak Ridges Moraine Conservation Plan – Neil Morris

Healthy Horticultural Landscapes By-Law and Education – Neil Morris

Town of Caledon Growth Forecasts - Cat Cybulski

F5. Project Title: CEAC Membership Development

Project Description:

- A standing subgroup has been established for the purpose of fostering a strong, dynamic and committed membership.

Activities Completed:

- Actively solicited potential new members of CEAC
- Conducted interviews of candidate members on 21 December 2009

Current Status: Ongoing

- Chair selection is an annual requirement.
- Recruitment subgroup forms on an ad-hoc basis during recruitment drives.

Person Days Expended During Work Plan Period: 1 day

Assigned to:

General – CEAC Chair

Membership Recruitment - ad-hoc subgroup established - Neil Morris, Christina Burns-Bruce, Richard Paterak, Nick deBoer

CEAC Chair Selection - 2010 Chair Selection subgroup is Christina Burns-Bruce, Bryon Wilson, Cat Cybulski

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PART B Work Plan for the period November 2010 to October 2011

*Note: An asterisk denotes non-committee members involved in individual projects.
Italicized names indicate the lead CEAC member assigned to an issue.

A. POLICY/LEGISLATIVE PROJECTS

A1. Project Title: Implementation of OPA 226: Sustainability Policies

Project Description:

- The Town of Caledon has completed a “Provincial Policy Conformity” (PPC) exercise to respond to new provincial planning directions flowing from: the 2005 Provincial Policy Statement; the Greenbelt Plan; the “Places to Grow” Plan and Bill 51, amendments to the Planning Act. Conformity Amendment OPA 226 adopted by Caledon Council June 8, 2010. The amendment is now being reviewed by the approval authority, the Region of Peel. The amendment may eventually be subject to appeals under the Planning Act. The Town is proceeding with research and other activities related to implementation of the new policies.

Reason for CEAC Involvement:

- The subject of sustainability is a core concept of OPA 226 and its implementation, and it is also a key focus of CEAC’s terms of reference.

Anticipated Activities:

- Focus on elements of the new sustainability policies contained in the amendment. CEAC Report 2010-01 identified several policy elements and implementation initiatives in which CEAC would have an interest. This includes:
 - Development of setbacks from transportation corridors,
 - Tools for assessing air quality implications of new developments,
 - A sustainability design brief for new developments,
 - Sustainability checklists for new developments, and
 - Development of a sustainability monitoring program and indicators, to be incorporated in an Adaptive Environmental Management scheme.
 - Development a detailed vision of a “Sustainable Caledon” and the key characteristics that this Caledon will exhibit
- Prepare sustainable development criteria for Caledon through review and follow-up of the Mayfield West planning process, including Community Design Plan and Master Environmental Servicing Plan, and compare these with select existing current best practices and principles advocated by government/NGOs/Academia.

Generally Assigned to: *Neil Morris*, Steve McElroy, Dorothy Mazeau, Lindsay Kingsborough, Dave Dengler

A2. Project Title: Source Water Protection Planning

Project Description:

- The Clean Water Act Bill 43, received Royal Assent on October 19, 2006. Upper and lower tier municipalities are expected to participate in the source protection planning exercise and will have significant responsibilities for implementation.

Reason for CEAC Involvement:

- CEAC’s terms of reference includes providing advice on the sustainable use and management of resources, including water. CEAC provided advice and recommendations to Council on the Source Protection White Paper through CEAC Report 2004-02.

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Anticipated Activities:

- Monitor implementation of the Clean Water Act and provide comments to Council, as needed.
- Participate in source protection planning initiatives that may occur during the work plan period, where consistent with the CEAC Terms of Reference.

Assigned to: *Bryon Wilson*

***NEW* A3 Project Title: Woodlands Conservation Bylaw Review**

Project Description:

- A review of the Town of Caledon Woodlands Conservation By-law to determine if it is consistent with current provincial legislation (e.g. Municipal Act 2001). Also to review for potentially improving its effectiveness at supporting the Caledon Official Plan policies that require and encourage the protection, maintenance, enhancement and sound management of woodlands.

Reason for CEAC Involvement:

- CEAC's terms of reference include providing advice on the protection and management of ecosystem integrity and the sustainable use of resources, including forests.

Anticipated Activities:

- Discuss the by-law review process with Town enforcement staff
- Review by-law and comment on suggested revisions to the by-law

Assigned to: *Cat Cybulski, David Dengler*

B. TOWN-WIDE PROJECTS

B1. Project Title: Conservation Authority Initiatives

Project Description:

- Participate in Conservation Authority initiatives relevant to CEAC's mandate.

Reason for CEAC Involvement:

- CEAC's terms of reference includes providing advice on the protection and management of ecosystem integrity and the sustainable use of resources, including groundwater and surface water.

Anticipated Activities:

- Renew CEAC's involvement and continue to represent CEAC on the Etobicoke-Mimico Watersheds Coalition. Report significant items to CEAC for review and action as appropriate.
- Determine project status (esp. phased watershed studies), reviewing study releases and other relevant materials and reporting as needed
- Continue to represent CEAC on the Bolton Resource Management Tract Advisory Committee; anticipate attending 2 to 3 committee meetings in 2011.
- Review and comment on the draft land management plan;
- Review and comment on the Bolton Arterial Route detailed design where it crosses the Tract

Assigned to:

Etobicoke and Mimico Creeks Coalition – *Steve McElroy*

Bolton Resource Management Tract Management Plan Advisory Committee – *Cat Cybulski*

Centreville Creek Subwatershed Study – *(inactive)*

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East Credit River Subwatershed Study - (*inactive*)
Shaws Creek Subwatershed Study – (*inactive*)
Headwaters Subwatershed Study – (*inactive*)

B2. Project Title: Monitoring Ecosystem Health

Project Description:

- Develop and implement a dynamic process for the monitoring and assessment of ecosystem health in Caledon and surrounding area.
- Assist other subgroups through the provision of information regarding the status of ecosystem components, as required.
- Make recommendations related to the monitoring of ecosystem health in Caledon.
- Develop and submit to Council a “State of the Environment Report” every five years as directed by CEAC’s Terms of Reference.

Reason for CEAC Involvement:

- Identified as a priority in CEAC 5-Year Strategic Plan and listed as a CEAC activity in the Committee’s Terms of Reference.
- An understanding of the ecosystem health, particularly as reflective of anthropogenic activity, is highly valuable in assisting CEAC and the town to identify emerging environmental issues and track effectiveness of efforts made in response to previously identified issues

Anticipated Activities:

- Develop, for internal and external use, a framework of understanding of ecosystem monitoring techniques and endpoints and what interpretations they may support.
- Identify the monitoring activities being carried out in Caledon today, note gaps, and identify priorities for ecosystem health monitoring in Caledon.
- Research relevant monitoring activities being carried out in other jurisdictions and carry out an ongoing review and summary of existing monitoring efforts, programs, and data.
- Encourage all sub-group leaders, where appropriate, to consider monitoring factors/systems in the analysis of specific issues and to bring such factors/systems to the attention of the Monitoring Ecosystem Health sub-group.
- Make recommendations related to ecosystem health monitoring in Caledon.
- Research the concept of Adaptive Environmental Management (AEM) and make recommendations regarding its use in Caledon to monitor the ecological effects of development and population growth.
- Prepare and submit first State of the Environment (SOE) Report in 2011.

Assigned to: *Neil Morris*, Greg Walker

B3. Project Title: Transportation Issues

Project Description:

- Monitor progress on all transportation-related municipal, regional, and provincial transportation initiatives, including the Highway 427 and 410 extensions, the east/west transportation corridor, Metrolinx, potential expansion of GO service in Caledon, and other transportation issues as they arise.

Reason for CEAC Involvement:

- Transportation routes/corridors and infrastructure are of critical importance to the Town in terms of commercial development and quality of life. Transportation decisions have great

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potential both for adverse environmental impacts and for promoting environmental sustainability.

Anticipated Activities:

- Update project plan
- Establish a working relationship with the Town's new Senior Transportation Planner, Kant Chawla.
- Review reports and draft policies and provide comments to staff and Council.
- Monitor progress on all transportation-related municipal, regional and provincial initiatives and report to the Committee/Council as warranted.

Assigned to: *Greg Walker*, Bryon Wilson, Paul Parete, Dorothy Mazeau, Piotr Derus

B4. Project Title: Town of Caledon Community-Based Strategic Plan

Project Description:

- Community-Based Strategic Plan adopted by Council 2010.

Reason for CEAC Involvement:

- CEAC's terms of reference makes several references relating to the understanding and achievement of environmental sustainability. The Community-Based Strategic Plan should address the issue of sustainability at some level.

Anticipated Activities:

- Monitor the implementation plan.

Assigned to: *Neil Morris*

***NEW* B5. Project Title: Peel Partnership Urban Forest Study**

Project Description:

- This is a joint Region of Peel and Toronto and Region Conservation Authority Study on the importance of tree canopy in urban areas. Peel Region and TRCA are seeking stakeholders to comment on recommendations from the Study and potentially implement the recommendations.

Reason for CEAC Involvement:

- CEAC's terms of reference includes promoting research that supports the goals, principles and activities of the committee.
- The project includes environmental and community sustainability components which are in keeping with the committee's terms of reference.

Anticipated Activities:

- Participate in stakeholder meetings
- Review and provide comments on the Study recommendations

Assigned to: *Cat Cybulski*

C. LOCATION-SPECIFIC PROJECTS

C1. Project Title: Mayfield West Phase 2 Secondary Plan

Project Description:

- The Mayfield West Community Development Plan (MW1) was completed in 2006 with the adoption of OPA 208, and is now being implemented. The Mayfield West Phase 2 Secondary Plan (MW2) was formally initiated by Council in 2008.

Reason for CEAC involvement:

- CEAC has been appointed to the Stakeholder Advisory Group (SAG) established to participate in the Phase 2 project. The project includes significant environmental and community sustainability components which are in keeping with the committee's terms of reference.

Anticipated Activities:

- Prepare comment on the various land use scenarios.
- Submit comment to Council regarding the land use scenarios if deemed necessary and appropriate.
- Continue to attend the scheduled SAG meetings and Council Workshops.
- Meet with the TRCA and the CVC to review environmental concerns if and when appropriate.
- Monitor progress of MW1 implementation relative to the Community Design Plan and the CAMP. Submit comments to Council if deemed necessary and appropriate. Comments regarding implementation will be conveyed to staff; a progress report to Council will be submitted if appropriate

Assigned to: *Steve McElroy*, Kari Morrison, Dorothy Mazeau, David Dengler

C2. Project Title: South Albion-Bolton Community Plan

Project Description:

- The Town of Caledon initiated the preparation of a "Community Plan" for the South Albion/Bolton area in 2004. This process has involved a number of sub-component studies, including a Commercial Policy Review/Retail Demand Study and an Employment Lands Needs Assessment.
- In September 2010 the Town of Caledon submitted a Regional Official Plan application to Peel Region to establish the South Albion-Bolton employment lands and north hill supermarket settlement boundary expansion.
- A residential boundary expansion study is the next anticipated phase of this community plan.

Reason for CEAC Involvement:

- CEAC's goal includes providing advice to Council regarding environmental sustainability and health with respect to community planning initiatives.
- CEAC's Guiding Principles include the concepts of sustainable integrity of ecosystems, and assessing the carrying capacity of natural systems, both of which are relevant to the preparation of community plans.

Anticipated Activities:

- Monitor the status of the Regional Official Plan amendment application, at Peel Region, for the employment lands and north hill supermarket settlement boundary expansion.

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- Attend Council Workshops, Public Open Houses and Public Information Meetings as appropriate
- Coordinate with Project A1 – Sustainability Policies.

Assigned to: *Cat Cybulski*, Bryon Wilson, Paul Parete, Dorothy Mazeau

C3. Project Title: Alton Village Study

Project Description:

- This is the second Village Study to be initiated jointly by the Town, the Region and Credit Valley Conservation. The study will address planning, servicing and environmental issues in the village. During the next year the Study will be proceeding through Phase 3 and potentially Phase 4, the development of the draft Village Plan, Water and Wastewater Servicing Plans and the Environmental Management Plan, and preparation of a final Official Plan Amendment.

Reason for CEAC Involvement:

- Council referral. The project includes significant environmental and community sustainability components which are in keeping with the committee's terms of reference.

Anticipated Activities:

- Participate in the Village Study public consultation program.
- Review reports and draft policies and provide comments to staff and Council on Phases 3 and 4 of the study as appropriate.

Assigned to: *Dorothy Mazeau*, Kari Morrison, Neil Morris

D. RESEARCH PROJECTS

D1. Project Title: CEAC Research Subgroup

Project Description:

- Establish the capacity to conduct proactive research on matters relating to environmental sustainability.

Reason for CEAC Involvement:

- CEAC's terms of reference includes conducting and promoting research that supports the goals, principles and activities of the committee. CEAC's 5 year Strategic Plan commits the committee to a renewed, proactive approach to conducting research.

Anticipated Activities:

- Develop capacity to proactively research subjects of potential interest to the sustainability, health and respect for all life.
- Identify priority areas for proactive research
- Strike specialized research "teams" to focus on identified priority areas.
- Identify a network of relevant experts who are able to work in partnership with CEAC.
- Invite experts to address the Committee on environmental and sustainability issues of significant interest to the Town.

Assigned to: *Neil Morris*, Kari Morrison, Barb Campbell, Dave Dengler

D2. Project Title: Sustainable Energy

Project Description:

- In combination with energy efficiency, clean renewable energy sources, including wind, solar, geothermal and biogas energy, contribute to a healthier environment, increased community

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support for green power and greater energy sustainability for the Town of Caledon. As local support and demand for renewable energy grows, CEAC can undertake the consideration of leading conservation and renewable technologies, the purchase of renewable energy electricity for use in Town operations and services, the potential trading of greenhouse gas reduction credits, and energy efficiency measures that can enhance the Town's overall use of energy – all of which help reduce exposure to volatile fossil fuel prices, address the climate change crisis and foster a more resilient local energy portfolio.

Reason for CEAC Involvement:

- Opportunities for the implementation of renewable energy technologies and energy efficiency measures exist within Town of Caledon facilities/ operations.
- CEAC can assist Council in addressing how the Town can move forward with strategies to address climate change.
- CEAC can provide assistance to Council on removing barriers and promoting opportunities for energy conservation and energy efficiency (i.e. find out if by-laws are acting as a barrier to conserving energy, such as by-laws in some municipalities that restrict the use of clothes umbrellas outdoors, even though they help reduce the need for energy-intensive clothes dryers)

Anticipated Activities:

- Advise Council on implementation of Ontario's new Green Energy Act and regulations
- Work closely with the Town's Environmental Progress Office to support their Sustainable Energy initiatives.
- Comment and provide recommendations to Council on how to address planning aspects related to calls from the community to construct renewable energy within residential and business areas (in short, what planning protocol or by-laws need to be in place or removed to facilitate the implementation of renewable energy by Caledon residents and businesses)
- Comment and provide recommendations on the continuance of Caledon's purchase of green power as part of a renewable portfolio standard (which establishes that a percentage of the Town's energy consumption will come from low impact, renewable energy sources).

Assigned to: *David Dengler*, Piotr Derus, Barb Campbell, Neil Morris, Kari Morrison, Jeremy Schembri

Former Project D3: Innovative Planning

Merged with Sustainability Policies (Project A1) for 2011 Work Plan

D3. Project Title: Ecological Valuation/Net Value System

Project Description:

- To identify, and to a lesser extent, develop a framework for valuation of ecological goods and services, appropriate as a tool for use in discussion and decision-making in Caledon.

Reason for CEAC Involvement:

- Council referral (Council Resolution W-142-2007).

Anticipated Activities:

- Conduct activities as outlined in project work plan prepared by the subgroup and submitted to CEAC on March 30, 2007. Specific activities identified include:
 - Conduct initial review of current status of the science of ecological valuation;
 - Identify specific ecological goods and services;
 - Interact with stakeholders;

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- Prepare draft report for review with CEAC and a final report for submission to Council.

Assigned to: *Neil Morris*, Cat Cybulski, Nick DeBoer

D4. Project Title: Climate Change and Air Quality

Project Description

- Stay informed on climate change and air quality issues, identify implications for Caledon, and recommend possible actions.
- Provide input on the Town's involvement in the Partners for Climate Protection program.

Reason for CEAC Involvement

- In 2001, Council asked CEAC for advice on getting involved with the Partners for Climate Protection program. CEAC presented a report on climate change in Caledon in 2002, and the Town subsequently joined PCP. The Town continues to work toward different PCP milestones.
- CEAC's terms of reference includes monitoring ecosystem health and recommending measures for enhancement/restoration of ecosystem health, including air.

Anticipated Activities

- Stay informed on climate change and air quality information and issues, particularly as they relate to Caledon.
- Work closely with the Town's Environmental Progress Office to support their Climate Change related initiatives.
- Participate in public education initiatives on climate change and air quality.
- Monitor and provide input to the Peel Climate Change Strategy.
- Sit on working group for the Caledon Community Local Action Plan (LAP) for greenhouse gas reduction.

Assigned to: *Barb Campbell*, Neil Morris, Sara Peckford

E. PUBLIC OUTREACH PROJECTS

E1. Project Title: CEAC Communications

Project Description:

- To coordinate & monitor CEAC's external communication activities. Liaison with external groups and individuals; public education initiatives; and, stewardship programs.
- Develop communications strategies including public education initiatives and liaison with external groups and individuals.

Reason for CEAC involvement:

- Liaison and public education are aspects of CEAC's terms of reference.

Anticipated Activities:

- Work with Town staff to update, expand and improve the effectiveness of the CEAC pages on the Town's Web-site.
- Develop an information piece for regular inclusion on the Town's page in the local newspapers.
- Explore the potential value in establishing an online and mobile presence via Twitter, Facebook, and LinkedIn and execute as appropriate.
- Continue with regularly scheduled CEAC/Council liaison meetings.

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- Review the usefulness of the CEAC brochure and update it to incorporate the new logo and other changes as desired.
- Establish a long-range plan for increasing CEAC's public profile as a source of information on environmental issues.
- Participate in public forums on the environment and liaise with other EACs in the Province.

Assigned to: *Piotr Derus, Greg Walker*

E2. Project Title: CEAC Library Development

Project Description:

- To catalogue and organize the existing CEAC reference library material.

Reason for CEAC involvement:

- CEAC terms of reference identify education to be an important activity.

Anticipated Activities:

- Recruit a librarian to help develop a realistic development work plan.
- Work with staff to create a student or intern job that includes implementing the library development work plan.
- Consult with head librarian over potential to connect and/or integrate the CEAC library with Town's Library system.
- Consider the feasibility of converting CEAC library into a digital format and establishing a publically searchable database of all public CEAC documents

Assigned to: *Piotr Derus*

E3. Project Title: Caledon Community Map – Phase II

Project Description:

- Management of the Caledon Community Map Project has been transitioned to the Caledon Countryside Alliance but CEAC will continue as a stakeholder over the long term.

Reason for CEAC Involvement:

- The Caledon Community Map Project (CCMP) was an identified product flowing from the 10th Anniversary subgroup.

Anticipated Activities:

- Participate in advisory capacity as requested.

Assigned to: *Barb Campbell*

E4. Project Title: CEAC Environmentalist of the Year (EOTY) Award

Project Description:

- This CEAC EOTY awards program was established in 1997 to recognize Caledon citizens, Caledon-based businesses and/or Caledon-based groups that make a significant contribution towards environmental sustainability in Caledon. In 2006, as part of its 10th Anniversary celebrations, CEAC instituted an annual \$500.00 award, called the Annual Environmental Recognition Award (AERA). The AERA monies are directed to a local stewardship program by the EOTY recipient.

Reason for CEAC Involvement:

- To promote environmental awareness in accordance with the committee's mandate.
- Anticipated Activities:

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- Review and revise the nomination process and award criteria, by December 2010
Advertise the call for EOTY nominations by early February 2011
- Review nominations and apply selection criteria, recommend the award recipient to CEAC by March 2011.
- Present the award to recipient in April 2011 at the Town's annual Caledon Volunteer and Citizen Achievement Award Ceremony.
- Continue the \$500.00 AERA program (subject to budget approval).
- Update the EOTY Stewardship Grove Rock Plaque and hold ceremony with recipient at the Rock, by June 2011.

Assigned to: *Greg Walker*, Cat Cybulski, Dave Dengler (Dave to review new criteria only)

F. ADMINISTRATIVE PROJECTS

F1. Project Title: CEAC Five Year Strategic Plan

Project Description:

- CEAC's first 5 Year Strategic Plan was submitted to Council in Spring 2004 and reviewed in 2006. Many of the strategies proposed in the plan have been implemented, and it has informed the committee's annual work planning process. The Five Year Plan must be reviewed and updated on a regular basis.

Reason for CEAC involvement:

- Required by CEAC terms of reference.

Anticipated Activities:

- Develop a new Five Year Strategic Plan.
- Consider the each year's Work Plan in the context of the Five Year Strategic Plan.
- To help CEAC respond to issues in a more timely fashion, develop an expedited response process that permits a subgroup to provide CEAC input or response to an issue between Committee meetings without full Committee approval.
 - Similar to CEAC's e-mail voting procedure, the intent would be to use the process infrequently on an as-needed basis, steering clear of controversial topics. At least two of the Chair, Vice-Chair and the Staff Liaison would need to approve the use of the expedited response process, and the Chair or his/her designate must approve the material to be released by the sub-group. The sub-group's report must be consistent with CEAC's Terms of Reference and any stated CEAC positions on the relevant issues.
- To aid in overall management of CEAC's work, indicate for each project in the Work Plan whether a project plan (1) needs to be developed or updated; (2) already exists; or (3) is unnecessary.

Assigned to: *Barb Campbell*, Neil Morris, CEAC Chair

F2. Project Title: CEAC 2011 Annual Status Report and 2012 Work Plan

Project Description:

- This activity involves the preparation of CEAC's 2011 Annual Status Report and 2012 Work Plan, and the presentation of the document to Council.

Reason for CEAC involvement:

- Required by the CEAC terms of reference.

Anticipated Activities:

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- Committee Vice-Chair to monitor the status of CEAC Work Plan projects and initiate a “mid-term” review session.
- CEAC to hold a Work Plan Workshop in September/October 2011.
- Draft report to be submitted to CEAC in October 2011 for review.
- Report to be finalized in October/November 2011 and presented to Council immediately thereafter.
- Prepare a 6-month interim Work Plan Status Report for the last meeting of April each year. This is intended to be very fast and simple – a few lines per active project to indicate what has been done and what remains to be done during the remainder of the Work Plan timeframe. Sub-groups may want to use the opportunity to calculate their hours spent halfway through the year.

Assigned to: Workshop - All Members; Work Plan Preparation – Dorothy Mazeau

F3. Project Title: Support for Environmental Progress Office

Project Description:

- The Environmental Progress Officer (EPO) position was established by Council in November 2004. Council adopted the Town’s first Environmental Progress Action Plan (EPAP) in June 2005. The EPAP is now in the implementation and monitoring phase.

Reason for CEAC Involvement:

- Many elements of the EPAP are complementary to, and supportive of CEAC’s mandate and activities. CEAC and the EPO see significant synergies and benefits to Council in maintaining a strong, mutually supportive relationship.

Anticipated Activities:

- Provide general support and advice to the EPO as required.
- Provide input and assistance to the EPO on implementing, monitoring and updating the Environmental Progress Action Plan.
- Assistance with development of Environmental Action report 2011
- Participation in Community Local Action Planning Exercise

Assigned to: All members.

F4. Project Title: Active Monitoring of Past CEAC Projects

Project Description:

- Upon their completion, selected CEAC projects are candidates for active monitoring. These are projects where minimal activity is expected during the upcoming year, so CEAC deems it unnecessary to assign a subgroup in the new Work Plan. However, because CEAC retains a high level of interest, a committee member is assigned to stay informed on the status of each topic and report to CEAC as appropriate.

Reason for CEAC Involvement:

- All of these projects were included in previous CEAC Work Plans, and the committee wants to retain some involvement, even though CEAC’s major work has been completed.

Anticipated Activities:

- Stay informed on news and activities related to the project topic, including contact with Town staff where appropriate.
- Monitor effectiveness of bylaws or policies related to past CEAC projects.
- Monitor outcomes and responses to CEAC recommendations.

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- Report to CEAC as appropriate.
- Advise CEAC if activity increases or issues arise related to a topic such that a separate Work Plan item may once again be merited.

Assigned to:

West Nile Virus - *Steve McElroy*

Waste Management - unassigned

Official Plan Amendment 124 Zoning By-law Amendment – *Cat Cybulski*

Oak Ridges Moraine Conservation Plan; Healthy Horticultural Landscapes By-Law and Education; Cheltenham Village Study – *Neil Morris*

F5. Project Title: CEAC Membership Development

Project Description:

- A standing subgroup has been established for the purpose of fostering a strong, dynamic and committed membership. The mandate of this sub-group has been changed substantially due to new Town policies regarding the operation of Committees of Council. This revised mandate is reflected below.

Reason for CEAC Involvement:

- To take a proactive role in ensuring that CEAC remains a valuable advisory committee that is supported by Council and provides sound advice and recommendations to Council.

Anticipated Activities:

- Assist committee members to remain knowledgeable and informed regarding issues of relevance to CEAC, including mentoring of new members.

Assigned to:

General – *CEAC Chair, Greg Walker*

Membership Recruitment – Responsibility of Town's Administrative staff, with candidate interviews conducted by CEAC Council reps.

CEAC Chair Selection – by vote of membership at the first meeting in January 2011.