



Accessibility Advisory Committee Minutes

Thursday, June 16, 2011

6:00 p.m.

Committee Room, Town Hall

Members Present:

Councillor R. Whitehead

Chair: M. Tymkow

Vice-Chair: D. Farrace

R. Cowan

D. Scida

D. St. Clair

Members Absent:

E. Annis (regrets)

Town Staff:

Accessibility Program Co-ordinator: L. Ricciuti

Fire Prevention Officer: M. Wallace

1. **CALL TO ORDER**

The meeting was called to order at 6:08 p.m.

2. **APPROVAL OF AGENDA**

Moved by: D. Scida

AAC-2011-017

That the Agenda for the June 16, 2011 Meeting be approved.

Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST**

None Stated.

**4. RECEIPT OF MINUTES**

Moved by: D. St. Clair

AAC-2011-018

That the minutes of the May 12, 2011 Accessibility Advisory Committee meeting be received.

Carried.

**5. REGULAR BUSINESS**

A. Committee Work Plan

This item has been deferred to the next meeting.

B. Site Plan Review - SPA 11-40 – Bolton Motor Products – 12420 50 HWY (an addition to the existing showroom and alterations to the east and south elevations of the existing building through the construction of a new façade treatment and new Chevrolet and Cadillac entrance portal).

The following comments were submitted to Michael Rajk, Community Development Planner for consideration:

- Please identify main public entrances to all areas as well as staff only entrances, if applicable.
- Once entrance locations have been identified, suggestions for suitable accessible parking areas and access routes can be made.
- All parking spaces should be in full compliance with the Town's Traffic By-law 2011-020.
- Please clarify whether or not main entrances will be accessible by way of automatic operator.
- Please identify where light standards and/or fixtures are on site.
- Please ensure all entrances into the building will not include steps or any elevation in grade that would cause a barrier.

The following additional comments were made at the meeting:

- Please clarify where the Service and Parts area is and where cars can be dropped off for service. Once this is identified the Committee will indicate a recommendation for Accessible Parking layout.

C. Emergency Response – update on research

M. Tymkow advised that the Committee has discussed the possible need of implementing a Vulnerable Persons Registry in Caledon.

L. Ricciuti discussed findings of the various Programs available in other municipalities.

M. Wallace advised that Fire Safety Plans are present in public facilities and long term care facilities, but not in private residences.

D. Farrace discussed concerns with confidentiality, raising questions on how the database containing personal information is kept and administered.

M. Tymkow advised L. Ricciuti to look into how the Special Care Resident Program in Brampton is administered and how the information is relayed to the dispatch. This item will be further discussed at the next meeting.

D. Accessibility Review Request re: Desired Heritage Meeting Locations (Old Caledon Town Hall, Melville White Church, St. Andrew's Stone Church, Alton Public Library and the Millcroft Inn)

Committee advised that the Accessibility Program Coordinator should make the decision on whether a facility (for meeting purposes) is accessible. The Committee indicated that special consideration should be made to ensure facilities

have accessible parking areas, accessible entrances/exits, accessible washrooms and barrier-free spaces within the facility.

The Committee supports the direction to ensure all public meetings are held in accessible facilities.

E. Integrated Accessibility Regulation – Town of Caledon Work Plan Review

L. Ricciuti advised the Integrated Accessibility Regulation 191/11 has been passed and will take effect on July 1, 2011. A Work Plan has been developed and Staff will be meeting in the upcoming weeks to discuss what the requirements are and to confirm an implementation Plan. L. Ricciuti advised the Committee will be updated throughout the implementation process.

F. Site Plan Review – SPA 11-037 – Sandhill Commercial Building – 6035 King Street (develop property for uses of a convenience store, service kiosk, drive-through restaurant, retail store and a motor vehicle repair facility) **Re-submission.**

Based on the comments received by Antrix Architects, the Committee made the following comments:

- The designated accessible parking space shall be relocated to the middle of the parking area for Building C. Designated Parking Spaces for vulnerable persons shall be placed in the safest place possible.
- The distance between the edge of the pump station and the beginning of the parking area is too close and presents concerns of an unsafe condition. Committee would like the distance increased by 4 – 6 metres to avoid any unsafe situations. Further, the Committee would like Engineering Staff to review and provide feedback.

## **6. CORRESPONDENCE/INFORMATION**

1. Caledon Enterprise re: Thank you Caledon Wellness Centre
2. Government of Ontario re: Emergency Preparedness Guide for People with Disabilities / Special Needs
3. The Toronto Star re: Zekas: Designer opens boutique for 'seated' men and women
4. The Caledon Enterprise re: Special Ed Funding Falling Short

5. The Caledon Enterprise re: Feds Reach Out for Accessibility

7. **ADJOURNMENT**

The meeting adjourned at 8:10 p.m.

8. **NEXT SCHEDULED MEETING**

The next meeting will be held on July 14, 2011, at 6:00 p.m. in the Committee Room, Town Hall.