



Accessibility Advisory Committee Minutes  
Thursday November 25, 2010  
6:00 p.m.  
Committee Room, Town Hall

Members Present:

Chair: M. Tymkow  
Councillor R. Whitehead  
R. Cowan  
D. Farrace

Town Staff

Manager of Enforcement: G. Blakely  
Accessibility Program Co-ordinator: L. Ricciuti

Others Present:

Access Consultant, SPH Planning & Consulting: K. Final

1. **CALL TO ORDER**

The meeting was called to order at 6:12 p.m.

2. **APPROVAL OF AGENDA**

Moved by: D. Farrace

AAC-2010-024

That the Agenda for the November 25, 2010 Meeting  
be approved.

Carried.

**3. DISCLOSURE OF PECUNIARY INTEREST**

None Stated

**4. RECEIPT OF MINUTES**

Moved by: M. Tymkow

AAC-2010-025

That the minutes of the September 23, 2010 Accessibility Advisory Committee meeting be received.

Carried.

**5. REGULAR BUSINESS**

A. Approval of 2011 Meeting Schedule

Moved by: R. Cowan

AAC-2010-026

That the Committee approve the 2011 Meeting Schedule for the upcoming term.

Carried.

B. Site Plan Review Update – Glenn Blakely,  
Manager of By-law Enforcement

G. Blakely discussed the site plan initiative that took place in the summer months. The Committee would like to see this initiative

continue with focus on the downtown core in Bolton.

The Committee would like the Parking By-law to capture an increase in designated parking in areas where the use of the facility requires more designated parking.

C. Accessibility Audit Presentation –  
Representatives from SPH Planning & Consulting

K. Final presented an overview of the audit process and reporting format for all facilities.

D. Report RPS-2010-019 – Funding of Unexpected  
Facility Retrofit

L. Ricciuti explained the report that went before Council regarding the high need for an unexpected facility retrofit. The retrofit is the purchase of a fully accessible ramp for use in all Town facilities. The Committee would also like to see similar accommodations made for the outdoor stage.

E. Enabling Accessibility Fund – Project Scope

Moved by: D. Farrace

AAC-2010-027

That the Committee endorse the recommended project and commit to supplying the required correspondence as needed.

Carried.

F. Site Plan Review SPA 10-90 – *Verbal Update*

Committee previously reviewed Site Plan SPA 10-90 and all recommended changes have been complied with on the latest submitted Plan.

G. Site Plan Review SPA 10-88 – *Verbal Update*

Committee previously reviewed Site Plan SPA 10-88 and all recommended changes have been complied with on the latest submitted Plan.

H. Site Plan Review SPA 10-113

The following comments were submitted to Brian Lauder:

- Please add a barrier free parking space and path of travel with appropriate curb depression.
- Please indicate where light stands will be placed.

I. Site Plan Review SPA 10-115

The following comments were submitted to Brian Lauder:

- Please indicate where designated parking signs will be placed.
- Please indicate where light stands will be placed.

6. **ADJOURNMENT**

The meeting adjourned at 8:49 p.m.

7. **NEXT SCHEDULED MEETING**

The next meeting will be held on January 13, 2010, at 6:00 p.m. in the Committee Room, Town Hall.