



Accountability and Transparency Committee Meeting Minutes
Monday, July 5, 2010
12:30 p.m.
Committee Room, Town Hall

Members Present

Chair: B. Duncan
Vice-Chair: D. White
Mayor M. Morrison
Councillor D. Beffort
Councillor R. Whitehead

Town Staff Present

Chief Administrative Officer: D. Barnes
Director of Legal Services/Town Counsel: N. Koltun
Director of Administration/Town Clerk: K. Landry

1. **CALL TO ORDER**

The meeting was called to order at 12:50 p.m.

2. **APPROVAL OF AGENDA**

Moved by: D. White

AT-2010-015

That the agenda for the July 5, 2010 Accountability and Transparency Committee Meeting be approved with the addition of the following:

- Receipt of correspondence from R. Lorello dated June 29, 2010
- Draft Integrity Commissioner By-law

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – None.

4. **RECEIPT OF MINUTES**

Moved by: D. Beffort

AT-2010-015

That the Accountability and Transparency Minutes from the May 11, 2010 meeting be received.

5. **REGULAR BUSINESS**

A. **Review of Draft Council Code of Conduct.**

The Committee reviewed and revised the draft Council Code of Conduct.

B. Review of Draft Employee Code of Conduct.

The Committee reviewed and revised the draft Employee Code of Conduct.

C. Presentation to Council

The Committee determined that it will present both Codes of Conduct to Council on September 28, 2010.

D. Draft Integrity Commissioner By-law.

A draft Integrity Commissioner appointment by-law was circulated and reviewed. Staff was requested to separate those responsibilities of the Integrity Commissioner that are considered mandatory versus optional.

6. **CLOSED MEETING** - None

7. **ADJOURNMENT**

The meeting adjourned at 2:40 p.m.

8. **NEXT MEETING**

Not applicable.