



Accountability and Transparency Committee Meeting Minutes
Tuesday, May 11, 2010
1:30 p.m.
Belfountain Room, Town Hall

Members Present

Chair: B. Duncan (left at 3:30 p.m.)
Vice-Chair: D. White
Mayor M. Morrison (absent – illness)
Councillor D. Beffort
Councillor R. Whitehead

Town Staff Present

Chief Administrative Officer: D. Barnes
Director of Administration/Town Clerk: K. Landry
Director of Legal Services/Town Counsel: N. Koltun

1. **CALL TO ORDER**

The meeting was called to order at 1:40 p.m.

2. **APPROVAL OF AGENDA**

Moved by: D. White

AT-2010-013

That the agenda for the May 11, 2010 Accountability and Transparency Committee Meeting be approved.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – None.

4. **RECEIPT OF MINUTES**

Moved by: D. White

AT-2010-014

That the Accountability and Transparency Minutes from the April 7, 2010 meeting be received.

Carried.

5. **REGULAR BUSINESS**

A. Review of Draft Council Code of Conduct.

The Committee reviewed and revised the draft Council Code of Conduct for its next meeting.

B. Review of Draft Employee Code of Conduct.

The Committee reviewed and revised the draft Employee Code of Conduct for review at its next meeting.

C. Integrity Commissioner Service.

The Committee reviewed profiles of Integrity Commissioners that are providing their services to other Ontario municipalities. Staff outlined the process and timeframes associated with the issuing of a "Request for Proposal" to retain a company or individual to provide this service.

6. **CLOSED MEETING** - None

7. **ADJOURNMENT**

The meeting adjourned at 4:51 p.m.

8. **NEXT MEETING**

Monday, July 5, 2010 at 12:30 p.m.