



Accountability and Transparency Committee Meeting Minutes
Wednesday, March 31, 2010
1:00 p.m.
Mayfield/Palgrave Room, Town Hall

Members Present

Chair: B. Duncan
Vice-Chair: D. White
Mayor M. Morrison
Councillor D. Beffort
Councillor R. Whitehead

Town Staff Present

Chief Administrative Officer: D. Barnes
Director of Administration/Town Clerk: K. Landry

Town Staff Not Present

Town Counsel/Director: N. Koltun

1. **CALL TO ORDER**

The meeting was called to order at 1:14 p.m.

2. **APPROVAL OF AGENDA**

Moved by: D. White

AT-2010-009

That the agenda for the March 31, 2010 Accountability and Transparency Committee Meeting be approved.

Carried.

3. **DISCLOSURE OF PECUNIARY INTEREST** – None.

4. **RECEIPT OF MINUTES**

Moved by: R. Whitehead

AT-2010-010

That the Accountability and Transparency Minutes from the March 1, 2010 meeting be received.

Carried.

5. **REGULAR BUSINESS**

A. Review of Draft Council Code of Conduct.

The Committee reviewed the draft Council Code of Conduct and recommended further revisions to be reviewed at it's next meeting.

B. Review of Draft Employee Code of Conduct

The Committee determined that the Draft Employee Code of Conduct would be reviewed at it's next meeting.

6. **CLOSED MEETING** - None

7. **ADJOURNMENT**

The meeting adjourned at 3:05 p.m.

8. **NEXT MEETING**

The next meeting will be held on Wednesday, April 7, 2010, at 10:00 a.m. in the Palgrave Room.