



TOWN HALL
6311 Old Church Road, Caledon, ON L7C 1J6
905.584.2272 | 1.888.CALEDON | FAX 905.584.4325 | www.caledon.ca



Product Vendor Application

Organization Name:	
Contact:	Phone:
Work Phone:	Fax:
Address:	
E-mail Address:	

Event Information

Please list all product items that you would like to sell and the price:

Products, Souvenirs or Arts & Crafts Items (be specific)	Price Range

Required Forms

These forms must be completed and submitted with your application (check boxes below)

- Payment of \$50 to accompany this form
- Request for Certificate of Insurance

I have read and understood the Caledon Day policies and procedures for this event (located on the back of this form).

Signature: _____ Date: _____



Payment Information

Cheque Enclosed Visa MasterCard

Card #: _____ Expiry Date: _____

Name on Card: _____ Signature: _____

YES! I am also interested in donating (check all that apply):

[]
IN-KIND DONATION

To be given to event attendees as door prizes throughout various areas.

Business cards will be allowed to be attached to these items.

[]
FINANCIAL DONATION

Many activities and sponsor areas are still available!

Sponsorship levels start at just \$500.

Imagine your business being promoted to 5,000+!

[]
VOLUNTEERS

Your organization supply us with volunteers to help make Caledon Day a success.

Event Policies & Procedures

Please keep a copy of this for your files.

- The Town of Caledon is committed to holding an environmentally friendly event. To reduce the amount of waste associated with Caledon Day, we encourage your group to use food containers or tableware that can go into the recycling bin or green cart. Attached on the next page are suggestions for recyclable or compostable materials. Thank you in advance for your co-operation.***
- Each vendor is entitled to a 10x10' area.
- Vendors are responsible for supplying their own equipment (tables, chairs, awnings, etc). We have arranged a special rate through McLean-Sherwood (905-459-5781 www.mcleansherwood.com), and equipment can be rented from them at a discounted rate. Vendors are required to order this equipment directly from the company.
- Electricity will not be available in these areas, so please plan accordingly.
- Set-up time is at 10:30-11:45am. Arrangements can also be made to set-up the night before.
- All product vendors are asked to be open by 12:00pm sharp and stay open until at least 7:00pm.
- Take down time is between 7:00–9:00pm

PLEASE NOTE: fireworks are scheduled for 8:00 pm. To ensure no interruption during the firework's show do not disassemble or depart between 8:00 & 8:30 pm

Questions? Need more information?

Call Heather Savage, Chair of the Caledon Day Committee at 905-584-2272 x4292
heather.savage@caledon.ca